

**2019-2020
CITY OF VERNDALE
AND
VERNDALE ISD #818
SCHOOL RESOURCE OFFICER (SRO) AGREEMENT**

1.0 Goals and Objectives

- 1.1 Establish a positive working relationship, in a cooperative effort, to prevent juvenile delinquency and assist in student development
- 1.2 Maintain a safe and secure environment on school grounds, which will be conducive to learning
- 1.3 Promote positive attitudes regarding the role of police in our society/community and to inform students of their rights and responsibilities as citizens
- 1.4 For the SRO to be a liaison to build and promote positive and professional relationships with the students, parents, and school staff

2.0 Employment and Assignment of School Resource Officers

- 2.1 The City Police Department agrees to employ one or more SRO's during the term of this agreement. The SRO's shall be employees of the City Police Department and shall be subject to the administration, supervision, and control of the terms and conditions of this Agreement.

3.0 Duties of the SRO

- 3.1 The SRO shall assist in the following special events as scheduling permits and as in accordance with this Agreement.
 - ❖ School dances or similar events
 - ❖ Noon hours
 - ❖ Athletic events
 - ❖ In-service training regarding law enforcement, violence prevention, peer pressure, conflict resolution, or the like
- 3.2 Prior to the beginning of the school year and at appropriate times throughout the school year, the Superintendent will discuss with the SRO and Police Chief important scheduling times and concerns. The parties agree that the general scheduling of the SRO shall be determined by negotiations between the Superintendent and the Chief of Police. The School District agrees that it will notify the City at least two weeks in advance for a request for SRO services for the special events referred to in section 3.1.
- 3.3 The SRO shall assist the Superintendent in developing plans and strategies to prevent and/or minimize dangerous situations that may occur on school grounds.

- 3.4 The SRO may present programs on various topics to students. These topics may include such areas as basic understanding of law, role of law enforcement, drug awareness, anger management, careers in law enforcement, and the mission of law enforcement.
- 3.5 The SRO's are encouraged to interact with students on an individual basis and in small groups in a friendly and professional manner.
- 3.6 The SRO's, if scheduled by the Chief of Police and school administration, shall be available for conferences involving teachers, parents, students, student assistant teams, and the like.
- 3.7 The SRO's shall be familiar with agencies and resources that offer assistance to youth and their families and make referrals to the agencies when necessary.
- 3.8 The SRO's shall take law enforcement action when necessary.
- 3.9 The SRO's shall contact the Superintendent to make him/her aware of an arrest or crime whenever permitted by law.
- 3.10 The SRO's shall contact the Superintendent or Principal's office before removing a student from school unless, in the opinion of the SRO, circumstances make immediate contact problematic. In either case, the officer will contact the Principal's office as soon as possible.
- 3.11 The SRO's can take law enforcement action against intruders and unwanted guests who appear on school property.
- 3.12 The SRO shall conduct investigations of crimes, which occur at their assigned school and use other resources, if needed, to follow up investigations.
- 3.13 The SRO's will complete and file reports and logs as required by the Chief of Police, in consultation with the school administration. These reports/logs shall, among other things, include important contacts and incidents.
- 3.14 The SRO's shall not be used as school disciplinarians. If the Superintendent or Principal believes an incident is a violation of the law, he/she may contact an SRO to see if law enforcement is needed.
- 3.15 The SRO's may be present when a Principal conducts an administrative search.
- 3.16 The SRO's and Police Chief shall conduct and provide advice to the school administration for development of SRO policies and/or procedures.

4.0 Administrative Support

- 4.1 The school administration and Chief of Police shall jointly evaluate SRO's at least three times per school year.
- 4.2 The school district shall provide appropriate office space, files, desk, and phone for the SRO's. This space shall allow for confidential interviews.
- 4.3 In most cases efforts will be made to inform parents/guardians if the SRO's need to interview their children. There is no legal requirement to do so, however, unless the student/child is suspected of a crime.
- 4.4 The school administration and the SRO's will establish procedures for the SRO to receive daily school bulletins/announcements, annual/monthly, weekly calendars, and other information about the day to day operations and schedules of the school in which they are serving.
- 4.5 There may be various police officers who provide SRO service to the school, and the officers shall operate under the direct supervision of the Police Chief. However, the SRO's will be responsible to and work in cooperation with the Superintendent and other school officials to carry out the goals, objectives, and responsibilities detailed in the Agreement.
- 4.6 The City will furnish all transportation and mileage required for the SRO's to fulfil this contract at no additional expense to the district beyond the amount specified in section 5.2.

5.0 Terms, Conditions and Duration

- 5.1 This Agreement shall be effective as of September 1, 2019, and shall terminate as of June 1, 2020 unless mutual arrangements are agreed to in order to provide services for a summer school activity, in which case the hours will be included as part of the total hours in this contract.
- 5.2 The School shall pay the City 65% of a full-time police officers annual wages, benefits, and workmen's compensation at the 1-year contract wage rate during the term of this agreement for SRO services. The City shall bill the school for a total of 172 days, 171 student days and three (1) workshop day. The city shall bill the School monthly and the bill shall be paid by the School within 30 days of receipt of the bill.
- 5.3 Additional services may be purchased by agreement between the City and the School for a fee fixed by prior agreement between the parties and upon issuance of a School purchase order.

- 5.4 The City shall defend, indemnify, and hold harmless the School District from any claims, losses, or actions arising out of the City's performance of duties required herein, provided that such claims, actions, or losses are attributable to negligent acts, omissions, or willful misconduct of the City. The School District shall defend, indemnify, and hold harmless the City from any claims, losses, or actions arising out of the School District's performance of duties required herein, provided that such claims, actions, or losses are attributable to negligent acts, omissions, or willful misconduct of the School District. The parties agree to cooperate with one another in defense of any claim, demand, or rights of action within the terms of this Agreement.
- 5.5 The City and the School District shall comply with any and all applicable state, federal, and local laws, rules, and regulations, including all applicable provisions of the Minnesota Government Data Practices Act (MGDPA).
- 5.6 Either party may terminate this Agreement upon giving sixty (60) days written notice to the other party, and this agreement shall be automatically terminated upon the expiration of the term of this Agreement. Any extensions of this Agreement past June 1, 2020, shall be by written agreement between the parties.

CITY OF VERNDALE

By: _____
Mayor

And: _____
City Clerk/Treasurer

VERNDALE ISD #818

By: _____
School Board Chair

And: _____
Superintendent