



~Mission Statement~

The mission of the Verndale Public School District is to provide a safe environment where students are prepared for an ever-changing world through educational excellence.

SCHOOL BOARD AGENDA

REGULAR MEETING

Monday, March 5, 2018

6:30 PM

MEDIA CENTER

Agenda

- I. Call to Order
- II. Recite Pledge of Allegiance
- III. Determine a Quorum (Roll Call)
- IV. Approve or Amend Agenda
- V. Recognize Visitors/Public Forum
- VI. Approve Consent Agenda and Report Items
 - a. Approve Minutes from the February 5, 2018 Regular and February 20, 2018 Special Board Meetings
 - b. Freshwater Education Report
 - c. Legislative Report
 - d. Donation(s)
- VII. New Business
 - a. Approve Financial Reports/Payment of the Bills
 - b. Consider/Approve the Following Personnel Items:
 - i. Retirement Resignation
 - 1. Education Assistant
 - ii. Employee Contract(s)/Notice(s) of Assignment
 - 1. High School Social Studies Teacher
 - 2. Junior High Softball Coach

3. Junior High Baseball Coach
 4. Summer Rec Assistants
 5. Summer Pirate Fun Lead Teacher
- c. Approve Summer Recreation Director Salary
 - d. Approve 2018 Summer Programs and Fees
 - e. Set Finance Committee Date
 - f. Consider/Set April Regular Meeting Date

VIII. Administrative Reports

- a. K-12 Principal/District Assessment Coordinator
- b. Superintendent



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6:30 PM

MEDIA CENTER

Notes to Agenda

- I. Call to Order
- II. Recite Pledge of Allegiance
- III. Determine a Quorum (Roll Call)
- IV. Approve or Amend Agenda
- V. Recognize Visitors/Public Forum
- VI. Approve Consent Agenda and Report Items
 - a. Approve Minutes from the February 5, 2018 Regular and February 20, 2018 Special Board Meetings - Enclosed. **Recommend Approval**
 - b. Freshwater Education Report
 - c. Legislative Report - Paul
 - d. Donation(s) - Enclosed. **Recommend Approval**
- VII. New Business
 - a. Approve Financial Reports/Payment of the Bills - Enclosed. **Recommend Approval**
 - b. Consider/Approve the Following Personnel Items:
 - i. Retirement Resignation
 - 1. Education Assistant - Request enclosed. **Recommend Approval**
 - ii. Employee Contract(s)/Notice(s) of Assignment
 - 1. High School Social Studies Teacher - The interview committee is meeting Friday and will have a recommendation for the board on Monday.

2. Junior High Softball Coach - Recommendation enclosed. **Recommend Approval**
 3. Junior High Baseball Coach
 4. Summer Rec Assistants - Enclosed. **Recommend Approval**
 5. Summer Pirate Fun Lead Teacher
- c. Approve Summer Recreation Director Salary - Recommendation enclosed. **Recommend Approval**
 - d. Approve 2018 Summer Programs and Fees - Amy and I are reviewing the fees for this summer. A proposed fee schedule will be presented on Monday.
 - e. Set Finance Committee Date - The finance committee needs to meet in March to set the proposed budget for 2018-2019. An email has been sent to the committee members to determine the best date to meet. Last year the committee met on Monday, March 20 at 5 pm.
 - f. Consider/Set April Regular Meeting Date - The April board meeting is scheduled for Monday, April 2, 2018. There is no school scheduled for this date. Do we need to move the meeting to accomodate any schedules?

VIII. Administrative Reports

- a. K-12 Principal/District Assessment Coordinator
- b. Superintendent

February 5, 2018

The Verndale Public School Board of Independent School District No. 818, Verndale, Minnesota met for a regular meeting on Monday, February 5, 2018 at 6:30pm in the Verndale Media Center. The meeting was called to order by Chairman of the Board, Marcus Edin. The meeting started with the Pledge of Allegiance.

Members present: Bill Blaha, Marcus Edin, Chris Youngbauer, Tony Stanley, and Scott Veronen.

Members Absent: Shyla Hess

Others present: Supt. Mr. Brownlow, Principal Mr. Follingstad, Trinity Gruenberg-Verndale Sun, Rachel Johnson, and Mary Gronlund.

Roll call was taken. A quorum was determined.

Motion by Bill Blaha, seconded by Chris Youngbauer to approve the agenda as presented by Mr. Brownlow. All voting in favor thereof, motion carried.

Recognition of the public.

Motion by Scott Veronen, seconded by Bill Blaha to approve the minutes from the January 8, 2018 Regular School Board Meeting. All voting in favor thereof, motion carried.

Freshwater Education Report: Scott Veronen

Legislative Report: Mr. Brownlow

MSBA Leadership Conference Report: Chris Youngbauer and Tony Stanley

Member Bill Blaha introduced the following resolution and moved its adoption:

VERNDALE PUBLIC SCHOOLS RESOLUTION
A RESOLUTION ACCEPTING DONATIONS TO THE DISTRICT

WHEREAS, State Statute 465.03, Gifts to Municipalities, states, in part, that "Any city, county school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor."; and;

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full, and;

WHEREAS, The Verndale Public School has received and accepted donations below:

<u>Donor</u>	<u>Purpose</u>	<u>Amount</u>
Lake Country Insurance	2017 Santa Shop	\$25.00
Star Bank	2017 Santa Shop	\$40.00
Veronen Insurance	2017 Santa Shop	\$20.00
<u>Ruth's Beauty Shop</u>		<u>\$20.00</u>
Total District Donations		\$105.00

THEREFORE LET IT BE RESOLVED that the Verndale Public School gratefully accepts these donations.

The motion for the adoption of the foregoing resolution was duly seconded by member Chris Youngbauer

And upon vote being taken thereon, the following voted in favor thereof: Bill Blaha, Shyla Hess, Marcus Edin, Chris Youngbauer, Tony Stanley, and Scott Veronen.

And the following voted against the same: None

Where upon the Resolution was declared duly passed and adopted by the Verndale Public School Board this 5th day of February, 2018.

Signed:

Attest:

Signature

Marcus Edin
Chairperson

Signature

Scott Veronen
Treasurer

New Business:

Motion by Bill Blaha, seconded by Scott Veronen to approve the Financial Reports/Payment of the bills. Voting in favor thereof, Marcus Edin, Chris Youngbauer, Tony Stanley, Scott Veronen and Bill Blaha. Motion carried.

Motion by Chris Youngbauer, seconded by Bill Blaha to accept the resignation from Mark Biberg as High School Social Studies Teacher. All voting in favor thereof, motion carried.

Motion by Bill Blaha, seconded by Chris Youngbauer to accept the resignation from Kelli Marquardt as Junior High Softball Coach. All voting in favor thereof, motion carried.

Motion by Bill Blaha, seconded by Chris Youngbauer to approve a leave request for Barb Brown, Cook Manager. All voting in favor thereof, motion carried.

Motion by Chris Youngbauer, seconded by Tony Stanley to approve hiring Katie Bolland as Assistant Softball Coach. Voting in favor thereof, Marcus Edin, Chris Youngbauer, Tony Stanley, Scott Veronen and Bill Blaha. Motion carried.

Motion by Bill Blaha, seconded by Tony Stanley to approve the 2017-2019 Master Agreement with the Verndale Education Association. Voting in favor thereof, Tony Stanley, Bill Blaha and Marcus Edin. Chris Youngbauer and Scott Veronen abstained. Motion carried.

Motion by Bill Blaha, seconded by Chris Youngbauer to approve the 2018-2019 School Calendar. All voting in favor thereof, motion carried.

Motion by Scott Veronen, seconded by Bill Blaha to approve the Memorandum of Understanding with Fair Oaks Lodge for Emergency Shelter and Water. All voting in favor thereof, motion carried.

Motion by Chris Youngbauer, seconded by Scott Veronen to approve the A+ Driving School Contract. Voting in favor thereof, Chris Youngbauer, Tony Stanley, Scott Veronen, Bill Blaha and Marcus Edin. Motion carried.

Administrative reports were given by Mr. Follingstad and Mr. Brownlow.

Meeting adjourned at 7:36pm by Chairman of the Board, Marcus Edin.

Respectfully submitted by the Board,

Tony Stanley, Clerk

February 20, 2018

The Verndale Public School Board of Independent School District No. 818, Verndale, Minnesota met for a special meeting on Tuesday, February 20, 2018, at 6:00 pm in the Verndale School Boardroom. The meeting was called to order by the Chairman of the Board, Marcus Edin. The meeting started with the Pledge of Allegiance.

Members present: Bill Blaha, Shyla Hess, Marcus Edin, Chris Youngbauer, and Tony Stanley.

Members absent: Scott Veronen

Others present: Superintendent Paul Brownlow and Principal Arick Follingstad

Roll call was taken. A quorum was determined.

Motion by Bill Blaha, seconded by Chris Youngbauer to approve the agenda as presented by Mr. Brownlow. All voting in favor thereof, motion carried.

Recognition of the public.

New Business:

Motion by Bill Blaha, seconded by Chris Youngbauer to approve a three-year contract (July 1, 2017 - June 30, 2020) with Superintendent Paul Brownlow. Voting in favor thereof, Shyla Hess, Marcus Edin, Chris Youngbauer, Tony Stanley, and Bill Blaha. Motion Carried.

Meeting adjourned at 6:02 pm by Chairman of the Board, Marcus Edin.

Respectfully submitted by the Board,

Tony Stanley, Clerk

MINUTES
ANNUAL ORGANIZATIONAL AND
REGULAR BOARD MEETING
FRESHWATER ED DIST. # 6004
1/24/18
Staples, MN

CALLED TO ORDER BY- 2017 Chair; C Wolf at 5:00 pm.

Board Present: C. Wolf-LPGE; V. Hinojos-WDC; S. Veronen-Verndale; P. Benning-Browerville; R. VanDenheuvel-BH; R. Thalmann- Henning; J. Kicker-Menahga; B. Lund-SM; C. Funk-Sebeka; Superintendent: D. Fjeldheim- Sebeka; FED Staff: JR. Nesland, L. Murdock, S. Thiel; Guests: K. Barse, K. Porter and J. Nelson.

ROTATION OF OFFICERS- MOTION BY VanDenheuvel and 2ND BY Funk to appoint the following officers for calendar year 2018, per the current FED Bylaws: Chair: V. Hinojos, WDC; V. Chair: S. Veronen, Verndale; Clerk: P. Benning, Browerville; Treasurer: R. VanDenheuvel, BH. VOTE- U/C

PASSING OF THE GAVEL TO THE 2018 CHAIR AND APPROVING THE ORGANIZATIONAL AND REGULAR MEETING AGENDA; 5:05pm- MOTION BY Benning and 2ND BY Lund to modify and approve this agenda after removing the topic of MnTrust. VOTE- U/C

VISITOR COMMENTS- Facility Project 20/20 update by K. Barse. FY-17 Audit Report by K. Porter and J. Nelson.

APPROVAL OF PAST BOARD MINUTES- MOTION BY Thalmann and 2ND BY Wolf to approve the 10.25.17 minutes as presented. VOTE- U/C

2018 ORGANIZATION OF THE BOARD—

SIGNATURES: MOTION BY Funk and 2ND BY Benning to authorize the use of a signature plate to sign documents. VOTE- U/C

OFFICIAL DEPOSITORIES: MOTION BY Lund and 2ND BY Thalmann to name the following as official depositories: 1st International Bank of Staples, MN, and MN School District Liquid Asset Fund, and any other MN FDIC financial institution, and to authorize designated staff to invest funds in these institutions evidence of sufficient collateral. VOTE- U/C with R. VanDenheuvel abstaining.

ELECTRONIC FUND TRANSFERS: MOTION BY Benning and 2ND BY Veronen to authorize designated staff to make electronic fund transfers as outlined by State Statutes. VOTE- U/C with R. VanDenheuvel abstaining.

BOARD PER DIEM RATE: MOTION BY Veronen and 2ND BY VanDenheuvel to approve the same board per diem for regular/special and committee meetings. VOTE- U/C

MEETING DATE/TIME/LOCATION: MOTION BY Wolf and 2ND BY Lund to set Board meeting dates as follows: (4/25/18) - Wadena, (7/25/18) - Staples, (10/24/18) - Wadena with starting time of 5 pm. VOTE- U/C

OFFICIAL NEWSPAPER: MOTION BY Benning and 2ND BY Funk to name the *Staples World* as the 2018 official newspaper. VOTE-U/C

COMMITTEES AS NAMED BY THE 2018 CHAIR: The Chair announced his appointments to the 2018 Personnel Committee; *S. Veronen, C. Funk, and R. Thalmann.*

APPOINTMENTS BY THE 2018 CHAIR: NJPA (Service Cooperative District #924): *S. Veronen*, Otter Tail County Collaborative: *R. Thalmann*, Todd County Collaborative: *R. VanDenheuvel*, Supervising Supts: *D. Fjeldheim/L. Westrum.*

ANNUAL REVIEW OF MANDATED AND ANNUAL DESIGNATED POLICIES:

MOTION BY Thalmann and **2ND BY** VanDenheuvel to acknowledge the annual review of identified Policies and action to direct the Ex. Director to maintain the FED Policy Manual in accordance with any MSBA recommended legal revisions and/or legislative mandatory revisions. **VOTE-U/C**

NAMING A FY-18 FINANCIAL AUDIT FIRM: **MOTION BY** Funk and **2ND BY** Thalmann to table this action and direct Ex. Director to request a 3 year quote from Mayer, Porter & Nelson, Ltg. **VOTE- U/C**

NAMING THE 2018 DESIGNATED SCHOOL LAW FIRMS: **MOTION BY** Veronen and **2ND BY** Wolf to name Hitesman & Associates, P.A, Maple Grove; Kennedy & Graven, Mpls; as well as Pemberton Law, Wadena; as the 2018 Consulting Law Firms for the FED and to limit authorization of contact to the Ex. Director, SPED Director, and the current FED Chair. **VOTE- U/C**

ACTION TO AUTHORIZE E-SERVICES ROLES: **MOTION BY** VanDenheuvel and **2ND BY** Benning to name the designated staff as Freshwater E-Service. **VOTE- U/C**

DESIGNATION OF IDENTIFIED OFFICIAL WITH AUTHORITY FOR MDE

EXTERNAL USER ACCESS RECERTIFICATION SYSTEM: **MOTION BY** Thalmann and **2ND BY** Lund to Authorize J. Nesland to act as the Identified Official with Authority for FED No. 6004. **VOTE-U/C**

OLD BUSINESS-

REVIEW OF SUPERINTENDENT MTG MINUTES: **MOTION BY** Funk and **2ND BY** Wolf to accept the 11.8.17 & 1.10.18 Supt Advisory Council Mtg Minutes as presented. **VOTE- U/C**

REVIEW of 12.6.17 FED Legislative Day Summary and 2018 Supt. Mtg Dates.

CONFIRMING THE PROJECT 20/20 GENERAL CONTRACTOR: **MOTION BY** VanDenheuvel and **2ND BY** Wolf to confirm the naming of Nor-Son Construction, Brainerd, MN, as the Contractor for the 20/20 Building Project, through NJPA Pre-qualified bid process. **VOTE- U/C**

NEW BUSINESS AND REPORTS-

ECFE/SR REPORT:

READING FOR THE FUTURE (RFF) DONATIONS- **MOTION BY** Thalmann and **2ND BY** Lund to accept the following donations for the RFF Program: \$50~Faith Lutheran Church, Staples, MN; \$100~Star Bank, Bertha, MN; \$50~Unity Bank, Staples, MN; \$25~Mayer, Porter & Nelson, LTD, Staples, MN; \$150~Long Prairie Packing Co, Long Prairie, MN; \$200~Trident Seafood, Motley, MN; \$150~MidMinnesota Federal Credit Union, Staples, MN; \$100~MN National Bank, Sauk Centre, MN; \$100~Lincoln Scandia Valley Lions Club, Motley, MN; \$200~Lakewood health System, Staples, MN; \$200~McDonalds, Long Prairie, MN; \$500~American Legion, Long Prairie, MN;

\$100~American Legion Post 24, Motley, MN; \$250~Browerville Lions Gaming, Browerville, MN; \$1,000~Lions Club of Motley, MN. VOTE- U/C

REVIEW of ECFE Advisory Board Packet.

SPECIAL EDUCATION REPORT:

AUTHORIZATION TO PURCHASE 2 FY-18 SPED VANS: MOTION BY VanDenheuvel and 2ND BY Funk to authorize the purchase of 2 SpEd Vans to be delivered in the spring of 2018 with the 2006 Year bus to be traded. VOTE- U/C

ACTION TO ADVERTISE AN RFP OF MENTAL HEALTH PROPOSAL: MOTION BY Lund and 2ND BY Wolf to authorize the advertisement of an RFP for Mental Health Services. VOTE- U/C

ALC/TARGETED SERVICES REPORT:

REVIEW of Member Extended Time Revenue Retainage

TECHNOLOGY REPORT:

UPDATE given of Menu Option; *Internet Connection Hosted by FED*

MEMBER SERVICES:

ACTION TO APPROVE E-RATE CONSULTING CONTRACT: MOTION BY Funk and 2ND BY VanDenheuvel, to approve the contract between FED and E-Rate Educational Services for consulting services effective FY-18. VOTE- U/C

REVIEW of FED Member District Audit Firm Survey.

BOARD COMMITTEES & CONSULTANTS: Reviewed minutes from the 10.24.17, 10.25.17 & 11.14.17 Board Personnel Committee Mtgs.

BUSINESS, FINANCE, AND NEW BUSINESS-

FINANCIAL REPORTS AND CURRENT BILLS: MOTION BY Veronen and 2ND BY Thalmann, to approve the 10.20.17 thru 1.19.18 cash reports and payments of checks numbered 120095 thru 120390. VOTE- U/C

REVIEW of FY-19 Menu Options update.

ACTION TO RECOGNIZE THE RECEIPT AND REVIEW OF THE FY-17

FINANCIAL AUDIT: MOTION BY Funk and 2ND BY Lund, to acknowledge receipt and review of the FY-17 financial audit and direct the auditing firm to forward a copy to MDE. VOTE- U/C

ACTION TO SUBMIT THE REQUIRED “REVIEW AND COMMENT” TO THE MDE: MOTION BY VanDenheuvel and 2ND BY Thalmann to approve the proposed building project and direct it to be submitted hereafter, to the Commissioner of Education, for a MDE 60 day Review & Comment. VOTE- U/C

AUTHORIZATION FOR THE BOARD TO COMMIT AN ADDITIONAL \$400,000 TO THE FACILITIES RESERVED ACCOUNT: MOTION BY VanDenheuvel and 2ND BY Funk, to Commit \$400,000 to the Facilities Reserved account for future use of FED owned facility improvements. VOTE- U/C

AUTHORIZATION FOR THE BOARD TO COMMIT AN ADDITIONAL \$100,000 TO THE OPEB RESERVED ACCOUNT: MOTION BY Veronen and 2ND BY Wolf, to Commit \$100,000 to the OPEB reserve account for future OPEB obligations. VOTE- U/C

ADDENDUM TO THE ACH AGREEMENT WITH 1st INTERNATIONAL BANK & TRUST FOR SAME DAY ACH SERVICES: MOTION BY VanDenheuvel and 2ND BY Thalmann, to approve the addendum to the current ACH Agreement between FED and 1st

International Bank & Trust to allow for Same Day ACH services. VOTE- U/C
ACTION TO ADOPT FY-18 SENIORITY LIST: MOTION BY Funk and 2ND BY Wolf,
to approve and post the FY-18 Freshwater Teacher-Itinerant Seniority list as presented.
VOTE- U/C

ACTION OF THE 17-18 SPED PARA SENIORITY LIST: MOTION BY Wolf
and 2ND BY VanDenheuvel, to approve and post the SpEd Para Seniority list as
presented. VOTE- U/C

ACTION OF THE 17-18 SPED RVR DRIVERS SENIORITY LIST: MOTION BY
Thalmann and 2ND BY Wolf, to approve and post the SpEd RVR Drivers Seniority
list as presented. VOTE- U/C

REVIEW of the Annual Administrative Memo Regarding Probationary and Term
Employees and Classified Employee First Date of Employment List.

ACTION TO REVISE THE CURRENT YEAR BUDGET: MOTION BY Lund and
2ND BY Veronen, to approve Revision II modification of the current FY-18 financial
budget as follows; VOTE- U/C

<u>FUND</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>
01 General	\$9,105,108	\$9,640,694
04 Community Service	\$ 600,215	\$ 607,873

REVIEW of the new Tiered Licensure in Minnesota.

UPDATE of the FED shared servers that were disrupted December 17th. Freshwater
Staff is working with the FED insurance company to determine the extent of the incident.
Once the results have been reviewed, information will be shared with the staff and Board.

SERVICE CO-OP REGION V SCHOOL BOARD ELECTION: Each FED Board Member
has the opportunity to vote for one of the six candidates. There were no comments or
endorsements. JR Nesland collected the Ballots and delivered them.

APPROVE PROPOSAL/SERVICES AGREEMENT WITH PITNEY BOWES: MOTION
BY VanDenheuvel and 2ND BY Wolf, to approve a 5 year service agreement with Pitney
Bowes for lease of postage meter. VOTE- U/C

REVIEW of FED Member District Teacher Settlement Summary.

PERSONNEL TOPICS AND CONSENT AGENDA ITEMS: MOTION BY Funk and
2ND BY Kicker, to approve the items as follows; FMLA request of G. Noon; Permission to
advertise and fill School Psych, Speech Language Pathologist; Hiring of J. Holmquist;
Resignation of M. Hawes, N. Heilmann and K. Swenson; Re-assignment of M. Becker;
Voluntary Reduction of K. Swenson; Adoption of the 17-19 FED #6004 and Ed MN FED
Ed District No 7335 Master Agreement and Adoption of FED #6004 and Ed MN FED Ed
District SpEd Para & RVRD Group Master Agreement. VOTE- U/C

ADJOURNMENT- MOTION BY Thalmann and 2ND BY Wolf, to adjourn the meeting at
7:13p.m. VOTE- U/C

Preapproved publication summary
RESPECTFULLY SUBMITTED:

/S/_____

Penny Benning, Clerk

VERNDALE PUBLIC SCHOOLS

RESOLUTION

A RESOLUTION ACCEPTING DONATIONS TO THE DISTRICT

WHEREAS, State Statute 465.03, Gifts to Municipalities, states, in part, that “Any city, county school district or town may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor.”; and;

WHEREAS, Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full, and;

WHEREAS, The Verndale Public School has received and accepted donations below:

THEREFORE, LET IT BE RESOLVED that the Verndale Public School gratefully accepts these donations.

Student Activity Donations		
Donor	Purpose	Amount
The Gores Company	Post Prom	\$ 40.00

Where upon the Resolution was declared duly passed and adopted by the Verndale Public School Board this 5th day of March 2018.

Signed:

Attest:

Signature

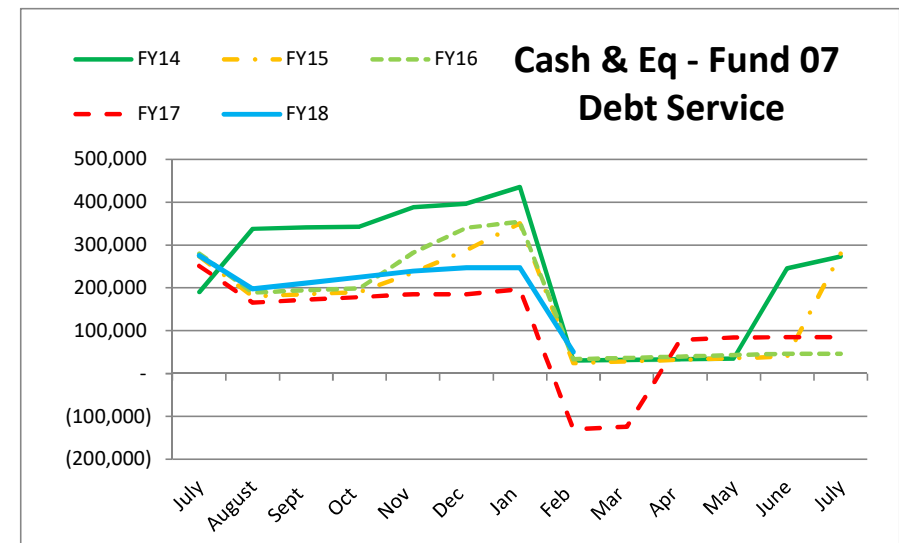
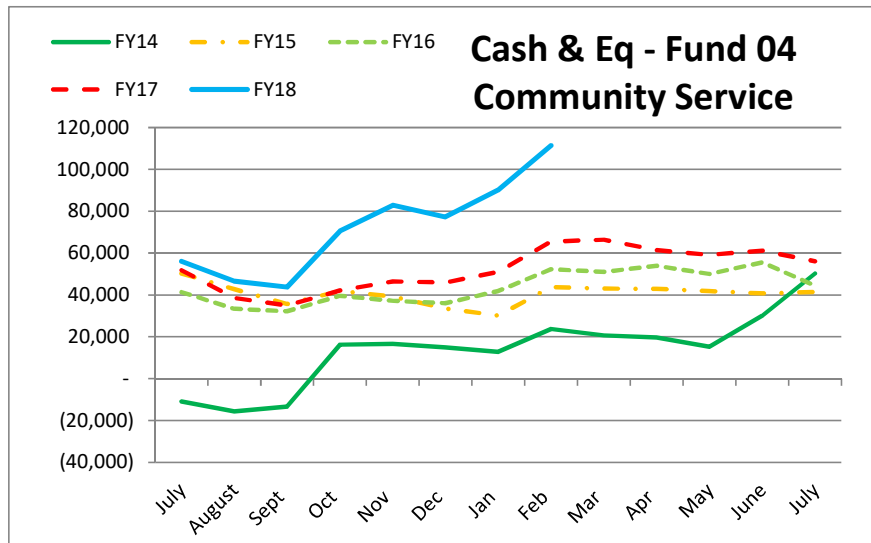
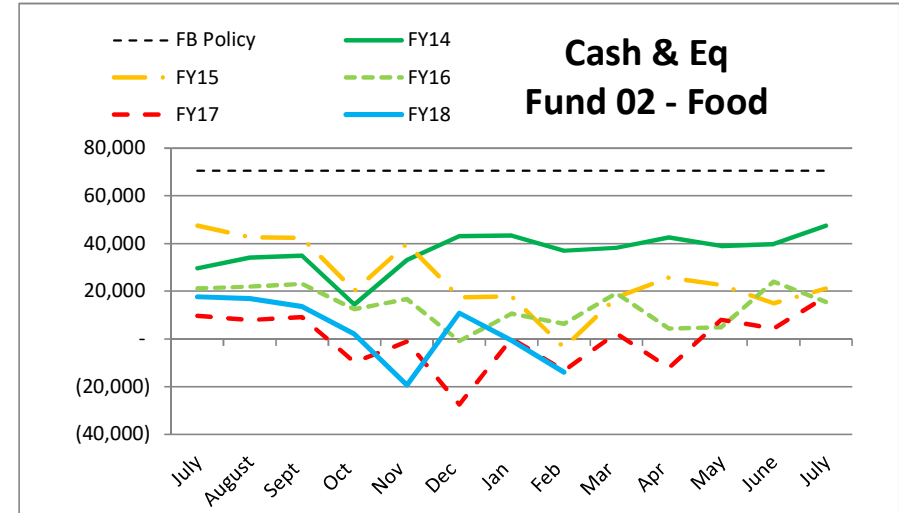
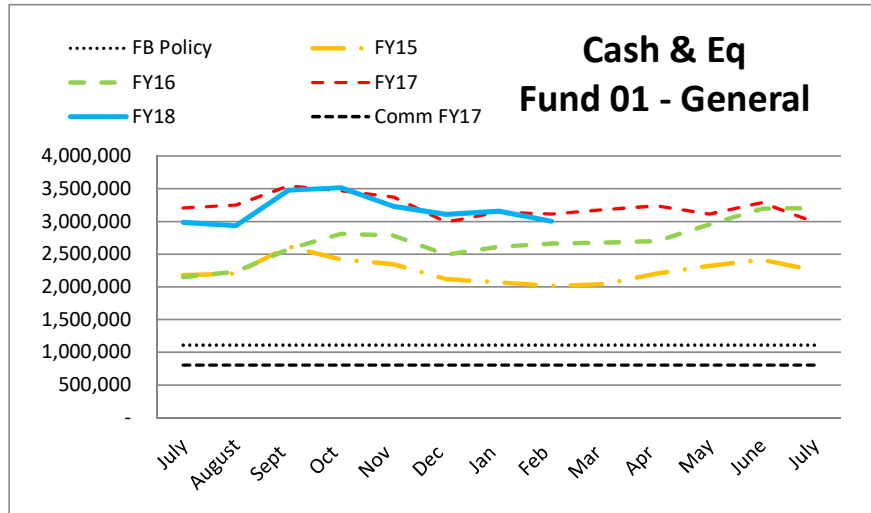
Marcus Edin
Chairperson

Signature

Scott Veronen
Treasurer

VERNDALE PUBLIC SCHOOL

DASHBOARD - FEBRUARY 2018



VERNDALE PUBLIC SCHOOL
BOARD CHECKS PRESENTED FOR APPROVAL AND PAYMENT
MARCH 3, 2018

Check No.	Date	Vendor Name	Amount
<i>Checks 44362-44392,44394-44444 listed below have been issued and need approval in accordance with board policy.</i>			
44362	2/8/2018	BENNING PRINTING AND PUBLISHING	\$ 639.00
44363	2/8/2018	BROWERVILLE PUBLIC SCHOOLS - ISD #787	\$ 3,000.00
44364	2/8/2018	BURTON & BURTON	\$ 54.11
44365	2/8/2018	CENTRAL MINNESOTA ERDC	\$ 220.00
44366	2/8/2018	CHASE CARD SERVICES	\$ 10,488.07
44367	2/8/2018	CITY OF VERNDALE	\$ 985.30
44368	2/8/2018	DEAN FOODS INC	\$ 936.28
44369	2/8/2018	DECKER EQUIPMENT	\$ 38.60
44370	2/8/2018	EARTHGRAINS BAKING CO'S INC	\$ 82.00
44371	2/8/2018	ECKROTH MUSIC COMPANY	\$ 116.00
44372	2/8/2018	EDUCATORS BENEFIT CONSULTANTS, LLC	\$ 110.93
44373	2/8/2018	FRESHWATER EDUCATION DISTRICT	\$ 20,143.99
44374	2/8/2018	GARY'S DIESEL REPAIR INC	\$ 1,600.58
44375	2/8/2018	HBI RADIO WADENA	\$ 130.00
44376	2/8/2018	IEA, INC	\$ 585.00
44377	2/8/2018	INTERQUEST DETECTION CANINES	\$ 630.00
44378	2/8/2018	KANGAS, HOWIE	\$ 50.00
44379	2/8/2018	LEAF RIVER AG SERVICE	\$ 1,767.00
44380	2/8/2018	MERICKEL LUMBER	\$ 148.68
44381	2/8/2018	MIDWEST BUS PARTS INC	\$ 26.21
44382	2/8/2018	MN DEPARTMENT OF LABOR & INDUSTRY	\$ 40.00
44383	2/8/2018	POPLERS MUSIC STORE	\$ 44.15
44384	2/8/2018	STEVE'S AUTO REPAIR, LLC	\$ 50.00
44385	2/8/2018	SUPER ONE	\$ 162.48
44386	2/8/2018	TRAINING ROOM INC.	\$ 1,484.40
44387	2/8/2018	UNDERWOOD PUBLIC SCHOOL - ISD #550	\$ 36.00
44388	2/8/2018	UPPER LAKES FOODS	\$ 5,985.31
44389	2/8/2018	VERIZON WIRELESS	\$ 1,098.87
44390	2/8/2018	WASTE MANAGEMENT	\$ 993.55
44391	2/8/2018	WAYNE'S DISCOUNT	\$ 115.61
44392	2/8/2018	WEST CENTRAL TELEPHONE ASSN	\$ 306.80
44394	2/13/2018	GREER, NIC	\$ 125.00
44395	2/13/2018	LOFSTROM, JOEL	\$ 125.00
44396	2/15/2018	AC ENTERTAINMENT LLC	\$ 450.00
44397	2/15/2018	AULIE, RICK	\$ 125.00
44398	2/15/2018	BRAINERD PUBLIC SCHOOLS - ISD #181	\$ 42.00
44399	2/15/2018	HILTON MINNEAPOLIS	\$ 134.65
44400	2/15/2018	LARSON, DARREN	\$ 125.00
44401	2/15/2018	LOFSTROM, JOEL	\$ 125.00

VERNDALE PUBLIC SCHOOL
BOARD CHECKS PRESENTED FOR APPROVAL AND PAYMENT
MARCH 3, 2018

Check No.	Date	Vendor Name	Amount
44402	2/15/2018	SANDBERG, JOHN	\$ 125.00
44403	2/16/2018	BACHMANN, DARWIN	\$ 125.00
44404	2/16/2018	KANGAS, HOWIE	\$ 80.00
44405	2/16/2018	OKESON, MATT	\$ 125.00
44406	2/20/2018	MILLER, SHELLY	\$ 445.00
44407	2/20/2018	OLSON, NATE	\$ 125.00
44408	2/20/2018	OTTERSON, NICK	\$ 125.00
44409	2/20/2018	POEGEL, MARVIN	\$ 65.00
44410	2/20/2018	RUNYAN, NATHAN	\$ 50.00
44411	2/22/2018	BROWERVILLE/EAGLE VALLEY SPEECH	\$ 30.00
44412	2/22/2018	CLIMATE MAKERS INC	\$ 819.79
44413	2/22/2018	DACOTAH PAPER CO	\$ 87.33
44414	2/22/2018	DAILEY ELECTRIC, LLC	\$ 873.88
44415	2/22/2018	DEMCO, INC.	\$ 42.89
44416	2/22/2018	DIGITAL JUICE, INC.	\$ 613.00
44417	2/22/2018	GARY'S DIESEL REPAIR INC	\$ 582.63
44418	2/22/2018	HILLYARD/HUTCHINSON	\$ 230.24
44419	2/22/2018	HOLDEN ELECTRIC CO INC	\$ 1,429.50
44420	2/22/2018	KASSUBE, DONALD	\$ 85.00
44421	2/22/2018	KERN, KIM	\$ 167.00
44422	2/22/2018	LEAF RIVER AG SERVICE	\$ 3,903.35
44423	2/22/2018	MINNESOTA ASSOCIATION OF SECONDARY SCHOOL PRINCIPALS	\$ 360.00
44424	2/22/2018	MINNESOTA ENERGY RESOURCES	\$ 3,248.93
44425	2/22/2018	MINNESOTA PETROLEUM SERVICE	\$ 119.00
44426	2/22/2018	MINNESOTA POWER & LIGHT CO	\$ 9,465.85
44427	2/22/2018	NORTHERN PINES MENTAL HEALTH CENTER	\$ 1,111.11
44428	2/22/2018	NORTHWESTERN TRANSIT INC	\$ 1,800.00
44429	2/22/2018	SKY ZONE	\$ 524.50
44430	2/22/2018	STEVE'S AUTO REPAIR, LLC	\$ 137.00
44431	2/22/2018	SUPER ONE	\$ 15.52
44432	2/22/2018	TRI-COUNTY HEALTH CARE	\$ 90.00
44433	2/22/2018	UPPER LAKES FOODS	\$ 1,250.41
44434	2/22/2018	WADENA COUNTY PUBLIC HEALTH DEPT.	\$ 1,027.08
44435	2/22/2018	ZETAH, DAN	\$ 85.00
44436	2/22/2018	ZETAH, NEDDA	\$ 85.00
44437	2/27/2018	BENHAM, RICK	\$ 125.00
44438	2/27/2018	EITER, TERRY	\$ 125.00
44439	2/27/2018	RUNYAN, NATHAN	\$ 35.00
44440	2/28/2018	ALL FLAGS, LLC	\$ 36.76
44441	2/28/2018	BATTLE LAKE PUBLIC SCHOOL - ISD #542	\$ 48.00
44442	2/28/2018	BECK, DAN	\$ 100.00

VERNDALE PUBLIC SCHOOL
BOARD CHECKS PRESENTED FOR APPROVAL AND PAYMENT
MARCH 3, 2018

Check No.	Date	Vendor Name	Amount
44443	2/28/2018	LINDBERG, JAN ERIK	\$ 100.00
44444	2/28/2018	NUDELL, ROB	\$ 100.00
<i>Checks 44445-44476 have not been issued and are presented for payment authorization.</i>			
44445	3/5/2018	BETTER HOMES AND GARDENS MAGAZINE	\$ 9.99
44446	3/5/2018	CENTRAL MINNESOTA ERDC	\$ 63.14
44447	3/5/2018	DEAN FOODS INC	\$ 1,270.85
44448	3/5/2018	EARTHGRAINS BAKING CO'S INC	\$ 220.70
44449	3/5/2018	EDUCATORS BENEFIT CONSULTANTS, LLC	\$ 110.93
44450	3/5/2018	FRESHWATER EDUCATION DISTRICT	\$ 3,426.39
44451	3/5/2018	GARY'S DIESEL REPAIR INC	\$ 2,918.85
44452	3/5/2018	GENERAL PARTS LLC	\$ 1,412.20
44453	3/5/2018	GRAINGER	\$ 137.25
44454	3/5/2018	HANDYMAN	\$ 12.00
44455	3/5/2018	J & K TROPHY HOUSE	\$ 140.00
44456	3/5/2018	LAKE COUNTRY SERVICE COOP.	\$ 2,481.67
44457	3/5/2018	LEAF RIVER AG SERVICE	\$ 1,257.75
44458	3/5/2018	MEDTOX LABORATORIES, INC	\$ 78.17
44459	3/5/2018	MERICKEL LUMBER	\$ 1,149.30
44460	3/5/2018	MIDWEST BUS PARTS INC	\$ 294.34
44461	3/5/2018	MINNESOTA ENERGY RESOURCES	\$ 512.13
44462	3/5/2018	NARDINI FIRE EQ. COMPANY	\$ 422.10
44463	3/5/2018	NATIONAL GEOGRAPHIC SOCIETY	\$ 39.00
44464	3/5/2018	NORTHERN BUSINESS PRODUCTS, IN	\$ 212.69
44465	3/5/2018	OLYMPIC COMMUNICATIONS, INC.	\$ 1,032.50
44466	3/5/2018	PC PARTS PLUS	\$ 399.90
44467	3/5/2018	POPPLERS MUSIC STORE	\$ 40.00
44468	3/5/2018	READERS DIGEST	\$ 10.00
44469	3/5/2018	RENNEBERG HARDWOODS, INC.	\$ 1,098.86
44470	3/5/2018	ROCHESTER TELECOM SYSTEMS INC	\$ 70.64
44471	3/5/2018	SUPER ONE	\$ 49.66
44472	3/5/2018	THE BBQ SMOKEHOUSE	\$ 103.92
44473	3/5/2018	UPPER LAKES FOODS	\$ 8,987.32
44474	3/5/2018	VERNDALE GROCERY & TREASURES TOO	\$ 3.99
44475	3/5/2018	WIRED	\$ 10.00
44476	3/5/2018	FRESHWATER EDUCATION DISTRICT	\$ 24,504.01
<i>Check 44393 Board Party Check presented for approval</i>			
44393	2/8/2018	YOUNGBAUERS INC	\$ 750.00
TOTAL			\$ 136,669.59

VERNDALE PUBLIC SCHOOL
ISD #0818
ELECTRONIC PAYROLL TRANSFERS

Description	Payroll 1/12/2018	Payroll 1/30/2018	Payroll 2/15/2018
Payroll ACH Debit	\$ 103,600.65	\$ 112,341.88	\$ 126,427.29
Fed/OASDI/Med	\$ 33,568.08	\$ 36,251.71	\$ 37,616.73
State Taxes	\$ 4,895.62	\$ 5,352.64	\$ 6,096.79
TRA	\$ 14,341.62	\$ 14,402.78	\$ 15,540.74
PERA	\$ 4,380.66	\$ 6,013.32	\$ 6,918.08
EBC Section 125 cafeteria plan	\$ 3,687.43	\$ 3,687.43	\$ 3,687.43
EBC 403b/457 annuities	\$ 3,447.61	\$ 3,447.61	\$ 3,590.47
Other	\$ 774.36		\$ -
AFLAC - employee elections		\$ 388.13	
Colonial - employee elections		\$ 386.92	
Delta Dental - employee elections		\$ 680.35	
Madison National - employee elections		\$ 1,075.68	
Total Disbursements plus checks	\$ 168,893.28	\$ 184,295.30	\$ 200,322.13
payroll - checks	\$ 197.25	\$ 266.85	\$ 444.60
Net payroll	\$ 103,797.90	\$ 112,608.73	\$ 126,871.89

To Verndale School Board;

I am retiring at the
end of this school year.
It has been a real pleasure
to work here, with so many
wonderful and kind people.

Thank you & God Bless ~

Renee Jacobson
2-20-18



To: Verndale School Board
From: Arick Follingstad, Principal
Date: March 6, 2018
Re: Social Studies Teacher

I recommend the Verndale School District hire Nathan Ernst to fill a 1.0 FTE Social Studies teaching position for the 2018-2019 school year. He will be placed at BS step 1 on the teacher master agreement payment schedule, pending receipt of his teaching license.

Nathan comes to us with very strong recommendations as he is currently completing his student teaching experience. Nathan has demonstrated clear leadership abilities, which are evident through his experience as a member of the United States Navy Reserves as well as his two years serving as the student body president at the University of Minnesota, Duluth.

Nathan's passion for helping students succeed, desire to collaborate with his colleagues, and his strong leadership abilities will make him an excellent addition to our teaching staff.

Sincerely,

Arick Follingstad
Principal



~Mission Statement~

The mission of the Verndale Public School District is to provide a safe environment where students are prepared for an ever-changing world through educational excellence.

To: Verndale School Board
From: Paul Brownlow, Superintendent
Date: March 1, 2018
Re: Junior High Softball Coach

I recommend the Verndale School District hire Alicia Strayer to fill the vacant junior high softball coaching position. She will be paid at Step 1 of the extracurricular salary schedule.

Alicia has prior playing and coaching experience. These experiences make her a great candidate for this position.

Sincerely,

Paul Brownlow
Superintendent



VERNDALE PUBLIC SCHOOLS

Independent School District No. 818, Wadena County

VERNDALE, MINNESOTA 56481-3000

~Mission Statement~

The mission of the Verndale Public School District is to provide a safe environment where students are prepared for an ever-changing world through educational excellence.

To: Verndale School Board
From: Paul Brownlow, Superintendent
Date: March 2, 2018
Re: Summer Rec Assistant Positions

I recommend the Verndale School District hire the individuals noted below to fill the vacant summer recreation assistant positions for the 2018 summer season. Each assistant will be paid \$1,030.00 for their work in the position.

Chuck Dick
Dillon Card
Mack Jones

Sincerely,

Paul Brownlow
Superintendent



~Mission Statement~

The mission of the Verndale Public School District is to provide a safe environment where students are prepared for an ever-changing world through educational excellence.

To: Verndale School Board
From: Paul Brownlow, Superintendent
Date: March 2, 2018
Re: Summer Recreation Director Salary for Summer 2018

I recommend the Verndale School District increase the salary for the summer recreation director to \$2,250.00. This is a \$50 increase from the previous salary. This increase is similar to the increases granted to the other employee groups this year. It also ensures that the salary for this position is competitive with the surrounding school districts.

Sincerely,

A handwritten signature in black ink that reads 'Paul Brownlow'.

Paul Brownlow
Superintendent

Summer Program Charge Comparison

Summer Pirate Fun

2018

Session 1: June 4th – June 11th

Session 2: June 18th – June 29th

Session 3: July 2nd – July 13th (not in session July 4th)

Session 4: July 16th – July 31st

\$2.00 per hour per child - Verndale Student

\$2.50 per hour per child - Out of District Student

2016	2016	2017	2017
Verndale Student/Family	Out of District Student/Family	Verndale Student/Family	Out of District Student/Family
\$26.50 – each student per Session for Block 1	\$31.50 – each student per Session for Block 1	\$28.00 – each student per Session for Block 1	\$33.00 – each student per Session for Block 1
\$35.00 – each student per Session for Block 2, 3, & 4	\$40.00 – each student per Session for Block 2, 3, & 4	\$37.00 – each student per Session for Block 2, 3, & 4	\$42.50 – each student per Session for Block 2, 3, & 4
Maximum fee of \$245.00 per session per family	No maximum fee	Maximum fee of \$255.00 per session per family	No maximum fee

Summer Theatre

Grades 1-12 or any Adult

2018

\$40.00 per person

2016	2015
\$25.00 per person	\$35.00 per person

Swimming Lessons

2018

Session 1: TBD

Session 2: TBD

\$47.50 per child - Verndale Student

\$110.00 Family Cap - Verndale Students

\$55.00 per child – Out of District

No Family Cap - Out of District

2016	2016	2017	2017
Verndale Student/Family	Out of District Student/Family	Verndale Student/Family	Out of District Student/Family
\$40.00 – per child	\$45.00 – per child	\$45.00 – per child	\$50.00 – per child
\$90.00 family cap	No family cap	\$105.00 family cap	No family cap

Summer Rec

2018

\$28.00 per child - Verndale Student
\$67.00 Family Cap - Verndale Students
\$32.00 per child – Out of District
No Family Cap - Out of District

2016	2016	2017	2017
Verndale Student/Family	Out of District Student/Family	Verndale Student/Family	Out of District Student/Family
\$27.00 – per child	\$32.00 – per child	\$27.00 – per child	\$32.00 – per child
Maximum fee of \$65.00 per family	No family cap	Maximum fee of \$65.00 per family	No family cap



K-12 Principal / District Assessment Coordinator Report

March 6, 2018

1. Events of the Past Week

- a. 4th – 8th Grade Spelling Bee – February 8th
 - i. Jamie Hahn, Verndale Spelling Bee Champion
 - ii. Michael, Verndale Spelling Bee Runner Up
- b. Elementary I Love to Read Month
- c. Elementary Student of the Month for January – February 9th
 - i. Brooke Jensen – Kindergarten – Ms. Wermers
 - ii. Trevor Fiskum – 4th Grade – Mrs. Strayer
- d. Snow Days Week
 - i. Congratulations to King Carter Schmitz and Queen Cortnie Cottrell
- e. High School Activity Day – February 23rd
- f. ACT Testing Day – February 27th
- g. Girls Basketball Playoffs
- h. Boys Basketball Playoffs
- i. Wrestling State Tournament
 - i. Congratulations to Craig Orlando for winning the class A individual state tournament at 285 pounds
 - ii. Congratulations to Holt Truax for placing 2nd in the individual state tournament at 182 pounds
 - iii. Congratulations to Gideon Ervasti, Devin Dean, and Trever Arceneau for also representing the BHVPP wrestling team at the state tournament
- j. AAA Award Winners
 - i. Katie Johnson
 - ii. Matthew Greenwalde
- k. ExCCEL Award Winners
 - i. Morgan Glenz
 - ii. Tate Bounds



2. Upcoming Events

- a. Parent Teacher Conferences – Tuesday, March 6th / Thursday, March 8th
- b. Scholastic Book Fair – March 6th-8th
- c. Lunch with a Loved One
 - i. Pre-k – 2nd Grade – Tuesday, March 6th
 - ii. 3rd / 4th Grade – Wednesday, March 7th
 - iii. 5th / 6th Grade – Thursday, March 8th
- d. Two-Hour Late Start
 - i. Wednesday, March 7th
- e. No School
 - i. Friday, March 9th
- f. Kindergarten Roundup – Monday, March 12th
 - i. 5:00 pm and 7:00 pm
- g. Curriculum Review Meeting – Monday, March 12th at 5:15 pm
- h. Choir / Band Concerts – Thursday, March 15th
 - i. Choir at 6:30
 - ii. Band at 7:30
- i. Spring Pictures
 - i. Monday, March 19th
- j. End of 3rd Quarter – Friday, March 23rd
- k. Choir / Band Trip – March 24th – April 1st
- l. No School – Workshop Day
 - i. Thursday, March 29th
- m. No School – Easter Break
 - i. Friday, March 30th – Monday, April 2nd
- n. Two-Hour Late Start
 - i. Wednesday, April 4th

3. High Reliability Schools Program Update

- a. Level 1 Certification Day
 - i. Phil Warrick will be in Verndale on Monday, March 12th to evaluate our progress and potentially certify the Verndale Public School as a Marzano Level 1 High Reliability School.

4. MCA Testing

- a. MCA Testing will start for 3rd through 8th grade, 10th, and 11th grade students in April

Superintendent
March 5, 2018

Verndale School Enrollment Update – Students K-12

September 2007	425	September 4, 2013	496
May 2008	431	May 30, 2014	502
September 2008	465	September 5, 2014	517
May 22, 2009	462	May 22, 2015	523
September 23, 2009	485	September 1, 2015	530
May 19, 2010	468	May 20, 2016	522
September 8, 2010	483	September 6, 2016	537
May 18, 2011	486	May 31, 2017	547
September 22, 2011	480	September 8, 2017	542
May 23, 2012	466	September 26, 2017	542
September 18, 2012	486	November 3, 2017	547
May 3, 2013	485	December 1, 2017	549
		January 5, 2018	546
		February 2, 2018	547
		March 2, 2018	547

Preliminary Budget: 533 Students Nov. Revised Budget: 540 Students

1. **Winter Sports Seasons** - Congratulations to all of our student athletes for a great winter season. We would like to especially recognize and congratulate Craig Orlando for his Class A Heavyweight Championship title, Quinn Kern for his 100th win in wrestling, and Luke Weniger for scoring 1,000 points.
2. **Knowledge Bowl Teams** - One junior high and one high school team made it two regions this year. The junior high team members are: Kaley Quam, Dalton Moyer, Aubrey Hess, Tyler Fiskum and Austin Ludovissie. The high school team members are Tristen Heller, Emily Veronen, Haley Youngbauer, and Addison Neal.
3. **Phil Warrick HRS Level 1 Certification** - Dr. Warrick will be in our building on Monday, March 12 to review our procedures and artifacts for Level 1 certification. We hope to achieve this certification but recognize that this process will be ongoing. The High Reliability Schools process is not merely a checklist but a way to conduct business every day.

4. **2018-2019 School Year Plans - Dean of Students, Activities Director, Art** - The district leadership team reviewed and prioritized various options for the 2018-2019 school year. The first priority is to hire a dean of students to assist with the student management issues. This position may have other duties included (activities director, testing coordinator, etc.) Other positions that were considered and reviewed included: art, REACH, and EL. The next step is to have the finance committee review the options and costs to the district.
5. **ALICE Active Shooter Response Training** - The high school students had a short presentation on the ALICE Active Shooter Response program. We will present information to families and will start to practice this response system during the month of March. The first piece of training will be the process of barricading a door with school furniture and other items. Other items that have been noted for consideration include bullet resistant/proof glass and/or the possibility of having a law enforcement officer in our building during certain times of the school day.
6. **Technology Audit** - Staff from NJPA visited the school last week to review our current technology infrastructure. The audit included a visual inspection and interviews of a few staff members. Once the audit is completed, it will be shared with district leaders and the school board.
7. **Fire Marshal Report** - The first marshal inspected our school building earlier this winter. He had some items of concern that will require attention. The most important issues include occupancy in the choir room, separation of the welding area in the shop, and sprinkler heads in the storage room. An inspection report is enclosed for the board's review.
8. **Bus Driver Negotiations** - The bus driver negotiations are ongoing at this time. The language and finance items have been shared on both sides. The next meeting date has not been scheduled at this time.
9. **Spanish Trip** - A request has been made by Mrs. Ashbaugh for an upcoming Spanish trip to Costa Rica. The logistics that need to be considered before making a decision include: planning, safety, expense, and frequency.

Upcoming Events

Parent-Teacher Conferences	March 5 & 6
Two-Hour Late Start	March 7
Teacher Comp Day - No School	March 9

High Reliability School Level 1 Certification
Band/Choir Orlando Trip
Teacher Workshop - No School for Students
Spring Break
April School Board Meeting
April Two-Hour Late Start

March 12
March 25 - April 1
March 29
March 29 - April 2
April 3
April 4



Item #	Ref #	Code	Section	Days to Correct	Violation	Remarks
8	###	MSFC 2015	404.1	30	Provide approved fire safety and fire evacuation plans.	Include exterior assembly locations on the fire evacuation site plan
9	###	MSFC 2015	605.5	30	Remove extension cords that are being used as a substitute for permanent wiring.	Remove the extension cord used in place of permanent wiring including but not limited to those in rooms 158 and 117
10	###	MSFC 2015	906.1	30	Provide portable fire extinguishers in the following locations and sized as required by MSFC 906.3.	Provide a portable fire extinguisher for the concession stand 303 and the band storage
11	###	MSFC 2015	906.9	30	Ensure that all portable fire extinguishers are mounted not to exceed 5 ft. to top of extinguisher.	Hang the portable fire extinguishers in the boiler room and wood shop
12	###	MSFC 2015	1104.1.1	30	Provide approved occupant load signs posted in a conspicuous location near the main exit or exit access doorway from assembly rooms or spaces.	Post an occupant load for the gyms (old gym 620, new gym 1400)
13	###	MSFC 2015	1104.22	30	Provide approved aisles and aisle accessways having minimum widths as required by the occupant load served in accordance with MSFC 1005.1, but not less than the widths required in MSFC Table 1104.22.	Provide an aisle of at least 36 inches to the exit access in storage 260
14	###	MSFC 2015	604.3.1	60	Provide inspection, testing, and maintenance of the emergency generator at least monthly in accordance with NFPA 110.	Begin testing and documenting that testing of the generator
15	###	MSFC 2015	803.7	60	Remove all foam plastic material being used as interior finish or trim -OR- document that they meet 2603.9 of the State Building Code -OR- cover such material with an approved thermal barrier. Trim of 10 % is allowed under certain conditions.	Document the foam wall padding covering the climbing wall and in the wrestling room meets section 2603.10 of the International Building Code as tested to NFPA 286, or are FM 4880, UL 1040, or UL 1715 listed or remove. See remarks
16	###	MSFC 2015	901.6.1	60	Provide annual inspection and testing of sprinkler systems in accordance with Chapter 5 of NFPA 25. The owner is responsible for this annual inspection and test of the sprinkler system, which shall be completed by a licensed sprinkler contractor, with all noted deficiencies corrected.	Reinstall all missing sprinkler head escutcheons including but not limited to the coach's office
17	###	NFPA 13, 2010	8.1.1	60	Ensure the sprinkler system is installed correctly in all areas required.	Relocate the sprinklers to within 12 inches of the roof deck in storage room 214 (ceiling has been removed)
18	###	MSFC 2015	901.11	90	Install, replace, repair, and maintain suspended or removable ceiling tiles in areas protected by fire sprinkler or detector systems.	Reinstall all missing, askew and damaged ceiling tile including but not limited to the closet of room 136, 136, 172, and quiet rooms
19	###	MSFC 2015	1015.1	90	Provide a second exit for rooms having 50 or more occupants. This includes the following:	Provide a 2nd exit from the music room 190 or limit and post the occupant load at 49
Inspection Remarks:						

Item #	Ref #	Code	Section	Days to Correct	Violation	Remarks
2017- 18 Interval Inspection of this 121,000 sq. ft. educational building for School District ISD 818 NOTES: Item 15 Foam plastics must meet the following when tested to NFPA 286; during the 40 kW exposure test, flames shall not spread to the ceiling and flame shall not spread to the outer extremity of the sample on any wall or ceiling and flashover, as defined in NFPA 286, shall not occur throughout the test. The peak heat release shall not exceed 800 kW and the total smoke released shall not exceed 1,000 m2. Foam plastics are less than 10% of the wall surface attached to need met section 2603.10. When the above orders have been corrected contact this DSFM to arrange for a Follow-up Inspection.						
Owner/Representative:					Wade Kern (Buildings and Grounds Supervisor)	
Inspector:					Kurt Kastella (Deputy State Fire Marshal) (651)769-7775	
A variance procedure is available. Please contact the inspector named for further assistance with this or any other matter.						

* Items that are a result of a recommendation do not require days to correct.