

OFFICIAL MINUTES

of the **REGULAR MEETING** of the Greenwich Township Board of Education held Tuesday, May 17, 2005 in the Nehaussey Middle School Library.

The meeting was called to order by President Frank J. Minniti at 7:05 p.m.

Roll Call:

Frank J. Minniti
Robyn Glocker Hammond (arrived at 8:15 p.m.)
Larry Hall
Marie Downes McDonald
James Sorbello
Susan Vernacchio

Also present were Dr. Francine Marteski, Superintendent and Scott A. Campbell, Business Administrator/Board Secretary.

Absent:

JoAnne Caira

As required under the guidelines of the Open Public Meeting Law, notice of this meeting was sent to the Courier Post, The Philadelphia Inquirer and the Township Clerk. It was also posted in the Greenwich Township School Buildings. (Optional: Videotaping Regulations - "The proceedings of this meeting are being videotaped, and anyone wishing to discuss an individual child should so note.")

Flag Salute

1. MINUTES

Motion: (Hall/Downes McDonald) to approve the following minutes:

April 11, 2005-Workshop Meeting
April 11, 2005-Caucus
April 25, 2005-Reorganization/Regular Meeting
April 25, 2005-Caucus

Motion carried by unanimous roll call vote.

2. SUPERINTENDENT'S REPORT

Motion: (Vernacchio/Minniti) to approve the following:

A. Administrative Reports

1. Enrollment Statistics, Fire Drills and Suspensions as of April 30, 2005. (Attachment - EXHIBIT B1)
2. School Health Services Monthly Reports as of April 30, 2005. (Attachment - EXHIBIT B2)
3. 2004-2005 Violence & Vandalism Report as of April 30, 2005. (Attachment - EXHIBIT B3)
4. Monthly Report of Attendance Officer as of April 30, 2005. (Attachment - EXHIBIT B4)

Motion carried by unanimous roll call vote.

3. CURRICULUM & INSTRUCTION

Motion: (Hall/Downes McDonald) to approve the following as one, A-B:

A. Summer Programs

1. The approval of the following Summer Programs to be held June 20, 2005 through July 28, 2005 as per the attached. (Attachment - EXHIBIT C1)
 - a. Preschool Disabled - Extended School Year Program
 - b. Summer Fast ForWord Program
2. The approval of the following Summer Program to be held June 20, 2005 through July 28, 2005 (with an additional day determined by the teacher) as per the attached. (Attachment - EXHIBIT C2)
 - a. Computer Assisted Instruction (CAI) Summer School

B. Homebound Instruction

1. The retroactive approval for Burlington County Special Services School District to provide homebound instruction for A.L. at \$37.00 per hour not to exceed 10 hours per week effective April 25, 2005.

Motion carried by unanimous roll call vote.

Motion: (Sorbellio/Vernacchio) to approve the following as one, C-E:

- A. The approval to amend the originally approved Alpha Art field trip to Grounds for Sculpture due to cancellation (total cost \$324.00) to the following:

Grade and/or Group	Destination/Time	Date	Estimated Related Cost	Estimated Transportation Cost	Total
Art Gifted & Talented	Philadelphia Museum of Art Philadelphia, PA 10:00 am-2:00 pm	05/13/05	Admission: \$96.00 Substitute: \$75.00	Driver: \$160.50 Tolls: \$4.50 Lunch: \$6.00	\$342.00

D. Field Trips

1. The approval of Request for Educational Trip/Transportation for the following:

Grade and/or Group	Destination/Time	Date	Estimated Related Cost	Estimated Transportation Cost	Total
Grade 8 (6 girls)	Gloucester County College Sewell, NJ 8:15 am-2:00 pm	05/20/05	\$-0-	Driver: \$50.00 Substitute Driver: \$12.00	\$62.00
Student Council	Amish Farmland Tour Lancaster, PA 8:45 am-4:30 pm	06/08/05	Substitutes: \$150.00	Driver: \$225.00 Substitute Driver: \$42.00 Tolls: \$4.50 Lunch: \$13.00	\$434.50

E. Workshops

1. The approval for the following individual to attend and out-of-district workshop:

Name	Workshop Title/Location/Date	Cost
Lynn Wildrick	Practical Strategies for Working with Students with Persuasive Developmental Disorders Voorhees, NJ May 20, 2005	\$200.00 plus mileage

Motion carried by unanimous roll call vote.

4. PERSONNEL

Motion: (Downes McDonald/Hall) to approve the following as one, A-G:

- A. The approval for the acceptance of the resignation/retirement of Thomas Love, Part-Time Classroom Aide, effective June 30, 2005 as per the attached. (Attachment - EXHIBIT D1)
- B. The approval for the acceptance of the resignation of James DeForrest, Bus Driver, effective June 30, 2005 as per the attached. (Attachment - EXHIBIT D2)
- C. The approval for the acceptance of the resignation of Neil Harrington, Jr., Guidance Counselor, effective June 30, 2005, as per the attached. (Attachment - EXHIBIT D3)
- D. The approval of the G.T.E.A. represented non-tenured teaching staff members for the 2005-2006 school year as per the attached; teaching assignments to be determined. (Revised Attachment - EXHIBIT D4)
- E. The approval of the following G.T.E.A. represented employees for the 2005-2006 school year as per the attached. (Attachment - EXHIBIT D5)
 - 1. Custodians
 - 2. Custodian/Maintenance
 - 3. Secretaries
 - 4. Cafeteria
- F. The approval for the reappointment of the following unrepresented employees for the 2005-2006 school year as per the attached. (Attachment - EXHIBIT D6)
 - 1. Part-Time Custodian
 - 2. Part-Time Secretary
- G. The approval for the reappointment of the following employees as Bus Aides for the 2005-2006 school year at the following hourly rates:

Employee	Hourly Rate
Sharon DiMenna	\$9.10 per hour Not to exceed \$4,914.00
Elizabeth McBride	\$9.10 per hour Not to exceed \$7,092.54

Motion carried by unanimous roll call vote.

Motion: (Sorbello/Minniti) to approve the following as one, H-N:

- H. The approval for the reappointment of Dean Sizemore as District Attendance Officer for the 2005-2006 school year at an annual salary of \$3,400.00.

Roll Call Vote:

Frank J. Minniti - Yes
Larry Hall - Abstained
Marie Downes McDonald - Yes
James Sorbello - Yes
Susan Vernacchio - Yes

I. The approval for the appointment of Lorie Muraca as Special Education Teacher for the Pre-School 2005 Extended School Year Program effective June 20, 2005 through July 28, 2005, four-day week, 23 day total, 2.5 hours per day at \$29.00 per hour, not to exceed \$1,667.50.

J. The approval for the appointment of the following individuals as Teacher's Aides for the Pre-School Disabled 2005 Extended School Year program effective June 20, 2005 through July 28, 2005, four-day week, 23 day total, 2.5 hours per day at \$13.33 per hour, not to exceed \$2,299.44.

Deborah Silvestro Lisa Villacorta Jean Walko

K. The approval for the appointment of the following individuals as Speech/Language Specialists for the 2005 Summer Fast ForWord Program effective June 20, 2005 through July 28, 2005, four-day week, 23 day total, 4.5 hours per day for a stipend of \$4,200.00, not to exceed \$8,400.00.

Maureen Jenzano Elizabeth Button

L. The approval for the appointment of Carlyn McCabe as Teacher's Aide for the 2005 Summer Fast ForWord Program effective June 20, 2005 through July 28, 2005, four-day week, 23 day total, 2.5 hours per day at \$13.33 per hour, not to exceed \$766.48.

M. The approval for the appointment of Susan Zimmerman as Teacher of the 2005 Computer Assisted Instruction (CAI) Summer School effective June 20, 2005 through July 28, 2005 (with an additional day determined by teacher), four-day week, 23 day total, up to 5 hours per day (pending enrollment) at \$29.00 per hour, not to exceed \$3,335.00.

N. The approval for the reappointment of Christine Wojcik as Substitute Caller for the 2005-2006 school year at a stipend amount of \$2,500.00.

Motion carried by unanimous roll call vote.

Motion: (Hall/Sorbello) to approve the following as one, O-Z:

- O. The approval for the reappointment of the following individuals as Substitute Teachers for the 2005-2006 school year. Substitute rate will be \$70.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.

Elizabeth Arnold	Mary-Bernadette McElroy
Anne Barnas	Dawn Michael
Michelle Bradford	Kelly LeAnn Miller
Anthony Caira	Suzanne Mlynarczyk
Barbara Collins	Jacqueline Mower
Shelly Franz-Copeland	Julie Anne Redfield
Lisa Degan	Maria Richman
Nancy Dwyer	Ellen Sarmiento
Michael Entrekin	Sandi Schappert
Brett Fereday	Christina Schoch
Christine Franklin	George Schreyer
Lorraine Haddock	Deborah Silvestro
Priscilla Hagerty	Dawn Sizemore
Janine Harris	Charles Smith
Deborah Hosmer	Leah Spoto
Martin Keeley	Kathryn Tortella
Nehal Mankad	Dawn Urmey
	Jean Walko

- P. The approval for the reappointment of Lisa Capasso as Substitute Payroll/Business Office Clerk for the 2005-2006 school year. Substitute rate to be determined.

- Q. The approval for the reappointment of the Gloucester County Special Services School District Substitute School Nurse Clearinghouse on an as-needed basis in the event that the district's school nurses are absent on the same day and an approved district substitute nurse cannot be acquired. The rate of pay for a full day is \$225.00.

- R. The approval for the reappointment of Doris Ledrich as Substitute Bus Driver for the 2005-2006 school year. Substitute rate of pay will be \$12.00 per hour.

- S. The approval for the appointment of James DeForrest as Substitute Bus Driver for the 2005-2006 school year. Substitute rate of pay will be \$12.00 per hour.

- T. The approval for the reappointment of the following individuals as Substitute Bus Aides for the 2005-2006 school year. Substitute rate of pay will be \$7.75 per hour.

Judith Maurer

Michelle Picken

Regina Minniti

Sharon Zubec

Roll Call Vote:

Frank J. Minniti - Yes to Judith Maurer, Michelle Picken, Sharon Zubec

Abstained on Regina Minniti

Larry Hall - Yes to all

Marie Downes McDonald - Yes to all

James Sorbello - Yes to all

Susan Vernacchio - Yes to all

U. The approval for the reappointment of the following individuals as Substitute Cafeteria/Lunchroom Aides for the 2005-2006 school year. Substitute rate of pay will be \$7.75 per hour.

Nancy Butler

Ann Innes

Susan Canning

Judith Maurer

Tina DeAngelo

Michelle Picken

Grace Foster

Geraldine Plucinski

V. The approval for the reappointment of the following individuals as Substitute Custodians for the 2005-2006 school year. Substitute rate of pay will be \$8.00 per hour.

Andre Bay

Frank J. Minniti, Jr.

Michelle Picken

Roll Call Vote:

Frank J. Minniti - Yes to Andre Bay and Michelle Picken

Abstained on Frank J. Minniti, Jr.

Larry Hall - Yes to all

Marie Downes McDonald - Yes to all

James Sorbello - Yes to all

Susan Vernacchio - Yes to call

W. The approval for the reappointment of the following individuals as Substitute Kitchen Workers for the 2005-2006 school year. Substitute rate of pay will be \$7.75 per hour.

Gail Broomall

Lisa Maden

Nancy Butler

Judith Maurer

Susan Canning

Michelle Picken

Tina DeAngelo

Geraldine Plucinski

Grace Foster
Ann Innes

William Velykis

- X. The approval for the reappointment of the following individuals as Substitute Non-Instructional Aides for the 2005-2006 school year. Substitute rate of pay will be \$7.75 per hour.

Susan Canning
Michelle Picken

Judith Maurer

- Y. The approval for the reappointment of the following individuals as Substitute Secretaries for the 2005-2006 school year.

Nancy Butler
Susan Canning
Tina DeAngelo
Annamarie Dick
Helen Dunk

Nancy Dwyer
Lisa Maden
Judith Maurer
Christine Wojcik

- Z. The resolution herein seeking permission of the Commissioner to employ the below recommended certificated and support staff applicants on an emergent basis for a period not to exceed three (3) months pending completion of a County Substitute Teacher Application and/or a positive Criminal History Check:

1. The approval for the appointment of Alicia Keen for the following substitute positions for the remainder of the 2004-2005 school year:

Rate of pay:

Substitute Bus Aide	\$7.75 per hour
Substitute Cafeteria/Lunchroom Aide	\$7.75 per hour
Substitute Kitchen Worker	\$7.75 per hour
Substitute Secretary	\$8.00 per hour

Motion carried by unanimous roll call vote.

Motion: (Vernacchio/Minniti) to approve the following:

- AA. The approval for the appointment of Diana Marucci as Substitute Teacher for the 2004-2005 school year. Substitute rate will be \$70.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 per day.

Motion carried by unanimous roll call vote.

5. BUSINESS & FINANCE

Motion: (Downes McDonald/Minniti) to approve the following:

A. Bills List

1. The bills as presented by the Board Secretary in the following amounts are ordered paid. (Attachment - EXHIBIT E)

P80	\$5,456.85
P81	(\$58,664.00)
P82	\$58,664.00)
P83	\$244,870.57
P84	(\$20.00)
P85	\$-0-
P86	\$117,288.00
P87	\$19,996.80
P88	\$222,361.85
P89	\$17,085.19
P90	\$252,290.27
P91	\$30,589.87

Motion carried by unanimous roll call vote.

Motion: (Sorbello/Minniti) to approve the following as one, B-E:

B. Student Activities Account

1. The approval of the Student Activities Account Monthly Bank Reconciliation for the month of April, 2005. (Attachment - EXHIBIT F)

C. Board Secretary's Report

1. The acceptance of the Board Secretary's Report for the month of April, 2005. (Attachment - EXHIBIT G)
Pursuant to N.J.A.C. 6A:23-2.11(c)4, the Greenwich Township Board of Education certifies by a roll call vote that as of April 30, 2005, after review of the Board Secretary's Report for April, 2005, and upon consultation with the district officials, to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23:23-2.11(b) and that sufficient funds are available to meet the

district's financial obligation for the remainder of the fiscal year.

D. Treasurer's Report

1. The approval of the Treasurer of School Monies Report for the month of April, 2005. (Attachment - EXHIBIT H)

E. Transfer List

1. The approval for the ratification of transfers, authorized by the Superintendent, for the month of April, 2005, to give balances to new accounts and to balance existing accounts. (Attachment - EXHIBIT I)

Motion carried by unanimous roll call vote.

Motion: (Minniti/Vernacchio) to approve the following as one, F1 & F2:

F. Contracts

1. The approval of the Agreement to Provide Chapter 226 Nonpublic Nursing Services between the Greenwich Township Board of Education and the Gloucester County Special Services School District for the 2005-2006 school year. (Attachment - EXHIBIT J)
2. The approval of the Agreement to Provide Nonpublic Textbook Purchasing for 2005-2006 between the Greenwich Township Board of Education and Gloucester County Special Services School District as per the attached. (Attachment - EXHIBIT K)

Motion carried by unanimous roll call vote.

6. FACILITIES

Motion: (Sorbello/Minniti) to approve the following:

A. 2005-2006 Alternate Toilet Room Facilities

1. The approval for submission of the 2005-2006 Alternate Toilet Room Facilities - Early Intervention, Pre-Kindergarten and Kindergarten Form to the New Jersey State Department of Education to be in compliance with N.J.A.C. 6A:26-6.2 (h) 4ii. This would be for rooms 106, 107, 108, 110, 111 and 112 at Broad Street School. (Attachment - EXHIBIT L1)

B. Renewal Application for Substandard Instructional Space

1. The approval for submission of the 2005-2006 Renewal Application for Substandard Instructional Space Form to the New Jersey Department of Education. The room is as follows: (Attachment - EXHIBIT L2)

Room #207 at the Broad Street School

C. Room Changes

1. The approval for the submission of the Application for Change of Use of Educational Space for Nehaunsey Middle School, Room # 1 & #2 for the 2005-2006 school year as per the attached. (Attachment - EXHIBIT L3)

Motion carried by unanimous roll call vote.

7. USE OF FACILITIES

Motion: (Hall/Sorbello) to approve the following:

1. The approval for the Paulsboro Athletic Department to use the Broad Street School gymnasium for boys' and girls' basketball practice and games from November 28, 2005 to March 10, 2006 from 3:00 p.m. to 5:00 p.m.

Motion carried by unanimous roll call vote.

8. OLD BUSINESS

Frank J. Minniti updated the Board and public that the Council was voting on the school budget this evening and the hope was that there would only be a \$65,000.00 reduction in the 2005-2006 budget.

9. NEW BUSINESS

Scott Campbell informed the Board that he was getting \$10.00 gift certificates from Sam's Steakhouse for Bus Drivers Appreciation Day on May 27, 2005.

10. CORRESPONDENCE

Dr. Francine Marteski read thank you notes from the following:

1. Greenwich Township Education Association
2. Diane Shirley
3. Jennifer Ellick
4. Janet Geary

11. BOARD OF EDUCATION COMMITTEE REPORTS

None at this time.

12. PUBLIC - AGENDA/NON-AGENDA ITEMS

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

Joann Parker, 231 South Poplar Street, Gibbstown, NJ asked what we were doing in the way of hiring summer help? She commented that in recent years the summer help has stolen items from the classrooms, damaged items in the classrooms, played on computers, slept and fooled around. As a taxpayer, she has concerns with this and wants to know what the plan is.

Frank Minniti responded that in recent years we have had problems with some of the summer help and we have gone in different directions to solve the problem. It is the Boards' hope that the direction that we are going this summer appears to be the best.

13. CLOSED SESSION

Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.*, which provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution.

The Board of Education for Greenwich Township, assembled in public session on *May 17, 2005*, hereby resolves that an Executive Session closed to the public shall be held on *May 17, 2005* at 7:48 p.m. in the Nehaunsey Middle School located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion of certain matters which relate to items authorized by *Open Public Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.

1. Matters Involving Individual Privacy
2. Matters Relating to the Employment Relationship

It is anticipated that such matters may be disclosed to the public upon the determination of the Board that applicable exception no longer applies and the public interest will no longer be served by such confidentiality.

Motion: (Hall/Sorbello) to enter into closed session at 7:48 p.m. to discuss

the following:

1. Personnel

Motion carried by unanimous voice vote.

Returned from closed session at 8:54 p.m.

14. PERSONNEL

The resolution herein seeking permission of the Commissioner to employ the below recommended certificated and support staff applicants on an emergent basis for a period not to exceed three (3) months pending a positive Criminal History Check and completion of required paperwork:

Motion: (Vernacchio/Hall) to approve the following:

- A. The approval for the appointment of Robert Harris as District CST Supervisor/School Psychologist for the 2005-2006 school year at an annual salary rate of \$85,000.00 (\$73,570.00/LEA funding, \$11,493.00/IDEA funding) with benefits. (10 month position with 10 days in the summer.)

Motion carried by unanimous roll call vote.

Motion: (Downes McDonald/Sorbello) to approve the following:

- B. The approval for the appointment of Adriana Marini-Cossetti as Italian Teacher at Nehaunsey Middle School for the 2005-2006 school year at an annual salary rate of \$43,030.00 (Step 7, degree) with benefits.

Motion carried by unanimous roll call vote.

Motion: (Sorbello/Vernacchio) to approve the following:

- C. The approval for the appointment of Michael Frampton as Custodial/Maintenance effective 5/18/05 at an annual salary rate of \$33,622.00 (Step A1) with benefits.

Motion carried by unanimous roll call vote.

Motion: (Vernacchio/Minniti) to approve the following:

- D. The approval for the appointment of Gerardo Batista as Custodial/Maintenance effective June 1, 2005 at an annual salary rate of \$33,622.00 (Step A1) with benefits.

Motion carried by unanimous roll call vote.

15. **FACILITIES**

Motion: (Hall/Glocker Hammond) to approve the following:

1. The approval to authorize Garrison Architects to amend the district's Long Range Facilities Plan and to prepare the necessary NJDOE documents for the new Child Study Team Offices change in use project and emergent roofing project at the Nehaunsey Middle School.

Motion carried by unanimous roll call vote.

16. ADJOURNMENT

Motion: (Glocker Hammond/Vernacchio) to adjourn the meeting at 8:55 p.m.

Motion carried by unanimous voice vote.

Respectfully submitted,

Scott A. Campbell, Board Secretary