



Sangamon-Menard Regional Office of Education

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Attached you will find information and copies of forms required to be completed each year by Public Act 94-0600:

- Annual Review of Safety Plans, Protocols, and Procedures Report - **To be completed and emailed to lwind@roe51.org no later than May 6, 2022**
- Annual Safety Drill Report Form 2021-2022 - - **To be completed and emailed to lwind@roe51.org no later than May 6, 2022**
- Public Act 101-0455 Amended
- School Security Initiative 16 slide Power Point (Provides overview and explanation of the Safety Drill Act – **short and worth your time to review**)
- School Safety Act Talking Points Document
- Minimum Component Checklist - may be used as a guide to develop the agenda for the Annual Review of Safety Plans, Protocols, and Procedures meeting.

Be aware:

- A bill (SB2350) related to law enforcement drills became effective January 1, 2019. The bill requires that the mandatory law enforcement drill be conducted in the first 90 days of school when students are present and include an active shooter scenario. This means that the school must run the drill as if an active shooter was in the building but does not require having someone in the building acting as the shooter. It does allow for students with special needs to be excused from the drill.
 - The Annual Review of Safety Plans, Protocols, and Procedures Meeting is to include Building Administrators, Selected Building Staff, Bargaining Representative, First Responders – Fire, Law enforcement and medical first responders.
 - Threat Assessment Team – refer to page 68 and 69 of the Amended Public Act 101-0455 that is included in this email for required team representatives.
 - All students are required to participate in a school bus evacuation drill. Recommend this drill be conducted early in the school year and document participation of each student.
- It is your responsibility to keep building "Emergency Plans that include the Building Safety Reference Plan " current with your first responders.
Please e-mail the completed forms to lwind@roe51.org no later than May 6, 2022.
All forms must be signed and dated. Copies of these forms are also posted on the ROE Website by going to Services - Health Life Safety - Documents.

Direct questions to Lyle Wind @: lwind@roe51.org (217-741-1245)