

1
2
3 **OFFICIAL MINUTES**

4 of the **REORGANIZATION/REGULAR BOARD MEETING** of the Greenwich Township
5 Board of Education held Tuesday, April 24, 2007 in the Nehaunsey Middle School
6 library.

7 The meeting was called to order by Board Secretary, Scott A. Campbell at 7:01 p.m.
8

9 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
10 was sent to the Courier Post, The Philadelphia Inquirer and the Township Clerk. It was
11 also posted in the Greenwich Township School Buildings. (Optional: Videotaping
12 Regulations – “The proceedings of this meeting are being videotaped and anyone
13 wishing to discuss an individual child should so note.”)
14

15 Flag Salute
16

17 **1. TEMPORARY CHAIR**
18

19 Motion: (Vernacchio/Minniti) to approve the following:
20

- 21 A. The approval to appoint Scott A. Campbell, Business Administrator/Board
22 Secretary, as temporary chair to conduct the election prior to nomination
23 of officers.
24

25 Motion carried by unanimous roll call vote.
26

27 **2. OATH OF OFFICE OF NEWLY ELECTED MEMBERS**
28

29 The oath of office was administered to Robyn Glocker Hammond, Frank J.
30 Minniti and Frederick Reel.
31

32 **3. ROLL CALL**
33

34 Frank J. Minniti
35 Robyn Glocker Hammond
36 Patrick Lani, Jr.
37 Michael Myers
38 Frederick Reel
39 James Sorbello
40 Susan Vernacchio
41
42
43

1 **4. NOMINATIONS FOR PRESIDENT 2007-2008**

2
3 Motion: (Sorbello/Glocker Hammond) to open the nominations for
4 President.

5
6 Scott A. Campbell opened the nominations for President:

7
8 A. Susan Vernacchio nominated Frank J. Minniti for President.
9 Robyn Glocker Hammond seconded the nomination.

10
11 B. Patrick Lani nominated Michael Myers for President.
12 Frederick Reel seconded the nomination.

13
14 No other nominations.

15
16 Scott Campbell closed the nominations for President.

17
18 **Roll Call Vote for Frank J. Minniti**

19 **Roll Call Vote for Michael Myers**

20 Frank J. Minniti - Yes

20 Frank J. Minniti - No

21 Robyn Glocker Hammond - Yes

21 Robyn Glocker Hammond - No

22 Patrick J. Lani, Jr. - No

22 Patrick J. Lani, Jr. - Yes

23 Michael Myers - No

23 Michael Myers - Yes

24 James Sorbello - Yes

24 James Sorbello - No

25 Susan Vernacchio - Yes

25 Susan Vernacchio - No

26 Frederick Reel - No

26 Frederick Reel - Yes

27
28 **PRESIDENT FRANK J. MINNITI TAKES CHAIR**

29
30 **5. NOMINATIONS FOR VICE-PRESIDENT 2007-2008**

31
32 Motion: (Minniti/Sorbello) to open the nominations for Vice-President.

33
34 Scott A. Campbell opened the nominations for Vice-President.

35
36 A. Frank J. Minniti nominated Robyn Glocker Hammond for Vice-
37 President.

38 Susan Vernacchio seconded the nomination.

39
40 B. Patrick Lani Jr. nominated Michael Myers for Vice-President.
41 Michael Myers declines the nomination.

42
43 No other nominations.

1 Scott Campbell closed the nominations for Vice-President.

2
3 Roll Call Vote for Robyn Glocker Hammond

4
5 Frank J. Minniti - Yes
6 Robyn Glocker Hammond - Yes
7 Patrick J. Lani, Jr. - No
8 Michael Myers - Yes
9 Frederick Reel - Yes
10 James Sorbello - Yes
11 Susan Vernacchio - Yes
12

13 **6. ACCEPTANCE OF ELECTION RESULTS**

14
15 Motion: (Myers/Glocker Hammond) to accept the School Board Election
16 results.

17
18 A. The acceptance of the Annual School Board Election Results:

19
20 1. 3-Year Term:

<u>Name:</u>	<u># of Votes:</u>
Robyn Glocker Hammond	429
Frank J. Minniti	405
Frederick Reel (write-in winner)	296

25
26 Motion carried by unanimous roll call vote.

27
28 Motion: (Glocker Hammond/Vernacchio) to accept the General Fund
29 election results.

30
31 B. Question #1 - General Fund

32
33 # of Votes: Yes: 344 No: 331

34
35 Roll Call Vote:

36
37 Frank J. Minniti - Yes
38 Robyn Glocker Hammond - Yes
39 Patrick Lani, Jr. - No
40 Michael Myers - No
41 Frederick Reel - Yes
42 James Sorbello - Yes
43 Susan Vernacchio - Yes

1 **7. PRESENTATION**

2
3 Motion: (Sorbello/Vernacchio) to approve the following:

- 4
- 5 A. School Ethics Act and Code of Ethics for School Board Members
- 6 pursuant to N.J.S.A.18A:12-21, et seq., presented by Mr. Scott Campbell,
- 7 Business Administrator/Board Secretary. A brief discussion followed.
- 8
- 9 B. Auditor Peer Review presented by Mr. Scott Campbell, Business
- 10 Administrator/Board Secretary. A brief discussion followed.
- 11

12 Motion carried by unanimous roll call vote.

13
14 **8. DESIGNATION OF REGULAR MEETING NIGHTS AND WORKSHOP**
15 **MEETING NIGHTS FOR 2007-2008**

16
17 Motion: (Glocker Hammond/Vernacchio) to approve the following:

- 18
- 19 A. The approval for designation of the Greenwich Township School District's
- 20 Regular Board Meetings and the Work Session Board Meetings for the
- 21 2007-2008 school year. (Attachment - EXHIBIT A)
- 22

WORKSHOP MEETINGS	REGULAR MEETINGS
May 14, 2007	May 22, 2007
June, 2007-No Meeting Scheduled	June 11, 2007
July, 2007-No Meeting Scheduled	July, 2007-No Meeting Scheduled
August, 2007-No Meeting Scheduled	August 21, 2007
September 10, 2007	September 17, 2007
October 1, 2007	October 16, 2007
November, 2007-No Meeting Scheduled	November 20, 2007
December 10, 2007	December 18, 2007
January 14, 2008	January 22, 2008
February 11, 2008	February 19, 2008
March 10, 2008	March 27, 2008-Public Hearing
April 14, 2008	April, 2008-Reorganization Meeting DATE TO BE DETERMINED

23 **All meetings will be conducted in the Nehaunsey Middle School, Room #48, 415
24 Swedesboro Road, Gibbstown, NJ, at 7:00 p.m.

25
26 Motion carried by unanimous voice vote.

1 **9. APPOINTMENTS**

2
3 Motion: (Glocker Hammond/Vernacchio) to approve the following:

4
5 A. Auditor

- 6
7 1. The approval for reappointment of Petroni & Associates as the
8 Greenwich Township School District auditors for the 2007-2008
9 school year.

10
11 Roll Call Vote:

12
13 Frank J. Minniti - Yes
14 Robyn Glocker Hammond - Yes
15 Patrick Lani, Jr. - No
16 Michael Myers - Yes
17 Frederick Reel - Abstained
18 James Sorbello - Yes
19 Susan Vernacchio - Yes

20
21 *After the motion, Patrick Lani, Jr. commented that he does not want to reappoint
22 Petroni or any other professional appointments at this time because we should
23 be researching other businesses to see if we can receive a better deal or better
24 services. Mr. Lani also stated that Petroni cost the district \$4,000.00 in IRS
25 fines. Scott Campbell responded that that was not true and Petroni had nothing
26 to do with it. Mr. Lani wanted to know who was responsible and Scott Campbell
27 responded that "the seven individuals who sat on the Board in 2004, Dr. Marteski
28 and myself were responsible." Scott Campbell explained that the fine was
29 generated by the district's hiring of a Child Study Team Supervisor as a
30 contractor when it should have been treated as an employer/employee
31 relationship.*

32
33 Motion: (Glocker Hammond/Sorbello) to approve the following:

34
35 B. Solicitor

- 36
37 1. The approval for reappointment of Armando V. Riccio of Capehart
38 & Scatchard, P.A. as the Greenwich Township School District
39 solicitor for the 2007-2008 school year at the rate of \$140.00 per
40 hour.

1 Roll Call Vote:

- 2
3 Frank J. Minniti - Yes
4 Robyn Glocker Hammond - Yes
5 Patrick Lani, Jr. - No
6 Michael Myers - Yes
7 Frederick Reel - Abstained
8 James Sorbello - Yes
9 Susan Vernacchio - Yes

10
11 Motion: (Glocker Hammond/Myers) to approve the following:

- 12
13 2. The approval for reappointment of supplementary attorneys of
14 Capehart & Scatchard, P.A. as solicitors for the Greenwich
15 Township School District for the 2007-2008 school year.

16
17 *Note: Hourly rates will differ for each attorney as needed.*

18
19 Roll Call Vote:

- 20
21 Frank J. Minniti - Yes
22 Robyn Glocker Hammond - Yes
23 Patrick Lani, Jr. - No
24 Michael Myers - Yes
25 Frederick Reel - Abstained
26 James Sorbello - Yes
27 Susan Vernacchio - Yes

28
29 Motion: (Myers/Glocker Hammond) to approve the following:

30
31 C. Physicians

- 32
33 1. The approval for reappointment of Underwood Memorial Hospital
34 for health and physician services for the Greenwich Township
35 School District for the 2007-2008 school year at an annual rate to
36 be determined.

37
38 Motion carried by unanimous roll call vote.

39
40 Motion: (Myers/Sorbello) to approve the following:

1 D. Insurance Agent

- 2
3 1. The approval for reappointment of Dalton Agency, L.L.C. as the
4 Greenwich Township School District insurance agent for the 2007-
5 2008 school year.
6

7 Roll Call Vote:

8
9 Frank J. Minniti - Yes
10 Robyn Glocker Hammond - Yes
11 Patrick Lani, Jr. - No
12 Michael Myers - Yes
13 Frederick Reel - Abstained
14 James Sorbello - Yes
15 Susan Vernacchio - Yes
16

17 Motion: (Vernacchio/Minniti) to approve the following:
18

19 E. Broker of Record

- 20
21 1. The approval for reappointment of Banc of America Insurance as
22 the Greenwich Township School District Broker of Record for the
23 2007-2008 school year.
24

25 Motion carried by unanimous roll call vote.
26

27 Motion: (Vernacchio/Myers) to approve the following:
28

29 F. Environmental Consultant

- 30
31 1. The approval for reappointment of Pars Environmental Inc. as
32 environmental consultant to perform 6-month surveillance and 3-
33 year re-inspection for AHERA compliance for the 2007-2008 school
34 year.
35

36 Roll Call Vote:

37
38 Frank J. Minniti - Yes
39 Robyn Glocker Hammond - Yes
40 Patrick Lani, Jr. - No
41 Michael Myers - Abstained
42 Frederick Reel - Abstained
43 James Sorbello - Yes

1 Susan Vernacchio - Yes

2
3 Motion: (Glocker Hammond/Minniti) to approve the following:

4
5 G. Treasurer of School Monies

- 6
7 1. The approval for reappointment of Jeanette Peel as the Greenwich
8 Township School District Treasurer of School Monies for the 2007-
9 2008 school year at an annual salary of \$5,475.00.

10
11 Motion carried by unanimous roll call vote.

12
13 Motion: (Myers/Glocker Hammond) to approve the following:

14
15 H. Business Administrator/Board Secretary

- 16
17 1. The approval for reappointment of Scott A. Campbell as the
18 Greenwich Township School District Business Administrator/Board
19 Secretary for the 2007-2008 school year (salary to be determined).

20
21 Motion carried by unanimous roll call vote.

22
23 Motion: (Vernacchio/Glocker Hammond) to approve the following:

24
25 I. Qualified Purchasing Agent/Bid Threshold

- 26
27 1. The approval for reappointment of Scott A. Campbell, Business
28 Administrator/Board Secretary, as the Greenwich Township School
29 District Qualified Purchasing Agent, pursuant to N.J.S.A. 18A: 18A-
30 3a and N.J.A.C.5:34-5 et seq and approval of the following
31 resolution for the 2007-2008 school year.

32
33 **WHEREAS**, N.J.A.C.5:34-5 et seq. establishes the
34 criteria for qualifying as a Qualified Purchasing Agent; and

35
36 **WHEREAS**, Scott A. Campbell, possesses the
37 designation of Qualified Purchasing Agent as issued by the
38 Director of the Division of Local Government Services in
39 accordance with N.J.A.C.5:34-5 et seq; be it

40
41 **RESOLVED**, that the governing body of the
42 Greenwich Township Board of Education, in the County of
43 Gloucester, in the State of New Jersey hereby establishes its bid

1 threshold in the amount of \$29,000.00; and be it further
2

3 **RESOLVED**, that the governing body hereby appoints
4 Scott A. Campbell as the Qualified Purchasing Agent to exercise
5 the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b,
6 with specific relevance to the authority, responsibility and
7 accountability of the purchasing activity of the Board of Education;
8 and be it further
9

10 **RESOLVED**, that in accordance with N.J.A.C.5:34-
11 5.2 the Board of Education Secretary is hereby authorized and
12 directed to forward a certified copy of this resolution and a copy of
13 Scott A. Campbell's certification to the Director of the Division of
14 Local Government Services.
15

16 Motion carried by unanimous roll call vote.
17

18 Motion: (Glocker Hammond/Minniti) to approve the following:
19

20 J. Affirmative Action Officer
21

- 22 1. The approval for the appointment of Alisa Whitcraft as the
23 Greenwich Township School District Affirmative Action Officer for
24 the 2007-2008 school year.
25

26 Alisa Whitcraft, Curriculum Coordinator
27 Greenwich Township School District
28 415 Swedesboro Road
29 Gibbstown, NJ 08027
30

31 Motion carried by unanimous roll call vote.
32

33 Motion: (Glocker Hammond/Myers) to approve the following:
34

35 K. Title IX Coordinator
36

- 37 1. The approval for the appointment of Alisa Whitcraft as the
38 Greenwich Township School District Title IX Coordinator for the
39 2007-2008 school year.
40

41 Alisa Whitcraft, Curriculum Coordinator
42 Greenwich Township School District
43 415 Swedesboro Road

1 Gibbstown, NJ 08027
2

3 Motion carried by unanimous roll call vote.
4

5 Motion: (Sorbello/Vernacchio) to approve the following:
6

7 L. Section 504 Compliance Officer
8

- 9 1. The approval for reappointment of Robert C. Harris as Section 504
10 Compliance Officer for the 2007-2008 school year.

11 Mr. Robert C. Harris
12 Greenwich Township School District
13 415 Swedesboro Road
14 Gibbstown, NJ 08027
15
16

17 Motion carried by unanimous roll call vote.
18

19 Motion: (Glocker Hammond/Vernacchio) to approve the following:
20

21 M. ADA Coordinator
22

- 23 1. The approval for reappointment of Robert C. Harris as ADA
24 Coordinator for the 2007-2008 school year.

25 Mr. Robert C. Harris
26 Greenwich Township School District
27 415 Swedesboro Road
28 Gibbstown, NJ 08027
29
30

31 Motion carried by unanimous roll call vote.
32

33 Motion: (Glocker Hammond/Myers) to approve the following:
34

35 N. Public Agency Compliance Official
36

- 37 1. The approval for reappointment of Scott A. Campbell as the Public
38 Agency Compliance Official (PACO) for the 2007-2008 school year.
39

40 Motion carried by unanimous roll call vote.
41

42 Motion: (Glocker Hammond/Sorbello) to approve the following:
43

1 O. Official Bargaining Unit

- 2
3 1. The recognition of the Greenwich Township Education Association
4 (GTEA) as the official bargaining unit for represented professional,
5 support and cafeteria staff for the 2007-2008 school year.
6

7 Motion carried by unanimous roll call vote.

8
9 Motion: (Sorbello/Glocker Hammond) to approve the following:

10
11 P. Custodian of District Records

- 12
13 1. The approval for reappointment of Scott A. Campbell as Custodian
14 of District Records for the 2007-2008 school year in accordance
15 with the Open Public Records Act (OPRA), N.J.S.A.47A:1A-1.
16

17 Motion carried by unanimous roll call vote.

18
19 Motion: (Glocker Hammond/Myers) to approve the following:

- 20
21 Q. The approval for reappointment of Scott A. Campbell, Business
22 Administrator/Board Secretary, to act on behalf of the Superintendent of
23 Schools in her absence from the district in emergency situations, and as
24 needed, during the 2007-2008 school year.
25

26 Motion carried by unanimous roll call vote.
27

28 **10. RESOLUTIONS**

29
30 Motion: (Myers/Sorbello) to approve the following:

31
32 A. Contract Execution

33
34 **WHEREAS**, funds are available for this purpose; and

35
36 **WHEREAS**, the Local Public Contracts Law (N.J.S.A.
37 18A:18-5 et. seq.) no longer requires that the resolution authorizing
38 the award of contracts for "Professional Services" be bid
39 competitively:
40

41 **NOW, THEREFORE, BE IT RESOLVED**, by the
42 Board of Education of Greenwich, County of Gloucester and State
43 of New Jersey, as follows:

1 1. The President and Secretary are hereby authorized and directed to
2 execute contracts for the 2007-2008 school year with:

- 3
4 a. Petroni & Associates for auditing and accounting services,
5 b. Capehart & Scatchard, Armando V. Riccio for legal
6 representation,
7 c. Underwood Memorial Hospital for health and physician
8 services,
9 d. Banc of America Insurance for dental, health and
10 prescription broker services,
11 e. Pars Environmental Inc. for AHERA environmental
12 compliance issues; and
13 f. Dalton Insurance Agency, L.L.C. insurance agent and
14

15 2. The above contracts are awarded without competitive bidding as a
16 "professional service" under provisions of the Local Public
17 Contracts Law because the above persons or firms named are
18 licensed to practice a recognized profession in the State of New
19 Jersey as above stated, and further such services to be performed
20 cannot be bid competitively because it is impossible to prepare
21 specifications for same in accordance with the above-captioned
22 statutes.
23

24 Roll Call Vote:

25
26 Frank J. Minniti - Yes to all
27 Robyn Glocker Hammond - Yes to all
28 Patrick Lani, Jr. - No to items a & f; yes to all others
29 Michael Myers - Abstained on item f; yes to all others
30 Frederick Reel - Abstained
31 James Sorbello - Yes to all
32 Susan Vernacchio - Yes to all
33

34 Motion: (Myers/Sorbello) to approve the following:
35

36 B. Designation Bank Depositories
37

38 **BE IT RESOLVED**, that Commerce Bank, main office
39 located in Cherry Hill, New Jersey, be designated as the official
40 depository for all school money, including the following accounts,
41 with the number of signatures required and the persons authorized
42 to sign checks or vouchers for the 2007-2008 school year as
43 indicated:

ACCOUNT TITLE	SIGNATURES REQUIRED	PERSONS DESIGNATED TO SIGN CHECKS
Current	3	Frank J. Minniti, President Jeanette Peel Scott A. Campbell Dr. Francine Marteski
Agency	1	Jeanette Peel
Payroll	1	Jeanette Peel
Cafeteria	2	Patricia Shannon Scott A. Campbell Jeanette Peel
Student Activity Fund	2	Scott A. Campbell Dr. Francine Marteski Jeanette Peel
Capital Reserve	1	Scott A. Campbell

1
2
3 **BE IT ALSO RESOLVED**, that the Vice-President,
4 Robyn Glocker Hammond, to be authorized and empowered to act
5 at all times in the absence of the President, and the signatures and
6 acts of the said Vice-President, Robyn Glocker Hammond, be as
7 legal and binding as those of the President; and a copy of this
8 Resolution be sent to Jeanette Peel, Treasurer of School Monies,
9 and a copy be sent to Commerce Bank.

10 Roll Call Vote:

- 11
12 Frank J. Minniti - Yes
13 Robyn Glocker Hammond - Yes
14 Patrick Lani, Jr. - Yes
15 Michael Myers - Yes
16 Frederick Reel - Abstained
17 James Sorbello - Yes
18 Susan Vernacchio - Yes

19
20 Motion: (Vernacchio/Glocker Hammond) to approve the following:

21
22 C. Line Item Transfer Approval

23
24 **WHEREAS**, during the course of doing business
25 between Board Meetings, purchase orders are issued that cause
26 line items to be in deficit; and

27 **WHEREAS**, N.J.S.A. 18A:22-8.1 stipulates that the
28 Board shall approve such transfers before the purchase orders are

1 issued; and
2

3 **WHEREAS**, N.J.S.A. 18A:22-8.1 recognizes the
4 Boards meet once a month and that business must be conducted,
5 allows for the Chief School Administrator to approve such transfers
6 to keep line items from being in deficit and the report of such
7 transfers be given to the Board at the next subsequent Board
8 meeting for ratification,
9

10 **THEREFORE, BE IT RESOLVED**, by the Greenwich
11 Township Board of Education, Gloucester County, does hereby
12 authorize the Chief School Administrator to authorize line item
13 transfers between regular Board meetings to keep them from
14 going into deficit.
15

16 Roll Call Vote:
17

18 Frank J. Minniti - Yes
19 Robyn Glocker Hammond - Yes
20 Patrick Lani, Jr. - Yes
21 Michael Myers - Yes
22 Frederick Reel - Abstained
23 James Sorbello - Yes
24 Susan Vernacchio - Yes
25

26 **11. AUTHORITY TO INVEST FUNDS**
27

28 Motion: (Sorbello/Glocker Hammond) to approve the following:
29

30 A. The approval to authorize Scott A. Campbell, Business
31 Administrator/Board Secretary to invest funds for the 2007-2008 school
32 year.
33

34 Motion carried by unanimous roll call vote.
35

36 **12. PETTY CASH**
37

38 Motion: (Glocker Hammond/Minniti) to approve the following:
39

40 A. The approval to re-establish a Petty Cash Fund for the 2007-2008 school
41 year in the amount of \$600.00, which will be shared between the
42 Superintendent's Office (\$200.00) and the Business Office (\$400.00).
43

1 **13. NEWSPAPERS**

2
3 Motion: (Myers/Glocker Hammond) to approve the following:

- 4
5 A. The approval to designate the Courier Post as the official newspaper and
6 the Philadelphia Inquirer as the alternate newspaper for the Greenwich
7 Township School District for the 2007-2008 school year.

8
9 *Both Mr. Myers and Mr. Lani feel that we should consider the Gloucester
10 County Times since that is the local newspaper. Mr. Myers also asked if the
11 Board would consider using the Gloucester County Times only for announcing
12 meeting changes.*

13
14 Roll Call Vote:

15
16 Frank J. Minniti - Yes
17 Robyn Glocker Hammond - Yes
18 Patrick Lani, Jr. - No
19 Michael Myers - No
20 Frederick Reel - No
21 James Sorbello - Yes
22 Susan Vernacchio - Yes

23
24 **14. BOARD REPRESENTATIVE**

25
26 Motion: (Vernacchio/Minniti) to approve the following:

- 27
28 A. The approval to appoint Robyn Glocker Hammond as the Paulsboro
29 Board of Education Representative from the Greenwich Township School
30 District for the 2007-2008 school year.

31
32 Motion carried by unanimous roll call vote.

33
34 **15. WORKING PAPERS**

35
36 Motion: (Glocker Hammond/Vernacchio) to approve the following:

- 37
38 A. The approval to designate Suzanne Gibson, Principal and Jennifer Ellick,
39 Principal's Secretary, as issuing officers of working papers for the 2007-
40 2008 school year.

41
42 Motion carried by unanimous roll call vote.

1 **16. COMMITTEES**

2
3 Motion: (Sorbello/Minniti) to approve the following:

4
5 A. The approval of the following committees for the 2007-2008 school year:

- 6 Budget & Finance
- 7 Buildings & Grounds
- 8 Curriculum
- 9 Negotiations
- 10 Personnel
- 11 Policy
- 12 Publicity & Public Relations
- 13 Gloucester County/State Board Association
- 14 Liason to the Technology Committee

15
16
17 Motion carried by unanimous roll call vote.

18
19 **17. POLICIES, BY-LAWS AND CURRICULUMS**

20
21 Motion: (Myers/Minniti) to approve the following:

22
23 A. The approval to adopt policies, by-laws and the following curriculums of
24 the previous Board of Education for the 2007-2008 school year,
25 consistent with the New Jersey Core Curriculum Content Standards and
26 the Curriculum Review Cycle:

- 27
- 28 Art: PreK-8
- 29 Art: 6-8/Gifted & Talented
- 30 Basic Skills Improvement Program: PreK-8
- 31 Caring Makes a Difference (responding to Prejudice, Genocide & the Holocaust): PreK-
32 8
- 33 Computer Education: PreK-8
- 34 Cross-Content Workplace Readiness: PreK-8
- 35 Family Life: PreK-8
- 36 Guidance and Counseling: PreK-8
- 37 Health: PreK-8
- 38 Language Arts Literacy (Writing, Reading, Spelling)
- 39 Library Curriculum
- 40 Pre-Algebra: 6-8/Gifted & Talented
- 41 Algebra: 6-8/Gifted & Talented
- 42 Mathematics: PreK-8
- 43 Music: PreK-8
- 44 Multicultural Curriculum: PreK-8
- 45 Omega/Gifted & Talented: PreK-8

1 Penmanship: PreK-8
2 Physical Education: PreK-8
3 Science: PreK-8
4 Social Studies: PreK-8
5 Substance Abuse Prevention Program
6 World Languages: PreK-8
7 Special Education: PreK-8
8

9 Motion carried by unanimous roll call vote.

10
11 **18. TEXTBOOKS**

12
13 Motion: (Glocker Hammond/Sorbello) to approve the following:

- 14
15 A. The approval to accept the textbooks as listed on the attached for the
16 2007-2008 school year. (Attachment - EXHIBIT B)

17
18 Motion carried by unanimous roll call vote.

19
20 **REGULAR MEETING**

21
22 **19. MINUTES**

23
24 Motion: (Glocker Hammond/Sorbello) to approve the minutes:

- 25
26 March 12, 2007 - Workshop Meeting
27 March 12, 2007 - Caucus #1
28 March 12, 2007 - Caucus #2
29 March 29, 2007 - Public Hearing/Regular Meeting
30 March 29, 2007 - Caucus

31
32 Motion carried by unanimous roll call vote.

33
34 **20. SUPERINTENDENT'S REPORT**

35
36 Motion: (Myers/Sorbello) to approve the following as one, A-D:

37
38 A. Administrative Reports

- 39
40 1. Enrollment Statistics, Fire Drills and Suspensions, as of March 31,
41 2007. (Attachment - EXHIBIT D1)
42
43 2. School Health Services Monthly Reports as of March 31, 2007.
44 (Attachment - EXHIBIT D2)

1
2 3. 2006-2007 Violence & Vandalism Report as of March 31, 2007.
3 (Attachment - EXHIBIT D3)
4

5 4. Monthly Report of Attendance Officer as of March 31, 2007.
6 (Attachment - EXHIBIT D4)
7

8 B. School Safety Plan (f.k.a. Emergency Management Plan)
9

10 1. The approval of the Greenwich Township School District's
11 Emergency Management Plan for the 2007-2008 school year (no
12 revisions; copy available in Superintendent's office for your review).
13

14 C. 2006-2007 School Calendar
15

16 1. The approval of the revised 2006-2007 district school calendar
17 (including June 15, 18, 19 and 20 as early dismissal days) to reflect
18 June 20 as the last day of school and June 19, 2007 as graduation
19 day. These changes are the result of one unused emergency
20 closing days. (Attachment - EXHIBIT E)
21

22 D. School Calendars
23

24 1. The approval of the proposed Greenwich Township School District
25 calendar for the 2007-2008 school year as per the attached.
26 (Attachment - EXHIBIT F)
27

28 Motion carried by unanimous roll call vote.
29

30 **21. PERSONNEL**
31

32 Motion: (Sorbello/Myers) to approve the following:
33

34 A. The approval for the reappointment of the G.T.E.A. represented tenured
35 teaching staff members for the 2007-2008 school year as per the
36 attached; teaching assignments to be determined. (Attachment -
37 EXHIBIT G)
38

39 Motion carried by unanimous roll call vote.
40

41 Motion: (Myers/Vernacchio) to approve the following:
42

43 B. The resolution herein seeking permission of the Commissioner to employ

1 the below recommended certificated and support staff applicant on an
2 emergent basis for a period not to exceed three (3) months pending a
3 positive Criminal History check and/or completion of required paperwork:
4

5 The retroactive approval for the appointment of Angela Addeo as
6 Secretary to the Superintendent effective, April 16, 2007 at a salary of
7 \$37,000.00 prorated with benefits.
8

9 Motion carried by unanimous roll call vote.

10
11 **22. CURRICULUM & INSTRUCTION**

12
13 Motion: (Glocker Hammond/Sorbello) to approve the following:
14

15 A. Special Education Week

- 16
17 1. The approval to recognize May 14, 2007 through May 18, 2007 as
18 Special Education Week in New Jersey. This year's theme is "A
19 Tool Kit of Learning".
20

21 Motion carried unanimous roll call vote.

22
23 Motion: (Glocker Hammond/Myers) to approve the following:
24

25 B. Field Trips

- 26
27 1. The approval of Request for Educational Trip/Transportation for the
28 following:
29

Grade and or Group	Destination/Time	Date	Estimated Related Cost	Estimated Transportation Cost	Total
NJHS Club	Independence Mall & Citizens Bank Park for Phillies Game	4/26/07	\$75.00 covered by Student Activity Fund	Driver: \$234.00 Lunch: \$16.00 Tolls: \$4.50	\$329.50

30
31 Motion carried by unanimous roll call vote.

32
33 Motion: (Vernacchio/Minniti) to approve the following:
34

35 C. Workshops

- 36
37 1. The approval for the following individuals to attend an out-of-district
38 workshops:
39

1

Name	Workshop Title/Location/Date	Cost
Cathy Tortella	Legal Issues in School Nursing New Jersey Department of Education 1492 Tanyard Road Sewell, NJ 5/24/07 (date change)	\$55.00 Plus mileage
Cathy Tortella	National School Nurse Conference Nashville, TN 6/28/07-7/1/07	\$370.00 Registration Fee
Josh Bomze	Academy of Teaching and Learning EIRC Sewell, NJ 5/17/07	\$-0- Plus Substitute Plus Mileage
Janet Lani	Follett Spring Book Look Washington Township Fire House Washington Township, NJ 4/26/07	\$-0- Plus Substitute Plus Mileage

2

3

Roll Call Vote:

4

5

Frank J. Minniti - Yes

6

Robyn Glocker Hammond - Yes

7

Patrick Lani, Jr. - Abstained

8

Michael Myers - Yes

9

Frederick Reel - Yes

10

James Sorbello - Yes

11

Susan Vernacchio - Yes

12

13

23. BUSINESS & FINANCE:

14

15

Motion: (Sorbello/Glocker Hammond) to approve the following:

16

17

A. Bills Lists

18

19

1. Resolution

20

21

The approval of the Travel and Related Expense Reimbursement resolution as follows:

22

23

24

25

WHEREAS, the Greenwich Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

26

27

28

1 and

2 **WHEREAS**, N.J.A.C. 6A:23B-1.1 et seq. requires
3 Board members to receive prior approval of these expenses by a
4 majority of the full voting membership of the Board and staff
5 members to receive prior approval of these expenses by the
6 Superintendent of Schools and a majority of the full voting
7 membership of the Board; and
8

9 **WHEREAS**, a Board of Education may establish, for
10 regular district business travel only as described in NJOMB Circular
11 Letter 06-02, including amendments or revisions thereto, a
12 threshold amount below which Board approval is not required; and
13

14 **WHEREAS**, the Board of Education establishes, for
15 regular district business travel only, an annual school year
16 threshold of \$1,000.00 per staff/Board member where prior Board
17 approval shall not be required unless this annual threshold for a
18 staff/Board member is exceeded in a given school year (July 1
19 through June 30); and
20

21 **WHEREAS**, travel and related expenses not in
22 compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the
23 Board of Education to be necessary and unavoidable are excluded
24 from the requirements of N.J.A.C. 6A:23B-1.1 et seq.; and
25

26 **THEREFORE, BE IT FURTHER RESOLVED**, the
27 Board of Education approves all travel not in compliance with
28 N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable
29 as per noted on the attached Board of Education Approval of
30 Travel and Related Expense Reimbursement Form; and
31

32 **BE IT FURTHER RESOLVED**, the Board of
33 Education approves the travel and related expense
34 reimbursements as listed on the attached Board of Education
35 Approval of Travel and Related Expense Reimbursement Form.
36

37 Motion carried by unanimous roll call vote.
38

39 Motion: (Myers/Sorbello) to approve the following bills lists:
40

- 41 2. The bills as presented by the Board Secretary in the following
42 amounts are ordered paid. (Attachment - EXHIBITS H1, H2, H3,
43 H4, H5, H6)

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P59	\$286,701.50
P60	\$135,604.45
P61	\$-0-
P62	\$280,334.54
P63	\$133,201.21
P64	\$142,913.60
P65	\$98,270.27

Motion carried by unanimous roll call vote.

Motion: (Sorbello/Myers) to approve the following as one, B-E:

B. Student Activities Account

1. The approval of the Student Activities Account Monthly Bank Reconciliation for the month of March, 2007. (Attachment - EXHIBIT I)

C. Board Secretary's Report

1. The acceptance of the Board Secretary's Report for the month of March, 2007. (Attachment - EXHIBIT J)
 - a. Pursuant to N.J.A.C.6A:23-2.11(c)4, the Greenwich Township Board of Education certifies by a roll call vote that as of March 31, 2007, after review of the Board Secretary's Report for March 2007, and upon consultation with the district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23:23-2.11(b) and that sufficient funds are available to meet the district's financial obligation for the remainder of the fiscal year.

D. Treasurer's Report

1. The approval of the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of March, 2007. The Treasurer's Report and Secretary's Report are in agreement for the month of March, 2007. (Attachment - EXHIBIT K)

E. Transfer List

- 1
2 1. The ratification of transfers, authorized by the Superintendent, for
3 the month of March, 2007 to give balances to new accounts and to
4 balance existing accounts. (Attachment - EXHIBIT L)
5

6 Motion carried by unanimous roll call vote.
7

8 Motion: (Vernacchio/Sorbello) to approve the following:
9

10 **F. Contracts**

- 11
12 1. The approval of the NonPublic Technology Program Agreement
13 between Gloucester County Special Services School District and
14 the Greenwich Township Board of Education for the 2007-2008
15 school year as per the attached. (Attachment - EXHIBIT M)
16

17 Motion carried by unanimous roll call vote.
18

19 Motion: (Sorbello/Vernacchio) to approve the following:
20

- 21 **G.** The approval to void check# 4949 to Kathy Seacrist in the amount of
22 \$3,294.00, Batch P65.
23

24 Motion carried by unanimous roll call vote.
25

26 **24. USE OF FACILITIES**

27
28 None at this time.
29

30 **25. OLD BUSINESS**

31
32 Patrick Lani, Jr. said he would like to take a look at some of the discretionary
33 spending that we do in our district. He still believes we shouldn't be spending
34 money on food and beverages from the budget. We should ask the PTA if they
35 are willing to pay for these types of expenses. Frank Minniti responded that
36 these expenses should not be paid by the PTA and the district budgets for these
37 expenses.
38

39 James Sorbello does not agree with the comments made by Mr. Lee Lucas at
40 last months meeting regarding our cost per pupil calculation and wants the
41 Budget and Finance Committee to look into finding a way to interpret the
42 comparative spending guide to the public. Dr. Francine Marteski informed the
43 Board that we have to set a date for the NJSBA to come in and review the

boards self evaluation and plans have been made for May.

1
2 **26. NEW BUSINESS**
3

4 Frederick Reel asked how much our water bill was with the township and Scott
5 Campbell responded that we do not pay for water, sewer or trash removal. The
6 question arose from a tour Mr. Reel and Mr. Lani took of Broad Street School
7 and several faucets seemed to be running or leaking. Scott Campbell would look
8 into the situation and get back to the Board.
9

10 **27. CORRESPONDENCE**
11

12 Frank J. Minniti received a thank you card from the Mitana Family thanking the
13 Board for the flowers in remembrance of Toni Mitana.
14

15 **28. BOARD OF EDUCATION COMMITTEE REPORTS**
16

17 Negotiations are on-going and will be meeting again soon.
18

19 **29. PUBLIC - AGENDA/NON-AGENDA ITEMS**
20

21 This is the time when anyone from the public who wishes to speak to the Board
22 may do so. Please state your name, address and phone number. The Board
23 will hear your concerns. The Board may or may not take action this evening.
24 You will be notified either at this meeting, by letter or telephone of any action the
25 Board does take.
26

27 JoAnn Parker, 231 South Poplar Street, Gibbstown, NJ wanted to know why
28 Patrick Lani voted "no" on almost all of the professional appointments?
29

30 Mr. Lani responded that these appointment are made without comparing
31 services from others. He would like to see what is out there to see if we could
32 possibly do better.
33

34 JoAnn Parker commented that she does not want to see this become
35 political and the Board should bring this up when issues arise. Ms. Parker
36 also commented that she supports the Board's decision not to have the
37 Gloucester County Times as the official paper of record. She recalled a situation
38 a few years ago during American Education Week and Veteran's Day when the
39 Times said they would be at Broad Street School for a program and they never
40 showed up. The Courier Post did show up with a short notice. She doesn't feel
41 that the Times is reliable. Ms. Parker asked Patrick Lani "what if the P.T.A.
42 say they couldn't supply food and what will happen?"
43

Mr. Lani responded that the question should be asked of the whole Board and

1 not be individualized. James Sorbello commented that we should keep things
2 the way they are and Robyn Glocker Hammond supported that comment. Frank
3 Minniti added that he agreed with James Sorbello and Robyn Glocker Hammond
4 and that the Budget and Finance Committee will review the situation. Finally,
5 JoAnn Parker commented that recently Board members have been visiting the
6 Schools unannounced and with concerns growing regarding violence in schools,
7 she requested if Board of Education members could tour after 3:30 p.m. She
8 also added that we are teaching the children to stay away from strangers and if
9 the Board of Education members are popping into a bathroom, that upsets the
10 students. Susan Vernacchio and Frank Minniti replied that they thought it was a
11 great idea and a procedure would be set up for Board of Education visitations.
12 Ms. Parker added that it would be a good thing if a familiar face accompanied
13 the Board of Education members on their visits.

14
15 **30. CLOSED SESSION**

16
17 Pursuant to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-
18 6, et seq., which provides that an Executive Session, not open to the public, may
19 be held for certain specified purposes when authorized by Resolution.

20
21 The Board of Education for Greenwich Township, assembled in public session
22 on April 24, 2007 hereby resolves that an Executive Session closed to the public
23 shall be held on April 24, 2007 at 9:35 p.m. in the Nehaunsey Middle School
24 library, Room #48, located at 415 Swedesboro Road, Gibbstown, New Jersey,
25 for discussion of certain matters which relate to items authorized by Open Public
26 Meetings Act, (N.J.S.A. 10:4-12b) to be discussed in closed session.

27
28 *Matters Involving Individual Privacy*
29 *Matters Relating to the Employment Relationship*

30
31 It is anticipated that such matter may be disclosed to the public upon the
32 determination of the Board that applicable exception no longer applies and the
33 public interest will no longer be served by such confidentiality.

34
35 Motion: (Sorbello/Myers) to enter into closed session at 9:35 p.m. to
36 discuss the following:

37
38 *Personnel*

39
40 Motion carried by unanimous voice vote.

41
42 Returned from closed session at 9:44 p.m.

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31. APPOINTMENTS

Motion: (Glocker Hammond/Vernacchio) to approve the following:

- A. The approval for reappointment of Dean Sizemore as the Greenwich Township School District Student Attendance Officer for the 2007-2008 school year at an annual salary of \$3,725.00.

32. ADJOURNMENT

Motion: (Sorbello/Glocker Hammond) to adjourn the meeting at 9:46 p.m.

Motion carried by unanimous voice vote.

Respectfully Submitted,

Scott A. Campbell, Board Secretary