

Premier Arts & Science Charter School
Minutes of a Meeting of the Board of Trustees
Thursday, January 19, 2017

Members Present:

Terrence Jackson
Starkisha Williams

Nicole Thomas

Also Present:

Darlene Smith
Dr. Charles Bradley.

Members Not Present:

Virginia Travis
Begonia Boynton

Call to Order:

Meeting was called to order at 6:07pm. Terrence Jackson, Board President called for a moment of silence and reflection, A quorum of Trustees was present, and the meeting having been duly convened was ready to proceed with a discussion of business.

Pledge of Allegiance:

The Pledge of Allegiance was recited.

Public Comments:

Mr. Anwar Curtis was present to advise the board of the 500 Men Reading Week being held the week of March 7, 2017. He would like to assist with PASCS being on board with that challenge. He will provide a flyer to Mrs. Darlene Smith as well as Dr. Charles Bradley.

Mr. Craig Watford was present. He provided his resume for consideration to become a board member.

Mr. Cordell Faltz was present to introduce himself as the counselor of PASCS. He advised that he would like to be more active in regards to the board.

Reading of Agenda:

Correction to the minutes is as follows: Mrs. Nicole Thomas was not present at the December board meeting.

Motion: To approve minutes for December 15, 2016

- Resolved: Motion duly made, seconded and unanimously adopted, the monthly minutes of December 15, 2016 were approved. Vote of approval of three board members present (Jackson, T., Williams, S.; and Thomas, N.); Not Present (Travis, V., Boynton, B) Business Manager's Report:

The Monthly Financial Results were presented by Breanna Fulginiti of Repice and Taylor.

Monthly Financial Results — As of December 31, 2016

Motion: To approve the Monthly Financial Results as of December 31, 2016

Resolved: Motion duly made, seconded and unanimously adopted, the Monthly Financial Results were approved as presented. Vote of approval of three board members present (Jackson, T., Williams, S.; and Thomas, N.); not present (Travis, V., Boynton, B.)

CAO Monthly Report

The next board meeting will be held on February 16, 2017.

- Construction Report:

No new construction projects have been scheduled at this time.

Financial Report:

The current balance in the petty cash account as of December 31, 2016 is \$112,832.47

Hiring Report:

We did fill two positions. We now have a full time Special Ed Teacher from Humanus. We also have a temporary Special Ed Secretary.

Enrollment Report:

We currently are at 216 enrolled.

Charter School Status Report:

We have a field trip scheduled for February 10, 2017 to the Smithsonian National Museum of African American History and Culture. The children are holding a contest within the school by being judged on their presentation of their Black History Boards outside of their classrooms. Tutoring is being held on Tuesdays from 3:30-5:30.

Monthly Calendar:

Nothing to report at this time.

Motion: To accept CAO Monthly Report

Resolved: Motion duly made, seconded and unanimously adopted, the CAO Monthly Report was approved as presented. Vote of approval of

three board members present (Jackson, T., Williams, S.; and Thomas, N.); not present (Travis, V., Boynton, B)

Additional Business Items:

Mr. Bruce Smith was present to do a presentation on the French Toast Company. French Toast Company would like to partner with PASCs in regards to our uniforms. They would provide a website, free of charge for our parents to use to purchase all **uniform** items with an exception of shoes. They will provide samples for our parents to have to look at before purchase. Once our parents purchase their items from the website, a representative from French Toast Company will contact them to verify that the order is accurate. All deliveries will be made to the school and the school will distribute orders to the parents. French Toast Company put our logo directly on the items as we ask. PASCs will be able to get a profit from this as well. All proceeds will go directly back to PASCs. The prices have not been decided yet and are still being negotiated. Executive Session

Executive Session was held on January 19, 2017 to discuss personnel issues.

Adjournment:

There being no further discussion items to come before the board, the meeting was adjourned at 7:43 p.m.

Premier Arts & Science Charter School
Minutes of a Meeting of the Board of Trustees
Thursday, February 16, 2017

Members Present:

Terrence Jackson
Statkisha Williams
Begonia Boynton

Also Present:

Darlene Smith

Members Not Present:

Virginia Travis
Nicole Thomas

Call to Order:

- Meeting was called to order at 6:04pm. Terrence Jackson, Board President called for a moment of silence and reflection. A quorum of Trustees was present, and the meeting having been duly convened was ready to proceed with a discussion of business..

■ Pledge of Allegiance:

The Pledge of Allegiance was recited.

Public Comments:

Mr. Cordell Faltz was present to update on the field trip to Alcadia University. He was approved by the diversity for the week of April 24, 2017. Per Mrs. Darlene Smith, that date is not okay since it is PSSA testing week. He is working the university to schedule another date. The trip can accommodate up to 20 students at a time. He is considering having 2 alternating groups. One group will do the crime scene while one does the tour. Students will be picked from the 4th and grades based on criteria chosen at a later time. Mr. Faltz was asked to come up with a proposal for the board, to show how children will be selected.

Reading of Agenda:

Motion: To approve minutes for January 19, 2017

Resolved: Motion duly made, seconded and unanimously adopted, the monthly minutes of January 19, 2017 were approved. Vote of approval of three board members present (Jackson, T., Williams, S.; and Boynton, B.); not present (Travis, V., Thomas, N)

Business Manager's Report:

The Monthly Financial Results were presented by Brianna Fulginiti of Repice and Taylor.

Monthly Financial Results — As of January 31, 2017

Motion: To approve the Monthly Financial Results as of January 31, 2017

Resolved: Motion duly made, seconded and unanimously adopted, the Monthly Financial Results were approved as presented. Vote of approval of three board members present (Jackson, T., Williams, S.; and Boynton, not present (Travis, V., Thomas, N.))

Uniform Contract

Contract will be tabled until next board. This will allow members to compare prices between our current supplier and French Toast.

New Board Member Resume

Resume for Craig Waford was presented. He will be in attendance at the next board meeting.

CAO Monthly Report

The next board meeting will be held on March 16, 2017.

Construction Report:

No new construction projects have been scheduled at this time.

Financial Report:

The current balance in for petty cash account as of February 17, 2017 is \$161,800.95

Hiring Report:

The personal care assistant position has been filled. There is currently a temporary nurse now. There will be a penn an enthuse position filled in the near future.

Enrollment Report:

We currently are at 215 enrolled.

Charter School Status Report:

PASCS had a field trip on February 10, 2017 to the Smithsonian National Museum of African American History and Culture, The children and parents who attended had a great time. The students learned a lot of new things during the trip. Tutoring is being held on Tuesdays from

Monthly Calendar:

Friday, February 17, 2017 Professional Development Day

Tuesday, February 28, 2017 Black History Program

Monday, March 27, 2017 PSSA Pep Rally

Motion: To accept CAO Monthly Report

Resolved: Motion duly made, seconded and unanimously adopted the CAO Monthly Report was approved as presented. Vote of approval of three board members present (Jackson, T., Williams, S.; and Boynton, B.); not present (Travis, V., Thomas, N.)

Additional Business Items: Nothing to report at this time

Public Comments:

Mr. Cordell Fältz wanted to inquire about the status of Dr. Charles Bradley. He was under the impression that a decision would be made in regards to the status of Dr. Charles Bradley. He wanted to remind the board of all the good that Dr. Charles Bradley has done during his time as principal.

Executive Session:

Executive Session was held with board members present to discuss personnel business.

Additional Business Items:

A board decision was made to suspend Dr. Charles Bradley without pay effective immediately, until the results of the investigation is complete.

Motion: CAO to advise Dr. Charles Bradley that he will be suspended without pay effective immediately until the results of the investigation is completed.

Resolved: Motion duly made, seconded and unanimously adopted, the suspension of Dr. Charles Bradley without pay. Vote of approval of three board members present (Jackson, T., Williams, S.; and Boynton, B.); not present (Travis, V., Thomas, N.)

Adjournment:

There being no further discussion items to come before the board, the meeting was adjourned at 7:49 p.m.

Premier Arts & Science Charter School
Minutes of a Meeting of the Board of Trustees
Thursday, March 16, 2017

Members Present;

Terrence Jackson

Starkisha Williams

Nicole Thomas

Also Present:

Darlene Smith

Greg -Hartzell

Members Not Present:

Virginia Travis

Begonia Boynton

Call to Order:

Meeting was called to order at 6:06 pm. Terrence Jackson, Board President called for a moment of silence and reflection. A quorum of Trustees was present, and the meeting having been duly convened was ready to proceed with a discussion of business.

Pledge of Allegiance:

The Pledge of Allegiance was recited.

Public Comments:

No public comments at this time.

Reading of Agenda:

A question was asked in regards to the minutes for the Executive Sessions. Board

- President Mr. T. Jackson advised that he would check with Pat our solicitor for clarification.

Motion: To approve minutes for February 28, 2017

Resolved: Motion duly made, seconded and unanimously adopted, the monthly minutes of February 28, 2017 were approved. Vote of approval of three board members present (Jackson, T., Williams, S.; and Thomas, N.); not present (Travis, V., Boynton, B)

Business Manager's Report:

The Monthly Financial Results were presented by Breanna Fulgihiti of Repice and

Monthly Financial Results — As of February 28, 2017

Motion: To approve the Monthly Financial Results as of February 28, 2017

Resolved: Motion duly made, seconded and unanimously adopted, the Monthly Financial Results were approved as presented. Vote of approval of three board members present (Jackson, T., Williams, S.; and Thomas, not present (Travis, V., Boynton, B.)

CAO Monthly Report

The next board meeting will be held on April 20, 2017,

Construction Report:

No new construction projects have been scheduled at this time.

Financial Report:

- The current balance in the petty cash account as of February 28, 2017 was \$214,022.16

Hiring Report:

We hired a new nurse effective March 6, 2017. Dr. Charles Bradley submitted his resignation effective February 17, 2017. Mrs. Darlene Smith, will serve as interim principal until a new principal is hired.' A candidate was interviewed for the principal position on February 22, 2017.

Enrollment Report:

We currently are at 214 enrolled. We are now accepting new applications for the 2017-2018 school year.

Charter School Status Report:

We held a PSSA Pep Rally on March 27, 2017. The students are preparing for prom. They are campaigning for Prom king and queen. Ms. Shalida Macon and Ms. Lakiya Burnett are planning this event. Graduation is June 2, 2017. The 5th grade will be going on a field trip to Philadelphia to participate in a mock Crime Scene Investigation. This event is scheduled for April 21, 2017.

Monthly Calendar:

Spring Break will be April 13-17, 2017. Picture Day is April 21, 2017

Motion: To accept CAO Monthly Report

Resolved: Motion duly made, seconded and unanimously adopted, the CAO Monthly

Report was approved as presented. Vote of approval of three board members present (Jackson, T., Williams, S.; and Thomas, N.); not present (Travis, V., Boynton, B).

Additional Business Items:

Flynn O'Hara would like to know about the renewal of the uniform contract. PASCs could possibly create a parent survey to involve the parents in the uniform design. French Toast is currently still an option, we just need to decide which will be the uniform supplier for the 2017-2018 school year. Board President Mr. Jackson will be in touch with Flynn O'Hara to discuss some possible changes. The board will hold a special meeting on Friday, March 24, 2017 to discuss the uniform contracts in more detail. Executive Session:

Executive Session was held on March 16, 2017 to discuss personnel business matters.

Adjournment:

There being no further discussion items to come before the board, the meeting was adjourned at 6:50 p.m.

Premier Arts & Science Charter School
Minutes of a Meeting of the Board of
Trustees Thursday, April 20, 2017

Members Present:

Terrence Jackson
Starkisha Williams
Nicole Thomas (Via telephone 6:11 p.m.)
Begonia Boynton (Arrived at 6:16 p.m.)

Also Present:

Darlene Smith
Greg Hartzell
Breanna Fulginiti

Members Not Present:

Virginia Travis

Call to Order:

Meeting was called to order at 6:10 pm. Terrence Jackson, Board President called for a moment of silence and reflection. Nicole Thomas was present via telephone. A quorum of Trustees was present, and the meeting having been duly convened was ready to proceed with a discussion of business.

Pledge of Allegiance:

The Pledge of Allegiance was recited.

Public Comments:

No public comments at this time.

Reading of Agenda:

Motion: To approve minutes for March 16, 2017

Resolved: Motion duly made, seconded and unanimously adopted, the monthly minutes of March 16, 2017 were approved. Vote of approval of three board members present (Jackson, T., Williams, S.; and Thomas, N.); not present (Travis, V., Boynton, B)

Motion: To offer new principal position to Dr. Andrea Coleman-Hill effective the 2017-2018 school year.

Resolved: Motion duly made, seconded and unanimously adopted, the offer to hire Dr. Andrea Coleman-Hill effective 2017-2018 school year. Vote of approval of three board members present (Jackson, T., Williams, S.; and Thomas, N.); not present (Travis, V., Boynton, B)

Motion: To approve the CAIU Contract for the 2017-2018 school year.

Resolved: Motion duly made, seconded and unanimously adopted, to approve the CAIU contract for the 2017-2018 school year. Vote of approval of four board members present (Jackson, T., Williams, S., Boynton, B.; and Thomas, N.); not present (Travis, V.) Business Manager's Report:

The Monthly Financial Results were presented by Breanna Fulginiti of Repice and Taylor.

Monthly Financial Results — As of March 31, 2017

Motion: To approve the Monthly Financial Results as of March 31, 2017

Resolved: Motion duly made, seconded and unanimously adopted, the Monthly Financial Results were approved as presented. Vote of approval of four board members present (Jackson, T., Williams, S., Boynton, B.; and Thomas, N.); not present V.)

CAO Monthly Report

The next board meeting will be held on May 18, 2017.

■ Construction Report:

No new construction projects have been scheduled at this time.

Financial Report:

- The current balance in the petty cash account as of April 17, 2017 was \$66,588.80

Hiring Report:

Spanish Teacher, Lunch Aides, Receptionist and Elementary Teachers

Enrollment Report:

We currently are at 212 enrolled. We are now accepting new applications for the 2017-2018 school year. Deadline for applications is April 28, 2017. Lottery will be held May 12, 2017.

Charter School Status Report:

The students are preparing for prom. They are campaigning for prom king and queen. Voting is being held on May 12, 2017. Ms. Shalinda Macon and Ms. Lakiya Burnett are planning this event. Prom will be held on May 19, 2017. Graduation is June 2, 2017. 4th and 5th grades will be participating in the graduation ceremony. There will be a talent show on Wednesday, May 10, 2017. May 26, 2017 the drama club will be putting on the play The Wiz.

Monthly Calendar:

May 18, 2017-Board Meeting

June 12-16- School/Administration Closed

Motion: To accept CAO Monthly Report.

Resolved: Motion duly made, seconded and unaminously adopted, the CAO Monthly Report was approved as presented. Vote of approval of four board members present (Jackson, T., Williams, S., Boynton, B.; and Thomas, N.); not present (Travis, V.)

Additional Business Items:

Mr. Jackson will speak with Flynn O'Hara again to discuss with them a contract that has exclusivity with them and our parents. Flynn O'Hara has not been forthcoming with any new or better pricing for our school Mr. Jackson will speak with them again to discuss some final options. He will provide an update at the May board meeting.

May 1, 2017 the statement of financial interest is due.

Adjournment:

There being no further discussion items to come before the board, the meeting was adjourned at 6:53 p.m.

Premier Arts & Science Charter School
Minutes of a Meeting of the Board of Trustees
Thursday, May 18, 2017

Members Present:

Terrence Jackson
Starkisha Williams (Arrived at 6:40 pm).
Nicole Thomas
Begonia Boynton

Also Present:

Darlene Smith
Greg Hartzell
Craig Watford

Members Not Present:

Virginia Travis

Call to Order:

Meeting was called to order at 6:05 pm. Terrence Jackson, Board President called for a moment of silence and reflection. A quorum of Trustees was present, and the meeting having been duly convened was ready to proceed with a discussion of business.

Pledge of Allegiance:

The Pledge of Allegiance was recited.

Public Comments:

No public comments at this time.

Reading of Agenda:

Motion: To approve minutes for April 20, 2017

Resolved: Motion duly made, seconded and unanimously adopted, the monthly minutes of April 20, 2017 were approved. Vote of approval of three board members present (Jackson, T., Boynton, B; and Thomas, N.); not present (Travis, V., Williams, S.)

Motion: To vote in Mr. Craig Watford as our newest board member.

Resolved: Motion duly made, seconded and unanimously adopted, the voting in of Mr. Craig Watford as our newest board member. Vote of approval of three board

members present (Jackson, T., Boynton, B.; and Thomas, N.); not present (Travis, V., Williams, S.)

Business Manager's Report:

The Monthly Financial Results were presented by Breanna Fulginiti of Repice and Taylor.

Monthly Financial Results — As of April 30, 2017

Motion: To approve the Monthly Financial Results as of April 30, 2017

Resolved: Motion duly made, seconded and unanimously adopted, the Monthly Financial Results were approved as presented. Vote of approval of three board members present (Jackson, T., Boynton, B.; and Thomas, N.); not present (Travis, V., Williams, S.).

CAO Monthly Report

The next board meeting will be held on June 15, 2017.

Construction Report:

No new construction projects have been scheduled at this time.

Financial Report:

The current balance in the petty cash account as of April 30, 2017 was \$98,088.90

Hiring Report:

Spanish Teacher, Lunch Aides, Receptionist, Elementary Teacher and Instructional Aide.

Enrollment Report:

We currently are at 210 enrolled. The lottery for the 2017-2018 school year was held May 12, 2017

Charter School Status Report:

The 3rd, 4th, and grade have cast their votes for Prom Court. TIE winners will be announced at the prom being held on May, 19, 2017. Graduation is June 2, 2017. 4th grade will be participating in the graduation ceremony, May 26, 2017 the drama club will be putting on the play The Wiz. The PSSA Testing finished smoothly.

Monthly Calendar:

June 6, 2017- Students last day of school.

June 9, 2017- Staff last day of school.

June 15, 2017-BoardMeeting

Motion: To accept CAO Monthly Report

Resolved: Motion duly made, seconded and unanimously adopted, the CAO Monthly Report was approved as presented. Vote of approval of three board members present (Jackson, T. , Boynton, B.; and Thomas, N.); not present (Travis, V., Williams, S.)

Additional Business Items:

None at this time.

Adjournment:..

There being no further discussion items to come before the board, the meeting was adjourned at 6:50 p.m.

Premier Arts & Science Charter School
Minutes of a Meeting of the Board of Trustees
Thursday, June 15, 2017

Members Present:

Terrence Jackson
Starkisha Williams

Members Not Present:

Nicole Thomas
■ Begonia Boynton V
■ Virginia Travis

Call to Order:

Meeting was called to order at 6:05 pm. Terrence Jackson, Board President called for a moment of silence and reflection. A quorum of Trustees was not present, and the meeting having been duly Convened was ready to proceed with a discussion of business.

Pledge of Allegiance:

The Pledge of Allegiance was recited.

Public Comments:

No public comments at this time.

Reading of Agenda:

No corrections or additions to minutes.

No motion was made to approve minutes for May 18, 2017 due to not having a quorum of Trustees present. Voting will take place at the next scheduled meeting.

Business Manager's Report:

The Monthly Financial Results were presented by Brianna Fulginiti of Repice and Taylor.

Monthly Financial Results — As of May 31, 2017

No motion was made to approve the Business Manager's Report ending May 31, 2017 due to not having a quorum of Trustees present. Voting will take place at the next scheduled meeting.

CAO Monthly Report

No CAO Monthly Report was available at the time of meeting. It will be discussed at the next scheduled board meeting.

Construction Report:

No construction report, was available at the time of the meeting. It will be discussed at the next scheduled board meeting.

Financial Report:

No financial report was available at the time of the meeting. It will be discussed at the next scheduled board meeting.

Hiring Report:

No hiring report was available at the time of the meeting. It will be discussed at the next scheduled board meeting.

Enrollment Report:

No enrollment report was available at the time of the meeting. It will be discussed at the next scheduled board meeting.

Charter School Status Report:

No charter school' status report was available at the time of the meeting. It will be discussed at the next scheduled board meeting.

Monthly Calendar:

Nothing to report at this time.

No motion was made to approve the CAO Monthly Report due to not having a quorum of Trustees present. Voting will take place at the next scheduled meeting.

Additional Business Items:

None at this time.

Adjournment:

There being no discussion items to come before the board, the meeting was adjured at 6:30 p.m.

Premier Arts & Science Charter School
Minutes of a Meeting of the Board of Trustees
Thursday, July 20, 2017

Members Present:

Terrence Jackson
Starkisha Williams
Nicole Thomas (via phone) Craig
Watford

Also Present:

Darlene Smith
Andrea Coleman-Hill

Members Not Present:

Begonia Boynton
Virginia Travis
Greg Hartzell

Call to Order:

Meeting was called to order at 6:07 pm. Terrence Jackson, Board President called for a moment of silence and reflection. A quorum of Trustees Was present, and the meeting having been duly convened was ready to proceed with a discussion of business.

Pledge of Allegiance:

The Pledge of Allegiance was recited.

Public Comments: No public

comments at this time,

Reading of Agenda:

Motion: To approve minutes for May 18, 2017

Resolved: Motion duly made, seconded and unanimously adopted, the monthly minutes of May 18, 2017 were approved. Vote of approval of four board members present (Jackson, T., Wafford, C,) Williams, Sr; and Thomas, N.); not present (Travis, V., Boynton, B.)

Motion: To approve minutes for June 15, 2017

Resolved: Motion duly made, seconded and unanimously adopted, the monthly minutes of June 15, 2017 were approved. Vote of approval of four board members

present (Jackson, T., Watford, C, Williams, So; and Thomas, N.); not present
(Travis, V., Boynton, B.)

Business Manager's Report:

The Monthly Financial Results were presented by Breanna Fulginiti of Repice and Taylor.

Monthly Financial Results — As of June 30, 2017

Motion: To approve the Monthly Financial Results as of June 30, 2017

Resolved: Motion duly made, seconded and unanimously adopted, the Monthly Financial Results were approved as presented. Vote of approval of four board members present (Jackson, T., Watford, C., Williams, S.; and Thomas, N.); not present (Travis, V., Boynton, B.)

Motion: To approve the rent reimbursement as presented by Repice and Taylor.

Resolved: Motion duly made, seconded and unanimously adopted, the rental reimbursement as presented. Vote of approval of four board members present (Jackson, T., Watford, C., Williams, S.; and Thomas, N.); not present (Travis, V., Boynton, B.)

CAO Monthly Report

The next board meeting will be held on August 17, 2017.

Construction Report:

Painters have been contracted to paint the classrooms and lobby area. Cleaning of the building has begun.

Financial Report:

The current balance in the petty cash account as of June 30, 2017 was \$170,361.85

Hiring Report:

Spanish Teacher and a Lunch Aide

Enrollment Report:

We currently are at 178 enrolled. Applications are still being processed.

Charter School Status Report:

PASCS will be participating in the Fresh Fruits and Vegetables Program. The government will provide fresh fruits and vegetables for the students daily to have the opportunity to try something they may not have tried at home.

Monthly Calendar:

August 7-18, 2017 will be Staff Professional Development

August 9, 2017 will be New Student Orientation

Motion: To accept CAO Monthly Report for June 15, 2017 and July 20, 2017

Resolved: Motion duly made, seconded and unanimously adopted, the CAO Monthly

Reports were approved as presented. Vote of approval of four board members present

(Jackson, T., Watford, C., Williams, S.; and Thomas, N.); not present (Travis, V., Boynton, B.)

Principal Report:

Safety Care Training July 26-27, 2017.

Staff Retreat August 7-18, 2017 Staff will focus on team building, best practices, student test preparation and more.

Additional Business Items:

Mr. Jackson presented a fundraising idea for parents of PASCS students. BELCO Credit Union is looking to provide credit repair assistance as well as an opportunity to purchase homes that parents could assist with the repair and refurbishing of homes. BELCO will also provide loans and mortgage assistance for parents. There will be a first time home owner's class as well. Mr. Jackson as well as Mr. Watford will be meeting with BELCO Representatives to discuss.

Adjournment:

There being no further discussion items to come before the board, the meeting was adjourned at 6:53 p.m.

Premier Arts & Science Charter School
Minutes of a Meeting of the Board of Trustees
Thursday, August 17, 2017

Members Present:

Terrence Jackson
Starkisha Williams
Nicole Thomas (via phone)
Virginia Travis

Also Present:

Darlene Smith

Members Not Present:

Begonia Boynton

Call to Order;

Meeting was called to order at 6:04 pm. Terrence Jackson, Board President called for a moment of silence and reflection. A quorum of Trustees was present, and the meeting having been duly convened was ready to proceed with a discussion of business.

Pledge of Allegiance:

The Pledge of Allegiance was recited.

Public Comments:

Residents from the neighborhood spoke on their concerns regarding the parking on Liberty Street. Discussed some ideas for a resolution.

Reading of Agenda:

Motion: To approve minutes for July 20, 2017

Resolved: Motion duly made, seconded and unanimously adopted, the monthly minutes of July 20, 2017 were approved. Vote of approval of four board members present (Jackson, T., Travis, V., Williams, S.; and Thomas, N.); not present (Watford, C., Boynton, B.)

Business Manager's Report:

The Monthly Financial

Results were presented by Darlene Smith, CAO

Monthly Financial Results — As of July 31, 2017

Motion: To approve the Monthly Financial Results as of July 31, 2017

Resolved: Motion duly made, seconded and unanimously adopted, the Monthly Financial Results were approved as presented. Vote of approval of four board members present (Jackson, T., Travis, V., Williams, S.; and Thomas, N.); not present (Watford, C., Boynton, B.)

Action Items

Teacher contracts were presented to board President T. Jackson. T. Jackson signed all contracts presented.

Resume received for a potential new board member, Annette Roy. Board President T. Jackson will meet with her prior to inviting her to the next board meeting.

Motion: To accept action items as presented to the board.

Resolved: Motion duly made, seconded and unanimously adopted, the action items were approved as presented. Vote of approval of four board members present (Jackson, T., Travis, V., Williams, S.; and Thomas, N.); not present (Watford, C., Boynton, B.)

Principal Report

Principal update was presented by Darlene Smith in the absence of Dr. Coleman-Hill

PASCS Staff Retreat update was discussed, New student orientation was held on August 9, 2017. Parents and students were introduced to administration, given a tour of the building, and orientated on proper uniforms and where to purchase them.

Motion: To accept the Principal Report

Resolved: Motion duly made, seconded and unanimously adopted, the Principal Report was approved as presented. Vote of approval of four members present (Jackson, T., Travis, V., Williams, S.; and Thomas, N.); not present (Watford, C., Boynton, B.)

CAO Monthly Report

The next board meeting will be held on September 21 2017.

Construction Report:

Work was completed on the construction of two administrative offices in the staff lounge. Painting of classrooms and building repair work is on-going.

Financial Report:

The current balance in the petty cash account as of August 14, 2017 was \$160,884.31

Hiring Report: Special Education Teacher

Enrollment Report:

We currently are at 220 enrolled.

Charter School Status Report:

The Charter School is in its second week of professional development. PASCS is currently working on the Annual School Audit, The NSLP-USDA/PDE Program review and the Charter School Renewal Application.

Monthly Calendar:

August 18, 2017 . PLC Preschool Graduation

August 21, 2017 First Day of School

Motion: To accept CAO Monthly Report.

Resolved: Motion duly made, seconded and unanimously adopted, the CAO Monthly Report was approved as presented. Vote of approval of four board members present (Jackson, T., Travis, V., Williams, S.; and Thomas, N.); ~~not present~~ (Watford, C., Boynton, B.)

Additional Business Items:

None at this time .

Adjournment:

There being no further discussion items to come before the board, the meeting was adjourned at 7:58 p.m.

Premier Arts & Science Charter School
Minutes of a Meeting of the Board of Trustees
Thursday, September 21, 2017

Members Present:

Terrence Jackson
Starkisha Williams

Nicole Thomas (via phone)

Also Present:

Darlene Smith

Members Not Present:

Begonia Boynton
Virginia Travis
Craig Watford

Call to Order:

Meeting was called to order at 6:09 pm. Terrence Jackson, Board President called for a moment of silence and reflection. A quorum of Trustees was present, and the meeting having been duly convened was ready to proceed with a discussion of business.

Pledge of Allegiance:

The Pledge of Allegiance was recited.

Public Comments:

None at this time.

Reading of Agenda:

Motion: To approve minutes for August 17, 2017

Resolved: Motion duly made, seconded and unanimously adopted, the monthly minutes of August 17, 2017 were approved. Vote of approval of three board members present (Jackson, T. , Williams, S.; and Thomas, N.); not present (Travis, V. , Watford, C. , Boynton, B.)

Business Manager's Report:

The Monthly Financial Results were not presented at this time.

Action Items

Board President T. Jackson spoke with potential new board member, Annette Roy. He will meet with her next week and she will be attending the October board meeting.

Motion: To accept action items as presented to the board.

Resolved: Motion duly made, seconded and unanimously adopted, the action items were approved as presented. Vote of approval of three board members present (Jackson, T. , Williams, S.; and Thomas, N.); not present (Travis, V. , Watford, C., Boynton, B.)

Principal Report

Principal update was presented by Darlene Smith in the absence of Dr. Coleman-Hill. Some things discussed were the open house, professional development, staff meeting and the success of the Literacy Council's book donation. Each student received a book to take home as well as a book that was given out at open house. A parent survey was sent out to get an idea of parent's thoughts on how the school is doing.

Motion: To accept the Principal Report .

Resolved: Motion duly made, seconded and unanimously adopted, the Principal Report was approved as presented. Vote of approval of three board members present (Jackson, T., Williams, S.; and Thomas, N.); not present (Watford, C., Travis, V., Boynton, B.)

CAO Monthly Report

The next board meeting will be held on October 19, 2017.

Construction Report:

There are no major building construction projects at this time.

Financial Report:

The current balance in the petty cash account as of September 15, 2017 was \$174,072.70

Hiring Report:

Regular Education Teacher 5th Grade
Instructional Assistant Maintenance

Enrollment Report:

We currently are at 216 enrolled.

Charter School Status Report:

The Charter School held its open house on September 14, 2017. The off site review for the food program was completed by the September 12th deadline. The on site review will be held in November.

Monthly Calendar:

September 25, 2017 Annual School Audit/PDE Walk-Through

Motion: To accept CAO Monthly Report.

Resolved: Motion duly made, seconded and unanimously adopted, the CAO Monthly Report was approved as presented. Vote of approval of three board members present (Jackson, T., Williams, S.; and Thomas, N.); not present (Watford, C., Travis, V. , Boynton, B.)

Additional Business Items:

Dr. Coleman-Hill spoke with Dr. Sybil Knight-Burney in regards to the parking concerns. The Harrisburg School District will provide 10 parking spots for our teachers to use. There will be a new parking lot soon and they may be able to offer more.

Adjournment:

There being no further discussion items to come before the board, the meeting was adjourned at 7:28 p.m.

Premier Arts & Science Charter School
Minutes of a Meeting of the Board of Trustees
Thursday, October 19, 2017

Members Present: Terrence
Jackson Starkisha Williams
Annette Roy

Also Present:
Darlene Smith

Members Not Present: Begonia
Boynton Virginia
Travis craig Watford (Via Phone)
Nicole Thomas

Call to Order:

Meeting was called to order at 6: 12 pm. Terrence Jackson, Board President called for a moment of silence and reflection. A quorum of Trustees was present, and the meeting having been duly convened was ready to proceed with a discussion of business.

Pledge of Allegiance:

The Pledge of Allegiance was recited.

Public Comments:

None at this time.

Action Item:

Potential Board Member-Annette Roy

Motion: To vote in and approve Mrs. Annette Roy as a new board member.

Resolved: Motion duly made, seconded and unanimously adopted, the voting in of Mrs. Annette Roy as our newest board member. Vote of approval of three board members present (Jackson, T., Williams, S., and Watford, C.); not present (Travis, V. , Thomas, N.,

Boynton, B.)

Reading of Agenda:

Motion: To approve minutes for September 21, 2017

Resolved: Motion duly made, seconded and unanimously adopted, the monthly minutes of September 21, 2017 were approved. Vote of approval of three board members present (Jackson, T. , Williams, S.; and Roy, A.); not present (Travis, V., Watford, C., Thomas, N.; Boynton, B.)

Business Manager's Report:

The Monthly Financial Results were presented by Brinna Fulginiti of Repice and Taylor.

Monthly Financial Results — As of August 31, 2017 and September 30, 2017

Motion: To approve the Monthly Financial Results as of August 31, 2017 and September 30, 2017

Resolved: Motion duly made, seconded and unanimously adopted, the Monthly Financial Results were approved as presented. Vote of approval of three board members present (Jackson, T., Williams, S.; and Roy, A.); not present (Travis, V., Thomas, N., Watford C., Boynton, B.)

Principal Report

Principal update was presented by Darlene Smith in the absence of Dr. Coleman-Hill.

Motion: To accept the Principal Report as presented.

Resolved: Motion duly made, seconded and unanimously adopted, the Principal Report was approved as presented. Vote of approval of three board members present (Jackson, T., Williams, S.; and Roy, A.); not present (Watford, C., Thomas, N., Travis, V., Boynton, B.)

CAO Monthly Report

The next board meeting will be held on November 16, 2017.

Construction Report:

There are no major building construction projects at this time. Touch up work is being completed throughout the school. The school name has been placed on the building.

Financial Report:

The current balance in the petty cash account as of October 17, 2017 was \$176,855.32

Hiring Report:

Regular Education Teacher 5th Grade
Instructional Assistant

Maintenance

Secretary

Enrollment Report:

We currently are at 217 enrolled.

Charter School Status Report:

PASCS is currently in the process of completing the Charter School Renewal Application. The deadline is October 31, 2017. The off site, food program review was completed and the on site, food program review will take place in November 2017.

Monthly Calendar:

October 25, 2017: PDE Site Visit

November 10, 2017: Parent Teacher Conferences

Motion: To accept CAO Monthly Report.

Resolved: Motion duly made, seconded and unanimously adopted, the CAO Monthly Report was approved as presented. Vote of approval of three board members present (Jackson, T., Williams, S.; and Roy, A.); not present (Watford, C., Thomas, N., Travis, V., Boynton, B.)

Additional Business Items:

Annette Roy will follow up with The Harrisburg School District in regards to possibly

getting designated parking in the parking lot for our staff near the back of the parking

lot. She was made aware that at least 25 staff need parking. There will be a new parking lot soon and they may be able to offer more..

Adjournment:

There being no further discussion items to come before the board, the meeting was adjourned at 7:18 p.m.

Premier Arts & Science Charter School
Minutes of a Meeting of the Board of Trustees

Thursday, November 16, 2017

Members Present:

Terrence Jackson

Starkisha Williams

Annette Roy

Pamela Spencer (New Member)

Also Present:

Darlene Smith

Dr. Andrea Coleman-Hill

Brianm Fulginiti

Members Not Present:

Begonia Boynton

Virginia Travis

Craig Watford

~~Nicole Thomas~~

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Call to Order:

Meeting was called to order at 6:08 pm. Terrence Jackson, Board President called for a moment of silence and reflection. A quorum of Trustees was present, and the meeting having been duly convened was ready to proceed with a discussion of business.

Pledge of Allegiance:

The Pledge of Allegiance was recited.

Public Comments:

None at this time..

Action Item:

Potential Board Member-Pamela Spencer

Motion: To vote in and approve Ms. Pamela Spencer as a new board member.

Resolved: Motion duly made, seconded and unanimously adopted, the voting in of Ms. Pamela Spencer as our newest board member. Vote of approval of three board members present (Jackson, T., Williams, S., and Roy, A.); not present (Travis, V., Watford, C., Thomas, N., Boynton, B.)

Reading of Agenda:

Motion: To approve minutes for October 19, 2017

Resolved: Motion duly made, seconded and unanimously adopted, the monthly minutes of October 19, 2017 were approved. Vote of approval of four board members present (Jackson, T., Williams, S.; Spencer, P.; and Roy, A.); not present (Travis, V., Watford, C., Thomas, N., Boynton, B.)

Business Manager's Report:

The Monthly Financial Results were presented by Brianna Fulginiti of Repice and Taylor.

Monthly Financial Results — As of October 31, 2017

Motion: To approve the Monthly Financial Results as of October 31, 2017

Resolved: Motion duly made, seconded and unanimously adopted, the Monthly Financial Results were approved as presented. Vote of approval of four board members

-present-CJackson-,
Thomas, N., Watford C., Boynton, B.)

A.); not present (Travis, V.,

Principal Report

Principal update was presented by Dr. Andrea Coleman-Hill.

Motion: To accept the Principal Report as presented.

Resolved: Motion duly made, seconded and unanimously adopted, the Principal Report was approved as presented. Vote of approval of four board members present (Jackson, T., Williams, S., Spencer, P.; and Roy, A.); not present (Watford, C., Thomas, N., Travis, V., Boynton, B.)

CAO Monthly Report

The next board meeting will be held on December 21, 2017.

Construction Report:

There are no major building construction projects at this time. Touch up work continues to be completed throughout the school.

Financial Report:

The current balance in the petty cash account as of November 13, 2017 was \$200,345.55.

Hiring Report:

Regular Education Teacher 5th Grade
Instructional Assistant
Maintenance
Secretary

Enrollment Report:

We currently are at 220 enrolled.

Charter School Status Report:

The Charter School Renewal Application has been completed. The off-site review application for the food program was completed by the September 12th deadline. The on-site review was conducted by PDE on Tuesday and Wednesday, November 8-9, 2017.

Monthly Calendar:

November 22-27, 2017 School will be Closed for the Thanksgiving Holiday.

Motion: To accept CAO Monthly Report.

Resolved: Motion duly made, seconded and unanimously adopted, the CAO Monthly Report was approved as presented. Vote of approval of four board members present (Jackson, T., Williams, S. Spencer, P.; and Roy, A.); not present (Watford, C., Thomas, N., Travis, V., Boynton, B.).

Additional Business Items:

No additional business items to discuss at this time.

Adjournment:

There being no further discussion items to come before the board, the meeting was adjourned at 6:53 p.m.

Premier Arts & Science Charter School
Minutes of a Meeting of the Board of Trustees
Thursday, December 21, 2017

Members Present:

Terrence Jackson
Starkisha Williams

Pamela Spencer

Also Present:

Darlene Smith

Members Not Present:

Begonia
Boynton
Virginia Travis
Craig Watford
Nicole Thomas
Annette Roy
call to Order:

Meeting was called to order at 6:07 pm. Terrence Jackson, Board President called for a moment of silence and reflection. A quorum of Trustees was present, and the meeting having been duly convened was ready to proceed with a discussion of business.

Pledge of Allegiance:

The Pledge of Allegiance was recited.

Public Comments:

None at this time.

Reading of Agenda:

Motion: To approve minutes for November 16, 2017

Resolved: Motion duly made, seconded and unanimously adopted, the modified minutes of November 16, 2017 were approved. Vote of approval of three board members present (Jackson, T., Williams, S.; Spencer, P.); not present (Travis, V., Watford, C, Roy, A., Thomas, N., Boynton, B.)

Business Manager's Report:

The Monthly Financial Results were presented by Brianna Fulginiti of Repice and Taylor.

Monthly Financial Results — As of November 30, 2017.

Motion: To approve the Monthly Financial Results as of November 30, 2017

Resolved: Motion duly made, seconded and unanimously adopted, the Monthly Financial Results were approved as presented. Vote of approval of three board members present (Jackson, T., Williams, S.; Spencer, P.); not present (Travis, V., Wafford, C., Roy, A., Thomas, N., Boynton, B.)

Principal Report

Principal update was presented by Mrs. Darlene M. Smith

Motion: To accept the Principal Report as presented.

Resolved: Motion duly made, seconded and unanimously adopted, the Principal Report was approved as presented. Vote of approval of three board members present (Jackson, T., Williams, S.; Spencer, P.); not present (Travis, V., Wafford, C., Roy, A., Thomas, N., Boynton, B.)

CAO Monthly Report

The next board meeting will be held on January 18, 2018.

Construction Report:

There are no major building construction projects at this time. Touch up work continues to be completed throughout the school.

Financial Report:

The current balance in the petty cash account as of December 17, 2017 was \$278,554.09

Hiring Report:

Regular Education Teacher 5th Grade

Instructional Assistant

Maintenance

New Hire: Office Manager, Vemadine Jones-Link

Enrollment Report:

We currently are at 220 enrolled.

Charter School Status Report:

Members of the Harrisburg School District Office paid an unannounced visit on December 14th and December 15th as part of the Charter School Renewal process. The process has begun on the corrective actions that followed the NSLP on-site review. They are due no later than January 10, 2018. The Winter Formal Dance was held for 3rd, 4th and 5th grade on December 8, 2017. The students reported that they had a great time. The staff Christmas Party was held on December 15, 2017.

Monthly Calendar:

December 25, 2017-January 3, 2018 Christmas Break/School Closed January 15, 2018
MLK Holiday/Sch001 Closed

Motion: To accept CAO Monthly Report.

Resolved: Motion duly made, seconded and unanimously adopted, the CAO Monthly Report was approved as presented. Vote of approval of three board members present (Jackson, T., Williams, S.; Spencer, P.); not present (Travis, V., Watford, C., Roy, A., Thomas, N., Boynton, B.)

Additional Business Items:

No additional business items to discuss at this time.

Adjournment:

There being no further discussion items to come before the board, the meeting was adjured at 7:18 p.m.