

# AUTAUGA COUNTY SCHOOLS

## TRANSPORTATION COVID-19 PROCEDURES

### TRANSPORTATION DEPARTMENT

**All employees must adhere to the following guidelines:**

- Require all employees to wear a face mask, face shield, or face covering
- Close gathering areas such as breakroom, lounge, etc. at the Transportation Department
- Place COVID-19 Signage in high traffic areas at the Transportation Department office and bus garage
- Provide hand sanitizer in high traffic areas at the Transportation Department office and bus garage
- Update schools with updated transportation information as it relates to any changes caused by COVID-19.
- Use ACBOE sanitizing and cleaning procedures when transporting students by ACBOE vehicles

### SCHOOL BUS

**All employees must adhere to the following guidelines:**

- Provide bus drivers with ample supplies to clean and disinfect the bus
- Clean and disinfect high touch areas on the bus after each am and pm route
- Place COVID-19 Signage on all buses
- Provide hand sanitizer on every bus for students to use when entering and exiting the bus
- Take bus out of service immediately and replaced with a substitute bus, if a bus transports any individual that exhibits COVID-19 like symptoms or an individual that tests positive for COVID-19

- Dormant the contaminated bus for 24 hours before it is cleaned and disinfected
- Place clean bus back in service 48 hours after the bus has been disinfected
- Require bus drivers to wear a face mask, face shield, or face covering while operating the bus
- Make seat behind the driver open, when possible
- Request students to sit in the seat behind the driver if he/she shows visible symptoms upon entering the bus. The bus driver will notify school personnel upon arrival at the students' destination.
- Assign seats for students, seating students from the same household together, skipping seats between riders, when possible
- Establish additional bus stops if proper social distancing cannot be achieved at current bus stop locations
- Load students on the bus back to front and unload front to back, when possible
- Allow every student at a bus stop to board the bus and to be transported
- Train students to remain seated until instructed to stand by the bus driver
- Maintain proper social distancing for students while loading and unloading the bus

## **SPECIALIZE TRAINING**

### **All employees must adhere to the following guidelines:**

- Provide specific training to all Transportation Department employees by the District Nurse on how to identify COVID-19 related symptoms
- Train drivers on how buses should be cleaned and disinfected during in-service

