

6. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children.

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

(a) Shall provide materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement.

W.C. Griggs Elementary School will build capacity for parental involvement through its required annual Title I parent meeting held at the beginning of the school year, as well as with additional Title I parent meetings held throughout the rest of the year. Parents will receive an overview of the state academic content standards, academic achievement standards, and assessments. In addition, an explanation will be given regarding Title I, what services will be offered, and how parents have the right to be involved in their child's education. Parents will learn about their role in helping their child to be successful and the best ways to work in partnership with their child's teacher. Materials to help improve their child's achievement are available to parents in the office. Training on iNOW is provided by our parent organizer.

(b) Shall educate teachers, office personnel, and other school staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.

Griggs Elementary will continue to work with its teachers through professional development, professional learning communities, data meetings, faculty meetings, and grade level meetings and planning days to help in understanding the importance of parental involvement and that parents are our partners. This year our ACIP Committee placed special emphasis on the need to ensure a closer connection between our school's identified goals and our parent involvement activities. Therefore, this year our parenting coordinator will be working with each lead teacher to ensure that grade level meetings include a parent involvement focus. The principal will set the expectation that teachers work closely with our parent organizer and Title I facilitator in planning parenting activities and purchasing materials that best meet our school's identified goals.

(c) Shall to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with other federal programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

W.C. Griggs Elementary School will make every effort to work with parents in meeting their requests as related to their involvement in their children's education. Parents continue to request meetings/trainings take place in the afternoons as well as the mornings. The team accommodated this request and made sure parents were aware all training would take place during multiple session times in order to meet parent needs.

(d) Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

At the present time, Griggs Elementary has 52 students classified as EL. Fifteen are EL1 - 9 EL2- 34, FEL Monitored-6, FEL not monitored - 1, FLEP3, and NOMPLOTE-2. In addition, Griggs has an EL teacher who assists in verbally communicating with these parents in their home language when feasible. If needed, our EL teacher will make sure an interpreter is provided at all Title I meetings, as well as parent conferences, to communicate with non-English speaking parents. Homeroom teachers, as well as our EL teacher, will make sure information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand. Teachers will use "Translate" in Microsoft Word to make sure information sent home is in a language the parents can understand.

(e) Shall provide such other reasonable support for parental involvement activities as parents may request.

Shall provide such other reasonable support for parental involvement activities as parents may request. Our parenting coordinator asks for parent volunteers to serve on our parenting committee to help make decisions for our school. We also have a Facebook page and a school website for parents to find information on how they can be involved at our school. We have special days, such as Fall Festival, Grits for Grandparents, a Math and Reading night, classes for parents throughout the year on various topics (Math, Reading, Technology), etc. We hold a parent meeting to inform them that they have the right to be involved in the decisions on how to use the federal funds at our school.

7. Describe how the school will ensure the provision for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory students; including providing information and school reports in a format and, to the extent practicable, in a language that parents can understand.

The school utilizes ESL Department bilingual interpreters for parent conferences, phone calls home, and some written translations. TransAct, Google Translate, and Remind are also used to communicate with parents in their primary language.



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PUBLIC SCHOOLS

Mobile County Public School System

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Parent and Family Engagement Plan 2020-2021

PRINCIPAL: LAURA HITTSON

ASSISTANT PRINCIPAL: KEMMAVIA GRIFFIN

PARENT ORGANIZER: MELISSA CAZALAS

Stay informed by visiting our school website,

<http://griggselemmcpssalschoolinsites.com>

Reading parent bulletins, attending parent conferences & PTA meetings, and joining Griggs Face-



1. Describe how the school will convene an annual meeting to inform parents of the school's participation in Title I and explain Title I requirements, including the 1% set-aside, and the right of parents to be involved.

During the first month of school, W. C. Griggs Elementary School holds its required annual meeting of Title I parents. Parents are notified of the meeting through (1) notices sent home by students in their native language, (2) school messenger, (3) school website, and (4) school marquis. Topics to be discussed this year: Why are we here? What does it mean to be a Title I school? Parental and Family Engagement – 1% Set-Aside LEA Title I Plan LEA Parent and Family Engagement Policy CIP • Continue to be a Title I school • Continuous Improvement Plan • School Parent and Family Engagement Policy School-Parent Compact Parents Rights to Know • Teacher Qualifications Annual Evaluation of the Parental and Family Engagement Policy Parent and Family Engagement • Local School Parent Advisory Committee • District Parent Advisory Committee

2a. Describe how there will be a flexible number and format of parent meetings offered, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement

The leadership and staff of W.C. Griggs Elementary School have a strong belief in the importance of parental involvement and therefore have put measures in place to offer parent meetings on a flexible schedule. Our Parenting Center will offer its classes at varying times to include morning sessions at 8:30 and evening sessions at 5:30. The Parenting Center will be open each school day from 8:00 a.m. until 3:00 p.m. for parents to pick up materials and information or meet with the parent organizer, Melissa Cazalas. W.C. Griggs Elementary School believes in involving parents in all aspects of its Title I programs.

2b. Describe how parents will be involved in the planning, review and improvement of the Title I Program (Note: State the school's process for how all Title I parents have the opportunity for involvement in decision-making).

W.C. Griggs Elementary School believes in involving parents in all aspects of its Title I programs. Our process for how all parents have the opportunity for involvement in decision-making is as follows: We have a parent involvement facilitator as well as two parent leaders who have been trained on Title I, Part A, parental involvement, and parents' rights. They keep parents informed of various committee works, and receive input from parents for committee decisions. They assist in evaluating the Parent and Family Engagement Policy, and assist in training other parents to be parent leaders. Title I parents are introduced to the parent leaders at the annual Title I meeting at the beginning of the school year.

2c. Describe how funds allocated for parent involvement are being used in the school.

W.C. Griggs Elementary School uses our Title I Parent and Family Engagement funds to purchase all materials and supplies for our school's summer reading program. This summer reading activity is a great way to promote parent participation in their child's learning. We also purchase planners and binders as parent communication tools

3. Describe how the school provides parents of participating children timely information in a uniform format and, to the extent practicable in a language they can understand, about programs under Title I, a description and explanation of the curriculum in use, forms of academic assessments, and achievement expectations used, and, if requested by parents, opportunities for regular meetings to formulate suggestions and participate as appropriate in decisions related to the education of their children.

During all parent meetings throughout the Fall, W.C. Griggs Elementary School presents information about its Title I programs, the curriculum, and forms of academic assessments used. At these meetings, parents are informed that they can submit comments regarding the school's CIP by emailing or sending them to our Parent Organizer. All information is distributed and communicated to parents in a timely manner. School bulletins, classroom newsletters, school messenger, and student data reports are several ways in which W. C. Griggs provides parents with the information they need in order to keep informed of their child's education. Parents learn about priority goals in reading and math. They also learn about how to schedule parent-teacher conferences and are reminded about how they can participate in decisions related to the education of their child. If needed, our EL teacher will make sure an interpreter is provided at all Title I meetings to communicate with non-English speaking parents.

4. Describe how parents, the school staff, and students share responsibility for improved student academic achievement for participating students (How the School-Parent Compact is jointly developed with Title I parents; how it is used, reviewed, and updated).

At W.C. Griggs Elementary School, all parents are given a copy of the School-Parent compact at "Meet the Teacher" night. The compact is explained to the parents, and they are asked to sign the compacts signifying their commitment to working in partnership with the school to ensure that their child is successful in school. The compacts are discussed with teachers at faculty meetings. Each teacher is given the responsibility to explain the compact to the students and obtain the student's signatures. The teachers will sign the compacts and house them in their classrooms for use during parent-teacher and/or student-teacher conferences.

5. Describe procedures to allow parents to submit comments of dissatisfaction with the Continuous Improvement (CIP) Plan.

In May of each year, W.C. Griggs Elementary School brings in its leadership committee to review, evaluate, and revise its Continuous Improvement Plan. There are two parents on the committee who represent the parents of the school. During the review process, all parents are notified of the review through notices sent home in our parent communication folders. The notices make parents aware that the plan is under review, that a copy of the plan is available for review in the library, on our school website, in the Parenting Center, and that parents have the right to give input regarding the revision of the plan. The notice also states that after the plan is finalized and approved, if a parent finds the plan to be unsatisfactory, they have the right to submit their concerns in writing or by emailing Melissa Cazalas, our Parent Organizer. The school will then submit their concerns to Central Office.