

OFFICIAL MINUTES

of the **REGULAR MEETING** of the Greenwich Township Board of Education held Tuesday, May 18, 2004 in the Nehaunsey Middle School Library.

The meeting was called to order by President Frank J. Minniti at 7:18 p.m.

Roll Call:

Frank J. Minniti
Joseph G. Marcucci
Vince Giovannitti
Robyn Glocker Hammond
Larry Hall (arrived at 8:44 p.m.)

Also present were Dr. Francine Marteski, Superintendent and Scott A. Campbell, Business Administrator/Board Secretary.

Absent:

Joseph Duca
Marie Downes McDonald

As required under the guidelines of the Open Public Meeting Law, notice of this meeting was sent to the Courier Post and the Township Clerk. It was also posted in the Greenwich Township School Buildings. (Optional: Videotaping Regulations - "The proceedings of this meeting are being videotaped, and anyone wishing to discuss an individual child should so note.")

Flag Salute

1. DELEGATES

Motion: (Giovannitti/Glocker Hammond) to approve the following:

- A. The approval to appoint Frank J. Minniti and Joseph G. Marcucci as the Greenwich Township School District Delegates to the County and State Board Association for the 2004-2004 school year.

Motion carried by unanimous voice vote.

2. COMMITTEES

Motion: (Marcucci/Minniti) to approve the following:

- A. The approval for appointments to the following committees for the 2004-2005 school year.

2004-2005 COMMITTEE MEMBERS

BUDGET & FINANCE

Chairperson: Frank J. Minniti
Larry Hall
Joseph Marcucci

BUILDINGS & GROUNDS

Chairperson: Larry Hall
Vincent Giovannitti
Robyn Glocker Hammond

CURRICULUM

Chairperson: Vince Giovannitti
Robyn Glocker Hammond
Frank J. Minniti

NEGOTIATIONS

Chairperson: Robyn Glocker Hammond
Joseph G. Marcucci
Frank J. Minniti

PERSONNEL

Chairperson: Joseph Marcucci
Marie Downes McDonald
Frank J. Minniti

POLICY

Chairperson: Marie Downes McDonald
Vincent Giovannitti
Larry Hall

PUBLICITY & PUBLIC RELATIONS

Chairperson: Robyn Glocker Hammond
Larry Hall
Marie Downes McDonald

GLOUCESTER COUNTY/STATE BOARD ASSOCIATION

Representative: Frank J. Minniti

PAULSBORO BOARD OF EDUCATION

Representative: Joseph G. Marcucci

Motion carried by unanimous roll call vote.

3. MINUTES

Motion: (Glocker Hammond/Marcucci) to approve the following minutes:

- April 13, 2004-Workshop Meeting (Attachment-EXHIBIT A1)
- April 13, 2004-Caucus (Attachment-EXHIBIT A2)
- April 27, 2004-Reorganization/Regular Meeting (Attachment-EXHIBIT A3)
- April 27, 2004-Caucus (Attachment-EXHIBIT A4)

Motion carried by unanimous roll call vote.

4. SUPERINTENDENT'S REPORT

Motion: (Giovannitti/Marcucci) to approve the following:

A. Administrative Reports

1. Enrollment Statistics, Fire Drills and Suspensions as of April 30, 2004. (Attachment - EXHIBIT B1)
2. School Health Services Monthly Reports as of April 30, 2004. (Attachment - EXHIBIT B2)
3. 2003-2004 Violence & Vandalism Report as of April 30, 2004. (Attachment - EXHIBIT B3)
4. Monthly Report of Attendance Officer as of April 30, 2004. (Attachment - EXHIBIT B4)

Motion carried by unanimous roll call vote.

5. CURRICULUM & INSTRUCTION

Motion: (Glocker Hammond/Minniti) to approve the following as one, A-D:

A. Summer Programs

1. The approval of the following Summer Programs to be held June 21, 2004 through July 29, 2004:
 - a. Preschool Disabled - Extended School Year Program
 - b. Summer Fast ForWord Program

2. The approval of the following Summer Program to be held June 28, 2004 through July 29, 2004 (with an additional day determined by the teacher):
 - a. Computer Assisted Instruction (CAI) Summer School

B. Field Trips

1. The retroactive approval of Request for Educational Trip/Transportation for the following:

GRADE/AND OR GROUP	DESTINATION/TIME	DATE	ESTIMATED RELATED COST	ESTIMATED TRANSPORTATION COST	TOTAL
Grades 6 & 7 (7 students)	Appel Farms Elmer, NJ (3 days)	5/10/04 thru 5/12/04	Substitutes: \$450.00	\$-0-	\$450.00

2. The approval of Request for Educational Trip/Transportation for the following:

GRADE AND/OR GROUP	DESTINATION/TIME	DATE	ESTIMATED RELATED COST	ESTIMATED TRANSPORTATION COST	TOTAL
Grade 8	Hershey Park Hershey, PA 7:00 am-8:00 pm	6/4/04	Substitutes: \$150.00	\$-0-	\$150.00
Grade 5	Hagley Museum Wilmington, DE 8:45 am-2:15 pm	6/11/04	Admission: \$319.00	Bus Driver: \$300.00 Tolls: \$9.00 Meals: \$12.00	\$640.00

C. Donations

1. The approval to accept library books purchased by the G.T.E.A. to be placed in the Broad Street School and Nehaunsey Middle School libraries as per the attached. (Attachment - EXHIBIT C)

D. Practicum Students

1. The approval for the placement of the following practicum students from Rowan University for the fall semester 2004:

<u>Student:</u>	<u>Cooperating Teacher:</u>
Genesis J. Varquez (9/22/04-10/27/04)	Janet Shivers
Erica Willette (11/3/04-12/8/04)	Janet Shivers

Motion carried by unanimous roll call vote.

6. PERSONNEL

Motion: (Marcucci/Giovannitti) to approve the following as one, A-D:

- A. The approval for the acceptance of the resignation/retirement of Marilyn Getson effective June 30, 2004 as per the attached. (Attachment - EXHIBIT D)
- B. The reappointment of the G.T.E.A. represented non-tenured teaching staff members for the 2004-2005 school year as per the attached; teaching assignments to be determined. (Attachment - EXHIBIT D1)
- C. The reappointment of the following G.T.E.A. represented employees for the 2004-2005 school year as per the attached. (Attachment - EXHIBIT D2)
 1. Custodians
 2. Custodian/Maintenance
 3. Secretaries
 4. Cafeteria
- D. The reappointment of the following unrepresented employees for the 2004-2005 school year as per the attached. (Attachment - EXHIBIT D3)
 1. Secretary
 2. Library Aide
 3. Custodian

Motion carried by unanimous roll call vote.

Motion: (Marcucci/Minniti) to approve the following as one, E-G:

- E. The approval for the reappointment of Dean Sizemore as the District Attendance Officer for the 2004-2005 school year at an annual salary of \$3,245.00.
- F. The approval for reappointment of the following employees as Cafeteria/Lunchroom Aides for the 2004-2005 school year at the following hourly rates:

EMPLOYEE	HOURLY RATE
Joyce Atkinson	\$8.75
Alison Grelli	\$8.45
Elizabeth McBride	\$8.75
Andrea Sammons	\$8.45
Charline Viereck	\$8.75
Christine Wojcik	\$8.75
Maryann Wright	\$8.30

- G. The approval for the reappointment of Charlene Hresko, Non-Instructional Aide at Broad Street School for the 2004-2005 school year at an hourly rate of \$8.75 per hour.

Motion carried by unanimous roll call vote.

Motion: (Glocker Hammond/Minniti) to approve the following as one, H-K:

- H. The approval for the appointment of Lorie Muraca as Special Education Teacher for the Pre-School Disabled 2004 Extended School Year Program effective June 21, 2004 through July 29, 2004, 23 day total, 2.5 hours per day at \$29.00 per hour.
- I. The approval for the appointment of the following individuals as Teacher's Aides for the Pre-School Disabled 2004 Extended School Year Program effective June, 21, 2004 through July 29, 2004, 23 day total, 2.5 hours per day at \$13.33 per hour:

Elizabeth Fabiani Deborah Silvestro Lisa Villacorta

- J. The approval for the appointment of the following individuals as Speech/Language Specialists for the 2004 Summer Fast ForWord Program effective June 21, 2004 through July 29, 2004, 23 day total, 4.5 hours per day for a stipend of \$4,000.00:

Elizabeth Button

Maureen Jenzano

- K. The approval for the appointment of Janine Harris as a part-time Special Education Aide for the Pre-School Disabled Class at Broad Street School at \$113.39 per day prorated to an hourly rate of \$15.64 for up to four hours per student day effective May 19, 2004 through June 17, 2004.

Roll Call Vote:

Frank Minniti - Yes

Joseph Marcucci - Yes

Abstained on Item I for Elizabeth Fabiani

Vince Giovannitti - Yes

Abstained on Item I for Elizabeth Fabiani

Robyn Glocker Hammond - Yes

Motion: (Glocker Hammond/Marcucci) to approve the following as one, L-T:

- L. The approval for substitute position rate of pay for the 2004-2005 school year as per the attached. (Attachment - EXHIBIT E)

- M. The approval for reappointment of the following individuals as Substitute Teachers for the 2004-2005 school year. Substitute rate will be \$70.00 a day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.

Tara Atkinson

Michelle Graham

Sandi Schappert

Joseph Benne

Jason Guinaugh

George Schreyer

Anthony Caira

Lorraine Haddock

Ellen Shields

Barbara Collins

Janine Harris

Diane Shirley

Anne DiMarco

Debbie Hosmer

Dawn Sizemore

Nicole DiSilvio

Dawn Michael

Deborah Silvestro

Nancy Dwyer

Christa Morris

Leah Spoto

Brett Fereday

Julie Redfield

Dawn Urmev

Bob Fetty

Kimberly Robostello

Jacqueline Williams

Fiona Ford

Mike Robostello

Melissa Young

Daniel Giorgianni

- N. The approval for reappointment of Lisa Capasso as Substitute Payroll/Business Office Clerk for the 2004-2005 school year. Substitute rate to be determined.

- O. The approval for reappointment of the following individuals as Substitute Nurses for the 2004-2005 school year. Substitute rate will be \$70.00 a

day, up to and including ten (10) days. After ten (10) days, the rate increases to \$75.00 a day.

JoAnn Kelly

Ellen Shields

- P. The approval for reappointment of the following individuals as Substitute Bus Drivers for the 2004-2005 school year. Substitute rate of pay will be \$12.00 per hour.

Cathleen Clark

Ethel Morrizon

- Q. The approval for reappointment of the following individuals as Substitute Cafeteria/Lunchroom Aides for the 2004-2005 school year. Substitute rate of pay will be \$7.75 per hour.

Nancy Butler

Terri Garzarelli

Judith Maurer

Tina DeAngelo

Lisa Maden

Geraldine Plucinski

- R. The approval for reappointment of the following individuals as Substitute Custodians for the 2004-2005 school year. Substitute rate of pay will be \$8.00 per hour.

Andre Bay

- S. The approval for reappointment of the following individuals as Substitute Kitchen Workers for the 2004-2005 school year. Substitute rate of pay will be \$7.75 per hour.

Eleanor Blum

Lisa Maden

William Velykis

Nancy Butler

Judith Maurer

Tina DeAngelo

Geradine Plucinski

- T. The approval for reappointment of the following individuals as Substitute Secretaries for the 2004-2005 school year. Substitute rate of pay will be \$8.00 per hour.

Nancy Butler

Helen Dunk

Judith Maurer

Tina DeAngelo

Nancy Dwyer

Christine Wojcik

Annamarie Dick

Lisa Maden

Motion carried by unanimous roll call vote.

Motion: (Glocker Hammond/Marcucci) to approve the following as one, U-V:

- U. The approval for the appointment of Grace Foster as a Substitute

Cafeteria/Lunchroom Aide, Substitute Bus Aide and a Substitute Kitchen Worker for the 2003-2004 school year. Substitute rate of pay will be \$7.75 per hour.

- V. The approval for the appointment of Frank J. Minniti, II as a Substitute Custodian pending a positive criminal history background check for the 2003-2004 school year. Substitute rate of pay will be \$8.00 per hour.

Roll Call Vote:

Frank Minniti - Yes

Abstained on Item V

Joseph Marcucci - Yes

Vince Giovannitti - Yes

Robyn Glocker Hammond - Yes

7. BUSINESS & FINANCE

Motion: (Giovannitti/Glocker Hammond) to approve the following:

A. Bills List

- 1. The bills as presented by the Board Secretary in the following amounts are ordered paid. (Attachment - EXHIBIT F)

P59	\$ 68,126.19
P60	\$231,378.58
P62	\$230,633.76
P63	\$349,233.20

Motion carried by unanimous roll call vote.

Motion: (Giovannitti/Glocker Hammond) to approve the following:

B. Student Activities Account

- 1. The approval of the Student Activities Account Monthly Bank Reconciliation for the month of April, 2004. (Attachment - EXHIBIT G)

Motion carried by unanimous roll call vote.

Motion: (Marcucci/Glocker Hammond) to approve the following:

C. Resolution

1. The approval of the resolution accepting the amount to be raised for taxation for the 2004-2005 school year as per the attached.

Board President Frank J. Minniti thanked the township for their support during the budget review process.

Motion carried by unanimous roll call vote.

Motion: (Giovannitti/Marcucci) to approve the following:

D. Contracts

1. The approval of the Agreement to Provide Nonpublic Textbook Purchasing for 2004-2005 between the Greenwich Township Board of Education and Gloucester County Special Services School District as per the attached. (Attachment - EXHIBIT I)

Motion carried by unanimous roll call vote.

8. USE OF FACILITIES

Motion: (Marcucci/Glocker Hammond) to approve the following:

- A. The retroactive approval for the Gibbstown Girls Softball Team to use the Broad Street School softball fields beginning April 1, 2004 through May, 2004 for practice.

Motion carried by unanimous roll call vote.

9. PUBLIC - AGENDA/NON-AGENDA ITEMS

This is the time when any one from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

Lee Lucas, 361 Democrat Road, Gibbstown, NJ asked what was the resolution that we just approved in the agenda and what the process was when a budget is defeated.

Scott Campbell, SBA/BS, explained the process after the budget is defeated and the information that is submitted to the township for their review. After the review period, Township Council has the option to recommend cuts to be made in the tax rate or to keep the budget in its current state. Fortunately for the district, the council voted 4-1 to keep the budget in its current form.

Mr. Lucas asked who the lone councilman was that voted against the budget?

Scott Campbell replied that it was Councilman Harry Rink.

Board President Frank J. Minniti wanted to comment on the excellent job done by the students at DARE graduation and student government at the township municipal meeting.

10. CLOSED SESSION #1

Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.*, which provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution.

The Board of Education for Greenwich Township, assembled in public session on *May 18, 2004*, hereby resolves that an Executive Session closed to the public shall be held on *May 18, 2004* at 7:46 p.m. in the Nehaunsey Middle School located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion of certain matters which relate to items authorized by *Open Public Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.

- 12. Matters Involving Individual Privacy
- 13. Matters Relating to the Employment Relationship

It is anticipated that such matters may be disclosed to the public upon the determination of the Board that applicable exception no longer applies and the public interest will no longer be served by such confidentiality.

Motion: (Glocker Hammond/Giovannitti) to enter into closed session at 7:46 p.m. to discuss the following:

- 1. Personnel

Motion carried by unanimous voice vote.

Returned from closed session at 7:47 p.m.

11. CLOSED SESSION #2

Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.*, which provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution.

The Board of Education for Greenwich Township, assembled in public session on *May 18, 2004*, hereby resolves that an Executive Session closed to the public shall be held on *May 18, 2004* at 7:49 p.m. in the Nehaunsey Middle School located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion of certain matters which relate to items authorized by *Open Public Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.

1. *Matters Involving Individual Privacy*
1. Matters Relating to the Employment Relationship

It is anticipated that such matters may be disclosed to the public upon the determination of the Board that applicable exception no longer applies and the public interest will no longer be served by such confidentiality.

Motion: (Glocker Hammond/Giovannitti) to enter into closed session at 7:49 p.m. to discuss the following:

1. Personnel

Returned from closed session at 9:51 p.m.

12. PERSONNEL

Motion: (Marcucci/Minniti) to approve the following:

- A. The approval for the reappointment of the following employees as Bus Aides for the 2004-2005 school year at the following hourly rates:

EMPLOYEE	HOURLY RATE
Sharon DiMenna	\$8.75
Elizabeth McBride	\$8.75

Roll Call Vote:

Frank J. Minniti - Yes

Joseph G. Marcucci - Yes

Abstained on Sharon DiMenna

