

Seaside School District 10

Code: **IKE**
Adopted: 7/26/07

Promotion and Retention of Students**

Grades K-8

The Board is dedicated to the best total and continuous development of each student enrolled. The District's professional staff is expected to place students at the grade level best suited to them academically, socially, and emotionally.

Students will normally progress annually from grade to grade. Exceptions may be made when, in the judgment of the District's professional staff, such exceptions are in the best educational interest of the students involved. Retention should be considered when a student is determined to be in academic difficulty. Academic difficulty will be when:

1. The student does not achieve the district-adopted standards at his/her grade level;
2. The student does not complete at least 60 percent of the work required at grade level.

The first goal of the District is to seek early, effective, and appropriate corrective instruction for the student who has been identified as being in academic difficulty. When a teacher is considering retaining a student, the following steps will be followed:

1. The teacher will confer with all the teachers involved in the student's program, any special teachers the student might have, and the principal. The purpose of this meeting is to ascertain the student's overall performance at the time. It is emphasized that the teacher must collect data which will substantiate the student's performance at the time the retention is being considered;
2. The parents will be contacted and should be involved at the earliest possible time in the development of a plan for corrective instruction. A corrective instruction plan should specify goals for the student and should be evaluated by the teacher at least quarterly and reported to the parents via report card or conference or both;
3. If the teacher feels that the corrective instructional plan is not working, it is suggested that the Learning Specialist be contacted for further assistance in the process corrective instruction.

Using the data gathered from the aforementioned guidelines, if the teacher and the principal determine that the student is to be retained, the parents will be notified of this decision not later than three weeks prior to the end of the regular school year. If there is disagreement between the teacher and the principal as to whether or not the student is to be promoted, retained, or accelerated, the decision of the principal will be the final determination.

Grades 9-12

Because of the nature of the high school program which is based on course completion and the meeting of standards, the question of retention does not arise in the same way as in the first eight grades. However, when a student falls behind in his or her acquisition of course credits or standards, the same process of corrective instruction and parent notification as specified above will be followed.

END OF POLICY

Legal Reference(s):

[OAR 581-022-1130](#)

[OAR 581-022-1670](#)