

**NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776**

**OPERATIONS SUB-COMMITTEE
MEETING NOTICE**

DATE: March 9, 2021
TIME: 7:30 P.M.
PLACE: Sarah Noble Intermediate School Library Media Center

While this is an in-person meeting for Board of Education members and district staff, due to COVID-19 restrictions on capacity and social distancing requirements that make public attendance impossible, members of the public will be permitted to attend the meeting via the Zoom link provided below. Closed captioning is available through Zoom.

There will be live public comment offered through the Zoom format for items on the agenda. Public comment may also be emailed to suptoffice@newmilfordps.org for distribution to Board members.

Join Zoom Meeting

<https://zoom.us/j/98420808035?pwd=QVZLYlhEL1R3dVh6b21FSlpHMIRkZz09>

Meeting ID: 984 2080 8035

Passcode: 992185

One tap mobile

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NEW MILFORD, CT

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order

2. Public Comment

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. Discussion and Possible Action

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence
- B. Monthly Reports
 1. Budget Position dated February 28, 2021
 2. Purchase Resolution D-744
 3. Request for Budget Transfers
- C. Gifts & Donations
 1. New Milford PTO - Exhibit B
- D. Authorization of Signatory on School District Accounts
- E. COVID-19 Related Materials and Staffing Requests

4. Items of Information

- A. ESSER II Funding update
- B. Excess Cost

5. Public Comment

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- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

6. Adjourn

Sub-Committee Members: Wendy Faulenbach, Chairperson

Pete Helmus

Eileen P. Monaghan

Cynthia Nabozny

Alternates: Olga I. Rella

Joseph Failla

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
New Milford, Connecticut
March 16, 2021

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

- | | |
|--|------------|
| 1. Mrs. Leanne Buckley , Music Teacher, Hill and Plain School effective June 30, 2021. | Retirement |
| 2. Mr. Michael Coleman , Science Teacher, New Milford High School effective June 30, 2021. | Retirement |
| 3. Mrs. Susan Hackel , Reading Teacher, Sarah Noble Intermediate School effective June 30, 2021. | Retirement |
| 4. Mrs. Linda Hall , English Teacher, Schaghticoke Middle School effective June 30, 2021. | Retirement |
| 5. Mrs. Sarah Herring , Math Teacher, Schaghticoke Middle School effective June 30, 2021. | Retirement |
| 6. Mrs. Karen Rivero , Elementary Teacher, Sarah Noble Intermediate School effective June 30, 2021. | Retirement |
| 7. Mrs. Jill Ross , Math Teacher, New Milford High School effective June 30, 2021 | Retirement |

2. CERTIFIED STAFF

b. NON-RENEWALS

- 1. None**

3. CERTIFIED STAFF

c. APPOINTMENTS

- 1. None**

4. MISCELLANEOUS STAFF

a. RESIGNATIONS

- 1. None**

5. MISCELLANEOUS STAFF

b. APPOINTMENTS

- 1. None**

6. NON-CERTIFIED STAFF AND LICENSED STAFF

a. RESIGNATIONS

1. None

7. NON-CERTIFIED AND LICENSED STAFF

b. APPOINTMENTS

1. **Ms. Courtney Cacace**, Paraeducator, Sarah Noble Intermediate School effective March 22, 2021.

\$15.06 per hour - Hire Rate
\$16.64 per hour – Job Rate
(after completion of probationary period)
7 hours per day

Replacing: B. Vargas

8. ADULT EDUCATION STAFF

a. RESIGNATIONS

1. None

9. ADULT EDUCATION STAFF

b. APPOINTMENTS

1. None

10. BAND STAFF

a. RESIGNATIONS

1. None

11. BAND STAFF

b. APPOINTMENTS

1. None

12. COACHING STAFF

a. RESIGNATIONS

1. **Mr. Lou Alhage**, Freshman Boys' Lacrosse Coach, New Milford High School effective March 1, 2021.

Personal

13. COACHING STAFF

b. APPOINTMENTS

1. **Mr. Jason Arnauckas**, Girls' Varsity Tennis Coach, New Milford High School effective March 27, 2021.
2. **Mr. Chris Bacich**, Boys' Outdoor Track and Field Coach, New Milford High School effective March 27, 2021.
3. **Ms. Tricia Blood**, Girls' Intramural Softball Coach, Schaghticoke Middle School effective April 19, 2021.
4. **Mr. Frank Bonacci**, Girls' Varsity Softball Coach, New Milford High School effective March 27, 2021.

2020-2021 Stipend: \$3158

Current staff member

2020-2021 Stipend: \$3172

2020-2021 Stipend: \$992

Current staff member

2020-2021 Stipend: \$4942

5. Mr. Evan Cassells , Boys' Varsity Lacrosse Coach, New Milford High School effective March 27, 2021.	2020-2021 Stipend: \$4846
6. Mr. James Classey , Girls' Volunteer Softball Coach, New Milford High School effective March 27, 2021.	Volunteer
7. Mr. Khaled Elmady , Volunteer Girls' and Boys' Outdoor Track and Field Coach, New Milford High School effective March 27, 2021.	Volunteer
8. Mr. Jason Ezra , Volunteer Boys' Lacrosse Coach, New Milford High School effective March 27, 2021.	Volunteer
9. Mrs. Eileen Fino , Girls' Interscholastic Softball Coach, Schaghticoke Middle School effective April 19, 2021.	2020-2021 Stipend: \$1985 Current staff member
10. Mr. Peter (Casey) Gawlak , Girls' Varsity Outdoor Track and Field Coach, New Milford High School effective March 27, 2021.	2020-2021 Stipend: \$4882
11. Mr. Mark Grant , Boys' JV Baseball Coach, New Milford High School effective March 27, 2021.	2020-2021 Stipend: \$3214 Current staff member
12. Mr. Louis Heaton , Volunteer Girls' Lacrosse Coach, New Milford High School effective March 27, 2021.	Volunteer
13. Ms. Kelsey Holub , Girls' Varsity Lacrosse Coach, New Milford High School effective March 27, 2021.	2020-2021 Stipend: \$4846 Current Staff Member
14. Ms. Dawn Hough , Volunteer Girls' and Boys' Outdoor Track and Field Coach, New Milford High School effective March 27, 2021.	Volunteer
15. Mr. Rob Hibbard , Boys' Interscholastic Baseball Coach, Schaghticoke Middle School effective April 19, 2021.	2020-2021 Stipend: \$1985 Current staff member
16. Mr. Aaron Johnson , Volunteer Boys' Baseball Coach, New Milford High School effective March 27, 2021.	Volunteer
17. Mr. Ryan Johnson , Boys' Varsity Baseball Coach, New Milford High School effective March 27, 2021.	2020-2021 Stipend: \$4943
18. Ms. Jessica Lionetti , Volunteer Girls' Softball Coach, New Milford High School effective March 27, 2021.	Volunteer Current staff member

19. Mr. Sean Mahon , Boys' Intramural Baseball Coach, Schaghticoke Middle School effective April 19, 2021.	2020-2021 Stipend: \$992 Current staff member
20. Mrs. Theresa McGuinness , Girls' Interscholastic Track and Field Coach, Schaghticoke Middle School effective April 19, 2021.	2020-2021 Stipend: \$1985 Current staff member
21. Mr. Sean McMahon , Boys' JV Lacrosse Coach, New Milford High School effective March 27, 2021.	2020-2021 Stipend: \$3151
22. Mr. Gary Millar , Girls' JV Softball Coach, New Milford High School effective March 27, 2021.	2020-2021 Stipend: \$3214
23. Mr. Steven Montiero , Volunteer Boys' Lacrosse Coach, New Milford High School effective March 27, 2021.	Volunteer
24. Mr. James Mullin , Boys' Varsity Golf Coach, New Milford High School effective March 27, 2021.	2020-2021 Stipend: \$3142
25. Mr. Sean Murray , Weight Room Supervisor, New Milford High School effective March 27, 2021.	2020-2021 Stipend: \$5042 Current staff member
26. Mrs. Victoria Murray , Unified Girls' and Boys' Outdoor Track and Field Coach, New Milford High School effective April 1, 2021.	2020-2021 Stipend: \$992 Current staff member
27. Mr. Mike Nahom , Volunteer Girls' Outdoor Track and Field Coach, New Milford High School effective March 27, 2021.	Volunteer
28. Mr. Chris O'Loughlin , Boys' Freshman Baseball Coach, New Milford High School effective March 27, 2021.	2020-2021 Stipend: \$2473
29. Mr. Rory Perry , Boys' Varsity Tennis, New Milford High School effective March 27, 2021.	2020-2021 Stipend: \$3158 Current staff member
30. Mr. Ryan Rebstock , Volunteer Girls' and Boys' Outdoor Track and Field Coach, New Milford High School effective March 27, 2021.	Volunteer
31. Ms. Sarah Swann , Girls' JV Lacrosse Coach, New Milford High School effective March 27, 2021.	2020-2021 Stipend: \$3151 Current staff member
32. Mr. Tyler Timan , Girls' and Boys' Outdoor Track and Field Coach, New Milford High School effective March 27, 2021.	2020-2021 Stipend: \$3172

33. Mr. Matt Wall, Boys' Interscholastic Track and Field Coach, Schaghticoke Middle School effective April 19, 2021.

2020-2021 Stipend: \$1985

Current staff member

34. Mr. David Warren, Volunteer Boys' Lacrosse Coach, New Milford High School effective March 27, 2021.

Volunteer

14. LEAVES OF ABSENCE

1. None



RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	29,661,381	0	29,661,381	17,095,965	12,105,340	460,076	98.45%
100'S	SALARIES - NON CERTIFIED	9,375,760	0	9,375,760	5,237,565	2,481,133	1,657,063	82.33%
200'S	BENEFITS	11,074,320	-3,000	11,071,320	7,804,028	2,700,333	566,960	94.88%
300'S	PROFESSIONAL SERVICES	3,811,054	7,963	3,819,017	2,264,563	1,030,162	524,292	86.27%
400'S	PROPERTY SERVICES	917,680	-150	917,530	540,487	144,211	232,833	74.62%
500'S	OTHER SERVICES	7,918,036	-2,000	7,916,036	5,094,061	2,068,137	753,838	90.48%
600'S	SUPPLIES	2,604,719	-4,319	2,600,400	1,357,213	824,639	418,548	83.90%
700'S	CAPITAL	10,627	0	10,627	3,051	18	7,558	28.88%
800'S	DUES AND FEES	91,305	1,506	92,811	64,237	2,880	25,694	72.32%
900'S	REVENUE	-1,000,107	0	-1,000,107	-67,837	0	-932,270	6.78%
GRAND TOTAL		64,464,776	0	64,464,776	39,393,332	21,356,852	3,714,591	94.24%

SALARIES - NON CERTIFIED BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	516,890	0	516,890	149,320	0	367,570	28.89%
51201	SALARIES - NON CERT - PARA EDUCATORS	2,049,757	0	2,049,757	1,053,102	758,316	238,339	88.37%
51202	SALARIES - NON CERT - SUBSTITUTUES	894,478	0	894,478	415,191	0	479,287	46.42%
51210	SALARIES - NON CERT - SECRETARY	1,871,103	0	1,871,103	1,162,671	559,044	149,388	92.02%
51225	SALARIES - NON CERT - TUTORS	275,695	0	275,695	108,367	0	167,328	39.31%
51240	SALARIES - NON CERT - CUSTODIAL	1,909,059	0	1,909,059	1,171,032	567,293	170,734	91.06%
51250	SALARIES - NON CERT - MAINTENANCE	920,442	0	920,442	559,514	289,662	71,265	92.26%
51285	SALARIES - NON CERT - TECHNOLOGY	471,446	0	471,446	300,193	158,102	13,151	97.21%
51336	SALARIES - NON CERT - NURSES	466,890	0	466,890	318,174	148,716	0	100.00%
TOTAL		9,375,760	0	9,375,760	5,237,565	2,481,133	1,657,063	82.33%

BENEFIT BREAKOUT

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	610,906	-18,000	592,906	333,708	0	259,198	56.28%
52201	BENEFITS - MEDICARE	522,583	0	522,583	313,160	0	209,423	59.93%
52300	BENEFITS - PENSION	879,067	0	879,067	879,067	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	15,000	15,000	30,000	16,402	13,598	0	100.00%
52810	BENEFITS - HEALTH INSURANCE	8,323,495	0	8,323,495	5,789,077	2,534,418	0	100.00%
52820	BENEFITS - DISABILITY INSURANCE	125,000	0	125,000	70,613	32,132	22,254	82.20%
52830	BENEFITS - LIFE INSURANCE	142,000	0	142,000	70,054	35,083	36,863	74.04%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	456,269	0	456,269	331,946	85,101	39,222	91.40%
TOTAL		11,074,320	-3,000	11,071,320	7,804,028	2,700,333	566,960	94.88%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	29,661,381	0	29,661,381	17,095,965	12,105,340	460,076	98.45%
51200	NON-CERTIFIED SALARIES	9,375,760	0	9,375,760	5,237,565	2,481,133	1,657,063	82.33%
52000	BENEFITS	11,074,320	-3,000	11,071,320	7,804,028	2,700,333	566,960	94.88%
53010	LEGAL SERVICES	218,945	0	218,945	181,896	37,049	0	100.00%
53050	CURRICULUM DEVELOPMENT	85,000	0	85,000	27,204	3,600	54,196	36.24%
53200	PROFESSIONAL SERVICES	2,070,915	5,563	2,076,478	1,213,707	703,220	159,551	92.32%
53201	MEDICAL SERVICES - SPORTS	30,500	0	30,500	13,821	0	16,679	45.31%
53210	TIME & ATTENDANCE SOFTWARE	11,500	0	11,500	4,178	0	7,322	36.33%
53220	IN SERVICE	117,175	-600	116,575	16,338	17,123	83,114	28.70%
53230	PUPIL SERVICES	597,574	0	597,574	387,385	135,558	74,632	87.51%
53300	OTHER PROF/ TECH SERVICES	58,470	0	58,470	24,388	4,949	29,133	50.17%
53310	AUDIT/ACCOUNTING	45,000	3,000	48,000	48,000	0	0	100.00%
53500	TECHNICAL SERVICES	248,490	0	248,490	222,541	3,844	22,105	91.10%
53530	SECURITY SERVICES	214,385	0	214,385	73,166	124,820	16,399	92.35%
53540	SPORTS OFFICIALS SERVICES	113,100	0	113,100	51,940	0	61,160	45.92%
54101	CONTRACTUAL TRASH PICK UP	94,853	0	94,853	48,291	30,549	16,013	83.12%
54301	REPAIRS & MAINTENANCE	468,423	0	468,423	296,817	50,166	121,440	74.07%
54302	FIRE / SECURITY MAINTENANCE	2,500	0	2,500	1,129	0	1,371	45.17%
54303	GROUNDS MAINTENANCE	13,000	0	13,000	4,796	682	7,522	42.14%
54310	GENERAL REPAIRS	44,440	-150	44,290	13,924	5,316	25,050	43.44%
54320	TECHNOLOGY RELATED REPAIRS	32,847	0	32,847	6,741	49	26,057	20.67%
54411	WATER	68,195	0	68,195	31,763	22,545	13,887	79.64%
54412	SEWER	15,559	0	15,559	15,559	0	0	100.00%
54420	LEASE/RENTAL EQUIP/VEH	177,863	0	177,863	121,466	34,904	21,493	87.92%
55100	PUPIL TRANSPORTATION - OTHER	88,250	0	88,250	17,382	53,292	17,576	80.08%
55101	PUPIL TRANS - FIELD TRIP	25,450	-2,000	23,450	0	0	23,450	0.00%
55110	STUDENT TRANSPORTATION	4,693,947	0	4,693,947	3,094,009	968,118	631,821	86.54%
55190	STUDENT TRANSPORTATION PURCHAS	750	0	750	435	0	315	57.95%
55200	GENERAL INSURANCE	287,493	0	287,493	287,493	0	0	100.00%
55300	COMMUNICATIONS	50,240	0	50,240	33,758	12,361	4,121	91.80%
55301	POSTAGE	33,255	0	33,255	10,517	22,738	0	100.00%
55302	TELEPHONE	78,498	0	78,498	64,583	13,915	0	100.00%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	6,000	0	6,000	552	0	5,448	9.20%
55505	PRINTING	52,129	0	52,129	14,915	3,327	33,887	34.99%
55600	TUITION - TRAINING	35,000	0	35,000	0	0	35,000	0.00%
55610	TUITION - PUBLIC PLACEMENTS	790,273	0	790,273	511,306	307,639	-28,672	103.63%
55630	TUITION - PRIVATE PLACEMENTS	1,727,602	0	1,727,602	1,052,459	681,414	-6,271	100.36%
55800	TRAVEL	49,149	0	49,149	6,652	5,335	37,162	24.39%
56100	GENERAL INSTRUCTIONAL SUPPLIES	167,326	0	167,326	77,852	21,576	67,898	59.42%
56110	INSTRUCTIONAL SUPPLIES	405,132	-4,997	400,135	243,537	41,127	115,471	71.14%
56120	ADMIN SUPPLIES	29,788	0	29,788	12,378	5,067	12,343	58.56%
56210	NATURAL GAS	188,000	0	188,000	115,308	72,692	0	100.00%
56220	ELECTRICITY	974,971	0	974,971	427,187	507,372	40,412	95.86%
56230	PROPANE	3,870	0	3,870	1,496	2,253	121	96.87%
56240	OIL	207,901	0	207,901	130,361	10,902	66,638	67.95%
56260	GASOLINE	27,186	0	27,186	8,926	18,260	0	100.00%
56290	FACILITIES SUPPLIES	311,190	0	311,190	130,975	114,786	65,429	78.97%
56291	MAINTENANCE COMPONENTS	15,650	0	15,650	7,076	3,920	4,654	70.26%
56292	UNIFORMS/ CONTRACTUAL	13,000	0	13,000	9,211	3,475	314	97.58%
56293	GROUNDSKEEPING SUPPLIES	23,060	0	23,060	7,193	4,998	10,869	52.87%
56410	TEXTBOOKS	57,036	4,810	61,846	36,347	15,779	9,720	84.28%
56411	CONSUMABLE TEXTS	102,146	0	102,146	101,864	0	282	99.72%
56420	LIBRARY BOOKS	31,000	0	31,000	21,257	434	9,309	69.97%
56430	PERIODICALS	16,559	-4,383	12,176	6,256	0	5,920	51.38%
56460	WORKBOOKS	2,650	0	2,650	2,620	0	30	98.87%
56500	SUPPLIES - TECH RELATED	28,254	251	28,505	17,371	1,998	9,136	67.95%
57345	INSTRUCTIONAL EQUIPMENT	4,500	0	4,500	3,051	18	1,431	68.20%
57400	GENERAL EQUIPMENT	6,127	0	6,127	0	0	6,127	0.00%
58100	DUES & FEES	91,305	1,506	92,811	64,237	2,880	25,694	72.32%
EXPENDITURE TOTAL		65,464,883	0	65,464,883	39,461,170	21,356,852	4,646,861	92.90%



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-625,225	0	-625,225	0	0	-625,225	0.00%
43105	MEDICAID REIMBURSEMENT	-60,507	0	-60,507	-16,737	0	-43,770	27.66%
44105	FOI & FINGERPRINTING FEES	-1,900	0	-1,900	0	0	-1,900	0.00%
44705	BUILDING USE FEES (BASE RENTAL)	-55,000	0	-55,000	-9,494	0	-45,506	17.26%
49102	BUILDING USE FEES (CUSTODIAL)	-27,951	0	-27,951	-5,606	0	-22,345	20.06%
44800	REGULAR ED TUITION	-114,400	0	-114,400	-18,000	0	-96,400	15.73%
44822	SPECIAL ED TUITION	-29,900	0	-29,900	-18,000	0	-11,900	60.20%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-25,400	0	-25,400	0	0	-25,400	0.00%
44861	PARKING PERMIT FEES	-59,824	0	-59,824	0	0	-59,824	0.00%
REVENUE TOTAL		-1,000,107	0	-1,000,107	-67,837	0	-932,270	6.78%

GRAND TOTAL	64,464,776	0	64,464,776	39,393,332	21,356,852	3,714,591	94.24%
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<u>BOE Capital Reserve Acct #43020000-10101</u>	
Total as of 2/28/21	550,620

<u>Turf Field Replacement Acct #43020000-10130</u>	
CONTRIBUTION - <u>FROM BOE 17.18 FYE BALANCE</u>	50,000
CONTRIBUTION - <u>FROM BOE 18.19 FYE BALANCE</u>	50,000
CONTRIBUTION - <u>FROM BOE COLLECTED TEAM FEE'S & BANNER SALES</u>	10,225
CONTRIBUTION - <u>FROM TOWN DATED 6/4/20</u>	50,000
Total as of 2/28/21	160,225



4 Sources of Funding - COVID Related Expenses

Source #1 - Local Funds		Source #2 - ESSER Grant (CARES)		Source #3 - Coronavirus Relief Funds		Source #4 - ESSER II Grant (CARES)	
\$200,000.00	18/19 FYE Balance						
\$2,910,097.00	19/20 FYE Balance	\$269,350.94	NMPS Allocation	\$189,617.00	NMPS Allocation	\$1,333,864.00	NMPS Allocation
\$3,110,097.00	Total Appropriated*						
\$1,351,739.69	Expenses To Date**	\$269,350.94	Expenses To Date	\$189,617.00	Expenses To Date	APPLICATION PHASE	Expenses To Date
\$825,227.01	Current Encumbrances	\$0.00	Current Encumbrances	\$0.00	Current Encumbrances		Current Encumbrances
\$933,130.30	Available Balance***	\$0.00	Available Balance	\$0.00	Available Balance		Available Balance

* as per 18/19 & 19/20 Audit(s) with multi-board approvals already completed

** captures purchases approved prior to 3/1/21 including Food Service in the amount of \$295,172

*** after Town completes requested transfer in the amount of \$787,385 (see Audit memo to Board from prior month - February 2021)



PURCHASE RESOLUTION D - 744

WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object Code
GENERAL	SPED	EASTCONN	20/21 YEARLY - TUITION FOR 1 STUDENT WITH ADDITIONAL SERVICES	\$ 41,503.32	55610
GENERAL	SPED	TOLLAND PUBLIC SCHOOLS	TUITION SERVICES LEAP PROGRAM FROM DECEMBER - FEBRUARY FOR 1 STUDENT	\$ 13,443.00	55610
GENERAL	TECH	AMPLIFIED IT, LLC	G-SUITE ENTERPRISE RENEWAL LICENSE FOR EDUCATION	\$ 12,600.00	53500
GENERAL	TECH	TREASURER, STATE OF CT.	20/21 YEARLY - CEN INTERNET ACCESS	\$ 10,800.00	53500
GENERAL	DOI	LEXIA LEARNING SYSTEMS, LLC	STUDENT READING SUBSCRIPTION RENEWALS (250)	\$ 8,750.00	53220
GENERAL	FAC	SLR	FEASIBILITY STUDY - POTENTIAL FOR BOE CENTRAL OFFICE MOVE TO SNIS	\$ 6,500.00	54301
GENERAL	DOI	BRIDGEPORT BOARD OF EDUCATION	20/21 YEARLY - TUITION FOR JUVENILE DETENTION	\$ 6,000.00	55610
GENERAL	FAC	DAVID TINKER EXCAVATING	EMERGENCY WATER MAIN REPAIR - SNIS	\$ 5,315.50	54301

Funding	Location	Vendor Name	Description	Amount	Object Code
COVID EXP	FAC	WESCO	SNIS - ADDITIONAL CAFETERIA TABLE SHIELDS (9) - WITH SUPPORT CLIPS	\$ 2,074.50	57999
COVID EXP	FAC		SMS - STUDENT DESK SHIELDS (1296) - WITH SUPPORT CLIPS	\$ 47,304.00	
COVID EXP	FAC		SMS - TEACHER DESK SHIELDS (75) - WITH SUPPORT CLIPS	\$ 11,737.50	
COVID EXP	FAC		SMS - ADDITIONAL CAFETERIA TABLE SHIELDS (25) - WITH SUPPORT CLIPS	\$ 5,762.50	
COVID EXP	FAC		NMHS - STUDENT PORTABLE SHIELDS (1300)	\$ 45,500.00	
COVID EXP	FAC		NMHS - TEACHER DESK SHIELDS (88) - WITH SUPPORT CLIPS	\$ 13,772.00	
COVID EXP	FAC		NMHS - ADDITIONAL CAFETERIA TABLE SHIELDS (25) - WITH SUPPORT CLIPS	\$ 5,762.50	
COVID EXP	FAC		DISTRICT - ADDITIONAL SUPPORT CLIPS	\$ 1,000.00	
COVID EXP	FAC		DISTRICT - SHIPPING OF ALL ABOVE ITEMS FROM WESCO	\$ 2,000.00	
COVID EXP	FAC	N/A	ADDITIONAL SANITATION ATTENDANTS FOR ANTICIPATED REOPEN - SMS (1) & NMHS (1)	\$ 6,840.00	51999
COVID EXP	TECH	JEFF LOVE, LLC.	ADDITIONAL CHILD SIZE MASKS - HPS / NES / SNIS (500)	\$ 165.00	56999

GRANT EXPENDITURES ARE PRESENTED IN BOLD AND ITALICIZED FONT IN THE ABOVE LISTING



BUDGET TRANSFER REQUESTS

AGENDA ITEM 3B-3
MARCH 2021 MEETING

Requesting Approval Across MDC	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT

NONE AT THIS TIME

Informational Within Major Object Code	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT

NONE AT THIS TIME

New Milford PTO
Parent Teacher Organization
PO Box 1343
New Milford, CT 06776

3 March 2021

Ms. Alisha DiCorpo
Superintendent
50 East Street
New Milford, CT 06776

Dear Ms. DiCorpo

The New Milford PTO is pleased to present the following gifts to the Board of Education for approval. Please arrange for these gifts to be placed on the agenda at the next Board of Education meeting.

Northville Elementary School:

Outdoor learning space for a total of \$1,500.00
Gift back to school 2018-2019 - blacktop for a total of \$3754.48
Gift back to school 2018-2019 - general for a total of \$1,000.00
Northville Grant for Covid related needs for a total of \$1,500.00

Total: \$7,754.48

Sincerely,
Mandi MacDonald
NMPTO President

NEW MILFORD PUBLIC SCHOOLS

Accounting Department

50 East Street

New Milford, Connecticut 06776

(860) 210-2201ext 223 FAX (860) 355-4966

To: Alisha DiCorpo, Superintendent
From: Kathy Sanders, Accounting Manager
Date: February 25, 2021
Re: Authorized Signature Change

The following action is recommended effective March 17, 2021:

The New Milford Board of Education hereby resolves that Alisha DiCorpo, Superintendent, is an authorized signatory on the following Webster Bank accounts for the New Milford Public Schools:

Hill and Plain Activity Master Fund
Hill and Plain Operations Master Fund
Northville Activity Master Fund
Northville Operations Master Fund
Sarah Noble Activity Master Fund
Sarah Noble Operations Master Fund
Schaghticoke Activity Master Fund
Schaghticoke Operations Master Fund
Schaghticoke Student Awards Master Fund
NMHS Activity Master Fund
NMHS Operations Master Fund
NMHS Class of Master Fund
NMHS Scholarship Account
Noble B. Booth Scholarship Passbook Account
School Lunch Activity Fund
Adult Education Provider Account
Adult Education Account
NM School Building Use Fund
NM Public Schools Central Office Operations
Flexible Spending Account (FSA)
BOE Medical Expenses
Grants Account
Capital Account

Comments:

Two signatures required on accounts.

The account numbers have been intentionally left blank.



New Milford Public Schools

Facilities Department
386 Danbury Road
New Milford, CT 06776
(860) 354-6265
FAX (860) 210-2233

To: Alisha DiCorpo, Superintendent
From: Kevin Munrett, Director of Facilities
Date: March 5, 2021
Re: COVID-19 Related Materials & Staffing Requests

In recent weeks I have had a series of meetings with the various building administrators to discuss their needs to meet the challenge to reopen schools for a 100% "all-in" learning model. As you know, due to the COVID 19 pandemic, the guidelines and information we had to process has been ever-changing. We have had to further pivot due to parent survey results and other factors outside of our control in order to get a better understanding as to how many students we may expect to attend in-person learning.

As a result of this process, we have realized the need to obtain additional desk shields to be used in the Sarah Noble Cafeteria as well as desk shields for Schaghticoke Middle School and New Milford High School (teacher and student desk shields). These expenditures appear as part of Purchase Resolution D-744.

Furthermore, we have realized the need for more Sanitation Assistants. As you will recall, these additional staff members were added during the summer of last year. They were hired for 19 hours per week, 4 days per week due to the hybrid learning model. Now that we plan to reopen schools all-in, we are requesting 1 additional Sanitation Assistant per school to assist with the additional students eating during lunch waves as well as to cover for the increased usage of restrooms & touch-point cleaning.

2 additional Sanitation Assistants, at 19 hours per week at \$15 per hour multiplied by the number of remaining weeks in the school year (12) comes out to be \$6,840.00

I would be more than happy to elaborate or answer any questions you may have.

Sincerely,
Kevin Munrett



Office of Fiscal Services & Operations
50 East Street
New Milford, Connecticut 06776

ITEM OF INFORMATION

4A

TO: Ms. Alisha DiCorpo, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: March 4, 2021
RE: ESSER II Funding Update

As previously communicated:

- Superintendents and Business Officials received notification of the ESSER II funding allocation on Friday, January 29, 2021.
- New Milford's allocation stands at \$1,333,864.
- This funding can only be used for COVID expenses and cannot be used to supplant any operating budget expenditures.
- There is a needs analysis that must be completed in conjunction with the actual funding application.

Updates regarding this matter:

- The approximate opening date for the application was initially March 1, 2021 but that has since past. We were advised by the State on March 4, 2021 at 6:02pm that the application is now open. In turn, the new deadline to submit our application in eGMS will be one month from March 4, 2021 which is on/around April 3, 2021.
- The Connecticut State Department of Education (CSDE) as well as the Connecticut Association of Public School Superintendents (CAPSS) have offered all districts support and technical assistance to aid in the completion of the application.
- The Connecticut Association of School Business Officials (CASBO) will hold a Zoom meeting for Superintendents and Business Officials to ask questions about the application process with the CSDE's Chief Financial Officer, Kathy Demsey on March 11, 2021.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations



Office of Fiscal Services & Operations
50 East Street
New Milford, Connecticut 06776

ITEM OF INFORMATION

4B

TO: Ms. Alisha DiCorpo, Superintendent
FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations
Date: March 4, 2021
RE: 2020-2021 Excess Cost Revenue

The Special Education Excess Cost grant reimburses school districts for the reasonable costs of special education for a student who lives in the district that exceed 4.5 times the district's average per pupil expenditures for the preceding year. The first of two payments usually constitutes roughly 70%-75% of the total that the district receives in any given fiscal year.

As of month end February 2021, we have not yet received the first of two payments but this is not cause for any alarm. It is common for that initial payment to be provided to the district during the first or second week of March.

If we receive the first payment before the full Board of Education meeting on March 16, 2021 we will bring a revised memo forward at that meeting. If the first payment is received after that meeting, we will report on it as part of the monthly reports during the month of April 2021.

The budget and funding received for Excess Cost is reported upon monthly to the Board of Education. It can be found on the Budget Position report, under Revenue, on Page 4 of 4 each month.

Sincerely,
Anthony J. Giovannone
Director of Fiscal Services and Operations