

Chastang-Fournier K-8 School

Veronica Coleman, Principal
2021-2022 Summer Registration

Monday, August 2, 2021 9 a.m.-11 a.m. & 1 p.m.-3p.m.

Tuesday, August 3, 2021 9 a.m.-11 a.m. & 1 p.m.-3p.m.

Wednesday, August 4, 2021 3 p.m.-6 p.m.

ALL students are **REQUIRED** to have **TWO PROOFS** of residence as shown below.
ALL incoming **K-6th Grade** students are required to have an **UPDATED** original Alabama Certificate of Immunization.

Parents/Guardians-Emergency Contacts for ALL Students attending Chastang-Fournier K-8 School

It is very important when registering your child to list the legal name of ALL guardians, parents and emergency contacts. **ONLY** those contacts (who are **18 years of age or older** and have a **valid picture I. D.**) that **YOU** (parent or guardian) list when you register your child online will be allowed to see or pick up your child. **NO EXCEPTIONS** will be made during the year. We **CANNOT** accept written or phoned in requests. These guidelines are for your child's safety.

Online Registration

Returning Students and Incoming Students to CFK8

1. Go to www.mcps.com
2. Under **Register, Online Registration**, then select **Returning Students**
3. Enter **Username** (provided by previous school) and **Password (reg2022)**
4. Follow steps as shown until complete



New Students Online Registration Steps (First time entering MCPSS)

1. Go to www.mcps.com
2. Under **Register, online registration**, then select **New Students**
3. **Create a Username and Password**
4. Follow steps as shown until complete



Required Documents

Returning Students

- Parent/legal guardian I.D.
- **TWO** proofs (please refer to proof list below) are **REQUIRED** for **ALL RETURNING** students
- ****If attended another school in MCPSS for the 2020-21 school year a 4th quarter report card or documentation of attending, completing, and passing 5th quarter will need to be presented at time of registration

New Students (New to MCPSS)

- Provide **PARENT/LEGAL GUARDIAN'S** current picture identification (Driver's license or non-driver I.D.)
- Student's Social Security Card
- Student's **ORIGINAL** Certified Birth Certificate
- Original Alabama Certificate of Immunization -Guardian may go to the local health department or a private doctor
- A copy of student's most recent report card and any school records from previous school (ex: I.E.P., 504 Plan, etc)
- **TWO** proofs of residence (see list below)

Acceptable Proofs:

****Proofs must be dated within the LAST 30 DAYS****

***ONE OF THESE with PARENT/LEGAL GUARDIAN'S name and current street address**

- Property Tax Receipt or Deed
- Apartment/House Rent Receipt or Lease Agreement
- Mortgage Statement or Payment Book
- Homeowner's Insurance Statement

***AND ONE OF THESE with PARENT/LEGAL GUARDIAN'S name and current street address**

- Utility Bills (Power, Water, Gas or Deposit Receipt)

*****Online Registration & ALL proofs MUST be turned in to complete the registration process *****

Additional Ways to Submit Proofs

Proofs may be submitted by any the following ways:

1. Scanning/Emailing to chastangregistration@mcpss.com
2. Fax to 251-221-2080
3. Uploaded while completing online registration

****** When submitting proofs via scanning, emailing, or faxing please be sure to include the student's full name, D.O.B., grade, previous school Contact Info, and parent/legal guardian contact info.**

Residency Assessment Form:

If you have a new/returning students with a change of address or have no proofs of residence in the parent/legal guardian's name or living in a hotel/shelter you will need to complete a residency assessment form which will be located online beginning June 14, 2021. (mcpss.com/Our Parents/Residency Assessment Form) Be sure to fill out the entire form and hit submit. If you have any questions, no internet access or need assistance concerning the enrollment assessment please call 251-221-7777 and select option 6.

********It is important that ALL New/Returning students complete their 2021-2022 online registration as soon as possible.! Our scheduling team is in the process of scheduling students for the new school year.

******ONLINE REGISTRATION MUST BE COMPLETE BY MAY 28, 2021**

If you have any questions or concerns please feel free to send an email to kfoxx@mcpss.com or call the school at 251-221-2081.

Stay Safe. Have a wonderful summer. We look forward to seeing you all next school year.