

**Cottonwood Union School District  
20512 W. First Street  
Cottonwood, CA 96022**

**MINUTES for Tuesday, DECEMBER 16, 2014, 6:30 P.M.**  
**Regular Board Meeting, West Cottonwood Library**

Members Present: Mr. Iles, Mr. Kohler, Mr. Lucero, Mrs. Semingson, Mr. Vazquez  
Members Absent: None  
Others Present: Superintendent Dr. David Alexander  
Principals: Doug Geren and Don Ray.  
Laura Merrick, Business Manager  
Jackie McCarty, Administrative Assistant  
Staff: Three staff members were present along with approximately sixty two parents and students. Mr. Boyle, Cottonwood Creek Charter School Director, was also present.

- 1.0 **Call Regular Meeting to Order** – Mr. Iles called meeting to order at 6:30 p.m.
- 2.0 **Pledge of Allegiance** – Mr. Iles led the flag salute.
- 3.0 **Approval of Agenda** –  
**ACTION:** Mr. Lucero moved, seconded by Mr. Kohler, to approve the agenda as presented  
**VOTE:** Unanimous in favor
- 4.0 **Recognition (Students, Staff)** – There were sixteen students from North Cottonwood School and eight students from West Cottonwood School.
- 5.0 **Public Forum/Hearing of Persons Wishing to Address the Board** –None at this time.
- 6.0 **Consent Agenda**
  - 6.1 Review of Consent Agenda
    - 6.1.1 Approval of Board Meeting Minutes for:  
Regular Board Meeting held on November 18, 2014
    - 6.1.2 Approval of Commercial Warrants
    - 6.1.3 Accept the following Letters of Resignation for 2014/2015:  
Letter from **Lindsay Fernandez** – Instructional Aide  
Letter from **Allysa Jordan** – Sp. Ed. Instructional Aide
    - 6.1.4 Approval to Promote **Jackie McCarty** to District Administrative Assistant.  
(**Debra Boontjer** was not hired as previously noted.
    - 6.1.5 Second Reading Board Policies/Administrative Regulations:  
**BP 3556 Nutrition Services Meal Charge Policy**
    - 6.1.6 Approval of the **Compliance Associates Inc.** Agreement for 2015 year.
  - 6.2 Approval of Consent Agenda  
**ACTION:** Mr. Vazquez moved, seconded by Mrs. Semingson, to approve the consent agenda  
**VOTE:** Unanimous in favor
- 7.0 **Discussion/Action Items:**
  - 7.1 **Consider approval of Resolution #2014-16, regarding accounting of Developer Fees for the 2013/2014 School Year.**  
**ACTION:** Mr. Kohler moved, seconded by Mr. Lucero, to approve Resolution #2014-16.  
**VOTE:** Unanimous in favor

**7.2 Organizational Meeting**

**A. Election of Board President and Clerk**

**ACTION:** Mr. Lucero nominated Mr. Kohler for Board President, Mrs. Semingson seconded

Mr. Lucero nominated Mrs. Semingson for Board Clerk, Mr. Kohler seconded

**VOTE:** Unanimous in favor

**B. Approve Resolution #2014-17 establishing day, time, and place for regular Board Meetings.**

**ACTION:** Mr. Lucero moved, seconded by Mr. Vazquez, to approve Resolution #2014-17.

**VOTE:** Unanimous in favor

**7.3 First Interim Report for 2014/2015**

**(Certification, Attendance Detail, Standards and Criteria, Cash Flow, Interim Report, Budgets, Narrative)**

Mrs. Merrick provided the board and those in attendance with the First Interim report for 2014-15. She highlighted changes since the budget was adopted in June. She provided an explanation of the district's financial status in regards to the ending balance components, cash flow, and multi-year projections. The district has a positive certification for the First Interim Report.

**ACTION:** Mr. Vazquez moved, seconded by Mr. Kohler, to approve the First Interim Report.

**VOTE:** Unanimous in favor.

**7.4 First Interim Report for 2014/2015 for the Cottonwood Creek Charter School.**

Mrs. Merrick summarized the First Interim Report for the Cottonwood Creek Charter School. The charter school did experience a decline in enrollment since the beginning of the school year, but also made some expenditure reductions to compensate for the revenue loss. This will affect their ending balance, but are still projected to end the year with positive cash. They will have repaid the \$150,000 loan by June, 2015; only \$20,000 remains to be paid next year on the original loan. The charter school will have repaid its long term debts by the end of next year.

**ACTION:** Mr. Lucero moved, seconded by Mr. Kohler, to accept the First Interim Report for the Cottonwood Creek Charter School.

**VOTE:** Unanimous in favor.

**8.0 Informational Items:**

**8.1 CTA Report** - Mrs. White wished everyone a Merry Christmas

**8.2 Superintendent's Report** – Dr. Alexander welcomed Jackie and stated that site council training is taking place. Dr. Alexander spoke about the upcoming Mid-Year Study Session agenda and that the time would start at 6:00 instead of the 6:30 usual time and be held at North Cottonwood. All staff from both sites are invited as well as community members, business owners, faith organizations and SCOE employees. A breakout session would then occur, then reconvene and discuss the session as a whole.

Sale/surplus of property and or portables- Currently there are nine traditional portables and twelve semi-portables. Each portable would cost approximately \$3,500 to \$4,000 to move and \$10,000 to \$12,000 to place.

Charter is exploring enhancement/purchase on their end as well. If we carry the note, it protects the district and can help the charter school. 501(c)(3) allows grant/funding if they own property. Mr. Boyle stated that the floor in the main hallway at their school is coming up. Charter will be ready in about six months to know if they will be able to purchase.

**8.3 Principal's Reports**

**Mr. Ray-** spoke about the following items: performances and thanked the teachers for their hard work. Canned food drive to Shepard's Heart was a success. New library books were purchased, STAR party at the movies on December 17<sup>th</sup>, North facility used in the evenings: two nights by the Charter school, three by parks and recreation, Girl Scouts and Daisy group. Kinder-pals is a great program, Mrs. Shumate would be hosting a math night in the spring and the million word club now has four members. 1<sup>st</sup> grade has to read 100,000 words. A total of 43 million word readers all together.

**Mr. Geren:** spoke about the renaissance award to the movies, basketball updates; annual turkey trot took place the previous week. Progress reports went out on December 4<sup>th</sup>. Canned food drive, tree donations, winter outerwear went out to those in need. Site leadership meeting was held on December 18<sup>th</sup>. Chieftain News is an elective providing a student written newsletter.

**9.0 Information/Communication Items:**

**9.1 Cafeteria Program Summary – (As of 12/11/14).**

Sending out letters on December 17<sup>th</sup> or 18<sup>th</sup> to every student regarding the unpaid balance of lunches, an auto dialer also went out. The alternative lunch starts in January.

**10.0 Governing Board Discussion and Suggested Agenda Items.**

Preschool – The board discussed getting a current day care provider to run a program at North.

**11.0 Future Meetings:**

**11.1 Regular Board Meeting, Tuesday, January 20, 2015, 6:00 p.m.**

**NOTE: Location change for January only to North Cottonwood Cafeteria.**


(Regular board meetings will continue to be the 3<sup>rd</sup> Tuesday of every month.)

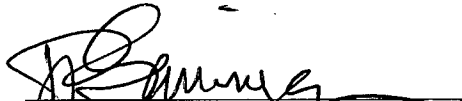
6:00 p.m. start time with refreshments instead of the 6:30 normal start time

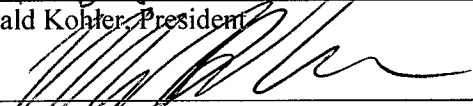
**12.0 Closed Session: None at this time.**

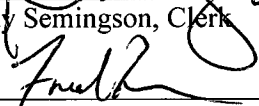
**13.0 Adjournment – the meeting adjourned at 7:49 p.m.**

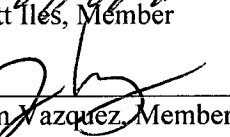
Approved: January 20, 2015

  
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Gerald Kohler, President

  
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Judy Semingson, Clerk

  
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Matt Iles, Member

  
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Fred Lucero, Member

  
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Tom Vazquez, Member