

Augusta Independent Board of Education
June 14, 2018 6:00 PM
207 Bracken Street
Augusta, KY

Attendance Taken at 6:00 PM:

Present Board Members:

Mrs. Laura Bach
Mr. Shawn Hennessey
Mrs. Dionne Laycock
Mrs. Julie Moore
Mrs. Chasity Saunders

1. Call to Order

Rationale:

Congratulations Augusta Independent Preschool
Level 5 Kentucky All Star Program

- 1.1. Roll Call
- 1.2. Pledge of Allegiance
- 1.3. Mission Statement

Rationale:

The mission of Augusta Independent School is to ensure all students achieve high levels of learning in a nurturing climate, empowering them to be responsible and productive citizens of a global community.

1.4. Approval of Agenda

Order #18-451 - Motion Passed: Approval of the agenda as presented. Passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Julie Moore.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

2. Communications

2.1. Principal's Report/Student Achievement

Rationale:

Principal Robin Kelsch reported the Youth Employment Program has 26 youth workers confirmed for the eight-week summer employment program and three workers will be assigned to the school district.

Principal Kelsch stated the school has reconsidered not purchasing two metal detectors citing the Kentucky Center for School Safety's recommendation not to have them in schools for reasons including; not manageable/practical, cost prohibitive, creates false sense of security and better ways to find out about weapons in schools, etc. All board members were in agreement.

2.2. Superintendent's Report

Rationale:

Superintendent Lisa McCane stated the school district's audit firm will be on site July 9th and 10th to begin preliminary audit work for the current fiscal year.

Augusta Independent School District has been approved to implement the Non-Traditional Instruction Program for the 2018-2019 school year according to Superintendent McCane. She said the district will be able to use up to 10 student attendance days using an alternative instruction plan when the school district is closed for health or safety reasons. Teachers developed the alternative instruction plan using both traditional and virtual learning methods during professional development in May according to Superintendent McCane. Superintendent McCane stated she was collaborating and planning with the Administrative Team to develop the 2018-2019 district goals.

2.3. Superintendent Professional Growth & Effectiveness System 2017-2018

Rationale:

Superintendent McCane reviewed the 2017-2018 Superintendent Leadership Plan, Self-Assessment and Summary of Evidence with the board. Board members will use that information to complete the Superintendent's Summative Evaluation during the July board meeting.

2.4. Personnel

Rationale:

Classified Hire

Tina Sticklen: Administrative Assistant

Classified Transfer

Lacey Johnson: Custodian (240-day contract) to Cafeteria Staff (181-day contract)

Certified Resignation

Brian Kirk: P.E./Health Teacher, Head Boys' Basketball Coach and Athletic Director

Terry Bray: Middle School Social Studies

2.5. Attendance/Enrollment

Rationale:

Enrollment P-12: 304

Enrollment K-12: 286

May Attendance: 94.51%

Overall Attendance: 95.02%

2.6. Citizens

Rationale:

Aaron Linville informed the board of the Augusta Independent Education Foundation's Annual Dinner on September 1st, 2018 at 5:00 p.m.

2.7. Board Members

Rationale:

School Board Chairwoman, Laura Bach and Board Member, Julie Moore stated they attended the Law Update Conference sponsored by the Kentucky School Board Association. Furthermore, several board members stated plans to attend the Summer Leadership Institute in July.

3. Business Action/Discussion Items

3.1. Nickel Tax Options

Rationale:

Board members discussed the nickel tax options and will proceed at the July board meeting to approve consideration of an additional 5 cent equivalent tax rate for the district dedicated to major renovation and/or new construction of the existing school facilities.

3.2. Approve Monthly Budget Report

Rationale:

General Fund

Revenue receipts through May totaled nearly \$1,804,000.

Local Revenue: Property tax revenue accounted for nearly \$261,000. Utility taxes generated \$123,000. Over \$25,000 has been collected in motor vehicle taxes, while \$22,000 has been received from PSC taxes, \$2,300 in delinquent property taxes, and \$2,200 in omitted property taxes. \$15,400 has been collected for tuition. Over \$6,400 was received for bus rental, while a \$2,400 worker's comp refund was received. The fitness center has collected over \$1,800 in dues. \$1,800 in miscellaneous revenue has been collected.

State Revenue: SEEK funding accounted for \$1,303,000, while over \$14,000 was receive for vocational transportation, and \$5,700 was received for revenue in lieu of taxes from the state.

Federal Revenue: Over \$15,000 was received for Medicaid reimbursement.

Expenditures through May totaled nearly \$1,556,000.

School Budget: The school's budget is \$19,750. Through May, \$17,500 was spent, with another \$500 obligated. \$7,500 was expended on copying and printing, \$4,200 on general supplies, \$1,400 on dues and fees, \$1,300 on supplemental curriculum materials, \$1,200 on technology supplies, and \$1,100 was expended on assessment software.

Maintenance Budget: Expenses totaled over \$209,000 through May. Expenses included \$75,000 on utility services, \$64,000 on salaries and benefits, \$31,000 for property insurance, \$11,300 on repairs and maintenance, \$11,300 on general supplies, \$8,400 on professional services, \$6,900 on machinery (boiler pumps), and \$1,200 on snow removal. 82% of the maintenance budget has been utilized.

Transportation Budget: Through May, costs were approximately \$69,000. \$41,000 was expended on salaries and benefits, \$11,800 on diesel fuel, \$5,700 in repair parts, \$5,500 on fleet insurance, \$4,000 on vehicle repair and maintenance, and \$900 on supplies/services/fees. 69.5% of the transportation budget has been utilized.

For the general fund, receipts exceeded expenditures by approximately \$248,000.

Special Revenue Fund

Nothing to report on Fund 2.

Food Service Fund

Food service revenue through May totaled nearly \$171,000. \$151,000 was received for federal reimbursement, \$18,000 was local revenue, while \$1,800 was state reimbursement. Expenses totaled approximately \$151,000, including \$91,700 on food and supplies, \$55,000 was for salaries and benefits, \$2,600 on dues and fees, and \$1,700 on equipment costs. The food service balance as of May 31 was approximately \$20,000.

Order #18-452 -- Motion Passed: Approve Monthly Budget Report passed with a motion by Mrs. Julie Moore and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach

Yes

Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

3.3. Approve Monthly Facilities Report

Rationale:

Monthly Maintenance:

- Replaced back glass in bus 001
- Replaced air pressure sensor in bus 363
- Purchased scrubber for cafeteria
- Purchased finger scanner for cafeteria
- Relocated main office entrance button

Summer maintenance: Cleaning, painting, waxing floors, refinish gym floor, mowing, etc.

Summer projects: Replace library HVAC system and two boiler pumps, install solar panels on science classroom roof, replace flooring in 3rd grade classroom/hallway, repair upstairs hallway flooring, replace security camera, etc.

Order #18-453 - Motion Passed: Approve Monthly Facilities Report passed with a motion by Mrs. Julie Moore and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

3.4. Approve BG-1 HVAC Project

Rationale:

The proposed project is to replace the HVAC System in the library/media building and replace two boiler pumps on the boiler system in the original building. The total costs is estimated at \$26,250.00 using Capital Outlay building funds.

Order #18-454 - Motion Passed: Approve BG-1 HVAC Project passed with a motion by Mrs. Dionne Laycock and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

3.5. Approve Cancellation of Board Office Flood Insurance Policy

Rationale:

Superintendent McCane stated the current flood insurance policy includes coverage for the board office that costs approximately \$1,000 annually. She explained the board office is not in the flood plain therefore, flood insurance is not required and would save the district \$1,000 annually.

Order #18-455 - Motion Passed: Approve Cancellation of Board Office Flood Insurance Policy passed with a motion by Mrs. Dionne Laycock and a second by Mr. Shawn Hennessey.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

3.6. Approve Authorization to Purchase a District Vehicle

Rationale:

Superintendent McCane recommended the board approve authorization to purchase a district vehicle. A seven passenger Chevrolet Suburban would be more cost effective for transporting small numbers of students instead of a bus and would not require the driver to have CDL. The district vehicle would be used for transporting afternoon technology center students and small teams such as Golf, Tennis and Academic Teams and would save a bus driver salary. Furthermore, the vehicle would be utilized by small groups of teachers and board members when needed for travel.

McFarland Chevrolet Proposal:

2018 Chevrolet Suburban 4WD LS

Exterior: Satin Steel Metallic

Interior: Jet Black cloth

Sticker Price: \$54, 495

Purchase Price: \$47, 442

Financed 6-years/72-months with a 3.75-4.00% interest rate.

Order #18-456 - Motion Passed: Approve Authorization to Purchase a District Vehicle passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

3.7. Approve Finance Officer Job Class to Certified Employee

Rationale:

According to Superintendent McCane, district finance officer, Tim Litteral's position requires either superintendent certification or bachelor's or advanced degree in Business or the finance officer can serve in that capacity as a classified employee. The board approved the district finance officer job class as a classified position in November 2014. Mr. Litteral has obtained his superintendent certification and it is recommended the position now be reclassified as a certified position.

Order #18-457 - Motion Passed: Approve Finance Officer Job Class to Certified Employee passed with a motion by Mrs. Chasity Saunders and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

3.8. Approve First Reading of 2018 Board Policies

Rationale:

Proposed changes reflect new legal requirements, as well as "best practice" recommendations from KSBA.

Please note the following:

KRS 160.340 requires that board policies be kept up to date by filing annual amendments thereto by August 15.

Statutes and regulations require local boards as charter school authorizers to have policies in place regarding such regardless of whether there are any charter schools in the district. These policies are included in the update materials.

At the top of each draft is the legal and/or recommended rationale for the proposed change. In the body of each draft, new language is underlined. Language with strike through is recommended for deletion.

Order #18-458 - Motion Passed: Approve First Reading of 2018 Board Policies passed with a motion by Mrs. Julie Moore and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

4. Business Consent Items

Order #18-459 - Motion Passed: Approval of the Business and Consent items as presented passed with a motion by Mrs. Julie Moore and a second by Mrs. Chasity Saunders.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes

4.1. Approve Previous Meeting Minutes

4.2. Approve Use of District Property

Rationale:

The board members discussed the Community Use of School Facilities Board Policy 05.3. Board members were in agreement to update the policy to allow use by individuals that provide a demonstrable benefit to the school and community as a whole.

4.3. Approve 2018-2019 Fundraisers

4.4. Approve Adult Meal Prices

Rationale:

The USDA/NSLP requires adult meal prices be above the commodities price. Therefore, it is mandated the district be in compliance and raise the current

adult meal price from \$3.00 per meal to \$4.00 per meal beginning during the 2018-2019 school year.

4.5. Approve Bills

4.6. Approve Treasurer's Report

5. Approve Adjournment

Rationale:

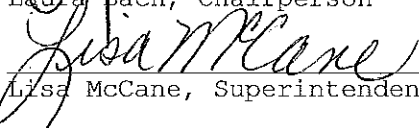
- June 4th-Aug. 3rd from 11:30 a.m.-12:30 p.m.: Summer Lunch
- July 9th-13th for K-8th: Basketball Camp 9:00 a.m.-3:00 p.m.
- July 10th-12th @ baseball field: Baseball Clinic 4:00 p.m.-6:00 p.m.
- July 26th @ 6:00 p.m.: Board Meeting
- Aug. 9th: Opening Day and Read-I-Fest from 4:00 p.m.-6:00 p.m.
- Aug. 15th: First Day of School
- Aug. 23rd @ 6:00 p.m.: Board Meeting

Order #18-460 - Motion Passed: Approve Adjournment passed with a motion by Mr. Shawn Hennessey and a second by Mrs. Dionne Laycock.

Mrs. Laura Bach	Yes
Mr. Shawn Hennessey	Yes
Mrs. Dionne Laycock	Yes
Mrs. Julie Moore	Yes
Mrs. Chasity Saunders	Yes



Laura Bach, Chairperson



Lisa McCane, Superintendent