

**EDUCATIONAL SERVICE UNIT 4**  
**Regular Meeting**  
**December 9, 2019**  
**5:15 PM**  
**Educational Service Unit 4**  
**Auburn, Nebraska**

President, Cheri Wirthele, called the meeting to order at 5:15 p.m. She announced that copies of this meeting's agenda were made available at the office of the service unit administrator, prior to the meeting date and time as stated above. Also, a copy of the Nebraska Open Meetings Act, Chapter 84, Article 14 is available as a reference.

Gary Schaffer moved that this meeting be declared an open meeting which was preceded by published notice and is hereby declared to be fully convened and in open session. The motion was seconded by Lana Willman. Roll call vote: Jeff Bacon, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Roll Call: Present were Board Members Jeff Bacon, Gary Schaffer, Amy Clark, Mary Stewart, Lana Willman, Allison Hayes, and Cheri Wirthele. Board Member John Furrow was absent. Also present were Administrator Gregg Robke and Treasurer Kathy Taylor.

Amy Clark moved to excuse John Furrow from the December 2019 Board Meeting. The motion was seconded by Jeff Bacon. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes moved to approve the agenda for December. Jeff Bacon seconded the motion. Roll call vote: Jeff Bacon, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Mary Stewart moved to approve the minutes of the previous regular meeting as printed. The motion was seconded by Lana Willman. Roll call vote: Allison Hayes, Yes; Amy Clark, Abstain; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Gary Schaffer moved to approve ESU 4 claims of \$63,098.33, ESU 4 payroll of \$414,386.27, and NCECBVI claims of \$28,040.85 for December. Amy Clark seconded the motion. Check #25783 to Fiber Platform is payment for our WAN connections at the ESU 4 Office, Learning Center and NCECBVI. This cost is adjusted through e-rate and that adjustment has run out for the year; this is a cost that we will be paying until the end of the year. Check #25832 to Verizon is higher than usual due to the purchase of a new cell phone for one of the EDN services coordinators. Roll call vote: Jeff Bacon, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Lana Willman moved to approve Federal Program claims of \$7,393.96 for December. Mary Stewart seconded the motion. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Kathy Taylor presented the Treasurer's Report for December. The Board was informed that Federal Funds had been received and all federal checks would be mailed this month. A portion of the loan from the General Fund had also been paid back. Lana Willman moved to accept the Treasurer's Report as presented. Jeff Bacon seconded the motion. Roll call vote: Jeff Bacon, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Several Board Members shared information from the sessions that they participated in while attending the recent NASB and AESA Conferences. Topics of interest included Mental Health, Social Emotional Learning, Positivity in the Workplace, Strength Finder, First Impressions/Perceptions, BlendEd and preparing students for the work force.

Gregg shared information regarding personnel issues coming up and building conversations with Dennis Lyon. The Board Night held in November was a great success and this will be scheduled again in the future. The even numbered district representatives will be up for reelection in November.

Allison Hayes moved to hire Kendall Hallstrom, Speech-Language Pathologist at ESU 4 beginning January 6, 2020. The motion was seconded by Mary Stewart. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Mary Stewart moved to table the Administrator's Evaluation until the January 2020 meeting. Jeff Bacon seconded the motion. Roll call vote: Jeff Bacon, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Lana Willman, Yes; Amy Clark, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Lana Willman moved to adjourn the meeting at 6:01 pm. The motion was seconded by Amy Clark. Roll call vote: Allison Hayes, Yes; Amy Clark, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Respectfully submitted,

Allison Hayes  
Secretary