

NEW MILFORD BOARD OF EDUCATION  
New Milford Public Schools  
50 East Street  
New Milford, Connecticut 06776

FACILITIES SUB-COMMITTEE  
SPECIAL MEETING NOTICE

DATE: September 6, 2016  
TIME: 6:00 P.M.  
PLACE: Sarah Noble Intermediate School – Library Media Center

RECEIVED  
TOWN CLERK

2016 SEP -2 P 12: 5 D

NEW MILFORD, CT

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. **Call to Order**
2. **Public Comment**

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. **Discussion and Possible Action**

- A. Overview of Summer Projects
- B. Lillis Building Update from Mayor's Office
- C. Turf Field Usage Fees

4. **Item of Information**

- A. OCR Update

5. **Public Comment**

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6. **Adjourn**

Sub-Committee Members: Robert Coppola, Chairperson  
Angela C. Chastain  
Bill Dahl  
David A. Lawson

Alternates: Brian McCauley  
J. T. Schemm

## New Milford High School

1. OCR Compliance Plan
  - New doors, actuators, power and other hardware was installed to a number of doors (see photos 001, 002, 003)
  - New pavement was installed at the turf fields for compliance to access the softball fields (see photos 004 & 005)
2. Large Chiller Project
  - Chiller was removed from NMHS (see photos 006)
  - The pad area was prepped and is ready for the new chiller to arrive in late September (see photo 007)
3. Project Lead The Way
  - Electrical & data lines were re-routed to accommodate new windows in room 3108 and the LMC (see photos 008, 009, 010 & 011)
  - New outlets, data drops were added to both # 3108 and #3105
  - New power pole and data was installed for the 3D printer in the #3108
4. Video Production Room (see photos 012 & 013)
  - Electrical & data lines were installed to accommodate 15+ new computers for Video Editing classes
  - Countertops were installed for the computers
5. Gym Floors
  - Refinished with water-based stain at cost. Previous estimates to refinish the floors approximately \$20,000.00-\$27,000.00 (see photo 014)
6. Art Room Kiln Project
  - All new electrical lines were installed for a third kiln in the art room (see photo 015)
  - Old conduit was replaced due to age and corrosion
7. Painting Projects
  - Hallways, staircases, bathrooms and other public areas all received fresh coats of paint

## Hill & Plain Elementary

1. Room # 8 Abatement Project (see photos 016, 017 & 018)
  - Classroom floor was fully abated to remove ACM floor tiles and mastic
  - New subfloor had to be installed to smooth the surface
  - New VCT tiles were installed and waxed
2. Greenhouse
  - Fully assembled and ready for student use (see photo 019)

## Sarah Noble Intermediate School

1. Catwalk Project (see photos 020-028)
  - Rear Elevated Entrance was completely removed, above and beyond original scope of work. Deteriorated conditions caused most of the steel to be beyond saving
  - Costs were mitigated by removing all old steel vs attempting to save and repair
  - New steel beams, decking, cement was installed and is ready for use
  - Priming and painting will continue for another week
  - Steel and concrete inspectors were on site and we have received their reports of passing all inspections
2. Multipurpose Room and Gym Floors Re-finished (see photo 029)
  - Both areas were sanded and stained with a polyurethane based finish and are ready for use
3. Painting Projects
  - Too many to list! Classrooms, front covered entrance, staircases, bathroom floors, doors all received new paint.

## Northville Elementary School

1. Room # 19 Converted
  - Previously used as a copy room, converted to a classroom
  - Smart Board was installed
  - Electrical lines were re-routed for the copy machines
  - Student furniture was installed
2. Closet/Office Conversion Project
  - Storage closet was fully converted into a meeting space/office
  - New electrical lines & data had to be installed
  - New VCT flooring was installed
3. Buddy Bench/Storage Case Project (see photos 030 & 031)
  - Completed & looks terrific. Eagle Scout Will Ginn did a tremendous job in completing these items
4. Painting Projects
  - Work orders were completed in a variety of rooms.
  - Touch up painting was performed in the cafeteria, hallways and other common spaces
5. Gym Floor Refinished
  - The gym floor was sanded and stained with a polyurethane based finish

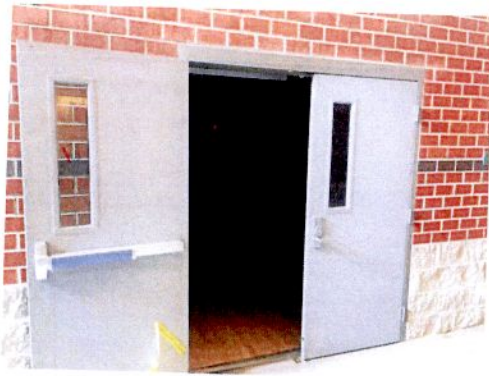
## Schaghticoke Middle School

1. Roof Replacement Project (see photos 032-035)
  - Removal of ACM's was done well ahead of schedule and without incident
  - New roof installation hasn't had any major issues and remains ahead of schedule
  - Skylights were removed and replaced recently
  - New edge metal was painted green
  - New front sign was hung and repainted to match the edge metal
2. Server Room A/C Project
  - New split ductless system was fully installed to cool 4-5 server rooms and the LMC classroom
  - All new controls for the system were installed and are fully operational
3. Art Rooms (see photos 036 & 037)
  - New cabinet, sinks and faucets were installed
  - New additional LED track lighting was installed

4. Boiler Maintenance
  - CT State mandatory 5-year boiler inspection was conducted and passed
5. New Floor Room # 211
  - Old carpet was removed and VCT installed, cleaned & waxed
6. Gym & Multi-Purpose Room
  - Both were fully cleaned and prepped for new floor finish
7. Painting Projects
  - Classrooms, hallways, staircases, Main Office and site areas received fresh paint



001



002



003



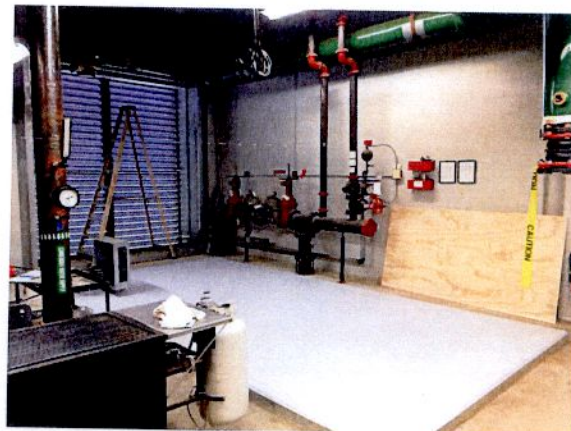
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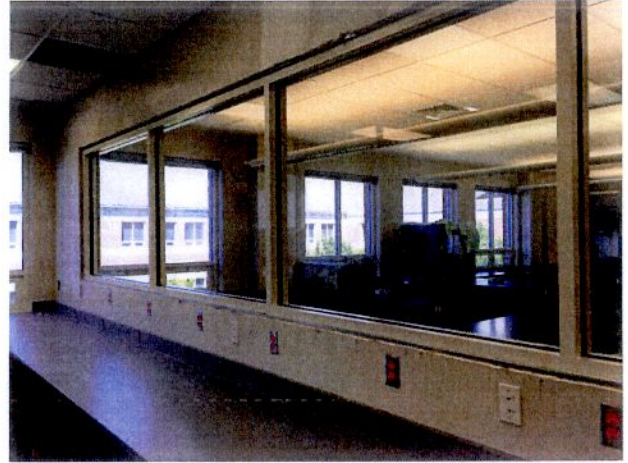
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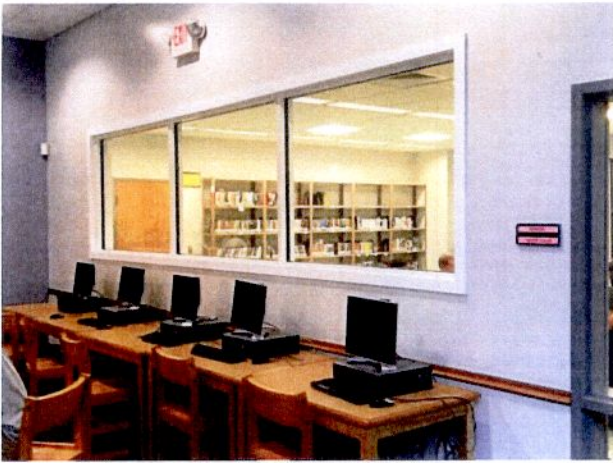
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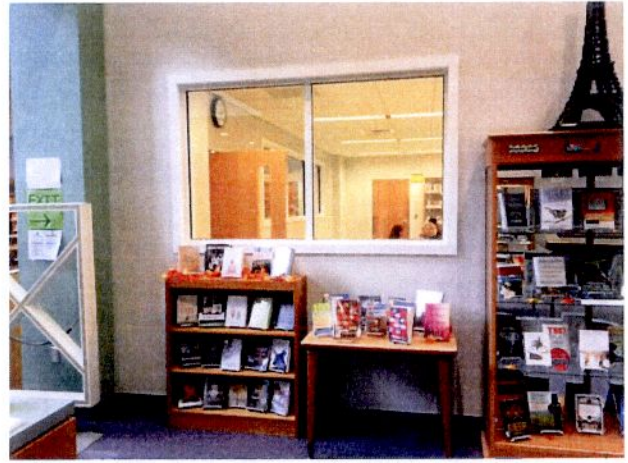
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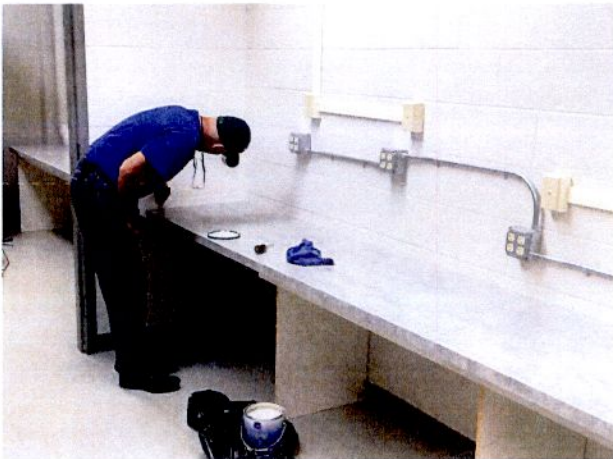
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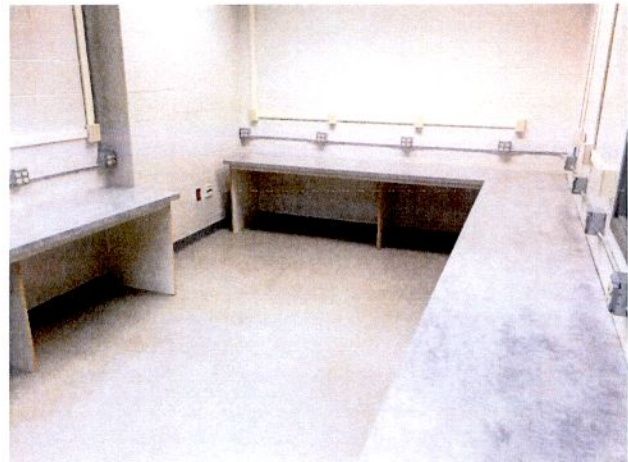
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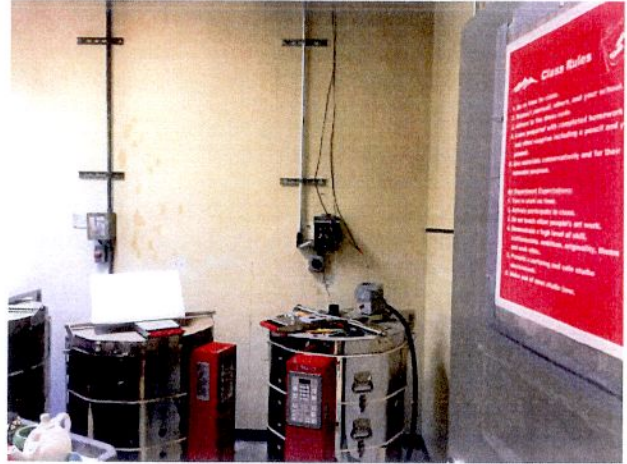


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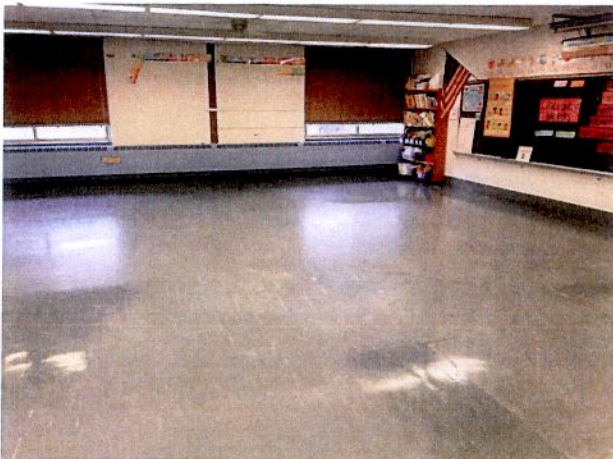




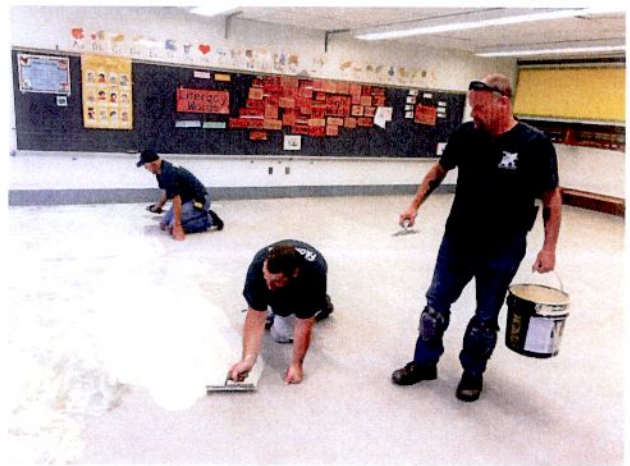
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017



018



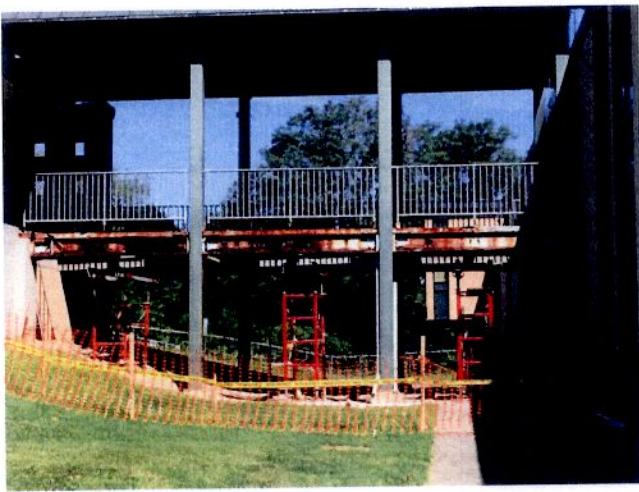
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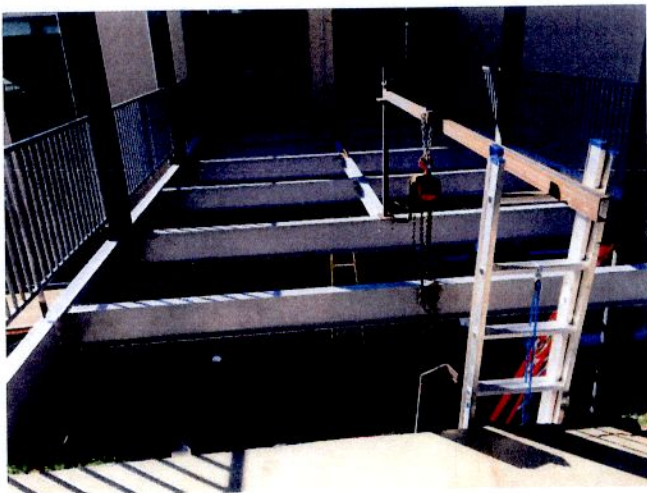
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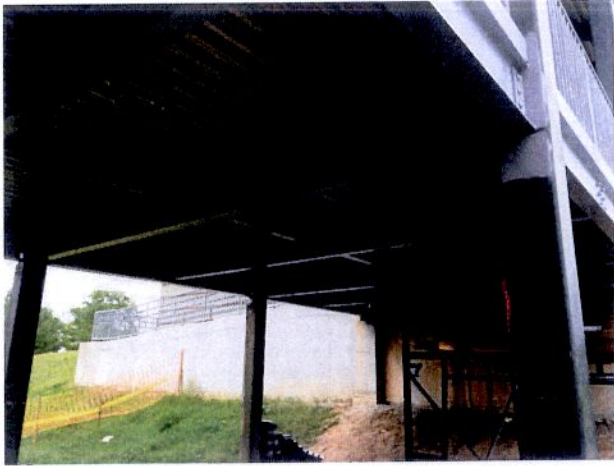
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026



027



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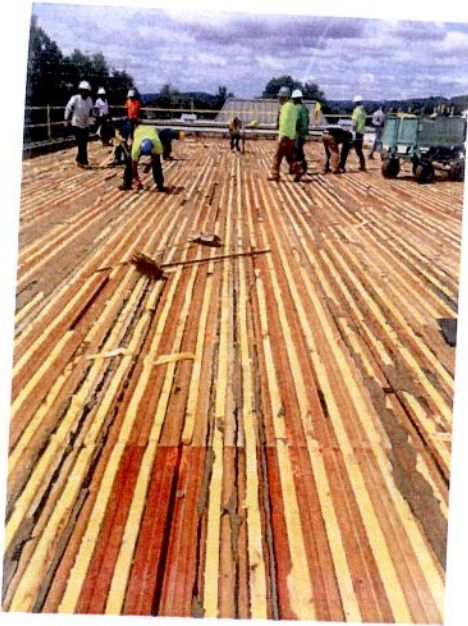
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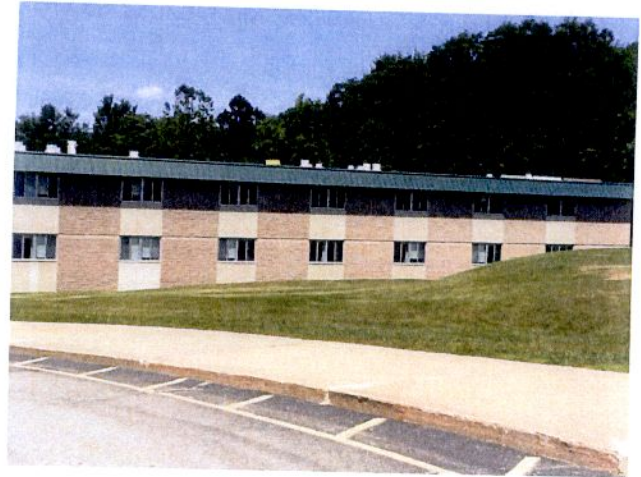
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034



035



036



037

NEW MILFORD PUBLIC SCHOOLS  
New Milford, Connecticut

PRIORITY LIST FOR USE OF PUBLIC FACILITIES

1. **ALL ACTIVITIES UNDER THE JURISDICTION OF THE BOARD OF EDUCATION:**

Educational activities for public school children and school employees.

**LOCAL TOWN GOVERNMENT AND CONTINUING EDUCATION:**

This category includes: All official Town Meetings and regular meetings which are open to the general public: such as Evening School, elections, Civil Defense Organizations, Red Cross and Emergency Preparedness Organizations.

**PARENT-TEACHER AND OTHER SCHOOL ASSOCIATED GROUPS:**

This category includes: PTO, Graduation Party Committee and other school associated groups.

2. **RECREATION FOR CHILDREN:**

(Non-Profit Organization) e.g. Girl & Boy Scouts Organizations, Parks & Recreation, Youth Agency and other non-profit youth activities.

**RECREATION FOR ADULTS:**

(Non-Profit Organization) e.g.. Adult recreational or cultural activities, Senior Citizen Organizations, etc.

3. **OTHER NON-PROFIT GROUPS:**

(Non-Profit Organization) e.g. Church Youth Groups, Service Organizations, Church meetings, etc.

**COMMERCIAL VENTURE:**

This category includes commercial ventures of definite cultural value, for the specific benefit of the youth of New Milford.

4. **POLITICAL PARTY MEETINGS:**

To be used for conducting party business and not for rallies with the exception of caucuses.

**PRIVATE PARTY MEETINGS:**

Civic and Fraternal programs: e.g. Women's Club, Condo Associations, alumni groups, Masons, Elks, etc.

5. **COMMERCIAL VENTURE:**

This category includes commercial venture for organizational promotion.

NEW MILFORD PUBLIC SCHOOLS  
 New Milford, Connecticut  
 USE OF FACILITIES FEE SCHEDULE  
 Effective, July 1, 2014

1330  
 Appendix 2

Elementary and Intermediate Schools

Org. Type	Classroom	Cafetoreum	Library	Fields Parking	Kitchen	Gym, MPR
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	\$50.00	\$150.00	\$150.00	\$125.00	\$100.00	\$150.00
4	\$75.00	\$200.00	\$200.00	\$175.00	\$150.00	\$250.00
5	\$125.00	\$350.00	\$250.00	\$225.00	\$200.00	\$350.00

Middle and High School

Org. Type	Classroom	Cafeteria	Library	Fields Parking	Kitchen	Gym	Arena	MPR	Theatre
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	\$50.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$250.00	\$150.00	\$600.00
4	\$75.00	\$200.00	\$200.00	\$300.00	\$200.00	\$250.00	\$450.00	\$250.00	\$800.00
5	\$125.00	\$350.00	\$250.00	\$500.00	\$300.00	\$350.00	\$750.00	\$350.00	\$1200.00

Utility Fees: (per event)		Classroom	Gym	Cafeteria	Kitchen	Library	Theatre
Org. Type 1		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Org. Type 2,3,4,5,6		\$6.00	\$16.00	\$16.00	\$9.00	\$6.00	\$26.00
A/C Charges where applicable		\$35.00	\$70.00	\$70.00	\$35.00	\$65.00	\$250.00

- Custodial overtime fees will be billed at \$34.00 per hour Monday-Saturday, \$44.00 per hour on Sundays.
- A.V. or Computer Tech. fees will be billed at \$37.00 per hour Monday-Saturday, \$47.00 per hour on Sundays.
- Cafeteria employee's services will be billed separately and in addition to any fees incurred by this permit.
- There will be a one time application fee of \$20.00 for groups in category 2,3.
- There will be a one time application fee of \$30.00 for groups in category 3,4,5.
- There will be a flat rate fee of \$175.00 per use for the school piano or sound system.
- There will be a flat rate fee of \$150.00 per use for a school computer, copier or for any audio-visual equipment.



NHMS DRAFT OF KWH RATE APPORTIONMENT  
FOR TURF FIELD LIGHTS  
8.2.16



<u>ANALYSIS A.</u> TAKING STRAIGHT BILL AND DIVIDING IT BY NUMBER OF UNITS	UNITS	RATE	BILL
	187,320	0.17859	\$ 33,453.00
ROUNDED \$ 0.18 per KWH			

<u>ANALYSIS B.</u> USING GENERATION RATE TO DETERMINE THE BLENDED DELIVERY RATE OF 85% THE GENERATION RATE	TYPE	RATE	KWH
	GENERATION (STRAIGHT)	0.09470	58.41*
	DELIVERY (BLENDED)	0.07812	58.41*
	TOTAL	0.17282	
ROUNDED \$ 0.17 per KWH			

<u>EXAMPLE BILL</u> BASED ON ABOVE USING 0.18c per KWH	TYPE	RATE	KWH	CHARGE	<u>EXAMPLE BILL</u> BASED ON ABOVE USING 0.18c per KWH
	ONE (1) HOUR USE OF FIELD LIGHTS (INCLUDES GENERATION PLUS DELIVERY)	0.18	* 58.41	\$10.51	
	ADMINISTRATION FEE			\$5.00	
TOTAL BILL				\$15.51	

\* APPROXIMATE USE

# **Voluntary Correction Action Plan**

**School District: New Milford**

**School Name: New Milford High School**

## **ACTION ITEMS**

Signature:

A handwritten signature in blue ink that reads "John Smith". The signature is written in a cursive style.

*Updated July 20, 2016  
(Updates in **Bold**)*



<u>Noncompliance Issues</u>	<u>Corrective Action Plan</u>	<u>Completion Date</u>
<p>The recipient does not provide an annual public notification in the local newspaper, posters advertising programs or any other publications. Legal Requirements: Title IX: 34 C.F.R., Section 106.8 (b), Section 504: 34 C.F.R., Section 104.7 (a), Title II: 28 C.F.R., Section 35.107 (a) and Guidelines IV-O requires that the recipient prior to the beginning of each school year, advise students, parents, employees and general public that all vocational opportunities are offered regardless of race, color, national origin, sex or disability. The notice must also include a brief summary of program offerings and admission criteria and the name, office address and phone number of persons designated to coordinate compliance under Title IX and Section 504. In determining whether the recipient complies with the annual public notification requirement, the review team reviewed the program announcements and brochures that were submitted by the recipient. After reviewing all of the materials that were submitted, the recipient did not provide enough evidence to indicate its compliance with the annual public notification requirement, for example, advertising in the local newspaper that all vocational opportunities are offered regardless of race, color, national origin, sex or disability.</p>	<p>The newspaper notification will be in an August issue of our local newspaper.</p>	<p>August, 2012</p>

<u>Noncompliance Issues</u>	<u>Corrective Action Plan</u>	<u>Completion Date</u>
<p>The recipient does not provide the contact information for the Title IX and Section 504 coordinator in its annual public notification in the local newspaper, posters advertising programs or any other publications. The contact information should include the name, office address and phone number of the Title IX and Section 504 coordinator. Legal Requirements: Title IX 34 C.F.R., Section 106.8(b), Title II: 28 C.F.R. Section 35.107(a) and Section 504: 34 C.F.R., Section 104.7(a) indicates that a recipient must notify students and employees of the name, office address and phone number of the designated employee. In determining whether the recipient complies with the notification requirement, the review team reviewed the program announcements and brochures that were submitted by the recipient. After reviewing the materials that were submitted, the recipient did not provide enough evidence to indicate its compliance with the notification requirement for the Title IX and Section 504 Coordinator, for example, publishing this information in the local newspaper.</p>	<p>The newspaper notification will be in an August issue of our local newspaper.</p>	<p>August, 2012</p>

<u>Noncompliance Issues</u>	<u>Corrective Action Plan</u>	<u>Completion Date</u>
<p>Auditorium</p> <p>Does the auditorium have more than one remote and a separate exit for persons with disabilities?</p>	<p>Install two push-button exit doors on the east and west sides of the theatre.</p>	<p><b>August, 2016. New doors incorporate electrified panic devices which provide push-button egress to and from the Theatre. (See Photos NMHS 001 and 002 in Appendix A, page 11.)</b></p>
<p>Auditorium</p> <p>Is there a listening system to assist at least two people with severe hearing loss?</p>	<p>Install a wireless FM system.</p>	<p>August, 2012</p>
<p>Auditorium</p> <p>Is the auditorium accessible to, and functional for the physically, handicapped to, through and within their doors, without loss of function, space or facility, and/or is the auditorium usable under Section 504 of the Rehabilitation Act of 1973 (Section 104.23), or under the ADA (Section 35.151)?</p> <p><b>Note:</b> Although there is a wheel chair lift that accesses the control room level, there is no clear unobstructed route for lift to control room. No handicap seating on upper tiered seating area (no access from lift).</p>	<p>Handicapped seating cannot be installed in upper tier.</p>	<p><b>For future budgetary consideration.</b></p>

<u>Noncompliance Issues</u>	<u>Corrective Action Plan</u>	<u>Completion Date</u>
<p>Cafeteria</p> <p>Is the cafeteria accessible to, and functional for the physically, handicapped to, through and within their doors, without loss of function, space or facility, and/or is the cafeteria usable under Section 504 of the Rehabilitation Act of 1973 (Section 104.23), or under the ADA (Section 35.151)?</p>	<p>Purchase new food prep sink.</p>	<p>August, 2012</p>
<p>Culinary</p> <p>Are washing machines and clothes dryers front loading?</p>	<p>Purchase new front-loading washing machine.</p>	<p>June, 2012</p>
<p>Elevators and Platform Lifts (Elevators)</p> <p>Is the elevator not locked allowing unassisted access?</p>	<p>Install proximity readers on all elevators.</p>	<p><b>A portion of this work was recently priced out for an estimated cost of \$28,000.00. Note-this is not an "all-in" price, simply just the elevator company's estimate to perform their portion of the work. For future budgetary consideration.</b></p>

<u>Noncompliance Issues</u>	<u>Corrective Action Plan</u>	<u>Completion Date</u>
<p>Elevators and Platform Lifts (Elevators)</p> <p>Can the elevator be operated with one hand and without tight grasping, pinching, or twisting of the wrist?</p>	<p>Install proximity readers on all elevators.</p>	<p><b>A portion of this work was recently priced out for an estimated cost of \$28,000.00. Note-this is not an “all-in” price, simply just the elevator company’s estimate to perform their portion of the work. For future budgetary consideration.</b></p>
<p>Entrances</p> <p>Is the entrance accessible to, and functional for the physically, handicapped to, through, and within their doors, without loss of function, space or facility, and/or is the entrance usable under Section 504 of the Rehabilitation Act of 1973 (Section 104.23), or under the ADA (Section 35.151)?</p>	<p>Install push-button exit doors on front and rear entrances.</p>	<p><b>August, 2016. New doors installed. Push button devices and power will be installed after doors and hardware are complete. See Photos NMHS 003-005 in Appendix A, pages 12-13.</b></p>
<p>Floors and Exits</p> <p>Is the floor and/or exit accessible to, and functional for the physically, handicapped to, through, and within their doors, without loss of function, space or facility, and/or is the floor and/or exit usable under Section 504 of the Rehabilitation Act of 1973 (Section 104.23), or under the ADA (Section 35.151)?</p>	<p>Install push button access controls.</p>	<p><b>August, 2016. New doors installed. Push button devices and power will be installed after doors and hardware are complete. See Photos NMHS 003-005 in Appendix A, pages 12-13.</b></p>

<u>Noncompliance Issues</u>	<u>Corrective Action Plan</u>	<u>Completion Date</u>
<p>Gymnasium</p> <p>Is the gymnasium accessible to, and functional for the physically, handicapped to, through, and within their doors, without loss of function, space or facility, and/or is the gymnasium usable under Section 504 of the Rehabilitation Act of 1973 (Section 104.23), or under the ADA (Section 35.151)?</p>	<p>Install push-button exit doors.</p>	<p><b>August, 2016. New doors installed. Push button devices and power will be installed after doors and hardware are complete. See Photos: NMHS 006-008 in Appendix A, pages 13-14.</b></p>
<p>Kitchen (General)</p> <p>Does the room have a fire alarm?</p>	<p>Install fire alarm.</p>	<p>March, 2012</p>
<p>Library (Check-Out Area)</p> <p>Is the check-out counter 28-34 inches above the floor?</p>	<p>New check-out counter needs to be purchased and installed.</p>	<p>August, 2012</p>
<p>Library (General)</p> <p>Is the library accessible to, and functional for the physically, handicapped to, through, and within their doors, without loss of function, space or facility, and/or is the library usable under Section 504 of the Rehabilitation Act of 1973 (Section 104.23), or under the ADA (Section 35.151)?</p>	<p>Install push-button exit doors at the main entrance.</p>	<p>August, 2012</p>

<u>Noncompliance Issues</u>	<u>Corrective Action Plan</u>	<u>Completion Date</u>
<p>Locker/Shower (General)</p> <p>Is the locker/shower accessible to, and functional for the physically handicapped to go through, and within their doors, without loss of function, space or facility, and/or is the locker/shower usable under Section 504 of the Rehabilitation Act of 1973 (Section 104.23), or under the ADA (Section 35.151)?</p>	<p>Seek architectural advice to remediate.</p>	<p><b>For future budgetary consideration.</b></p>
<p>Site</p> <p>Are the walks a minimum of 36 inches wide?</p>	<p>Asphalt walk-ways and pads need to be installed.</p>	<p><b>July, 2016. New asphalt put down to provide ADA access to new turf and existing grass fields; new drop curbs to access both the new turf fields and NMHS on either side of the roadway. See Photos NMHS 009-011 in Appendix A, page 15.</b></p>
<p>Site</p> <p>Are the curb ramps flared sides 1:10 (or 1:12 if the ramp is less than 48 inches from an obstruction)?</p>	<p>Curb ramps will be modified to meet standard.</p>	<p>August, 2012</p>

<u>Noncompliance Issues</u>	<u>Corrective Action Plan</u>	<u>Completion Date</u>
<p>Site</p> <p>Is there an accessible route to the athletic fields, dugouts bleachers, playgrounds, and accessible playground apparatus from the gymnasium?</p>	<p>Same as page 18, Item #2. Asphalt walk-ways and pads need to be installed.</p>	<p>July, 2016. New asphalt put down to provide ADA access to new turf and existing grass fields; new drop curbs to access both the new turf fields and NMHS on either side of the roadway. See Photos NMHS 009-011 in Appendix A, page 15.</p>
<p>Site</p> <p>Are there accessible wheelchair locations at the bleachers, dugouts, and viewing areas (both sides for ball fields)?</p>	<p>Same as page 18, Item #2. Asphalt walk-ways and pads need to be installed.</p>	<p>July, 2016. New asphalt put down to provide ADA access to new turf and existing grass fields; new drop curbs to access both the new turf fields and NMHS on either side of the roadway. See Photos NMHS 009-011 in Appendix A, page 15.</p>
<p>Site</p> <p>If the bleachers are raised, is there more than one accessible means of egress?</p>	<p>Same as Page 18, Item #2. Asphalt walk-ways and pads need to be installed.</p>	<p>July, 2016.</p>



<u>Noncompliance Issues</u>	<u>Corrective Action Plan</u>	<u>Completion Date</u>
<p>Stairs and Stairwells</p> <p>Do the steps avoid abrupt nosing?</p>	<p>Seek architectural advice to remediate.</p>	<p><b>For future budgetary consideration.</b></p>
<p>Stairs and Stairwells</p> <p>Are the stairs accessible to, and functional for the physically, handicapped to, through, and within their doors, without loss of function, space or facility, and/or are the stairs usable under Section 504 of the Rehabilitation Act of 1973 (Section 104.23), or under the ADA (Section 35.151)?</p>	<p>Seek architectural advice to remediate.</p>	<p><b>For future budgetary consideration.</b></p>
<p>Toilets (Single User and Gang Toilet Room)</p> <p>Is the toilet room accessible to, and functional for the physically, handicapped to, through and within their doors, without loss of function, space or facility, and/or is the toilet room usable under Section 504 of the Rehabilitation Act of 1973 (Section 104.23), or under the ADA (Section 35.151)?</p>	<p>Install push button access controls.</p>	<p><b>For future budgetary consideration.</b></p>

## Appendix A

NMHS Theatre:

NMHS 001



NMHS Auditorium west side exit door. This is a newly installed steel door for egress from the Theatre. Mirror image has been installed on the East side exit as well. These new doors incorporate electrified panic devices which will provide push-button egress from the Theatre.

NMHS 002



Interior view of NMHS Theatre, west side. Note newly installed electronic assist opener at the top of the door. Push button devices and power will be installed after doors and hardware are completed.

NMHS Entrances:

NMHS 003



Rear Entrance of NMHS facing east (towards Athletic Fields). Note the new door and electronic assist device mounted to the frame. Push button devices and power will be installed after doors and hardware are complete.

NMHS 004



Close up view of the electronic assist exit device. Push button devices and power will be installed after doors and hardware are complete.

NMHS Entrances:

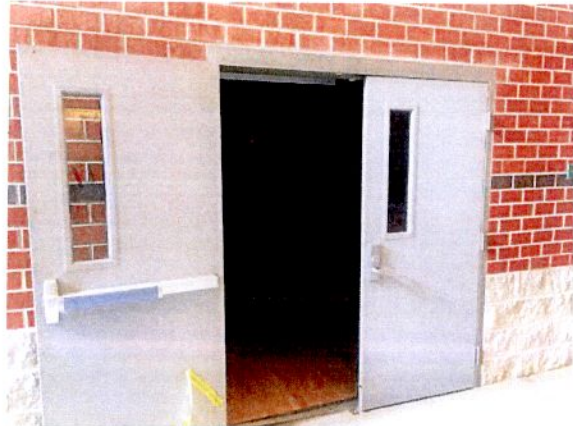
NMHS 005



Main entrance to NMHS facing east. New door and actuator. Push button devices and power will be installed after doors and hardware are complete.

Gymnasium Work

NMHS 006



Newly installed doors and hardware (small gym) hallway view.

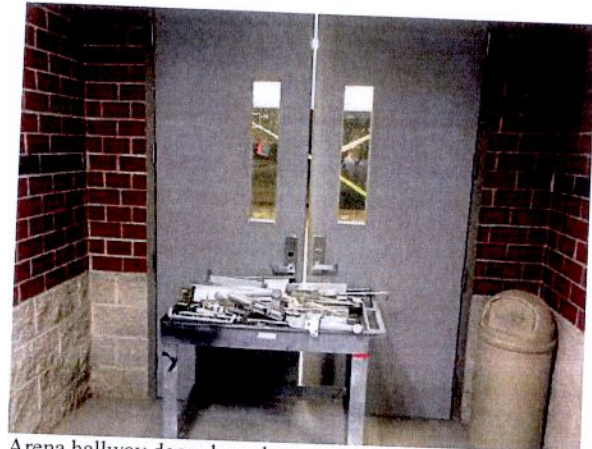
Gymnasium Work

NMHS 007



Small gym, interior view. Electrified hardware is installed and needs to be wired.

NMHS 008



Arena hallway doors have been replaced. Nearly complete.

SITE WORK:

NMHS 009



New asphalt put down to provide ADA access to new turf and existing grass fields.

NMHS 010



NMHS 011



New drop curbs to access both the new turf fields and NMHS on either side of the roadway.

Questions regarding the East Street Building to be discussed at the  
September 6<sup>th</sup> Facilities meeting of the BOE

1. Does the town have a time frame and expectations for the move to JPS?
2. What is the funding source to do the renovations?
3. What will be the Location of the BOE offices at JPS?
4. Who is responsible for the maintenance of the building? Is the BOE only to maintain the section they occupy or is there an expectation for other support?
5. Security: Will the BOE section be secured off and who will be responsible for installing it? Will the entire building have the same security system or will the BOE have their own?
6. What is the estimated cost for the move?
7. What are the estimated construction costs for the set-up and renovations of JPS?
8. How will the needs for HVAC be met?
9. Does the building need a fire suppression system?
10. The electrical systems are in need of repairs and we believe need to be upgraded to meet the demands. Is there a plan to do this?
11. There are several fire code concerns that we have that the building does not meet. Has there been an audit and plan to identify code issues and correct them?
12. Can the building be used to service students?
13. Does the town have a plan on how the BOE will budget for heating and electrical costs? Will the building be zoned or will costs be based on square footage?
14. What is the expectation for the Board regarding the release of the East Street building?
15. Is there a plan to have a project manager, subcontractors or other vendors to do the renovation work needed?
16. Is there a plan to have committee or structure created to facilitate the project, similar to how the turf field committee functioned?
17. Is there a project plan for internet and communication in the building?