

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 26, 2014, 7:00 p.m.

Agenda

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Special Meeting of June 10, 2014
 Regular Meeting of June 26, 2014

Superintendent's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Policy Report

Police Report

Open Discussion

Adjournment

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 26, 2014, 7:00 p.m.
Communications Report

1. Luzerne Intermediate Unit #18 submitting their minutes of regular meeting of May 21, 2014.
2. Shylae McDonald-Lance, submitting her letter of resignation as foodservice worker.
3. Nick Perugini, Football Coach, requesting permission to Livestream broadcast Wyoming Area Football games over the internet for the 2014 season.
4. Michelle Klaproth, President of Drama Parents and Sarah Pellegrini, Drama Advisor, requesting for the district to cover the cost of transportation for the Pennsylvania State Thespian Conference in Central York, PA., in December.
5. Michelle Klaproth, President of Drama Parents and Sarah Pellegrini, Drama Advisor, requesting for the district to cover the cost of transportation for an educational trip to New York City in May.
6. Melissa Yarmey, Wyoming Area Cross Country Parents Association, requesting permission to sell Celebrating Home Candle and Cookie Dough Sale fundraiser at home football games.
7. ReeRee DeLuca, Secretary of the Wyoming Area Girls and Boys Lacrosse Club, requesting to use the Secondary Center cafeteria for a bingo fundraiser.
8. Kathryn Koch, President of the Wyoming Area Boys Soccer Association, requesting to use the stadium, pressbox, scoreboard, lights and microphone for boys varsity soccer game and senior night.
9. Paula Custer, President of the Wyoming Area Girls Soccer Association, requesting to use the stadium, pressbox, scoreboard, lights and soccer nets for girls varsity soccer game and senior night.
10. Jennifer Vacula, Guidance Counselor, requesting permission to use the Secondary Center cafeteria for a college fair.
11. Jackie Vasquez, Treasurer of the Wyoming Area Cross Country Parents Association, requesting permission to use the Secondary Center cafeteria for "Meet the Warriors."

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 26, 2014, 7:00 p.m.
Communications Report

12. Michelle Klaproth, President of the Drama Parents, requesting permission to use the Secondary Center cafeteria for a pasta dinner fundraiser.
13. Sarah Pellegrini, Drama Advisor, requesting permission to use the auditorium and Secondary Center cafeteria for various activities for the 2014-2015 school year.
14. Clarise Bandru, Secondary Science Teacher, requesting to extend her maternity leave for the entire 2014-2015 school year.
15. Dr. Robert S. Shaw, Rotary Blood Screening, Program Chair, requesting permission to use the Secondary Center cafeteria for their Annual Mutiphasic Blood Analysis Blood Screening Program.
16. Donna B. Brenner, Director of The Cookie Corner, requesting for the Tenth Street Elementary School be used as a potential evacuation site in the event of an extreme emergency.
17. Len Costello, Marching Band Director, requesting permission to transport Marching Band by Pace Bus to the Pittston Tomato Festival.
18. Donna Kleback, 4th Grade Teacher at Montgomery Avenue Elementary School, requesting to take a sabbatical leave for the first semester of the 2014-2015 school year.
19. Lisa Colarusso, Co-Vice President of the Wyoming Area Tennis Booster Club, requesting permission to participate in a Roller Skating Party fundraiser, along with the teams. Also requesting a monetary donation for clothing for the teams.
- (20.) Carol Gamble, Foodservice Employee, requesting permission to take a personal leave of absence.**
- (21.) Felicia Featherby's notification of her resignation as Assistant Drama Advisor for the 2014-2015 school year.**
- (22.) Cheryl Charney, Personal Care Aide, requesting permission to leave work early on Tuesdays and Thursdays to complete classes at Bloomsburg University.**

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 26, 2014, 7:00 p.m.
Communications Report

- (23.) Joe Bellino, President of the Wyoming Area Diamond Club, requesting permission to begin the project of erecting a new scoreboard at the Atlas field for the start of the 2015 baseball season, in honor of John Anthony "Beno" Borzell. With help from Kevin Lescavage, (Moose Lodge 1207), Tim Dougherty (Installation), Jack Borzell and Joe Bellino (Fundraising), there will be no expense to the district.
- (24.) Bill Yeomans, Chairman of Alma Mater Committee, requesting permission to take a group picture on the Montgomery Avenue School steps.
- (25.) Correspondence sent to Melissa Collevecchio, Foodservice Director, from the Sarah J. Dymond faculty and staff, acknowledging the cafeteria staff at Sarah J. Dymond for going above and beyond to treat each child with kindness and respect and for taking care of any dietary issue quickly and efficiently.

Summary of Applications Received

Special Education – 5
Elementary – 9
English – 1
Social Studies – 1
Art – 1
Mid Level Math – 1
Biology – 1
Special Education Aide – 16
Elementary Life Skills Personal Care Aide – 3
Custodian - 6



WYOMING AREA SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION

TUESDAY, AUGUST 26, 2014, 7:00 P.M.

SUPERINTENDENT'S REPORT

1. On Monday, August 25th at 1:00 P.M. an orientation was held for incoming 7th grade students at the Secondary Center. The Administration, Guidance Staff and several faculty members addressed the students. Student Council members were available to escort students on a tour of the building. Parents were invited to attend.
2. Kindergarten Orientation with parents and students was held at 6:30 P.M. at the following schools:

SJD – August 14

Mont. Ave. – August 21

JFK – August 21

10th Street – August 25

3. The District will host "Get- Acquainted/Parents Nights" as follows:

ELEMENTARY SCHOOLS/7:00 P.M.

MONTGOMERY AVENUE

Thursday, September 11, 2014

TENTH STREET

Monday, September 22, 2014

JFK

Wednesday, September 17, 2014

SJD

Wednesday, September 17, 2014

SECONDARY CENTER/6:30 P.M.

Thursday, September 18, 2014

4. **6th grade orientation was held on August 20th. Over 250 parents and students attended.**
5. **OLWEUS Bullying will be rolled out at 10th Street Elementary this year, OLWEUS is a research based global bullying prevention program. OLWEUS Bullying was rolled out last year at SJD**
6. **Our anticipated FIRST DAY enrollment is as follows:**

Elementary (K – 6) - 1255

Secondary (7 -12) - 1192

TOTAL 2447

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 26, 2014, 7:00 p.m.
Treasurer's Report

(June)

First National Community Bank	General Fund	7,959,025.31
First National Community Bank	Payroll Account	4,811.16
First National Community Bank	Cafeteria Account	54,934.40
First National Community Bank	Student Activities Account	95,975.30
First National Community Bank	Athletic Fund Account	11,534.61
Landmark Bank	Athletic Fund Account	1,954.95
PNC Bank	Energy Performance Proceeds Fund	30,762.64
PNC Bank	Capital Projects Fund Bank Construction Account	36,502.92
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	310,397.95

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 26, 2014, 7:00 p.m.
Treasurer's Report

(July)

First National Community Bank	General Fund	6,209,234.72
First National Community Bank	Payroll Account	4,824.03
First National Community Bank	Cafeteria Account	105,307.16
First National Community Bank	Student Activities Account	73,139.00
First National Community Bank	Athletic Fund Account	25,573.55
Landmark Bank	Athletic Fund Account	1,955.37
PNC Bank	Energy Performance Proceeds Fund	30,763.91
PNC Bank	Capital Projects Fund Bank Construction Account	36,502.92
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	310,405.84

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 26, 2014, 7:00 p.m.
Finance Report

1. Received the following checks:

Berkheimer Tax Administrator(June)

Earned Income Tax	7,423.31
Delinquent Per Capita Tax	1,086.00
Per Capita Tax	<u>19.60</u>
Total:	8,528.91

Berkheimer Tax Administrator(July)

Earned Income Tax	79,919.78
Per Capita Tax	29,429.60
Delinquent Per Capita Tax	<u>4,876.94</u>
Total:	114,226.32

Local Realty Transfer Tax

Luzerne County	8,003.28
Wyoming County (July)	588.00
Wyoming County (August)	<u>966.50</u>
Total:	9,557.78

Delinquent Real Estate Tax

Wyoming County	32,157.31
----------------	-----------

Waste Reduction, Recycling & Transfer

Purchase/Removal of Double Wall Tank	3,712.50
--------------------------------------	----------

E-Rate Reimbursement

Verizon Wireless	5,042.31
Frontier Communications	<u>911.50</u>
Total:	5,953.81

In lieu of Taxes

Wyoming County Housing Authority	629.07
----------------------------------	--------

West Pittston Borough

2014 Tax Collector Bond Premium Refund	164.05
--	--------

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 26, 2014, 7:00 p.m.
Finance Report

Wyoming Area Football Alumni Association

2014 Summer Recreation	5,000.00
------------------------	----------

Commonwealth of Pennsylvania

Public Welfare	4,910.22
----------------	----------

State & Federal Subsidy Payments(June)

Social Security	63,716.48
Retirement	338,895.14
Title I – Improving Basic Programs	93,656.00
Title II- Improving Teacher Quality	23,866.14
Section 1305 & 1306	20,123.56
School District Transportation	229,341.68
Non Public Transportation	<u>30,415.00</u>

Total: 800,014.00

State & Federal Subsidy Payments (July)

Social Security	44,948.00
Title I – Improving Basic Programs	46,377.40
Title II – Improving Teacher Quality	7,753.44
School District Special Education	<u>209,120.00</u>

Total: 308,198.84

2013 Real Estate Taxes

George Miller – West Pittston Borough	1,252.22
Paul Konopka – Wyoming Borough	3,490.72
Thomas Polacheck – Exeter Borough	441.00
Robert Connors – West Wyoming Borough	<u>349.32</u>

Total: 5,533.26

Miscellaneous

Landmark Bank-Credit Card Rewards	42.64
Barbara Anzalone-Use of Auditorium	500.00
District Court 11-2-01	<u>10.17</u>

Total: 552.81

2. Approve the ratification of the July payment of \$62,050.61 to Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for certain programs and services for the 2014-2015 school year.

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 26, 2014, 7:00 p.m.
Finance Report

3. Approve the August payment of \$62,050.61 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2014-2015 school year.
4. Approve to ratify the July payment and August payment of \$38,919.00 to the West Side Career and Technology Center for the 2014-2015 school year.
5. Approve the agreement between Children's Service Center and Wyoming Area School District for Partial Program and Residential Treatment Facility at a rate of \$110.00 per student for Milford Barnes Partial Hospitalization Program for the 2014-2015 school year. No increase from last year.
6. Approve a refund of paid taxes for the year 2013 in the amount of \$830.31 for PIN#16-D11-00A-012/Plate#16-1-28-2-D1-1.
7. Approve the ratification of the August 15, 2014 payment to M&T Bank in the amount of \$192,949.38 for the General Obligation Bonds, Series of 2012 (energy performance loan) of the Wyoming Area School District.
8. Approve the September 1, 2014 payments to M&T Bank for the following debt obligations:

General Obligation Note Series 2006A	\$552,200.00
General Obligation Note Series 2006B	502,936.00
General Obligation Note Series 2006C	317,322.50
9. Approve the agreement between New Story and Wyoming Area School District for the 2014-2015 school year. New Story will provide classroom and related services for five students at a per diem rate of \$155.00 per student.
- (10.) Approve Pittston Medical Associates as school and athletic physicians for the 2014-2015 school year at a salary of \$12,500.00.**
- (11.) Approve the appointment of _____ to conduct a District Wide Feasibility Study at a cost of \$_____.**

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 26, 2014, 7:00 p.m.
Finance Report

(12.) To approve the appointment of _____ to perform the financial and Single Audit for the year ended June 30, 2014 for the Wyoming Area School District at a cost of \$_____.

(13.) Approve to ratify the General Ledger Sheet:

Bill Listing: July 2014	730,598.66	
Prepays: June 2014	51,043.04	
Prepays: July 2014	<u>46,173.21</u>	827,814.91
Cafeteria Account: June 2014	72,700.08	
Athletic Account: June 2014	440.00	
Athletic Account: July 2014	<u>6,020.00</u>	<u>79,160.08</u>
	Total:	906,974.99

(14.) Approve the General Ledger Sheet:

Bill Listing: August 2014	344,037.37
---------------------------	------------

Motion by _____, second by _____, to accept the finance report.
Roll Call:

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 26, 2014, 7:00 p.m.
Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2014-2015 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Approve the following extra-curricular appointments for the 2014-2015 school year as per the collective bargaining agreement:

Department Chairpersons

Kimberly Marchesini	Special Education	2,119.00
Maureen Pikas	Social Studies	988.00
Joe Pizano	Physical Education	814.00
Jim Belles	Career Technology	466.00
Tosca Villano	Art	640.00
Christine Rutledge	English	1,423.00
Christine Marianacci	Foreign Language	553.00
Donald Butz	Music	727.00
Michael Romanowski	7,8,9 Grade Math	581.00
Leo Lulewicz`	10,11,12 Grade Math	581.00
Brian Butler	Guidance	727.00
David Pizano	Science	1,162.00
Charlene Berti	Library	466.00
Sandra Nardell	Nursing	727.00
Thomas Loftus	Family & Consumer Science	553.00

Advisor Positions

Leo Lulewicz	Senior Class Co-Advisor	1,056.00
Juel Ann Klepadlo	Senior Class Co-Advisor	1,056.00
Christopher Hizynski	Junior Class Advisor	681.00
Leo Lulewicz	Student Council Advisor	4,365.00
Josette Cefalo	Assistant Student Council Advisor	1,691.00
Josette Cefalo	Class Day Advisor	2,462.00

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 26, 2014, 7:00 p.m.
Education Report

Juel Ann Klepadlo	Key Club Co-Advisor	2,114.00
Christopher Hizynski	Key Club Co-Advisor	2,114.00
Lisa Day	FBLA Co-Advisor	845.50
Juel Ann Klepadlo	FBLA Co-Advisor	845.50
Cynthia Lynch	Yearbook Advisor	3,601.00
Sarah Pellegrini	Drama Advisor	6,198.00
Mike Fanti	Director of Intramurals	1,152.00

3. Approve the professional substitute list for the 2014-2015 school year.
4. Approve the request of Donna Kleback, 4th Grade Teacher at Montgomery Avenue Elementary School, to take a sabbatical leave for the first semester of the 2014-2015 school year.
5. Approve the request of Clarise Bandru, Secondary Science Teacher, to continue her maternity leave for the entire 2014-2015 school year.
- (6.) Approve Jennifer Skursky, Special Education Teacher at Tenth Street, for a medical leave without pay until September 29, 2014.**
- (7.) Approve the appointment of _____ as a long term substitute teacher for Donna Kleback for the first semester of the 2014-2015 school year.**
- (8.) Approve the appointment of _____ as a Temporary Professional Employee Special Education/English Teacher at the Secondary Center.**
- (9.) Approve the appointment of _____ as a long term substitute Special Education Teacher at the Secondary Center for the 2014-2015 school year.**
- (10.) Approve the appointment of _____ as an Elementary Life Skills Personal Care Aide at Tenth Street Elementary School.**
- (11.) Approve the appointment of _____ as Autistic Life Skills Personal Care Aide at Montgomery Avenue Elementary School.**

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 26, 2014, 7:00 p.m.
Education Report

(12.) Approve Janet Serino, Superintendent, as Wyoming Area Trustee representative for the Northeastern Pennsylvania Health Trust. Deanna Farrell, Board Member, will be the Trust Alternate.

(13.) Approve the appointment of Rosella Fedor as Special Program Advisor/Consultant to the Guidance Department at a salary not to exceed \$3,000.00 for the 2014-2015 school year.

Motion by _____, second by _____, to accept the education report.
Roll Call:

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 26, 2014, 7:00 p.m.
Activities Report

1. Approve the appointment of the following volunteer coaches for the 2014 fall season:

Jason McDonough	Boys Junior High Soccer
Frank Donvito	Boys Soccer
Tom Loftus	Football
Nick Bilski	Football

3. Approve the request of Nick Perugini, Football Coach, to Livestream broadcast Wyoming Area Football games over the internet for the 2014 season.
4. Approve the request of Melissa Yarmey, Wyoming Area Cross Country Parents Association, to sell Celebrating Home Candle (at home football games) and Cookie Dough as a fundraiser.
5. Approve the request of Len Costello, Marching Band Director, to transport the Marching Band by a Pace bus to the Pittston Tomato Festival on Saturday, August 23, 2014. Cost of bus is \$135.00 for round trip.
6. Approve the appointment of Brendan Carter as Percussion Advisor at a salary of \$1,464.00 for the 2014-2015 Marching Band season.
7. Approve the appointment of Joe Pizano as Athletic Director at a salary of \$12,909.00 for the 2014-2015 school year.
8. Approve the request of Lisa Colarusso, Co-Vice President of the Wyoming Area Tennis Booster Club, to participate with the teams in a Roller Skating Party fundraiser in October or November.
- (9.) Approve the appointment of Lunda Comiskey as Junior High Field Hockey Coach at a salary of \$2,176.00 for the 2014 fall season.**

Motion by _____, second by _____, to accept the activities report.

Roll Call:

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 26, 2014, 7:00 p.m.
Building Report

1. Approve the support personnel substitute list for the 2014-2015 school year.
2. Approve the request of Donna B. Brenner, Director of The Cookie Corner, to use the Tenth Street Elementary School as a potential evacuation site in the event of an extreme emergency, **subject to their maintenance of required insurance, compliance with district policies and their providing of adequate staffing in the event of their needing to utilize the facilities.**
3. Approve the request of Dr. Robert S. Shaw, Rotary Blood Screening, Program Chair, to use the Secondary Center cafeteria for their Annual Multiphasic Blood Analysis Blood Screening Program, on Saturday, October 19, 2014, 6:00 a.m. to 10:00 a.m., pending approval by the building principal and foodservice director. (Class B) A fee of \$25.00 per hour may be charged to the organization if a custodian's services are needed.
4. Approve the request of Kathy Koch, President of the Boys Soccer Association, to move the Boys Varsity Soccer Game on October 2, 2014 to the football stadium and use the scoreboard, lights and microphone to hold senior night. Pending approval by the building principal and athletic director. (Class A)
5. Accept, with regret, Shyloe McDonald-Lance, letter of resignation foodservice worker, effective immediately.
6. Approve the request of Michelle Klaproth, President of the Wyoming Area Drama Parents, requesting permission to use the Secondary Center cafeteria/kitchen for a pasta dinner fundraiser on Sunday, October 19, 2014, 9:00 a.m. to 5:30 p.m., pending approval by the building principal and foodservice director. (Class A)
7. Approve the request of Jackie Vasquez, Treasurer of the Wyoming Area Cross Country Parents Association, to use the Secondary Center cafeteria for "Meet the Warriors" on Thursday, September 4, 2014, 6:30 p.m. to 9:00 p.m., pending approval by the building principal and foodservice director. (Class A)
8. Approve the request of Jennifer Vacula, Guidance Counselor, to use the Secondary Center cafeteria for a college fair on Tuesday, October 14, 2014, 6:00 p.m. to 8:00 p.m., pending approval by the building principal and foodservice director. (Class A)

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 26, 2014, 7:00 p.m.
Building Report

9. Approve the request of Paula Custer, President of the Wyoming Area Girls Soccer Association, to use the stadium, pressbox, scoreboard, soccer nets, and lights for girls varsity soccer game and senior night on Thursday, September 25, 2014, pending approval by the building principal and athletic director. (Class A)
10. Approve the request of ReeRee DeLuca, Secretary of the Wyoming Area Girls and Boys Lacrosse Club, to use the Secondary Center cafeteria for a bingo fundraiser on Sunday, September 14, 2014, 10:00 a.m. to 5:00 p.m. (includes set up), pending approval by the building principal and foodservice director. (Class A)
11. Approve the following request of Sarah Pellegrini, Drama Advisor, pending approval by the building principal and foodservice director: (Class A)
- Cabaret, Secondary Center cafeteria, Saturday, September 27, 2014, 6:00 p.m. to 9:00 p.m. with set up at 2:00 p.m.
 - Fall Performance, (Almost Main), Auditorium, Stage, Lobby, Band Room, Friday, November 21, 2014, 7:00 p.m., Saturday, November 22, 2014, 7:00 p.m., Sunday, November 23, 2014, 2:00 p.m.
 - Spring Musical, Auditorium, Stage, Lobby and Band Room, Friday, April 17, 2015, 7:00 p.m., Saturday, April 18, 2015, 7:00 p.m., Sunday, April 19, 2015, 2:00 p.m.
12. Approve the appointment of the following Building Coordinators for the 2014-2015 school year:
- | | | |
|------------------|-------------------|----------|
| Deborah Przybyla | Tenth Street | 2,338.00 |
| Sheila Murtha | SJD | 501.00 |
| Kory Lyn Angeli | Montgomery Avenue | 2,004.00 |
| Karen Switzer | JFK | 668.00 |
13. Approve the ratification of twelve appointments for summer cleaning help at five hours per day.
- (14.) Approve the request of Carol Gamble, Foodservice Employee, to take a personal leave of absence for thirty days beginning Wednesday, August 27, 2014.**

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 26, 2014, 7:00 p.m.
Building Report

(15.) Approve to ratify the request of Josette Yakobitis, Hall Monitor, to take a medical leave of absence effective Monday, August 25, 2014, until further notice.

(16.) Approve to ratify the request of Cheryl Charney, Personal Care Aide, to work less hours on Tuesdays and Thursdays starting Tuesday, August 26th to Monday, December 15, 2014 to attend classes at Bloomsburg University.

(17.) Approve the following appointments for (10 month) cleaning positions:

(18.) Approve the request of Bill Yeomans, Chairman of Alma Mater Committee, to take a group picture on the Montgomery Avenue School steps on Sunday, September 21, 2014, at 3:00 p.m., pending approval by the building principal. (Class E)

Motion by _____, second by _____, to accept the building report.
Roll Call:

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 26, 2014, 7:00 p.m.
Policy Report

1. Approve the second reading and adoption of revised Policy #707, Use of School Facilities.

Motion by _____, second by _____, to accept the policy report.
Roll Call:

SECTION: PROPERTY

TITLE: USE OF SCHOOL FACILITIES

ADOPTED: September 20, 1999

REVISED: May 23, 2011

WYOMING AREA SCHOOL DISTRICT

707. USE OF SCHOOL FACILITIES

1. Authority SC 775

The Board establishes that school facilities of this district shall be made available for community purposes, provided that purpose does not interfere with the educational program of the schools.

Furthermore, the Board of School Directors has the responsibility for protecting property of the district against damage and from increased operating costs due to extended use of such facilities.

The Board shall provide the use of school facilities when permission has been requested in writing and has been approved by the Board or its designee in accordance with the following order of priority:

Class A - Priority 1 - Student organizations related or associated with the Wyoming Area School District. Adult organization directly associated with the Wyoming Area School District including parent advisory committees, athletic and music booster groups or others that the Board may so recognize

Class B - Priority 2 - Organizations of a service or semi-educational nature to school or children not associated with the school as scout groups, little league, and mini football groups.

Class C - Priority 3 - Organizations located within the community that engage in religious, philanthropic, service and cultural activities and whose profits are used for community interests or child welfare activities.

Class D - Priority 4 - Organizations located within the community that would use school facilities for profit which is used by the group for personal advancement.

Class E - Organizations not located within the school district who might otherwise be classified as A, B, C, or D.

707. USE OF SCHOOL FACILITIES

<p>SC 775</p> <p>2. Delegation of Responsibility</p> <p>3. Guidelines</p> <p>20 U.S.C. Sec. 7181 et seq 35 P.S. 1223.5</p>	<p>The Board shall be held harmless by the user for any liability that arises from use of school facilities by any nonschool related organization, individual or activity.</p> <p>The Board shall establish annually a schedule of fees for the use of school facilities.</p> <p>The Superintendent or designee shall develop procedures for the granting of permission to use school facilities and shall promulgate rules and regulations for such use.</p> <p><u>Requesting Procedures</u></p> <ol style="list-style-type: none"> 1. All requests for use of school facilities shall be submitted in writing to the Board Secretary a minimum of five (5) days prior to the regular monthly meeting of the Board and a minimum of thirty (30) days prior to the anticipated use. 2. All requesting groups must provide a copy of a certificate of liability insurance in the amount of \$1,000,000.00 (one million) per incident prior to the issuing of a "use permit". 3. "Permits" for use of school facilities shall be restricted to responsible organizations who will guarantee orderly behavior and will underwrite any damage due to the use of the premises. <p><u>General Procedures</u></p> <ol style="list-style-type: none"> 1. In the event the Board authorizes the use of school facilities by a group, the group will be notified in writing by the Board Secretary. 2. Organizations using school facilities are restricted to the times and area indicated on the permit. Use of the facilities at times and areas not authorized by the Board is cause for revocation of the use of the permit by the Board. 3. The person designated by the requesting organization as the responsible official of that organization will be required to carry on his/her person a copy of the permit during the periods of authorized use. School officials will request presentation of the permit during the approved time. 4. The using organization shall abide by school district regulations at each facility regarding "<u>no smoking</u>". 5. Alcoholic beverages are not to be consumed at any time in the buildings or on grounds of the district.
--	--

707. USE OF SCHOOL FACILITIES

6. Parking is restricted to areas designated by the school officials and not permitted on athletic fields.
7. Nothing shall be sold, given, exhibited or displayed without prior permission.
8. When the school cafeteria is used, only designated school employees may operate equipment, the number of whom to be determined by the Cafeteria Manager, the cost of which is to be assumed by the requesting organization.
9. When gymnasiums, auditoriums or cafeterias are used by Class B, C, D & E organizations the district will designate a regular custodian(s) to be present to have general supervision of the facility. The cost for this service will be paid by the using organization.
10. When outdoor facilities of the district are used by Class A, B, C, D & E organizations, the organization shall clean the area after each use to the satisfaction of the district. In the event that school employees must clean up after an organization using the outdoor facilities, the organization will be denied continued use of the facility until such time that equivalent fees are paid to the district for such additional services.
11. When a facility is used by a Class B, C, D & E organization, a rental fee must be paid in advance of their use, by the using organization. See attached Basic Rental Fee Schedule.
12. The Board has the right to designate a school official to schedule and monitor the use of the district's facilities.
13. The Board reserves the right to refuse a permit to any group not following the established policies of the Board.
14. School equipment used in conjunction with requested facilities shall be identified at the time that the request for use is made. Users of school equipment must accept liability for any damage or loss to equipment that occurs while in their use. Where rules so specify, no equipment may be used except by a qualified operator.
15. Users shall be financially liable for damage to the facilities and for proper chaperones.

707. USE OF SCHOOL FACILITIES

<p>School Code 511, 775</p> <p>PA Code Title 22 Sec. 403.1</p> <p>10 P.S. 311 et seq</p> <p>35 P.S. 1223.5</p> <p>20 U.S.C. Sec. 7181 et seq</p> <p>20 U.S.C. Sec. 7905</p>	<p>Unless exempt, all organizations or persons granted the use of schools shall assume the scheduled fee.</p> <p>(Annual report of rental fees shall be provided by Facility Director.)</p>
---	---

707. USE OF SCHOOL FACILITIES

WYOMING AREA SCHOOL DISTRICT
APPLICATION FOR USE OF FACILITIES

Please complete the following form and forward to Wyoming Area School District, Administrative Office,
20 Memorial Street, Exeter, PA. 18643.

APPLICATION FOR USE OF _____

The _____ requests permission to use the

_____ on the following date:

_____, _____, _____, _____, from _____ O'Clock
Day of Week Month Day Year A.M./P.M.

Rehearsal, if any (date and time) _____

Nature of Use (Social, Play, etc.) _____

Participants: _____

Purpose: _____

Will admission be charged? _____ If not, who may attend? _____

Please use attached "Event Work Order" and "Routing Sheet" to advise the District of your special requirements. If it is determined that your request requires a custodian to be on site, the scheduled fee of \$25.00 per hour will be billed to your organization. Also, your organization will be responsible to pay a fee to a cafeteria worker if the kitchen is needed (only designated school employees may operate kitchen equipment). You are required to deliver to the Secretary of the Board, not later than five days after receiving this form, a Certificate of Insurance from an acceptable insurance company, insuring the "Wyoming Area School District" in the sum of not less than \$1,000,000.00 (one million) against public liability.

PLEASE SEE THE ATTACHED BASIC RENTAL FEES.

The undersigned is a member of the organization named above and has been authorized by it to make this application and hereby agrees to assume the responsibility for the proper observance of all regulations which the School Board deems necessary to the proper use and management of school property. The organization also agrees to protect, defend and save harmless the Wyoming Area School District, its officers, agents, and employees from all claims, suits, demands, and causes of action arising from and out of the use of the premises and facilities.

SIGNED _____ Official Title _____ Date _____
Address _____ Telephone Number _____

FOR ADMINISTRATIVE USE:

The above application satisfies all requirements. The dates specified have been reserved.

Charges, if applicable _____

Date: _____ Authorized Approval: _____

SECTION:

TITLE:

ADOPTED:

REVISED:

WYOMING AREA SCHOOL DISTRICT

BASIC RENTAL FEES

Facilities	Class A	Class B	Class C	Class D	Class E
Auditorium (Event)					
High School	No Charge	\$100.00	\$100.00	\$100.00	\$500.00
Elementary Schools	No Charge	\$ 40.00	\$ 40.00	\$ 40.00	\$ 25.00
Auditorium (Rehearsals)					
High School	No Charge	\$ 50.00	\$ 50.00	\$ 50.00	\$125.00
Elementary Schools	No Charge	\$ 20.00	\$ 20.00	\$ 20.00	\$ 40.00
Gymnasium					
High School	No Charge	\$150.00	\$150.00	\$150.00	\$300.00
Elementary Schools	No Charge	\$ 50.00	\$ 50.00	\$ 50.00	\$100.00
Café without Kitchen					
High School	No Charge	\$ 50.00	\$ 50.00	\$ 50.00	\$100.00
Elementary Schools	No Charge	\$ 40.00	\$ 40.00	\$ 40.00	\$80.00
Café with Kitchen					
High School	No Charge	\$ 75.00	\$ 75.00	\$ 75.00	\$125.00
Elementary School	No Charge	\$ 60.00	\$ 60.00	\$ 60.00	\$100.00
All-Purpose Room	No Charge	\$ 40.00	\$ 40.00	\$ 40.00	\$ 80.00
Classrooms	No Charge	\$ 40.00	\$ 40.00	\$ 40.00	\$ 50.00
Parking Lots	No Charge	\$ 50.00	\$ 50.00	\$ 50.00	\$100.00
Concession Stand	No Charge	\$ 40.00	\$ 40.00	\$ 40.00	\$ 80.00
Football Field Stadium	No Charge	\$100.00/hr*	\$100.00/hr*	\$100.00/hr***	\$150.00/hr***
Football Field Stadium With Lights	No Charge	\$100.00/hr*	\$100.00/hr*	\$100.00/hr****	\$150.00/hr****
Seasonal Use Facility	Estimate of cost \$1,000.00 per season Approval by Principal & A.D.				
Baseball Fields	No Charge	\$100.00	\$100.00	\$100.00	\$200.00
Softball Field	No Charge	\$100.00	\$100.00	\$100.00	\$200.00
Tennis Courts	No Charge	\$ 40.00	\$ 40.00	\$ 40.00	\$ 80.00
Track	No Charge	\$ 40.00	\$ 40.00	\$ 40.00	\$ 80.00
Wrestling Room	No Charge	\$ 50.00	\$ 50.00	\$ 50.00	\$100.00
10 th St. Field	No Charge	\$ 40.00	\$ 40.00	\$ 40.00	\$ 80.00
Designated Grounds	No Charge	\$ 50.00	\$ 50.00	\$ 50.00	\$100.00
Library	No Charge	\$ 40.00	\$ 40.00	\$ 40.00	\$ 60.00

* \$50. for each additional hour

**\$50. for each additional hour plus \$20/hr when lights are in use

***\$75. each additional hour for non WASD youth groups and \$100 each addition hour for all other outside groups

****See notation with *** plus \$20 for each additional hour when lights are in use.

1. Rental fees are waived for Group A .
2. A surcharge for utility costs may be assessed for certain events.

Additional Charges

1. All custodial personnel shall be charged at the prevailing contract overtime rate including applicable employee taxes.
2. Set-up charges for rentals requiring chairs to be set up or similar manpower charges will be at the rate stipulated in #1 above.
3. Appropriate charges may be made for the use of electricity and other utilities.

Use of District Grounds

Responsible public use of district owned outside play areas and grounds is encouraged. However, in order to protect the district property from vandalism or other abuse, the following shall be in effect:

1. Public use shall be limited to the hours of 7:00 a.m. and 9:00 p.m. unless specific written application for other use is approved.
2. Licensed vehicles may be operated only on driveways and parking lots.
3. Unlicensed motor vehicles, including but not limited to mini-bikes, snowmobiles, ATV's and the like, shall not be operated on district property.
4. Non-motorized conveyances, (excluding bicycles) i.e: skateboards and the like, shall not be operated on district property.
5. Horseback riding, golfing and the walking of dogs or other animals on district grounds is prohibited.
6. Absolutely all vehicles are prohibited on the track and tennis courts at all times.

Other

Additional regulations may be developed by the administration for specific buildings or grounds.

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, August 26, 2014, 7:00 p.m.
Awarding of Bids Report

The Fuel Bids for the 2014-2015 school year have been advertised on the dates listed:

Times Leader/Citizens Voice

Monday, July 7, 2014

Monday, July 14, 2014

Monday, July 21, 2014

The bids were opened on July 29, 2014.

(Successful Bidder)	Unit Price Per Gal.	+ Profit Margin	= Total Per Gal.
Button Oil	\$2.96	.04	\$3.00
(Unsuccessful Bidders)			
Naughton Energy	\$2.8850	.200	\$3.0850
Newell Fuel Service	\$2.9615	.1405	\$3.102
Superior Plus	\$2.9571	.2500	\$3.2071

Motion by _____, second by _____, to accept the awarding of bids report.

Roll Call:

Wyoming Area School District
 Regular Meeting of the Wyoming Area Board of Education
 20 Memorial Street, Exeter, Pennsylvania, 18643
 Tuesday, August 26, 2014, 7:00 p.m.
 Police Report

**Wyoming Area Police Department
 Monthly Report for June
 Total Calls for Service 11**

<u>CODE</u>	<u>COUNT</u>
3100 - Motor Vehicle Accidents	1
4006 - Non-Criminal - Accident - Other	1
4028 - Non-Criminal - Other Investigations	3
4090 - Non-Criminal - Reports	4
6614 - Traffic Related - Other Traffic	1
TRUA - Compulsory School Attendance	2
Total	12

Monthly Comparison

<u>May Calls for Service</u>	<u>June Calls for Service</u>	<u>Plus/Minus Comparison</u>
27	12	-15

