

Augusta Independent Board of Education
January 09, 2020 6:00 PM
207 Bracken Street
Augusta, KY

Attendance Taken at 6:00 PM:

Present Board Members:

Mrs. Laura Bach
Mr. Shawn Hennessey
Mrs. Dionne Laycock
Mrs. Julie Moore
Mrs. Chasity Saunders

1. Call to Order

Rationale:

Thank You Board Members for your Service and Dedication to the Augusta Independent School District!
Happy Birthday Board Member, Chasity Saunders January 21st!

- 1.1. Roll Call
- 1.2. Pledge of Allegiance
- 1.3. Mission Statement

Rationale:

The mission of Augusta Independent School is to ensure all students achieve high levels of learning in a nurturing climate, empowering them to be responsible and productive citizens of a global community.

1.4. Approval of Agenda

Order #20-586 - Motion Passed: Approval of the agenda as presented. Passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

1.5. Oath of Office

Rationale:

The Oath of Office was administered to board members; Laura Bach, Shawn Hennessey, Dionne Laycock, Julie Moore and Chasity Saunders by the finance officer and notary public, Tim Litteral.

1.6. Election of 2020 Board Officers

Rationale:

Shawn Hennessey nominated Julie Moore to serve as Board Chairperson and Chasity Saunders nominated Dionne Laycock as Vice-Chairperson and Laura Bach nominated Tim Litteral as Treasurer and Lisa McCane as Secretary.

Order #20-587 - Motion Passed: Approve 2020 Board Officers passed with a motion by Mrs. Chasity Saunders and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
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Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

2. Student/School Board Recognition

Rationale:

Augusta Middle School: 100% High Attendance Day Region & State Winner! Recipient of \$500 Award!

School Board Member Recognition: Laura Bach, Shawn Hennessey, Dionne Laycock, Julie Moore and Chasity Saunders

2.1. *BREAK

3. Communications

3.1. Principal's Report/Student Achievement

Rationale:

Principal Robin Kelsch reviewed the goals, objectives and strategies outlined in the 2019-2020 Comprehensive School/District Improvement Plans (CSIP/CDIP) and informed the board members new school based therapists were in place this semester due to the resignation of Mrs. Angela Touchton from Comprehend, Inc.

3.2. Superintendent's Report

Rationale:

Superintendent Lisa McCane reported funding will continue for the Read to Achieve Grant that provides elementary reading intervention in K-3, Mason County Career Magnet School renovations to the new building and hiring a new principal are underway and district administrators will participate in the KASA Legislative Drive-In Day at the end of January to advocate for public education in Frankfort.

The Bracken County Board of Education withdrew a request for an extension to file a brief in the Franklin County Court of Appeals, therefore, their brief is due January 10th, 2020, according to Superintendent McCane.

3.3. Attendance/Enrollment

Rationale:

December Attendance: 94.28%

YTD Attendance: 94.96%

Enrollment: P-12: 299 and K-12: 281

3.4. Citizens

3.5. Board Members

4. Business Action/Discussion Items

4.1. Approve 2020-2021 Draft Budget

Rationale:

2020-2021 Draft Budget

The Draft Budget is a preliminary projection for the upcoming fiscal year. There are still variables that are yet to be finalized, since this is a budget year and there is no projection yet regarding SEEK base or equalization levels. The Draft Budget provides a look at the budgetary situation based on data as we know it and gives an opportunity to plan in case the funding situation improves or

does not improve. The Draft Budget is assuming an ending General Fund balance of \$595,590 for the current year.

General Fund

Revenues

Local tax revenues were increased overall by 3% (\$16,468). This increase encompasses all local tax, property, motor vehicles, and utilities tax. We are experiencing increases in property tax revenue, but other sources of taxation are currently flat. Tuition revenue is projected to be consistent with the current year at \$15,600. SEEK revenue is based on a 2% increase to the base and a 1% increase in property assessments and an equalization level of \$871,500 per student. SSEEK is budgeted at \$1,385,664. This year's SEEK revenue is down approximately \$72,000 from last year, so hopefully the Legislature will increase the base to gain back some of that decrease. SEEK ADA is estimated at 253 and current at risk and exceptional children numbers are used in the projection. We are also budgeting \$84,424 to be transferred from Capital accounts to the General Fund. Total receipts are estimated to increase \$71,483 over current budget to \$2,906,947.

Expenditures

Salary and benefit costs are increased 2% with the expectation that the Legislature may require a salary schedule increase for certified. The only exception is that classified retirement has been increased 13% to accommodate that agency's increase. The total dollar increase for salaries and benefits is \$33,323. Only current staff employed is reflected in this budget. Total salary and benefits are budgeted at for a total of \$1,730,416.

Non-personnel costs are budgeted at no increase. Total budgeted expenditures are \$2,993,128. Our fund balance is projected at \$509,409, a contingency of 16.8%.

Special Revenue Fund

The Special Revenue Fund is not a part of the Draft Budget preparation. The budgets in the Special Revenue Fund are dictated by state and federal grant awards and hopefully this information will be available in time for inclusion in the Tentative Budget presented in May.

Capital Outlay Fund

Receipts of \$25,303 is budgeted in Capital Outlay, based on the projected average daily attendance of 253.3. This will be transferred to General Fund for current operating expense.

Building Fund

Receipts of \$141,680 (\$78,834 state/\$62,846 local) is budgeted for next year. This will be added to the projected ending balance of \$16,377. The Building Fund revenues will be used to make debt payments of \$98,937. The remaining \$59,120 will be transferred to General Fund for current expenses.

Debt Service Fund

This is a transfer fund to record debt payments. The District local debt service requirements are \$98,937 next year compared to this year's \$101,472.

Food Service Fund

The Food Service Fund is budgeted with a beginning balance of \$73,102. Revenues are projected to increase 3.7%, based on this year's levels. Total current revenues are budgeted at \$218,518. Expenditures have also not increased. The fund balance is currently \$17,000 compared to \$7,000 at this time last year. Total expenditures are budgeted at \$198,088, compared to \$195,423 this year. The 2019-20 contingency is budgeted at \$93,532.

Order #20-588 - Motion Passed: Approve 2020-2021 Draft Budget passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes

Mrs. Chasity Saunders Yes

4.2. Approve Monthly Budget Report

Rationale:

December 2019 Budget Report

Finance Director, Tim Litteral reported an RFP for a Financial Auditor was posted until 02/07/2020.

General Fund

Revenue receipts through December totaled nearly \$985,000.

Local Revenue: Over \$205,000 was received for property taxes. \$63,000 has been received in utility tax. \$11,000 was received in motor vehicle taxes, while nearly \$8,000 was collected in tuition payments. \$2,100 was received for transportation reimbursement, while \$1,400 was received for delinquent taxes. Nearly \$600 has been collected in fitness center dues.

State Revenue: \$687,000 was received in SEEK funding, while approximately \$2,700 was received for revenue in lieu of taxes from the state.

Federal Revenue: Medicaid reimbursement accounted for \$1,200.

Expenditures through December totaled approximately \$956,000.

School Budget: The school budget is \$19,569. Through December, \$14,400 was expended. Expenses included \$5,700 on supplemental curriculum resources/technology resources, \$3,400 on copying costs, \$2,800 on general supplies, and \$1,700 on dues and fees.

Maintenance Budget: Expenses totaled \$188,000 through December. Expenses included \$42,000 on utility services, \$40,000 on property insurance, \$40,000 on salaries and benefits, \$27,000 on tech-related hardware (video camera system/phone equipment), \$15,500 on general supplies, \$10,300 on building repairs and maintenance/plumbing, \$7,700 on professional services, \$3,500 on machinery/fixtures, and \$2,400 on equipment and machinery repair. 62% of the maintenance budget has been utilized.

Transportation Budget: Through December, costs totaled \$54,000. \$18,000 was expended on salary and benefits. The annual Suburban payment was \$11,000. Fleet insurance costs totaled \$7,700, while \$6,000 was spent on diesel fuel and \$5,300 was expended on repair parts/tires. \$4,000 was expended on vehicle repair/maintenance, and \$1,200 in gasoline has been purchased. 46% of the transportation budget has been utilized.

For the general fund, receipts exceeded expenditures by \$28,273.

Special Revenue Fund

Nothing to report.

Food Service Fund

Food service receipts through December totaled over \$83,000. \$74,000 was received from federal reimbursement, \$8,400 from local revenue, and \$800 from state revenue. Expenditures totaled \$61,000 including \$42,000 on food, \$32,000 on salaries and benefits, \$1,900 on equipment repair, \$1,200 on general supplies, \$800 on dues and fees, and \$600 on equipment. The food service balance as of December 31 was approximately \$54,000.

Order #20-589 - Motion Passed: Approve Monthly Budget Report passed with a motion by Mrs. Laura Bach and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

Order #20-590 - Motion Passed: Approve Monthly Budget Report passed with a motion by Mrs. Laura Bach and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

4.3. Approve Resolution to Accept Bequeathed Funds

Rationale:

Resolution to Accept Bequeathed Funds from Linda Mills

The Augusta Independent Board of Education Authorized Timothy Litteral, Augusta Independent Schools Finance Director, to complete and submit paperwork to JP Morgan to accept the bequeathed funds from Linda Mills, which consist of 50% of a JP Morgan IRA account.

Order #20-591 - Motion Passed: Approve Resolution to Accept Bequeathed Funds passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

4.4. Approve Monthly Facilities Report

Rationale:

Monthly Maintenance:

- HVAC repaired in gym
- Special Hazard repaired fire pull station in gym
- Replaced hand dryer in girls' restroom

Order #20-592 - Motion Passed: Approve Monthly Facilities Report passed with a motion by Mrs. Dionne Laycock and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

4.5. Approve SFCC Offer of Assistance

Rationale:

The Offer of Assistance is in the annual debt service amount of \$9,774 to be used toward construction or major renovation of facilities approved in the most current facility plan.

Order #20-593 - Motion Passed: Approve SFCC Offer of Assistance passed with a motion by Mrs. Laura Bach and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

4.6. Approve 2020-2021 Non-Resident Contracts

Rationale:

- Bracken County: One-for-one
- Lewis County: Specific number (1)
- Mason County: One-for-one

Order #20-594 - Motion Passed: Approve 2020-2021 Non-Resident Contracts passed with a motion by Mrs. Dionne Laycock and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

5. Business Consent Items

Order #20-595 - Motion Passed: Approval of the Business and Consent items as presented passed with a motion by Mrs. Dionne Laycock and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

5.1. Approve Previous Meeting Minutes

5.2. Approve Use of District Property

5.3. Approve Acceptance of Donations

5.4. Approve Bills

5.5. Approve Treasurer's Report

6. Adjournment

Rationale:

January 11th: All A Tournament at Robertson Co. - Lady Panthers & Panthers
6pm/7:45pm

January 17th: Homecoming

January 20th: MLK Day-No School

February 13th: Board Meeting @ 6pm in Library

February 17: Presidents' Day-No School

March 12th: Board Meeting @6pm in Library

March 19th & 20th: PD Days-No School

Order #20-596 - Motion Passed: Approve to Adjournment passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Laura Bach.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

Julie Moore, 2-13-20

Julie Moore, Chairperson

Lisa McCane 2/13/20

Lisa McCane, Superintendent