**QUITMAN COUNTY BOARD OF EDUCATION**

**GEORGETOWN, GEORGIA**

**MINUTES OF SEPTEMBER 5, 2017**

The Quitman County Board of Education met in a regular session on September 5, 2017, at 7:00 p.m. in the Boardroom of the Administrative Office, 215 Kaigler Road. Mr. Willie J. Anderson, Chairman, presided.

**PRESENT:** Mr. Willie J. Anderson, Chairman; Mr. Billy Shirah, Sr., Vice Chairman; Mrs. Christi Green and Mr. Larry Wilborn; Board members; and Mrs. Victoria Harris, School Superintendent.

**ABSENT:** Mr. Jimmy Eleby.

**CALL TO ORDER AND OPENING CEREMONY**

The meeting was called to order by Chairman Anderson with a moment of silence followed by the Pledge.

**AGENDA APPROVAL**

The Superintendent recommended approval of the agenda as printed. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (4, 0), to accept the agenda as printed. The motion passed.

**APPROVAL OF MINUTES**

The Superintendent recommended the approval of August 1, 2017 Regular Board minutes. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (4, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended the approval of August 7, 2017 Called Board minutes. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (4, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended the approval of August 14, 2017 Called Board Meeting/Millage Rate minutes. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (4, 0), to accept the Superintendent’s recommendation. The motion passed.

**SUPERINTENDENT’S REPORTS & UPDATES**

Principal Jones presented a video on an Educam System. This is a camera system that would be placed in the classrooms to support and provide instructional teachings, improve discipline, add security, along with other benefits. This system would be purchased with SIG funds which would need to be expended by September 29th. The Board was very receptive of the presentation.

Superintendent Harris shared with the Board some praise reports. She received a letter from the Lieutenant Governor of Georgia, Mr. Casey Cagle, words of appreciation for the dedication and service to the Quitman County School System. Ms. Kayla Walls sent a thank you letter to show her gratitude for the Board’s support of the 4-H Club and her appreciation for the partnership. Superintendent Harris also shared an email from Mrs. Gladys Fisher, GDOE Consultant, which detailed her observance of Mr. Jones as being a great leader.

The Superintendent presented Apple Distinguished Educators Awards to “Apple Teachers”. Principal Jones along with 13 of his staff members were recognized as recipients of the award.

Mrs. Shirley Fair-Johnson did a presentation on the What, Who, and Why of Recruitment and Retention.

Mrs. Yvette Jones reviewed the SIG’s Reward and Incentive Plan. Included in the Plan were Staff Rewards.

Superintendent Harris shared with the Board, a copy of the 2017 Poll of Georgia Attitude toward Education Report.

**PERSONNEL (EXECUTIVE SESSION)**

The Superintendent recommended entering executive session for the purpose of discussing personnel. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (4, 0), to accept the Superintendent’s recommendation. The motion passed.

On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (4, 0), to resume regular session. The motion passed.

Chairman Anderson stated that the Board had met in executive session for the purpose of discussing personnel. No decisions were made and no votes were taken; only discussion took place. However, the Superintendent may have some recommendations resulting from the Executive Session.

The Superintendent recommended approval of Ms. Dorian Davis-Wright as a substitute bus driver. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (4, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of Ms. Jasmine Green as a teacher in the 21st Century After School Program. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (4, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of Ms. Gabriel Johnson as a Substitute Paraprofessional in the 21st Century After School Program. On a motion by Mr. Shirah as a second by Mr. Wilborn, the Board voted unanimously (4, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of Mrs. Lorine Richardson as a Substitute Paraprofessional in the 21st Century After School Program. On a motion by Mr. Wilborn and a second by Mrs. Green, the Board voted unanimously (4, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of Mrs. O’Shaugnessy Massey as a Substitute Paraprofessional in the 21st Century After School Program. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (4, 0) to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of Ms. Sekeithia Lewis to teach Culinary Arts in the 21st Century After School Program. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (4, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of Mr. Edmond Chester to teach Karate in the 21st Century After School Program. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (4, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of Mr. Quincey Banks to teach STEM/Robotics in the 21st Century After School Program. On a motion by Mr. Wilborn and a second by Mrs. Green, the Board voted unanimously (4, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of Ms. Diane Moshell to teach Gymnastics in the 21st Century After School Program. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (4, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of Ms. LaKeisha Appling as a Gymnastics substitute for the 21st Century After School Program. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (4, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended to rescind the $5,705 previously approved for the 21st Century Director’s Salary and approve $6,338 for the combined position of Project Director and Site Coordinator (this includes $633 for benefits). On a motion by Mr. Wilborn and a second by Mrs. Green, the Board voted unanimously (4, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to accept the resignation of Ms. Cassandra Langlois. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (4, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to hire Ms. Lorrie Stafford, CPA, to prepare Financial Statements for the District. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (4, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to hire Ms. Connie Mead as temporary CPA to reconcile books for Quitman County Schools. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (4, 0), to accept the Superintendent’s recommendation. The motion passed.

**FINANCIAL REPORT/TAX COLLECTIONS**

The Superintendent recommended approval of the financial report and expenditures for August 2017 and the tax collections for July 2017. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (4, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent reviewed the 2016 Financial Audit with the Board.

**MAINTENANCE & OPERATIONS**

The Superintendent recommended approval to purchase a barrel of oil from Ronnie’s Auto Value of Eufaula at the price of $958. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (4, 0), to accept the Superintendent’s recommendation. The motion passed. Mr. Upshaw stated that Big Cat’s was out of diesel but the County said they would assist us as they have done in the past or we have an option to purchase from Barr in Eufaula. An application would need to be completed to get an account with Barr. The Board gave unanimous consent to have the application done for backup.

Mr. Upshaw said Mr. Joe Jarrell will purchase the bus tires for $150. The Board gave unanimous consent.

**NEW & UNFINISHED BUSINESS**

The Superintendent said that Coach Davis does the baseball field, he drags it.

The Superintendent reported that she is in possession of documentation that the existing waterline is not under the building. She has contacted the builders of the gym and classrooms. She has sent a letter to Chairman Lewis but have not received a response.

The Superintendent recommended to submit the Capital Outlay Application for an estimated funding of $638,536. On a motion by Mr. Shirah and a second by Mr. Wilborn, the Board voted unanimously (4, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent shared with the Board a draft copy of the Quitman and Clay County Transportation Agreement for review. The contract will be done on a year to year basis. Grade reports will be shared with Clay County at the end of every 9 weeks.

The Superintendent recommended approval to purchase the Educam equipment in the amount of $112,952 to enhance our teaching and learning program. It will be funded by SIG. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (4, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent reported that the enrollment count was 330.

The Superintendent and Board discussed dates in October to have a Board Retreat. A date was not decided but Superintendent Harris will review the comments and availability dates and let the Board know which dates are best.

The Superintendent reported that Grandparent’s Day would be held this Friday at 11:00 a.m. in the School’s Gymnasium.

**ADJOURNMENT**

With there being no other business to discuss, on a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (4, 0), to adjourn.

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Chairman Secretary