

Mid-Ohio Valley Technical Institute

Re-Entry Plan for 2020-2021 School Year

Message from the Director

The goal of the Mid-Ohio Valley Technical Institute (MOVTI) is to open school for person-to-person instruction on September 8, 2020. This goal will remain contingent upon the orders of the Governor, public health officials, and the West Virginia Department of Education (WVDE). As we plan for the opening of school, it is vital to implement procedures and protocols to ensure the safety of students and faculty, as well as reduce the spread of COVID-19. The success of this plan is dependent on the cooperation and compliance of our school community. The protocols and procedures contained in this plan will be implemented and evolve as needs arise. I sincerely hope, as do most of you, to return to “normal” as soon as possible; however, between now and then, we all need to be willing to follow the procedures and protocols as outlined below.

Opening School Schedule

The Mid-Ohio Valley Technical Institute will open school on September 8, 2020. Please refer to the information below for school starting information:

- *High School Students:* Follow starting instructions and schedules per your home high school and county.
- *Private & Home School Students:* Students will start at their assigned program times on September 8, 2020.
- *Adult (Grade 14) Students:* Students will start at their assigned program times on September 8, 2020.
- *Part-time Adult Programs (Phlebotomy & Welding):* Follow calendar and instructions given by your adult instructor. Welding is scheduled to begin on September 14th and phlebotomy is scheduled to begin on September 15th.

Instructional Delivery

- The Mid-Ohio Valley Technical Institute will operate on a traditional schedule, aligning with the schedules from our participating high schools. Students will attend school in-person on Mondays, Tuesdays, Thursdays, and Fridays. On Wednesdays, students will complete assignments at home. The schedule may change as conditions change during the fall semester.
- The Mid-Ohio Valley Technical Institute will move to a remote learning environment if directed by the Governor, public health officials, or the WVDE. Remote learning will consist of a suspension of in-person attendance and students will participate in distance learning activities.

Health and Wellness

Students and faculty exhibiting symptoms of COVID-19 should not report to school or be present at the MOVTI until being cleared by a medical professional. Students exhibiting symptoms of COVID-19 will lead to arrangements being made for parent / guardian pick-up and encouraged to consult with a physician.

Anyone entering MOVTI shall be screened for COVID-19. The screening may include a questionnaire and/or temperature check. If a temperature above 100.4 degrees is confirmed, the individual will not be permitted to remain at school. If a student has a fever, he/she will be quarantined in an isolated location until pick-up by a parent, guardian, or their designee. Employees with a fever of 100.4 or greater will be dismissed from work and leave immediately. Physician consultation with COVID-19 testing is recommended for any staff member or student exhibiting symptoms. If tested for COVID-19, staff or students may not return to school until after receiving confirmation of a negative screen.

School Information

Food & Food Vending

- No food vending or food fundraising will be available at the MOVTI until further notice. In the event food distribution is organized, this will occur in a very controlled environment.
- Traditional water fountains will be turned off. Water bottle filling stations will be made available to students in two locations or bottled water will be provided to students.
- Food brought into school must be pre-packaged and sealed in individual wrapped servings.

Classrooms

- Students will remain in their CTE program areas.
- Embedded academic classes will be delivered in the CTE program area.
- Frequent hand washing will be emphasized.
- Sharing of equipment or supplies will be restricted and sanitized between use.
- The Commons Area or Lobby will not be utilized for student breaks, breaks will occur in individual program areas until further notice.

Shops and Labs

- All CTE Simulated Workplace Companies will implement shop/lab sanitization protocols as part of 6S. Each student will be responsible for following these sanitization procedures at the end of his/her time in the classroom and shop/lab.
- Classrooms, shops, labs, equipment, and tools will be sanitized, at a minimum, two times per day. Disinfecting will occur at the end of the morning session, and again at the end of the afternoon sessions.
- PPE and sanitizing supplies will be available.

Deliveries

- Personal deliveries of food, flowers, balloons, and other similar items shall not be accepted for staff or students.

Entering and Exiting the School

- Students will enter the building through the main entrance. Visitor will enter the building through the visitor's entrance of the main entrance.
- When entering the building, faculty and staff will report directly to their CTE program area and/or work area.
- When entering the building, students will report directly to their CTE program area.

Face Coverings

- Face coverings are required of all staff when they cannot provide instruction in a socially distanced manner and in all hallways and congregate areas.
- Students are required to wear a face covering where social distancing cannot be achieved.
- Any student who cannot wear a face covering due to a medical condition should wear a face shield when at all possible. Medical exemptions by a medical professional are required.
- Staff and students may provide their own face covering or one will be provided for them.
- Visitors will be required to wear face coverings at all times.

Hallways

- Hallway traffic will be socially distanced to the greatest extent possible. When traveling in a hallway, travel down the right hand side of the hall.
- Students are to keep their hands to themselves while traveling through a hallway.

Hygiene & Sanitation

- Staff and students should use proper handwashing techniques.
- Hand sanitizer, will be available in all instructional areas.
- If students must change classrooms, the room will be sanitized when classes are changed if the classroom will be occupied by a different group of students.
- Any tools or equipment used by students will be sanitized after use.
- The day-shift custodian shall sanitize restrooms at least every two hours. Classrooms and restrooms will be sanitized between AM and PM groups of students.
- The evening-shift custodian will sanitize all touch surfaces during their shift.
- Staff and students shall wear proper PPE when working in instructional areas.

Restrooms

- Students in Automotive, Diesel, CEM / Industrial Maintenance, Drafting, Carpentry, Welding, Therapeutic Services / Medical Assisting, Law & Public Safety, Emergency Services / Diagnostic Services and Option Pathway will use the restrooms in their CTE program area.
- Students in all other program areas will use the hall restrooms between graphic design and the health lab.
- The number of students in a restroom at one time is limited to the number of toilets / urinals in that restroom.

Meetings, Assemblies, and Programs

- Multiple program meetings, assemblies, and events are suspended until further notice.

Sign-In and Sign-Out Procedures

- Adults authorized to sign students in or out of school must do so at the main office by entering the visitor's entrance. The sign-in or sign-out process will be conducted through the window in the visitor's man-trap. Screening questions and / or temperature checks will occur for any adult admitted into the main office. For proof of verification, an ID may be required for any adult attempting to sign a student out of school.

Visitors

- All school visitors must wear a face covering.
- Visitors entering the building will be limited and will be symptom screened and / or temperature checked in the event he or she is admitted into the office. Visitors must observe social distancing while in the school and wear face coverings.
- Hand sanitizer will be available and shall be used by visitors upon entry to the building.

- Visitors dropping off materials, projects, or vehicles for instructional use in the shop areas must follow all school procedures concerning face coverings, hygiene, sanitization, and social distancing.
- CTE Simulated Workplace students, wearing proper PPE, will make sure all materials, projects, and vehicles have been sanitized and cleaned before entry to the instructional area.

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