

OFFICIAL MINUTES

of the **REGULAR MEETING** of the Greenwich Township Board of Education held Tuesday, October 18, 2005 in the Nehaunsey Middle School library.

The meeting was called to order by Vice-President Robyn Glocker Hammond at 7:04 pm.

Roll Call:

Robyn Glocker Hammond
JoAnne Caira
Larry Hall
James Sorbello
Susan Vernacchio

Also present was Dr. Francine Marteski, Superintendent and Scott A. Campbell, Business Administrator/Board Secretary.

Absent:

Frank J. Minniti
Marie Downes McDonald

As required under the guidelines of the Open Public Meeting Law, a notice of this meeting was sent to the Courier Post, the Philadelphia Inquirer and the Township Clerk. It was also posted in the Greenwich Township School Buildings. (Optional: Videotaping Regulations - "The proceedings of this meeting are being videotaped and anyone wishing to discuss an individual child should so note.")

Flag Salute

1. PRESENTATIONS

- A. Dr. Francine Marteski, Superintendent, gave a presentation of the results of the District Violence & Vandalism Report from 2004-2005. (Attachment)
- B. Dr. Francine Marteski, Superintendent and Scott A. Campbell, School Business Administrator, gave a presentation of the 2004-2005 District QAAR.

2. MINUTES

Motion: (Vernacchio/Sorbello) to approve the minutes:

September 12, 2005 - Workshop Meeting

September 20, 2005 - Regular Meeting
September 20, 2005 - Caucus

Motion carried by unanimous roll call vote.

3. SUPERINTENDENT'S REPORT

Motion: (Hall/Sorbello) to approve the following as one, A-D:

A. Administrative Reports

1. Enrollment Statistics, Fire Drills and Suspensions as of September 30, 2005 (Attachment - Exhibit B1).
2. School Health Services Monthly Reports as of September 30, 2005 (Attachment - Exhibit B2)
3. 2005-2006 Violence & Vandalism Report as of September 30, 2005 (Attachment - Exhibit B3)
4. Monthly Report of Attendance Officer as of September 30, 2005 (Attachment - Exhibit B4)

B. Quality Assurance Annual Report/Statement of Assurances

1. The approval of the 2004-2005 Quality Assurance Annual Report (QAAR)/Statement of Assurances for submission to the Gloucester County Superintendent of Schools.
2. The approval of the District Objectives incorporated in the 2004-2005 Quality Assurance Annual Report for submission to the Gloucester County Superintendent of Schools.

C. Medical Standing Orders

1. The approval of the Greenwich Township School District Medical Standing Orders for the 2005-2006 school year (copy available for review in the Superintendent's Office).

D. School Nursing Services Plan

1. The approval of the Greenwich Township School District School Nursing Services Plan for the 2005-2006 school year (copy included in the 2004-2005 QAAR).

Dr. Francine Marteski made a presentation regarding the Schools Nurses Services Plan during the 2004-2005 QAAR presentation.

Dr. Marteski asked both the Board Members and the public if they had any questions regarding the plan. No questions were posed.

Motion carried by unanimous roll call vote.

4. PERSONNEL

Motion: (Caira/Vernacchio) to approve the following as one, A-E:

- A. The resolution herein seeking permission of the Commissioner to employ the below recommended certificated applicant on an emergent basis for a period not to exceed three (3) months pending a positive Criminal History check and/or pending completion of required paperwork:
 - 1. The approval for the appointment of Ayn Harris as Substitute Teacher for the 2005-2006 school year. Substitute rate will be \$70.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.

- B. The approval for the appointment of the following staff members as Character Education Coordinators (pending funding by the New Jersey Character Education Partnership Coordinators Initiative) for the 2005-2006 school year at a stipend of \$25.00 per hour, not to exceed \$250.00 each.

Kristine Knorr Enid Colon-Allen

- C. The approval for the appointment of Nancy Butler as Substitute Non-Instructional Aide for the 2005-2006 school year. Substitute rate of pay is \$7.75 per hour.

- D. The approval for the appointment of Jennialice Fulton as Substitute Teacher for the 2005-2006 school year. Substitute rate will be \$70.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.

- E. The approval for the acceptance of the resignation/retirement of Jerilyn Tranquillo effective June 30, 2006 as per the attached. (Attachment -EXHIBIT I)

Motion carried by unanimous roll call vote.

5. CURRICULUM & INSTRUCTION

Motion: (Sorbello/Vernacchio) to approve the following as one, A-D:

A. Tuition Students

1. The retroactive approval for Paulsboro Public School District pre-school special education students, T.D. and C.H., to attend the Greenwich Township School District 2005 extended year program from June 20, 2005 through July 28, 2005, at a tuition rate of \$440.78 each.
2. The retroactive approval to accept Paulsboro Public School District pre-school special education students, T.D. and C.H., at a prorated tuition rate of \$16,898.00 each for the 2005-2006 school year.

B. Field Trips

1. The approval of Request for Educational Trip/Transportation for the following:

Grade and/or Group	Destination/Time	Dates	Estimated Related Cost	Estimated Transportation Cost	Total
Grade 3	Woodford Cedar Run Wildlife Refuge 9:00 am-2:20 pm	5/18/05	\$-0-	Driver: \$250.00 Lunch: \$ 16.00	\$266.00
Grade K	Garden State Discovery Museum Cherry Hill, NJ 9:00 am-1:00 pm	11/1/05	\$306.00	Driver: \$200.00 Lunch: \$ 16.00	\$522.00
Grade 7	Franklin Institute Philadelphia, PA 8:50 am-2:15 pm	11/16/05	\$758.50	Driver: \$250.00 Tolls: \$ 9.00 Parking: \$ 40.00 Lunch: \$ 16.00	\$1,073.50

C. Workshops

1. The retroactive approval for the following individual to attend an out-of-district workshop:

Name	Workshop Title/Location/Date	Cost
Sheli Burgess	Presenter: Foundations of Teaching Health & Physical Education Rowan University-Glassboro, NJ 10/13/05 8:30 am-3:00 pm	Substitute

2. The approval for the following individuals to attend an out-of-district workshop:

Name	Workshop Title/Location/Date	Cost

Name	Workshop Title/Location/Date	Cost
Susan Zimmermann	Introduction to DIBELS (Dynamic Indicators of Basic Early Literacy Skills) Sewell, NJ 10/20/05	\$160.00 plus mileage
	Advanced DIBELS Sewell, NJ 11/30/05	\$160.00 plus mileage
Lynn Wildrick	Symposium for Learning Consultants Bridgeport, NJ 10/21/05	\$120.00 plus mileage
Maureen Jenzano	Teaching Children with Autism: A Public School Model Sewell, NJ 10/31/05	\$17.00 plus mileage
Adriana Marini-Cossetti	Mentor Teacher Training Sewell, NJ 11/17/05	\$110.00 plus substitute plus mileage

D. Substance Abuse Prevention Program

1. The approval of the Greenwich Township School District Substance Abuse Prevention Program, remaining unchanged, with no additional terms/provisions.

Motion carried by unanimous roll call vote.

6. BUSINESS & FINANCE

Motion: (Caira/Sorbello) to approve the following:

A. Bills Lists

1. The bills as presented by the Board Secretary in the following amounts are ordered paid (Attachment - EXHIBIT D)

P20	\$130,201.68
P21	\$255,842.47
P22	\$ 66,535.23
P23	\$ 1,076.42
P24	\$259,576.89
P25	\$231,749.60

Motion carried by unanimous roll call vote.

Motion: (Hall/Vernacchio) to approve the following as one, B-E:

B. Student Activities Account

1. The approval of the Student Activities Account Monthly Bank Reconciliation for the month of August, 2005. (Attachment - EXHIBIT E)

C. Board Secretary's Report

1. The acceptance of the Board Secretary's Report for the month of August 2005. (Attachment - EXHIBIT F)

Pursuant to N.J.A.C.6A:23-2.11(c)4, the Greenwich Township Board of Education certifies by a roll call vote that as of August 31, 2005, after review of the Board Secretary's Report for August, 2005 and upon consultation with the district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23:23-2.11(b) and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

D. Treasurer's Report

1. The approval of the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August, 2005. The Treasurer's Report and Secretary's Report are in agreement for the month of August, 2005. (Attachment - EXHIBIT G)

E. Transfer List

1. The ratification of transfers, authorized by the Superintendent, for the month of August, 2005, to give balances to new accounts and to balance existing accounts. (Attachment - EXHIBIT H)

Motion carried by unanimous roll call vote.

Motion: (Sorbello/Vernacchio) to approve the following:

F. Resolution

1. The acceptance of the resolution authorizing submission of the Comprehensive Maintenance Plan. The Department of Education requires

submission of the three-year maintenance plan as part of the QAAR.

**GREENWICH TOWNSHIP BOARD OF EDUCATION
RESOLUTION
SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN**

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Greenwich Township School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW, THEREFORE, BE IT RESOLVED, that the Greenwich Township School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Greenwich Township School District in compliance with Department of Education requirements.

Motion carried by unanimous roll call vote.

Motion: (Hall/Sorbello) to approve the following:

G. Annual Required Maintenance Budget

1. The acceptance of the Annual Required Maintenance Budget Amount Worksheet (Form M-1). This form is used as a tool to help districts estimate the annual required maintenance budget amount to be submitted with the district’s Comprehensive Maintenance Plan (CMP). (Attachment - EXHIBIT K)

Motion carried by unanimous roll call vote.

Motion: (Vernacchio/Hall) to approve the following:

H. Nonpublic Technology

The approval of the Nonpublic Technology Initiative Aid Entitlement for the 2005-2006 school year. The fees associated with this program are as follows: 5% of the entitlement (chargeable to the grant), \$2.00 per pupil (not chargeable to the

grant).

Motion carried by unanimous roll call vote.

7. USE OF FACILITIES

Motion: (Sorbello/Hall) to approve the following as one, A-B:

- A. The approval for the Gibbstown Cheerleading to use the Broad Street School gymnasium for cheerleading competition practice on November 18, 2005 through December 9, 2005 from 6:00 pm to 8:00 pm.
- B. The approval for the Gibbstown Boys Basketball League to use the Nehaussey Middle School gymnasium for tryouts, practice and games as per the attached. (Attachment - EXHIBIT L)

Roll Call Vote:

Robyn Glocker Hammond - Yes to all
JoAnne Caira - Yes to all
Larry Hall - Yes to all
James Sorbello - Yes to all
Susan Vernacchio - Abstained on item A
Yes to item B

8. OLD BUSINESS

A survey on school uniforms was discussed by both Dr. Marteski and Robyn Glocker Hammond. Robyn Glocker Hammond informed the Board of Education that Paulsboro may be instituting mandatory uniforms for the 2006-2007 school year.

9. NEW BUSINESS

None at this time.

10. CORRESPONDENCE

A letter was received from Reverend David A. Grover, pastor of St. Michael's Church. (Attachment - EXHIBIT J)

11. BOARD OF EDUCATION COMMITTEE REPORTS

No reports at this time

12. PUBLIC - AGENDA/NON-AGENDA ITEMS

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

Lee Lucas, 361 Democrat Road, Gibbstown, NJ, asked if Frank Minniti was still a board member.

Vice-President Robyn Glocker Hammond responded that Mr. Minniti has obligations with work and was unable to attend this evenings meeting.

No further comments.

13. CLOSED SESSION

Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6*, et seq., which provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution.

The Board of Education for Greenwich Township, assembled in public session on *October 18, 2005*, hereby resolves that an Executive Session closed to the public shall be held on *October 18, 2005 at 7:59 p.m.* in the Nehaunsey Middle School located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion of certain matters which relate to items authorized by *Open Public Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.

1. *Matters Involving Individual Privacy*
2. *Matters Relating to the Employment Relationship*

It is anticipated that such matters may be disclosed to the public upon the determination of the Board that applicable exception no longer applies and the public interest will no longer be served by such confidentiality.

Motion: (Sorbello/Vernacchio) to enter into closed session at 7:59 to discuss the following:

1. Personnel
2. Legal

Motion carried by unanimous voice vote.

Returned from closed session at 8:22 pm

14. PERSONNEL

Motion: (Caira/Glocker Hammond) to approve the following:

- A. The resolution herein seeking permission of the Commissioner to employ the below recommended applicant on an emergent basis for a period not to exceed three (3) months pending a positive Criminal History check and/or pending completion of required paperwork.
 - 1. The approval of Daniel Wojcik as part-time custodian at \$10.00 per hour, 5 hours a day, student days only. The effective date is November 1, 2005.

Motion carried by unanimous roll call vote.

15. ADJOURNMENT

Motion: (Caira/Vernacchio) to adjourn the meeting at 8:23 p.m.

Motion carried by unanimous roll call vote.

Respectfully submitted,

Scott A. Campbell, Board Secretary