

1 **OFFICIAL MINUTES**

2  
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held  
4 **Monday, March 10, 2014** in the Nehaunsey Middle School library.

5  
6 The meeting was called to order by President Roseanne Lombardo at 6:34 p.m.

7  
8 Roll Call:

9  
10 Roseanne Lombardo  
11 Susan Vernacchio  
12 Andrew Chapkowski  
13 Louis Fabiani  
14 Lisa Morina  
15 Ken Ridinger

16  
17 Also present were Interim Superintendent Stephen Derkoski and Scott A. Campbell,  
18 School Business Administrator/Board Secretary.

19  
20 Absent:

21  
22 Jill Trainor

23  
24 As required under the guidelines of the Open Public Meeting Law, notice of this meeting  
25 was sent to the **The South Jersey Times, Courier Post,** and the **Township Clerk.** It  
26 was also posted in the Greenwich Township School Buildings. (Optional: Audiotaping  
27 Regulations – “The proceedings of this meeting are being audiotaped and anyone  
28 wishing to discuss an individual child should so note.”)

29  
30 **FLAG SALUTE**

31  
32 **1. PRESENTATION**

33  
34 **Al Silbaugh** from the Gibbstown Fire Department recognized Teacher, **Kathy**  
35 **Seacrist** and presented her with a plaque for her work with some of the fire  
36 prevention activities that she has been involved in for the past several years.

37  
38 **2. MINUTES**

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40 Motion: (Chapkowski/Morina) to approve the minutes:

41  
42 February 10, 2014 – Regular Meeting  
43 February 10, 2014 – Executive Session

44  
45 Motion carried by unanimous roll call vote.

1 **3. SUPERINTENDENT'S REPORT**

2  
3 Motion: (Chapkowski/Vernacchio) to approve the following:

4  
5 A. Administrative Reports

- 6  
7 1. Enrollment Statistics, Fire Drills and Suspensions as of February  
8 28, 2014. (Attachment – EXHIBIT B1)  
9  
10 2. School Health Services Monthly Reports as of February 28, 2014.  
11 (Attachment – EXHIBIT B2)  
12  
13 3. 2013-2014 Violence & Vandalism Report as of February 28, 2014.  
14 (Attachment – EXHIBIT B3)  
15

16 Motion carried by unanimous roll call vote.

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18 **4. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING**  
19 **ACTION ITEMS**

20  
21 Motion: (Chapkowski/Morina) to approve the following:

- 22  
23 A. The approval for a medical/maternity leave of absence for Nicole McGann,  
24 Teacher, beginning Tuesday, May 27, 2014 until the end of the 2013-2014  
25 school year. Mrs. McGann will be using sick/personal days and the New  
26 Jersey Family Leave Act as needed. (Attachment – EXHIBIT C)  
27

28 Motion carried by unanimous roll call vote.

29  
30 Motion: (Chapkowski/Ridinger) to approve the following:

- 31  
32 B. The approval to adjust the 2013-2014 school calendar with the following:

33  
34 Thursday, April 17, 2014 – school in session

35 Monday, June 23, 2014 – last day of school  
36

37 Roll Call Vote:

38  
39 Lisa Morina – Yes  
40 Ken Ridinger – Yes  
41 Susan Vernacchio – No  
42 Andrew Chapkowski – Yes  
43 Louis Fabiani – Yes  
44 Roseanne Lombardo – Yes  
45

1 Motion carries by a vote of 5-1.

2  
3 **5. POLICY & REGULATION**

4  
5 None at this time.

6  
7 **6. CURRICULUM & INSTRUCTION**

8  
9 Motion: (Lombardo/Morina) to approve the following as one, A-F:

10  
11 A. The approval to form a Curriculum Committee to update Nehaunsey  
12 Middle School's Math Series (Grades 6-8 plus algebra) to meet the  
13 Common Core Standards. The Committee will meet at a maximum of 12  
14 hours per person, at a stipend of \$30.00 per hour as per Article XII of the  
15 GTEA Contract. The Committee will consist of the following staff:

16  
17 Rabecca Cotton (Grades 5, 6, 7) Vanessa Gottesfeld (Special Education)  
18 Andrew Mettler (Grades 6, 7, 8) Patricia Seiner (Grades 5, 6, 8)  
19 Nora Traum (Grades 5, 7, 8)  
20

21 **B. No Child Left Behind Grant Award**

22  
23 1. The approval to accept the Greenwich Township School District No  
24 Child Left Behind (NCLB) Grant Award for the fiscal year 2014 as  
25 listed below:  
26

<b>PROGRAM NAME</b>	<b>FY2014 ALLOCATION AMOUNT</b>
NCLB CONSOLIDATED	
TITLE I, PART A	\$104,478.00
TITLE II, PART A	\$19,021.00
<b>TOTAL ALLOCATION</b>	<b>\$123,499.00</b>

27  
28 **C. Integrated Pre-School Program**

29  
30 1. The approval to implement a half-day Pre-School Program for a  
31 limited amount of typically developing children, chosen by a lottery  
32 procedure at a cost of \$3,500.00 per year; pending approval of the  
33 New Jersey Department of Education.  
34  
35  
36  
37

1 D. Field Trips

- 2  
3 1. The approval of the Request for Educational Trip/Transportation for  
4 the following:  
5

Grade and/or Group	Destination/Time	Dates	Estimated Related Cost	Estimated Transportation Cost	Total
Grades 7 & 8 NJHS	<b>Citizen's Bank Park</b> Philadelphia, PA 6:00 p.m. – 9:45 p.m.	4/19/14		\$275.00 (1 bus)	\$275.00
Kindergarten	<b>Please Touch Museum</b> Philadelphia, PA 9:00 a.m. – 1:30 p.m.	4/25/14	Tickets: \$966.00	\$750.00 (2 buses)	\$1,716.00

6  
7 E. Workshops

- 8  
9 1. The *retroactive* approval for the following individual to attend an  
10 out-of-district workshop:  
11

Name	Workshop Title/Location/Date	Cost
Sharon Gomez-Salvatore	<b>Top Smart Board Topics and Tricks</b> EIRC Mullica Hill, NJ 3/4/14 8:30 a.m. – 1:30 p.m.	\$139.00 Plus Mileage Plus Substitute

- 12  
13 2. The approval for the following individuals to attend an out-of-district  
14 workshop:  
15

Name	Workshop Title/Location/Date	Cost
Katherine Caruso Violet Gregg	<b>McRel's Touchstones of Good Teaching</b> EIRC Mullica Hill, NJ 4/10/14 8:30 a.m. – 2:00 p.m.	\$129.00 Each Plus Mileage Plus Substitute

16  
17 F. Student Teachers

- 18  
19 1. The approval for the following Rowan University student for a  
20 combined full time student teaching placement (Elementary  
21 Education) from September 2, 2014 through November 10, 2014  
22 and full time student teaching placement (Special Education) from  
23 November 11, 2014 through December 17, 2014:  
24  
25  
26



1 B. Transportation Guidelines

- 2  
3 1. The approval of the Greenwich Township School District's  
4 Transportation Guidelines for the 2014-2015 school year.  
5 (Attachment – EXHIBIT D)

6  
7 Motion carried by unanimous roll call vote.

8  
9 **8. REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD**  
10 **SECRETARY**

11  
12 Motion: (Chapkowski/Lombardo) to approve the following as one, A-G:

13  
14 A. Bills Lists

- 15  
16 1. The bills as presented by the Business Administrator in the  
17 following amounts are ordered paid. (Attachment – EXHIBIT E1)

No.	Amount
P64	\$15,380.87
P65	\$241,225.92
P66	\$18,395.64
P67	\$448,699.06
P68	\$237,508.93
P69	\$18,114.18
P70	\$368,800.39
<b>TOTAL</b>	<b>\$1,348,124.99</b>

- 19  
20 B. The approval to void the following checks. (Attachment – EXHIBIT E2)

Check#	Vendor	Amount
15185 through 15210	Various	Various (see bills list P70)

21  
22  
23 C. Board Secretary's Report

- 24  
25 1. The acceptance of the Board Secretary's Report for the month of  
26 January 2014. The Board Secretary certifies that no line item  
27 account has been over expended in violation of *N.J.A.C. 6A:23A –*  
28 *16.10(c)3* and that sufficient funds are available to meet the  
29 district's financial obligations for the remainder of the fiscal year.  
30 (Attachment – EXHIBIT F)

1 D. Treasurer's Report

- 2  
3 1. The approval of the Treasurer's Report in accordance with 18A: 17-  
4 36 and 18A: 17-9 for the month of January 2014. The Treasurer's  
5 Report and Secretary's Report are in agreement for the month of  
6 January 2014. (Attachment – EXHIBIT G)

7  
8 E. Revenue Certification

- 9  
10 1. The Board Secretary in accordance with *N.J.A.C. 6A:23A –*  
11 *16.10(c)2* certifies that there are no changes in anticipated revenue  
12 amounts or revenue sources.

13  
14 F. Board of Education Certification

- 15  
16 1. The approval of the Board of Education certification for the month  
17 of January 2014 that after review of the secretary's monthly  
18 financial report and upon consultation with the appropriate district  
19 officials, that to the best of its knowledge no major accounts or  
20 funds have been over expended in violation of *N.J.A.C. 6A:23A –*  
21 *16.10(c)4* and that sufficient funds are available to meet the  
22 district's financial obligations for the remainder of the fiscal year.

- 23  
24 G. The ratification of transfers, authorized by the Superintendent, for the  
25 month of January 2014 to give balances to new accounts and to balance  
26 existing accounts. (Attachment – EXHIBIT H)

27  
28 Motion carried by unanimous roll call vote.

29  
30 **9. REGULATORY**

31  
32 Motion: (Morina/Vernacchio) to approve the following as one, A-D:

- 33  
34 A. The approval for the Nehaunsey Middle School PEP Club to use the  
35 Broad Street School Auditorium for the PEP Club Talent Show on  
36 Thursday, March 20, 2014 from 4:30 p.m. until approximately 8:00 p.m.  
37  
38 B. The approval for Gibbstown Softball to use the open fields in the back of  
39 Broad Street School for softball practice from Sunday, March 23, 2014  
40 through Tuesday, July 1, 2014 from 4:00 p.m. – 8:00 p.m.  
41  
42 C. The approval for Family Fitness Night to be held on Thursday, March 27,  
43 2014 from 6:00 p.m. – 7:30 p.m. in the Broad Street School gymnasium.  
44 (Alternate date: Wednesday, March 26, 2014 from 6:00 p.m. – 7:30 p.m.)  
45

1 D. The approval for the Greenwich Township Recreation Committee to use  
2 the Broad Street School gymnasium on Saturday, April 5, 2014 from 9:00  
3 a.m. – 11:00 a.m. for their annual Easter Egg Hunt (originally approved for  
4 Saturday, April 12, 2014.)  
5

6 *Roseanne Lombardo* asked why they are using the gymnasium for the Easter  
7 Egg Hunt instead of going outside? *Lisa Morina* said it was a standby in case of  
8 inclement weather.  
9

10 Motion carried by unanimous roll call vote.

11  
12 **10. OLD BUSINESS**

13  
14 Scott A. Campbell discussed the SEMI program and the funding received for it.  
15

16 **11. NEW BUSINESS**

17  
18 None at this time.  
19

20 **12. CORRESPONDENCE**

21  
22 *Louis Fabiani* read a statement resigning from the School Board effective, April  
23 24, 2014. (See Attached)  
24

25 **13. BUSINESS & FINANCE**

26  
27 Motion: (Chapkowski/Vernacchio) to approve the following:  
28

29 A. The approval of the submission of the grant application for the 2014  
30 Safety Grant Program through the New Jersey Schools Insurance Group's  
31 ERIC South Sub-fund for the purposes described in the application in the  
32 amount of \$4,359.00 for the period July 1, 2014 through June 30, 2015. A  
33 copy of the grant is on file in the Business Office.  
34

35 Motion carried by unanimous roll call vote.  
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37 **14. PUBLIC – AGENDA/NON-AGENDA ITEMS**

38  
39 This is the time when anyone from the public who wishes to speak to the Board  
40 may do so. Please state your name, address and phone number. The Board will  
41 hear your concerns. The Board may or may not take action this evening. You  
42 will be notified either at this meeting, by letter or telephone of any action the  
43 Board does take.  
44

1 In accordance with Board policy and procedures, speakers are not permitted to  
2 publicly speak of personal issues involving school personnel, or against any  
3 person connected to the school system. Any such concern should be presented  
4 to the school or district-level administration so that a proper response may be  
5 given.  
6

7 **Cathy Tortella**, 414 Swedesboro Road, Gibbstown, NJ asked if the board has  
8 decided if the option chosen for making up the snow days will be half days or full  
9 days? **Stephen Derkoski** said everything will be pushed back so there will be  
10 half days. **Mrs. Tortella** then asked what the board meant when they said we  
11 were going to have an "integrated" pre-school program? **Mr. Derkoski** stated  
12 that it means that we already have a pre-school disabled program and the  
13 students who are not classified can have an education within that same program.  
14 They must be four (4) years of age by October 1<sup>st</sup> and be toilet-trained. It is a  
15 one-year program.  
16

17 **Lee Lucas**, 361 Democrat Road, Gibbstown, NJ said having the kids come to  
18 school on April 17 is a good idea instead of adding yet another day at the end of  
19 June.  
20

## 21 **15. EXECUTIVE SESSION**

22  
23 Pursuant to certain requirements of the Open Public Meetings Act, *N.J.S.A. 10:4-*  
24 *6, et seq.*, which provides that an Executive Session, not open to the public, may  
25 be held for certain specified purposes when authorized by Resolution.  
26

27 The Board of Education for Greenwich Township, assembled in public session on  
28 **March 10, 2014** hereby resolves that an Executive Session closed to the public  
29 shall be held on **March 10, 2014 at 7:30 p.m.** in the Nehaunsey Middle School  
30 library, Room 48, located at 415 Swedesboro Road, Gibbstown, New  
31 Jersey, for discussion of certain matters which relate to items authorized by  
32 Open Public Meetings Act, (*N.J.S.A. 10:4-12b*) to be discussed in closed  
33 session.

- 34 • Matters Involving Individual Privacy
- 35 • Matters Relating to the Employment Relationship

36  
37 It is anticipated that such matter may be disclosed to the public upon the  
38 determination of the Board that applicable exception no longer applies and the  
39 public interest will no longer be served by such confidentiality.  
40

41 Motion: (Morina/Lombardo) to enter into Executive Session at 7:30  
42 p.m. to discuss the following:  
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- Personnel
- Legal

Motion carried by unanimous voice vote.

Motion: (Ridinger/Chapkowski) to return to the regular meeting at 7:49 p.m.

Motion carried by unanimous voice vote.

**16. ADJOURNMENT**

Motion: (Lombardo/Chapkowski) to adjourn the meeting at 7:50 p.m.

Motion carried by unanimous voice vote.

Respectfully Submitted,

Scott A. Campbell, Board Secretary