

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
JANUARY 8, 2014**

<u>Mr. JT Bandzuh</u>	2015_____
<u>Mrs. Cindy Brickley, Secretary</u>	2015_____
<u>Mr. Jason Corte</u>	2017_____
<u>Mr. Matthew Decort</u>	2017_____
<u>Mrs. Kathy Hough, Vice President</u>	2015_____
<u>Mr. John Jubina</u>	2017_____
<u>Mr. Christian Smith</u>	2017_____
<u>Mr. Dennis Squillario, Treasurer</u>	2015_____
<u>Mr. Erik Thrower, President</u>	2015_____
<u>Mr. Richard J. Bernazzoli</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Christian Serenko</u> Elementary School Principal	_____
<u>Mr. Pete Noel</u> Supervisor of Special Education	_____
<u>Mr. Eric Zelanko</u> Technology and Curriculum Director/Grant Writer	_____
<u>Mr. Michael Kunko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>Dennis McGlynn, Esquire</u> Solicitor	_____
<u>Leaana Fordick</u> Student Representative	_____
<u>Richard Wolford</u> Student Representative	_____

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I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

VI. BOARD RECOGNITION

VI. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The February Committee of the Whole Meeting will be held February 12, 2014 beginning at 6:30 p.m. in the elementary school auditorium with the Regular Meeting immediately following.

2. APPROVING THE MINUTES

The Administration recommends approving the November and December board meetings minutes. A copy of the minutes was distributed with the advance agenda.

3. REPORTS

Appalachia Intermediate Unit 08 Board Director **Kathy Hough**

Vo-Tech Operating Committee representative **JT Bandzuh**

Superintendent **Richard J. Bernazzoli**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Christian Serenko**

Supervisor of Special Education **Mr. Pete Noel**

Director of Technology and Curriculum / Grant Writer **Mr. Eric Zelanko**

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School Solicitor **Dennis McGlynn, Esquire**

Business Administrator **Michael J. Kunko**

Student Representatives:

Points of Discussion by Board Members:

4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices (Page 10)	\$799,508.09
Cafeteria Fund Invoices (Page 3B)	\$63,340.98
Elementary Activity Fund Expenditures (Page 5)	\$8,097.85
Athletic Fund Invoices (Page 9)	\$44,998.57
Junior/Senior High School Activity Fund Expenditures (Page 6A)	\$2,619.98
Capital Reserve Fund Invoices (10.1)	\$8,500.00
Capital Projects Fund Invoices (10.2)	\$0.00
Total Invoices paid	\$927,065.47

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C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$755.67
Mrs. Redfern - Portage Boro – Property, Per Capita, Occupation	\$19,745.07
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$24,652.99
Mrs. Mandichak - Portage Area School District – EIT (Delinquent)	\$0.00
Berkheimer Tax Administrators PASD – EIT (Current)	\$46,252.07
Total Taxes	\$91,405.80

5. APPROVING CONTRIBUTION TO THE PORTAGE PUBLIC LIBRARY

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The administration recommend approving a contribution to the Portage Public Library in the amount of \$_____ for their 2014 annual drive. In the past, the district as given \$1,200.

6. APPROVING MEMORANDUM OF UNDERSTANDING BETWEEN LAW ENFORCEMENT AND SCHOOL DISTRICTS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Administration recommends approving a Memorandum of Understanding between the district and local law enforcement setting forth procedures to be followed when incidents occur on school property, school-sponsored events or on a conveyance as described in the Safe Schools Act providing transportation to or from a school or school sponsored activity.

7. APPROVING STUDENT TEACHING ASSIGNMENT

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Administration recommends approving Martin Leap to participate in a field practicum under the supervision of Josh Burkett for the Spring 2015 semester. Mr. Leap is a student at UPJ.

8. APPROVING STUDENT ASSEMBLY

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Administration recommends approving the PTO and SADD Club's request to have Stephen Bargatze, a motivation speaker, visit the school to present the Magic of Stephen to students in grades kindergarten through twelve. The cost of the assembly is \$2,500 with the district paying

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\$500 and the PTO and SADD Club paying the remainder. The district will also pay the cost of a substitute teacher for a total cost to the district of \$585.

8. APPROVING FREE STUDENT ADMISSION TO BASKETBALL GAME

Motion _____ Second _____ Vote _____

The Administration recommends granting free admission to students who purchase a Red Out shirt and wear it to the January 17th, 2014 boys' basketball game. Proceeds from the sale of the shirt to benefit the American Heart Association.

9. APPROVING ACTIVITIES FUNDS CLUBS

Motion _____ Second _____ Vote _____

The Administration recommends approving the following activities fund clubs for the 2012-2013 school year:

Junior-Senior High School

Sr. High Band	Thespian	Varsity Track
Audio Visual	Student Council	SADD
Art	Senior Class	Cheerleading
Incentive	Junior Class	Library
Spanish	Sophomore Class	Environmental
School Publications	Interact	Science
Choral	Colorguard/Majorette	Ski Club

Elementary School

Ski Club	Zero Demerit
Chorus	Student Council*

*music

VIII. PERSONNEL MATTERS

1. ADDITIONS TO THE SUBSTITUTE LISTS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Administration recommends adding the following individuals to the substitute lists:

Lora Roxby	Substitute Teacher (Business Education)
Corey Kopnicky	Substitute Teacher (Math)
Shannon Weaver	IU 08 Substitute Teacher
Kara Hull	Substitute Teachers' Aide/Cafeteria

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Kimberly Bloom

Substitute Custodian/Cafeteria

All individuals added to the substitute lists will provide all necessary clearances and certifications prior to having any contact with the students.

2. HIRING ASSISTANT RIFLE COACH

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Administration recommends hiring Robert Lutz as an assistant rifle coach. Salary will be based on the current contract between the district and the PAEA for extra-curricular activities.

3. HIRING A MENTOR TEACHER

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Administration recommends hiring Tina Lutz as a mentor teacher to Ashley Lucas. Salary will be based on the current contract between the district and the PAEA for extra-curricular activities.

4. ACCEPTING RESIGNATION DUE TO RETIREMENT

Motion _____ Second _____ Vote _____

The Administration recommends accepting, with regret, the resignation due to retirement of William Ondesko effective February 18, 2014. Mr. Ondesko served the district for 18.5 years.

5. ACCEPTING RESIGNATION OF PROFESSIONAL STAFF MEMBER

Motion _____ Second _____ Vote _____

The Administration recommends accepting, with regret, the resignation of Francine Ressler. The Administration further requests permission to advertise this position.

IX. BOARD REQUESTS / USE OF FACILITIES

Motion _____ Second _____ Vote _____
(Roll Call Vote)

Request for Approved Travel:

Requester	Destination	Date(s)	Approximate Cost
Lisa Dividock and Laura Glass	Drug Impairment Training Chartiers Valley High School, Bridgeville, PA	July 16-17, 2014	\$178.31

Request for Approved Field Trip:

Requester	Destination	Date(s)	Approximate
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			Cost
Brian Randall, SADD Club Advisor	SADD Club Curve Reward Trip, Altoona, PA	May 7, 2014	\$775.16 (Transportation)

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount
Jeremy Burkett, Athletic Director/WestPAC	WestPAC Wrestling Tournament	Len Chappell Gymnasium	December 21, 2013 8:00 am - 8:00 pm	No Charge
Vivian Herman/Football Boosters	Football Banquet and Awards Ceremony	HS Cafeteria and Auditorium	January 12, 2014 12:00 p.m. - ?	No Charge
Molly Harrington	PAES Science Fair	Elementary Gymnasium	May 3-5, 2014	No Charge
Steve Koval, Knights of Columbus #9891	Free Throw Shooting Tournament	Len Chappell Gymnasium	January 11, 2014 February 8, 2014 9:30 am – 1:00 pm	No Charge
Heather Franey and Breanna Duray	Girl Scout Gold Award Project – Health and Sports Fair	Len Chappell Gymnasium	April 26, 2014 8:00 am – 5:00 pm	No Charge

X. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion _____ Second _____ Vote _____

XI. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion _____ Second _____ Vote _____

Time: _____