

## **EDUCATIONAL SERVICE UNIT 4**

### **Regular Meeting**

**April 13, 2020**

**3:00 PM**

### **Educational Service Unit 4**

**Auburn, Nebraska**

President, Cheri Wirthele, called the meeting to order at 3:00 p.m. She announced that notice of this meeting was published in newspapers of general circulation within ESU 4's jurisdiction and that copies of this meeting's agenda were made available at the office of the service unit administrator, prior to the meeting date and time as stated above. Also, a copy of the Nebraska Open Meetings Act, Chapter 84, Article 14 is available as a reference.

Lana Willman moved that this meeting be declared an open meeting which was preceded by published notice and is hereby declared to be fully convened and in open session. The motion was seconded by Gary Schaffer. Roll call vote: Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; Susan LeGrand, Yes; John Furrow, Yes; Cheri Wirthele, Yes; Allison Hayes, Yes; and Jeff Bacon, Yes. Voting No: None. Motion carried.

Roll Call: Present were Board Members Jeff Bacon, Amy Clark, John Furrow, Allison Hayes, Susan LeGrand, Cheri Wirthele, Lana Willman, Mary Stewart, and Gary Schaffer. Also present were Administrator Gregg Robke and Treasurer Kathy Taylor.

Amy Clark moved to approve the agenda for April. John Furrow seconded the motion. Roll call vote: Susan LeGrand, Yes; Cheri Wirthele, Yes; John Furrow, Yes; Lana Willman, Yes; Amy Clark, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; Gary Schaffer, Yes; and Allison Hayes, Yes. Voting No: None. Motion carried.

Mary Stewart moved to approve the minutes of the previous regular meeting as printed. The motion was seconded by Gary Schaffer. Roll call vote: Jeff Bacon, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Amy Clark, Yes; John Furrow, Yes; Lana Willman, Yes; Cheri Wirthele, Yes; Susan LeGrand, Yes; and Allison Hayes, Yes. Voting No: None. Motion carried.

John Furrow moved to approve the minutes of the previous special meeting as printed. Jeff Bacon seconded the motion. Roll call vote: John Furrow, Yes; Lana Willman, Yes; Allison Hayes, Yes; Cheri Wirthele, Yes; Amy Clark, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; Gary Schaffer, Yes, and Susan LeGrand, Yes. Voting No: None. Motion carried.

Amy Clark moved to approve ESU 4 claims of \$55,455.55, ESU 4 payroll of \$421,278.32, and NCECBVI claims of \$24,732.01 for April. Lana Willman seconded the motion. Fresh Ideas is the new food service company at Peru State College and check #26135 is payment for lunches provided for a workshop. Check #26146 to Kidwell is payment for five site licenses that will allow staff members to take their ESU 4 phones home to work remotely during the COVID-19 DHM. Check #26150 to Dennis J Lyon, Architects is payment for his work on the bank project. Roll call vote: Amy Clark, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; Gary Schaffer, Yes; Lana Willman, Yes; John Furrow, Yes; Allison Hayes, Yes; Susan LeGrand, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Gary Schaffer moved to approve Federal Program claims of \$11,237.12 for April. John Furrow seconded the motion. Roll call vote: Susan LeGrand, Yes; Cheri Wirthele, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; Jeff Bacon, Yes; Amy Clark, Yes; John Furrow, Yes; and Allison Hayes, Yes. Voting No: None. Motion carried.

Kathy Taylor presented the Treasurer's Report for April. Lana Willman moved to accept the Treasurer's Report as presented. Jeff Bacon seconded the motion. Roll call vote: John Furrow, Yes; Lana Willman, Yes; Allison Hayes, Yes; Cheri Wirthele, Yes; Susan LeGrand, Yes; Jeff Bacon, Yes; Gary Schaffer, Yes; Amy Clark, Yes; and Mary Stewart, Yes. Voting No: None. Motion carried.

Gregg shared information regarding action items on today's agenda: Four certified staff resignations, the classified staff salary and benefit package for 2020-2021, hiring of a Special Education Coordinator/Principal for the Learning Center, and the Core Services Resolution for 2020-2021. Gregg also informed the group of the temporary change in office hours due to COVID-19: Monday through Thursday 8:30-3:30 and Friday 8:30-12:00.

Susan LeGrand moved to approve the recommended Classified Salary and Benefit Package for 2020-2021. The motion was seconded by Gary Schaffer. Roll call vote: Jeff Bacon, Yes; Amy Clark, Yes; John Furrow, Yes; Allison Hayes, Yes; Susan LeGrand, Yes; Cheri Wirthele, Yes; Lana Willman, Yes; Mary Stewart, Yes; and Gary Schaffer, Yes. Voting No: None. Motion carried.

Jeff Bacon moved to allow the administrator to issue work agreements to presently employed classified staff for the 2020-2021 school year, other than those whose employment and work agreement maybe recommended for termination, or resignation. Lana Willman

seconded the motion. Roll call vote: Jeff Bacon, Yes; Gary Schaffer, Yes; Amy Clark, Yes; Mary Stewart, Yes; John Furrow, Yes; Lana Willman, Yes; Allison Hayes, Yes; Cheri Wirthele, Yes; and Susan LeGrand, Yes. Voting No: None. Motion carried.

Jeff Bacon moved to hire Danielle Niss as Special Education Coordinator/Principal for the ESU 4 Learning Center for the 2020-2021 school year. Mary Stewart seconded the motion. Roll call vote: Cheri Wirthele, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; Susan LeGrand, Yes; John Furrow, Yes; Amy Clark, Yes; Jeff Bacon, Yes; and Allison Hayes, Yes. Voting No: None. Motion carried.

Gary Schaffer moved to approve KSB School Law as the ESU 4 attorney for 2020-2021. Amy Clark seconded the motion. Roll call vote: Lana Willman, Yes; Cheri Wirthele, Yes; Gary Schaffer, Yes; Jeff Bacon, Yes; Amy Clark, Yes; Mary Stewart, Yes; John Furrow, Yes; Susan LeGrand, Yes; and Allison Hayes, Yes. Voting No: None. Motion carried.

Lana Willman moved to approve Riggs and Associates as the ESU 4 auditor for 2020-2021. The motion was seconded by Jeff Bacon. Roll call vote: Susan LeGrand, Yes; Allison Hayes, Yes; Cheri Wirthele, Yes; John Furrow, Yes; Lana Willman, Yes; Amy Clark, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; and Gary Schaffer, Yes. Voting No: None. Motion carried.

Allison Hayes moved to accept the resignation of Donna Hultman, NCECBVI Outreach Consultant, at the end of the 2019-2020 school year. John Furrow seconded the motion. Roll call vote: Jeff Bacon, Yes; Amy Clark, Yes; John Furrow, Yes; Allison Hayes, Yes; Susan LeGrand, Yes; Cheri Wirthele, Yes; Lana Willman, Yes; Mary Stewart, Yes; and Gary Schaffer, Yes. Voting No: None. Motion carried.

Jeff Bacon moved to accept the resignation of Aimee Daily, ESU 4 Special Education Coordinator, at the end of the 2019-2020 school year. The motion was seconded by Allison Hayes. Roll call vote: Gary Schaffer, Yes; Jeff Bacon, Yes; Amy Clark, Yes; Mary Stewart, Yes; John Furrow, Yes; Lana Willman, Yes; Allison Hayes, Yes; Susan LeGrand, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

John Furrow moved to accept the resignation of Jacqueline Rodriguez-Paar, School Psychologist, at the end of the 2019-2020 school year. Jeff Bacon seconded the motion. Roll call vote: Jeff Bacon, Yes; Gary Schaffer, Yes; Amy Clark, Yes; Mary Stewart, Yes; John Furrow, Yes; Lana Willman, Yes; Cheri Wirthele, Yes; Susan LeGrand, Yes; and Allison Hayes, Yes. Voting No: None. Motion carried.

Gary Schaffer moved to accept the resignation of Christy Tanner, Language Resource Teacher, at the end of the 2019-2020 school year. The motion was seconded by Jeff Bacon. Roll call vote: Allison Hayes, Yes; Susan LeGrand, Yes; Cheri Wirthele, Yes; John Furrow, Yes; Lana Willman, Yes; Mary Stewart, Yes; Amy Clark, Yes; Gary Schaffer, Yes; and Jeff Bacon, Yes. Voting No: None. Motion carried.

John Furrow moved to approve the Resolution to Provide Core Services to ESU 4 school districts for 2020-2021. Allison Hayes seconded the motion. Roll call vote: Amy Clark, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; John Furrow, Yes; Lana Willman, Yes; Gary Schaffer, Yes; Cheri Wirthele, Yes; Susan LeGrand, Yes; and Allison Hayes, Yes. Voting No: None. Motion carried.

Amy Clark moved to identify the following items as surplus:

*1212 0011 – Sharp EL 2630P Calculator*

*2320 0004 – Texas Instruments TI 5660 Calculator*

The motion was seconded by Lana Willman. Roll call vote: Susan LeGrand, Yes; Allison Hayes, Yes; John Furrow, Yes; Amy Clark, Yes; Jeff Bacon, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Lana Willman, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Gregg shared information regarding NASB, KSB School Law and the Perry Law Firm all providing webinars on COVID-19. These links on their websites are very helpful for schools. He also noted that mental health has become a priority due to COVID-19 as well. Gregg reported that things are on hold right now regarding the building update and that summer projects had begun.

Mary Stewart moved to adjourn the meeting at 3:35 pm. The motion was seconded by John Furrow. Roll call vote: Jeff Bacon, Yes; Amy Clark, Yes; Gary Schaffer, Yes; John Furrow, Yes; Mary Stewart, Yes; Lana Willman, Yes; Cheri Wirthele, Yes; Susan LeGrand, Yes; and Allison Hayes, Yes. Voting No: None. Motion carried.

Respectfully submitted,

Allison Hayes  
Secretary