

NEW MILFORD BOARD OF EDUCATION

**New Milford Public Schools
50 East Street
New Milford, Connecticut 06776**

**BOARD OF EDUCATION
MEETING NOTICE**

GEORGE C. BUCKBEE
TOWN CLERK
gm
2011 DEC -9 P 3:36
NEW MILFORD, CT

DATE: December 13, 2011
TIME: 7:30 P.M.
PLACE: Sarah Noble Intermediate School – Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. RECOGNITION

A. 20 Year Anniversary of Cut, Paste & Copy program at New Milford High School

3. PUBLIC COMMENT

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. APPROVAL OF MINUTES

A. Approval of the following Board of Education Meeting Minutes

1. Regular Meeting Minutes November 8, 2011

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRMAN'S REPORT

9. COMMITTEE REPORTS

A. Facilities Sub-Committee - Mr. Nichols

B. Operations Sub-Committee - Mr. McSherry

C. Policy-Sub-Committee - Mrs. Faulenbach

D. Committee on Learning - Mrs. Thomas

E. Education Connection - Possible Vacancy

F. Connecticut Boards of Education (CABE) - Mrs. Faulenbach

G. Negotiations Committee - Mrs. Faulenbach

10. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of December 13, 2011
- B. Monthly Reports
 - 1. Purchase Resolution D-641
 - 2. Budget Position as of November 30, 2011
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. Exhibit B: PTO Gifts & Donations
- D. Approval of the following Curricula
 - 1. AP Language & Composition
 - 2. Civics
 - 3. Personal Finance
- E. Approval of the following New Course
 - 1. Project Lead the Way
- F. Textbook Approval
 - 1. Grades 7 & 8
- G. On-line Learning
- H. Recommendation and Approval for Designee of Superintendent of Schools

11. ITEMS FOR INFORMATION AND DISCUSSION

- A. Field Trip Report

12. ADJOURN

ITEMS OF INFORMATION

Committee on Learning Sub-Committee Minutes – November 15, 2011 Special Meeting
Operations Sub-Committee Minutes – December 6, 2011

New Milford Board of Education Budget Hearing January 17, 2012—7:00 p.m. Sarah Noble Intermediate School--Library Media Center	New Milford Board of Education Budget Hearing January 24, 2012—7:00 p.m. Sarah Noble Intermediate School—Library Media Center
New Milford Board of Education Budget Hearing January 18, 2012—7:00 p.m. Sarah Noble Intermediate School--Library Media Center	New Milford Board of Education Budget Adoption January 25, 2012—7:00 p.m. Sarah Noble Intermediate School--Library Media Center
Please hold Thursday, January 19 and Thursday, January 26, 2012 in case of inclement weather.	

**New Milford Board of Education
Regular Meeting Minutes
November 8, 2011
Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. David Lawson Mr. Thomas McSherry Mr. William Wellman Mr. Daniel Nichols Mrs. Lynette Rigdon Mr. Rodney Weinberg Mrs. Alexandra Thomas
Absent:	Mrs. Nancy Tarascio-Latour

GEORGE C. BUCKBEE
TOWN CLERK

2011 NOV 10 P 3:51

NEW MILFORD, CT

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Dr. Maureen McLaughlin, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Director of Fiscal Services Mr. John Calhoun, Director of Facilities Mrs. Adele Johnson, Director of Pupil Personnel & Special Services Daniel Winter, Student Representative
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1.	Call to Order A. Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:30 pm. The Pledge of Allegiance immediately followed the call to order.	Call to Order Pledge of Allegiance
2. A.	Recognition Students from New Milford High School who were named Commended Students in the 2012 National Merit Scholarship Program <ul style="list-style-type: none"> Dr. Paddyfote recognized the five students who received commendation noting that they are within the top five percent of the 1,500,000 who took the PSATs. 	Recognition A. Students from New Milford High School who were named Commended Students in the 2012 National Merit Scholarship Program
B.	Mrs. Alexandra Thomas for her many years of service to the New Milford Board of Education <ul style="list-style-type: none"> Mrs. Faulenbach recognized Mrs. Thomas for her 16 years of service to the Board of Education. Mrs. Thomas said she was proud to serve on the Board. 	B. Mrs. Alexandra Thomas for her many years of service to the New Milford Board of Education
The meeting recessed at 7:36 pm for a brief reception		

	and reconvened at 7:45 pm.	
3.	Public Comment <ul style="list-style-type: none"> Wendy Lacava, speaking on behalf of student-athlete parents said they have concerns about the policy of not being able to practice when there is early dismissal or schools are closed. She also said the advertising policy needs to be readdressed as well. Chris Stuart said she wanted to thank Dr. Paddyfote for sharing information during Storm Alfred that she felt the Mayor should have been relaying. 	Public Comment
4.	PTO Report <ul style="list-style-type: none"> There was a Board of Education Candidates Forum on October 13th at Sarah Noble. The book fairs are currently ongoing and Schaghticoke events will be rescheduled due to the recent weather issues. The PTO scholarship discount cards are still available. 	PTO Report
5.	Student Representatives' Report <ul style="list-style-type: none"> The students are getting back into the swing of school having been out for a week due to the major snow storm. The band competed in the regional championships. Girls' soccer won the SWC Championships. Girls' Field Hockey was playing tonight. The homecoming dance has been rescheduled for November 10th. There was a successful National Honor Society induction a couple of weeks ago. 	Student Representatives' Report
6.	Approval of Minutes	Approval of Minutes
A.	Approval of the following Board of Education Meeting Minutes <ol style="list-style-type: none"> Regular Meeting Minutes October 11, 2011 <p>Mr. Nichols moved to approve the Regular Meeting Minutes of October 11, 2011, seconded by Mr.</p>	A. Approval of the following Board of Education Meeting Minutes <ol style="list-style-type: none"> Regular Meeting Minutes October 11, 2011 <p>Motion made and passed</p>

	Weinberg and passed unanimously.	unanimously to approve the Regular Meeting Minutes of October 11, 2011.
7.	Superintendent's Report <ul style="list-style-type: none"> • Dr. Paddyfote noted that the schools have been closed for the last week and there are now seven days of school to make up – two from Irene and five from Alfred. • The National Honor Society inducted 51 students on October 24th. • Mr. DiVito will be chairing the technology committee for the district – all interested participants can e-mail him at divitod@newmilfordps.org. 	Superintendent's Report
8.	Board Chairman's Report <ul style="list-style-type: none"> • Mrs. Faulenbach noted that the Board's Annual Meeting will be held in December starting at 7 pm. 	Board Chairman's Report
9.	Committee Reports	Committee Liaison Reports
A.	Facilities Sub-Committee – Mr. Nichols <p>Mr. Nichols said the Facilities Sub-Committee heard from Mr. Calhoun on the status report of all the schools and all schools made it through the recent storm okay.</p>	A. Facilities Sub-Committee
B.	Operations Sub-Committee – Mr. McSherry <p>Mr. McSherry noted that almost everything that was on the Operations agenda is on the Board agenda this evening. The only item not on the agenda was a discussion of requests for transportation. He said the committee discussed the decrease in the budget and the increase in the afterschool activities but said no buses can be added at this time.</p>	B. Operations Sub-Committee
C.	Policy Sub-Committee – Mrs. Tarascio-Latour <p>Mrs. Faulenbach said the Policy Sub-Committee discussed policy 5131.911, the safe school climate plan and the regulation. The Policy meeting for November 15, 2011 is cancelled.</p>	C. Policy Sub-Committee

D.	<p>Committee on Learning – Mrs. Thomas</p> <p>Mrs. Thomas said the committee approved three curricula which are on the agenda this evening. The next agenda includes AP Language and Composition, Civics, Personal Finance, and Project Lead the Way. There will also be a discussion of summer school and a curriculum update.</p> <p>It was noted that the Committee on Learning will move to 6:30 p.m. on November 15, 2011 due to the cancellation of the Policy meeting.</p>	D. Committee on Learning
E.	<p>Education Connection – Possible Vacancy</p> <p>Mrs. Rigdon noted that she missed the meeting due to the extra policy subcommittee meeting.</p>	E. Education Connection
F.	<p>Connecticut Boards of Education – Mrs. Thomas</p> <p>Mrs. Thomas noted a representative should be appointed to CAGE. She also said CAGE offered continuing education for new board members.</p>	F. Connecticut Boards of Education
G.	<p>Negotiations Committee – Mrs. Faulenbach</p> <p>Mrs. Faulenbach said the Negotiations Committee had reached a stipulated three year agreement with the teachers. Two years out of three will include a step increase. The premium cost sharing will increase one percent per year and at the end of this contract will be at 20%. The cost of the step increase and cost of living increase will be 6.95% over the current year and the three year period which averages 1.74% per year. She noted Mr. McSherry and Mr. Weinberg were on the committee.</p>	G. Negotiations Committee
10. A.	<p>DISCUSSION AND POSSIBLE ACTION Memorandum of Agreement with the NMEA regarding the Retirement Incentive Program</p> <p>Mr. Nichols moved that the Board execute the proposed Memorandum of Agreement with the New Milford Education Association to increase the maximum number of teachers that may be eligible to participate in the 2011-2012 Retirement Incentive Program from 20 teachers to 22 teachers, seconded by Mr. Lawson.</p>	<p>Discussion and Possible Action Memorandum of Agreement with the NMEA regarding the Retirement Incentive Program</p> <p>Motion made and passed unanimously that the Board execute the proposed Memorandum of Agreement with the New Milford Education Association to increase the maximum number of teachers</p>

	<ul style="list-style-type: none"> • Mr. Wellman asked why the number was set at 20 and why it was increased to 22. Ms. Baldelli said they set a cap for the program offering to monitor what might happen. About one-third of the teaching staff, or about 120 people, have between 16 and 43 years of teaching time. She said 20 was the best estimate and included a discussion of the loss of experience. But she said there is a good pool of candidates right now to replace teachers taking the offer. • Mr. Wellman asked if this was just a cost control measure and Ms. Baldelli said it was a way to control costs. <p>The motion passed unanimously.</p>	<p>that may be eligible to participate in the 2011-2012 Retirement Incentive Program from 20 teachers to 22 teachers.</p>
B.	<p>Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of November 8, 2011</p> <p>Mrs. Thomas moved to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of November 8, 2011, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> • Dr. Paddyfote handed out a new Exhibit A based on the previous motion. • Mr. McSherry said he was pleased to welcome Mr. Pliego back. • Mr. Lawson said he needed to understand the replacement process. Ms. Baldelli said the positions would be posted, as anticipated positions, on programs such as Aplitrack, the CEA website, and Education Weekly. The applications are previewed and then interview teams are set up. Recommendations are made to the Superintendent for her to interview and consider. Teachers have less of an interview process. The positions are posted and the building principals preview the applications and make recommendations to the central office. Interviews are conducted at the central office for recommendation to the 	<p>Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of November 8, 2011</p> <p>Motion made and passed to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of November 8, 2011</p>

	<p>Superintendent.</p> <ul style="list-style-type: none"> Mrs. Thomas said she was pleased to learn that there was a good pool of candidates. She said she was concerned however about art and music teachers. Ms. Baldelli said at this time there are applicants available, moreso than at any other point. <p>The motion passed 7-1.</p> <p>Aye: Mr. Weinberg, Mrs. Rigdon, Mr. McSherry, Mrs. Faulenbach, Mr. Nichols, Mrs. Thomas, Mr. Wellman No: Mr. Lawson</p>	
C.	<p>Monthly Reports</p> <ol style="list-style-type: none"> Purchase Resolution D-640 Budget Position as of October 31, 2011 Request for Budget Transfers <p>Mr. McSherry moved to approve the monthly reports: Purchase Resolution D-640, Budget Position as of October 31, 2011, and Budget Transfers, seconded by Mr. Nichols.</p> <ul style="list-style-type: none"> Mr. Lawson asked if there was any impact on the budget from the storm and Mr. Miller said any extra cost that was incurred they expect FEMA to reimburse the district. Mr. Calhoun noted the extra cost was around \$7,000. <p>The motion passed unanimously.</p>	<p>Monthly Reports</p> <ol style="list-style-type: none"> Purchase Resolution D-640 Budget Position as of October 31, 2011 Request for Budget Transfers <p>Motion made and passed unanimously to approve the monthly reports: Purchase Resolution D-640, Budget Position as of October 31, 2011, and Budget Transfers</p>
D.	<p>New Activity at SMS</p> <ol style="list-style-type: none"> CMT Preparation and Review — Math and Language Arts <p>Mr. Nichols moved to approve a New Activity at SMS: CMT Preparation and Review – Math and Language Arts, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> Mrs. Rigdon asked for an overview of the program and Dr. Paddyfote said Mrs. Ford was recommending it based on her observation that some students were not prepared adequately. She said this will total 20 hours – one hour per 	<p>New Activity at SMS</p> <ol style="list-style-type: none"> CMT Preparation and Review — Math and Language Arts <p>Motion made and passed unanimously to approve a New Activity at SMS: CMT Preparation and Review – Math and Language Arts</p>

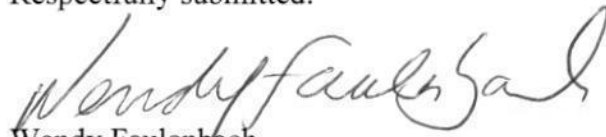
	<p>week in reading and math with a stipend to two teachers. The money will come from other activity accounts which have no participation.</p> <p>The motion passed unanimously.</p>	
E.	<p>Textbook Approval for Grade 11</p> <p>Mrs. Thomas moved to approve the following textbook: Grade 11, <u>The Language of Composition</u>, seconded by Mr. Nichols and passed unanimously.</p>	<p>Textbook Approval for Grade 11</p> <p>Motion made and passed unanimously to approve the following textbook: Grade 11, <u>The Language of Composition</u></p>
F.	<p>Approval of the Following Curricula:</p> <ol style="list-style-type: none"> 1. Algebra III 2. Honors Calculus 3. Introduction to Programming <p>Mrs. Thomas moved to approve the following Curricula: Algebra III, Honors Calculus, and Introduction to Programming, seconded by Mr. Nichols and passed unanimously.</p>	<p>Approval of the Following Curricula:</p> <ol style="list-style-type: none"> 1. Algebra III 2. Honors Calculus 3. Introduction to Programming <p>Motion made and passed unanimously to approve the following Curricula: Algebra III, Honors Calculus, and Introduction to Programming</p>
G.	<p>Gifts & Donations</p> <p>1. Exhibit B: PTO Gifts & Donations</p> <p>Mr. Lawson moved to accept Exhibit B: PTO Gifts and Donations for Northville Elementary School in the amount of \$2,760 and Sarah Noble Intermediate School in the amount of \$1,500, seconded by Mr. Weinberg.</p> <ul style="list-style-type: none"> Mrs. Faulenbach thanked the PTO. Mr. Lawson also thanked the PTO and noted the book fairs were going well. He thanked the PTO for keeping that legacy going. <p>The motion passed unanimously.</p>	<p>Gifts & Donations</p> <p>1. Exhibit B: PTO Gifts & Donations</p> <p>Motion made and passed unanimously to accept Exhibit B: PTO Gifts and Donations for Northville Elementary School in the amount of \$2,760 and Sarah Noble Intermediate School in the amount of \$1,500</p>
H.	<p>Policy and Administrative Regulation Recommended for Approval</p> <ol style="list-style-type: none"> 1. 5131.911 Safe School Climate Plan/Bullying and 	<p>Policy and Administrative Regulation Recommended for Approval</p> <ol style="list-style-type: none"> 1. 5131.911 Safe School Climate

	<p>Safe School Climate Plan Administrative Regulation</p> <p>Mr. Nichols moved to approve 5131.911 Safe School Climate Plan and the Safe School Climate Plan Administrative Regulation, seconded by Mrs. Thomas.</p> <ul style="list-style-type: none"> • Mr. McSherry noted when he first read the policy he didn't like it, thought it placed an additional burden on the schools and asked what the benefit would be. Dr. Paddyfote said this is based on a new law which was enacted October 1st. She said every school needs to develop a new policy and regulation which must be approved prior to January 1, 2012. She noted it is an unfunded mandate and is an overreaching piece of legislation. This will be presented at the next faculty meeting and the schools will start collecting data for the national standards. She envisions modifying this policy at the June meeting. • Mr. McSherry said there seems to be a tremendous amount of work expected from this policy. • Mr. Lawson said he thought the Board's current bullying policy was very aggressive and said this new policy just creates more layers. But it is mandated and so the Board's hands were tied. • Mrs. Faulenbach noted that the policy committee did look at this and did ask the attorney specific questions. She said it would most likely be modified down the road and that other districts were struggling with the same thing. <p>The motion passed 7-1.</p> <p>Aye: Mr. Weinberg, Mrs. Rigdon, Mr. McSherry, Mr. Lawson, Mrs. Faulenbach, Mr. Nichols, Mrs. Thomas No: Mr. Wellman</p>	<p>Plan/Bullying and Safe School Climate Plan Administrative Regulation</p> <p>Motion made and passed to approve 5131.911 Safe School Climate Plan and the Safe School Climate Plan Administrative Regulation</p>
I.	<p>Policy Recommended for Deletion 1. 5131.911 Bullying (Revised 11/18/08) Mr. Nichols moved to delete 5131.911 Bullying –</p>	<p>Policy Recommended for Deletion 1. 5131.911 Bullying (Revised 11/18/08) Motion made and passed to delete</p>

	<p>revised November 18, 2008, seconded by Mrs. Thomas and passed 6-1-1.</p> <p>Aye: Mr. Weinberg, Mrs. Rigdon, Mr. McSherry, Mrs. Faulenbach, Mr. Nichols, Mrs. Thomas No: Mr. Lawson Abstain: Mr. Wellman</p> <p>J. Revision of 2011-2012 School Calendar</p> <ul style="list-style-type: none"> Mrs. Faulenbach noted that the Board did not set the school calendar but does set the graduation date. She noted the beginning of this school year has been challenging. Dr. Paddyfote said the Central Office did not modify the calendar for this week because they checked with the seven bargaining units to look at what days could be used to make up any missed days due to weather. She said if the schools tried to open on Veterans Day, the cost would be between \$27,000 and \$30,000. Under Connecticut General Statutes the schools cannot be in session for any holiday in December or January so Martin Luther King Day is out. By contract, the schools are closed February 17th and 20th and the cost to open for the 17th would be \$11,000 and \$54,000 to open for the 20th. She noted last year 10 snow days were used which would mean 17 would be used this year based on the seven already having been used. She said nine days could be made up in June but the April vacation would have to be used. Mr. Lawson noted that several other schools throughout the state were in the same boat and suggested a resolution be drafted to be sent to the local legislative delegation. Mrs. Thomas said she was concerned about instructional days but understood that there would be no financial impact by taking April vacation. Mr. McSherry said he felt the best idea was to take April vacation. Mrs. Rigdon asked if the financial impact would be great to have school at end of June with the air conditioning costs and Mr. Miller 	<p>5131.911 Bullying – revised November 18, 2008</p>
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	<p>said the impact was not great.</p> <ul style="list-style-type: none"> • Mr. Nichols said he would not want to spend the money for February but rather would take April vacation. • Mr. Lawson asked if staff and students who had planned April vacations would be accommodated and Dr. Paddyfote said they would have to show documentation that tickets were purchased prior to Alfred. She noted there is also a new attendance/truancy law to consider. 	
<p>11. A. B.</p>	<p>ITEMS FOR INFORMATION AND DISCUSSION Textbook Preview for Grades 7 & 8 Field Trip Report — November 2011</p>	<p>ITEMS FOR INFORMATION AND DISCUSSION Textbook Preview — Grade 7 & 8 Field Trip Report - November 2011</p>
<p>12.</p>	<p>Adjourn Mrs. Thomas moved to adjourn the meeting at 8:37 pm, seconded by Mr. McSherry and passed unanimously.</p>	<p>Adjourn Motion made and passed unanimously to adjourn the meeting at 8:37 pm.</p>

Respectfully submitted:



Wendy Faulenbach

Chairperson

New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
December 13, 2011

**As of December 13, 2011

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

1. **Ms. Marcy Sterlis**, Assistant Principal, John Pettibone School and Hill and Plain School

Move that the Board of Education accept the resignation of **Ms. Marcy Sterlis** as Assistant Principal at John Pettibone School and Hill and Plain School effective December 2, 2011.

Took position elsewhere

2. CERTIFIED STAFF

b. APPOINTMENTS

1. **Mrs. Anne Bilko**, Part-time (.49) Interim Elementary Assistant Principal, Hill and Plain School

Move that the Board of Education appoint **Mrs. Anne Bilko** as Part-time (.49) Assistant Principal at Hill and Plain School effective December 14, 2011 through June 30, 2012.
2011-2012 salary - \$46,682 (step 2) + \$1500 (6th year)

Education History:

BS: St. John's University
Major: Finance & Economics
MS: ECSU
Major: Educational Technology
6th Yr: Sacred Heart University
Major: Administration

Work Experience

Staff member since 2001

Replace M. Sterlis

2. **Mrs. Gayle Bouzakis**, Part-time (.60) Teacher, Northville Elementary School to Full-time (1.0)

Move that the Board of Education appoint **Mrs. Gayle Bouzakis** as Full-time Teacher at Northville Elementary School effective December 14, 2011 through June 30, 2012.
2011-2012 salary - \$50,783 (step 2)

Education History:

BS: WCSU
Major: Elementary Education
MS: WCSU
Major: Education

Work Experience: 5 yrs. NMPS

Replace J. Kick

3. **Mrs. Joan Kick**, From Part-time (.51) Assistant Principal, Northville Elementary School to Full-time (1.0) Interim Elementary Assistant Principal at Northville Elementary and John Pettibone Elementary Schools

Move that the Board of Education appoint **Mrs. Joan Kick** as Interim Elementary Assistant Principal at Northville Elementary and John Pettibone Elementary Schools effective December 14, 2011 through June 30, 2012.

2011-2012 salary - \$108,081 (step 5) + \$1500 (6th year)

Education History:

BS: WCSU
Major: Elementary Education
MS: WCSU
Major: Education
6th Yr: SCSU
Major: Intermediate
Administration & Supervision

Work Experience

Staff member since 1969

Replace M. Sterlis

<p>4. Mr. Timothy Polhemus, Part-time (.45) Music Teacher, Sarah Noble Intermediate School to Part-time (.50) Music Teacher at Sarah Noble Intermediate School and Northville Elementary School</p> <p><u>Move</u> that the Board of Education appoint Mr. Timothy Polhemus as Part-time (.50) Music Teacher at Sarah Noble Intermediate School and Northville Elementary School effective December 14, 2011.</p>	<p><i>Education History:</i> BS: Plymouth College Major: Music Education</p> <p>Work Experience:</p> <p>Date of hire: 8/23/11</p>
<p>5. **Dr. Leonard Tomasello, Interim Intermediate Principal, Sarah Noble Intermediate School for an additional year</p> <p><u>Move</u> that the Board of Education appoint Dr. Leonard Tomasello as Interim Intermediate Principal at Sarah Noble Intermediate School effective July 1, 2012 through June 30, 2013 in accordance with Teachers' Retirement Board post retirement requirements.</p> <p>2012-2013 salary - \$60,204 (\$133,786 - step 5, pro-rated to 45%) + \$3000 (doctorate)</p>	<p><i>Education History:</i> BS: CCSU Major: Elementary Education M.Ed. Univ. of Hartford Major: Elementary Education Ed.D. Nova University Major: Early Childhood Administration & Supervision</p> <p>Work Experience: 9yrs. University Schl. of Nova Univ. 14 yrs. Principal, 10 yrs. Int Superintendent, New Canaan 7 yrs. Principal, Weston 3.5 yrs. Int. admin.positions Reg. 9 & 15 1 yr. Interim Principal SNIS</p>
<p>3. NON-CERTIFIED STAFF</p> <p>a. RESIGNATIONS</p>	
<p>1. **Mrs. Margaret Bessel, Paraeducator, New Milford High School</p> <p><u>Move</u> that the Board of Education accept the resignation of Mrs. Margaret Bessel as Paraeducator at New Milford High School effective December 22, 2011.</p>	<p>Personal Reasons</p>
<p>2. Mrs. Ruthann Tomascak, Teacher Clerk, Sarah Noble Intermediate School and John Pettibone School</p> <p><u>Move</u> that the Board of Education accept the resignation, due to retirement, of Mrs. Ruthann Tomascak as Teacher Clerk at Sarah Noble Intermediate School and John Pettibone School effective December 22, 2011.</p>	<p>Retirement</p>
<p>4. NON-CERTIFIED STAFF</p> <p>b. APPOINTMENTS</p>	
<p>1. Mrs. Annamarie O'Connor, Teacher Clerk, Sarah Noble Intermediate School and John Pettibone School</p> <p><u>Move</u> that the Board of Education appoint Mrs. Annamarie O'Connor as a Teacher Clerk at Sarah Noble Intermediate School and John Pettibone School effective January 3, 2012.</p>	<p>Recalled</p> <p>Replace: R. Tomascak</p>

2. **Mrs. Kathleen Toth**, General Food Service Worker, Sarah Noble Intermediate School
Move that the Board of Education appoint **Mrs. Kathleen Toth** as a General Food Service Worker at Sarah Noble Intermediate School effective December 14, 2011.

Hourly Rate: \$10.28

Replace: M. Warren

5. SUBSTITUTES

a. APPOINTMENTS

1. **Ms. Catherine Carr**, Substitute Teacher
Move that the Board of Education approve the appointment of **Ms. Catherine Carr** as a Substitute Teacher effective December 14, 2011.
2. **Ms. Judith Jewell**, Substitute Teacher
Move that the Board of Education approve the appointment of **Ms. Judith Jewell** as a Substitute Teacher effective December 14, 2011.
3. **Mrs. Heather Lang**, Substitute Teacher
Move that the Board of Education approve the appointment of **Mrs. Heather Lang** as a Substitute Teacher effective December 14, 2011.
4. **Ms. Stephanie Meyer**, Substitute Teacher
Move that the Board of Education approve the appointment of **Ms. Stephanie Meyer** as a Substitute Teacher effective December 14, 2011.
5. **Ms. Caitlin Mitchell**, Substitute Teacher
Move that the Board of Education approve the appointment of **Ms. Caitlin Mitchell** as a Substitute Teacher effective December 14, 2011.
6. **Mr. Mathew Oommen**, Substitute Teacher
Move that the Board of Education approve the appointment of **Mr. Mathew Oommen** as a Substitute Teacher effective December 14, 2011.
7. **Mrs. Stefanie Pilla**, Substitute Teacher
Move that the Board of Education approve the appointment of **Mrs. Stefanie Pilla** as a Substitute Teacher effective December 14, 2011.

Education History:

BS: Marywood University
Major: Elementary and Special Education

Education History:

BS: WCSU
Major: Elementary

Education History:

BA: Lynchburg College
Major: Business Administration

Education History:

BA: Providence College
Major: Music Education

Education History:

BA: Endicott College
Major: Early Childhood Education

Education History:

BA: N.S.S. College, India
Major: Economics
MA: Indore Christina College, India
Major: Economics

Education History:

BA: Sacred Heart Univ.
Major: English
MA: Sacred Heart Univ.
Major: Elementary Education

<p>8. Mr. John Stolle, Substitute Teacher <u>Move</u> that the Board of Education approve the appointment of Mr. John Stolle as a Substitute Teacher effective December 14, 2011.</p>	<p><i>Education History:</i> BA: Yankton College Major: Business Administration</p>
<p>6. ADULT EDUCATION STAFF a. RESIGNATIONS 1. **Mrs. Toni Presti, ESL:Teacher, Adult Education, New Milford High School <u>Move</u> that the Board of Education accept the resignation of Mrs. Toni Presti as ESL:Teacher for Adult Education at New Milford High School effective December 6, 2011.</p>	<p>Personal Reasons</p>
<p>7. ADULT EDUCATION STAFF b. APPOINTMENTS 1. **Mrs. Stefanie Pilla, ESL:Teacher, Adult Education, New Milford High School <u>Move</u> that the Board of Education approve the appointment of Mrs. Stefanie Pilla as ESL teacher in Adult Education Secretary at New Milford High School effective January 31, 2012.</p> <p>2. Ms. Janice Strelez, Adult Education Secretary, New Milford High School <u>Move</u> that the Board of Education approve the appointment of Ms. Janice Strelez as Adult Education Secretary at New Milford High School effective December 1, 2011.</p>	<p><i>Education History:</i> BA: Sacred Heart Univ. Major: English MA: Sacred Heart Univ. Major: Elementary Education</p> <p><i>Work Experience:</i> 5 yrs Darien Public Schools</p> <p>Replace: T. Presti</p> <p><i>Education History:</i> BA: WCSU Major: English</p> <p><i>Work Experience:</i> 2 yrs Managing Editor for Engineering magazine 4 hours per day - Monday through Thursday \$14.00 per hour Replace: D. Minasi</p>
<p>8. BAND STAFF a. RESIGNATIONS 1. **Ms. Rebekah Sutter, , Guard Tech - Winter, Band, New Milford High School <u>Move</u> that the Board of Education accept the resignation of Ms. Rebekah Sutter as Guard Tech – Winter for Band at New Milford High School effective September 28, 2011.</p>	<p>Personal Reasons</p>
<p>9. BAND STAFF b. APPOINTMENTS</p>	

<p>1. **Ms. Kimberly Rieve, Guard Tech - Winter, Band, New Milford High School <u>Move</u> that the Board of Education appoint Ms. Kimberly Rieve as Guard Tech – Winter for Band at New Milford High School effective December 14, 2011.</p>	<p>2011-2012 Stipend: \$1419</p>
10. COACHING STAFF	
a. RESIGNATIONS	
<p>1. **Mr. Greg Marsan, Varsity Girls' Soccer Coach <u>Move</u> that the Board of Education accept the resignation of Mr. Greg Marsan Varsity Girls' Soccer Coach at New Milford High School effective November 30, 2011.</p>	<p>Personal Reasons</p>
<p>2. ** Mr. James Tong, Varsity Boys' Soccer Coach <u>Move</u> that the Board of Education accept the resignation of Mr. James Tong Varsity Boys' Soccer Coach at New Milford High School effective November 22, 2011.</p>	<p>Personal Reasons</p>
11. COACHING STAFF	
b. APPOINTMENTS	
<p>1. **Mr. Steve Botelho, Volunteer Varsity Boys' Wrestling Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Steve Botelho as Volunteer Varsity Boys' Wrestling Coach at New Milford High School effective December 14, 2011.</p>	<p>Volunteer</p>
<p>2. Mr. Greg McMahon, Volunteer Varsity Boys' Ice Hockey Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Greg McMahon as Volunteer Varsity Boys' Ice Hockey Coach at New Milford High School effective November 28, 2011 upon receipt of coaching permit.</p>	<p>Volunteer</p>
12. LEAVES OF ABSENCE	
<p>1. Mrs. Carrie Allen, Elementary Teacher, John Pettibone School <u>Move</u> that the Board of Education approve the request of Mrs. Carrie Allen for a maternity leave of absence beginning approximately March 5, 2012 and continuing for six weeks through April 20, 2012.</p>	<p>Paid Leave 3/5-4/20/12</p>
<p>2. **Mr. Robert Burkhart, Physical Education Teacher, New Milford High School <u>Move</u> that the Board of Education approve the request of Mr. Robert Burkhart for a medical leave of absence beginning December 12, 2011 and continuing through January 31, 2012.</p>	<p>Paid leave of absence 12/12/11-1/31/12</p>

- | | |
|--|--------------------------------------|
| <p>3. Mrs. Kathryn Chauvin, Paraeducator, Northville Elementary School
<u>Move</u> that the Board of Education approve the request of Mrs. Kathryn Chauvin for an unpaid personal leave of absence beginning November 30, 2011 through June 30, 2012.</p> | <p>Unpaid leave 11/30/11-6/30/12</p> |
| <p>4. Mrs. Susan Guertin, Reading Consultant, Hill and Plain School
<u>Move</u> that the Board of Education approve the request of Mrs. Susan Guertin to extend an unpaid personal leave of absence through January 31, 2012.</p> | <p>Unpaid Leave of Absence</p> |
| <p>5. Mrs. Lauren Iverson, Spanish Teacher, New Milford High School
<u>Move</u> that the Board of Education approve the request of Mrs. Lauren Iverson for a maternity leave of absence beginning approximately April 18, 2012 and continuing for six weeks through May 30, 2012.</p> | <p>Paid Leave 4/18-5/30/12</p> |

Request for a New Program or Course

Signature of Principal _____
Signature of Department Chair _____ (if applicable)

Date: **June 17, 2011**

Title of Proposal: **Project Lead the Way (PLTW)
Pathway to Engineering**

Person(s) Submitting Proposal: **Eileen Reed and Jason Schemm** _____

Curriculum Area: **Science, Technology, Engineering and Math (STEM)** _____

Number of Credits/Level (if applicable):

PLTW Pathway to Engineering is designed as a four-year high school sequence, taught in conjunction with traditional math and science courses. It includes two 1-credit foundation courses (Introduction to Engineering Design and Principles of Engineering) and several 1-credit specialty courses to choose from. Participating high schools must offer a minimum of four courses. Our proposed course sequence would be as follows:

Introduction to Engineering Design – 9th grade

Principles of Engineering – 10th grade

Digital Electronics – 11th/12th grade

Biotechnical Engineering – 11th/12th grade

Prerequisite Courses (if applicable):

Students must maintain at least a 75 average in their traditional academic or honors level science and math classes. Successful completion of Introduction to Engineering Design is required for Principles of Engineering. _____

Grade(s): **See above** _____

1. Description of Program/Course: (What is it this course/program addresses? How does it relate to the Common Core? What other pertinent information about the proposal do you wish to share? (Use attachment if more space is needed.)

PLTW is a national nonprofit organization whose education programs prepare students for potential careers in science, technology, engineering and mathematics (STEM) related fields. The Pathway to Engineering program is a pre-engineering program that allows students to explore the broad field of engineering to help them make career decisions.

The National Resource Council (NRC), currently overseeing the development of the new National Science Education Standards, has recognized the importance of STEM education. It now includes 'Engineering and Technology' as one of the four core domains of science. The PLTW curriculum is written to the National Education Standards for science, mathematics, English language arts, and to the International Technology and Engineering Educators Association (ITEEA) technology literacy standards.

There is ample opportunity throughout each course in the Pathway to Engineering for

students to practice and demonstrate mastery of the reading and writing Common Core State Standards for Literacy in Science and Technical Subjects. Research, analysis and communication are key parts of each foundation and specialty course.

The PLTW curriculum is hands-on, project and reality-based, and rigorous. Its target population includes students who are interested in a STEM field, have an aptitude for art and design concepts, enjoy working with computers, and learn best in hands-on classes.

Our proposal is to begin by offering the Introduction to Engineering Design course for 9th graders in the 2012/2013 school year, and then to roll in the other three courses over the following three years, developing an initial cohort of students going through the sequence of courses. A description of each of the four proposed courses is attached as Appendix I.

2. Describe the Current Situation and why the new proposal seems needed. Please also describe what alternatives were considered and what you believe are the advantages and disadvantages of the proposal (use attachment if more space is needed).

The PLTW Pathway to Engineering program specifically addresses the need in today's job market for engineers and technical workers, as well as the overall need for the United States to stay competitive in today's high-tech, high-skills economy. On June 13th, 2011, President Obama called on the country to train 10,000 new engineers per year. The following day on CBS News, the CEO of DOW Chemical explained that he cannot find enough qualified workers to fill positions in his company. There are currently one million STEM jobs available in the United States and only 200,000 graduates qualified to fill them. The story went on to report that scientists and engineers lead innovation, and innovation creates jobs. The report quoted the CEO and others who say that American high schools are obsolete and that we need to find a way to better promote STEM careers and make them more glamorous to young people.

The advantages of the PLTW program are many. PLTW Pathway to Engineering provides an opportunity for students to explore basic engineering principles and investigate various engineering careers while learning to use current engineering software and other equipment to solve real-world problems. It focuses on applying classroom math and science skills in various engineering settings using an activity, project, and problem-based instructional model to engage students. In addition, students may earn transferable credit from the University of New Haven, which is the PLTW-affiliated university in Connecticut.

According to PLTW's website, "PLTW alumni are studying engineering and technology ... at rates five to ten times the average of all U.S. students." A 2008 study on college readiness for STEM by Phelps, Camburn & Durham at the University of Wisconsin found that PLTW high school students scored significantly higher on the ACT composite measure, as well as the math and science sub-scores, than non-PLTW

students. The same study found that PLTW students showed a higher level of college intellectual readiness as well. Another study sponsored by the Southern Regional Education Board in 2008 showed that significantly more PLTW students met NAEP-aligned readiness goals in reading, mathematics, and science than non-PLTW students. The same study showed PLTW students were also significantly more likely to complete at least four years of mathematics and three years of science courses. Several other studies show PLTW has a positive effect on student attitude and interest in STEM courses, on narrowing the achievement gap, on attendance, and on GPA in freshman year of college.

Currently there is no pathway at New Milford High School that focuses solely on engineering. Half-credit Basic and Advanced Auto CAD courses are offered by the Technology Education department. There is some overlap between these courses and Introduction to Engineering (IED) as both use similar design software. The IED course however focuses on problem-based design solutions and teamwork, as well as global and human impacts.

As of the 2010/2011 school year, there are a total of 31 PLTW high schools in 25 school districts in Connecticut. Thirty of the high schools offer the Pathway to Engineering program. Three offer both the Pathway to Engineering program and the Biomedical Sciences program (another PLTW pathway). One offers only the Biomedical Sciences program. Five of the high schools are magnet schools. The high schools represent all DRGs except F (See Appendix II).

3. Forecasted impact of change: (again, use an additional sheet if needed)

A. Please describe the likely impact of change on the students intended to be directly served by the program/ course.

Students may take one or all four of the Pathway to Engineering courses (note pre-requisites outlined above). These courses would be taken concurrently with the science and math courses that college-bound students traditionally take. The program would not require compromise to any of the students' traditional core course load. Rather, it would provide more choice in electives for students with an interest in STEM-related careers.

B. Will it have impact on other students, if so how.

Some of the materials purchased for PLTW courses will be available for use in other science courses or for Science Horizons science projects.

C. How will it affect students currently being served and are caught in a transition process? (If

applicable) ,

Our initial course offering (Introduction to Engineering Design) would be the foundation course of the pathway, and the expectation is that its target population will be 9th and 10th graders. However, any 11th or 12th grader meeting the prerequisites may take the course.

D. What is the impact of this proposal on staffing?

In the first year of implementation of PLTW, depending upon overall science enrollment, IED should be able to be scheduled with current staffing. Enrollment projections will determine staffing needs as additional courses are rolled in. Ultimately it is expected that one additional FTE will be needed for full implementation of the program in the next four years.

E. Are there scheduling implications associated with this proposal? If yes, detail those implications.

Starting in the second year of implementation, PLTW courses cannot be scheduled simultaneously, because the same room, and much of the same equipment would be required for all four courses.

F. Are there space implications associated with the program/ course?

The courses must be taught in a classroom that can be outfitted with 20 student computers (anticipating an enrollment of 20 students). Our proposal is to convert the photography darkroom to PLTW classroom space. The room is no longer used as a darkroom since the photography course was discontinued. Currently it is being used for the Robotics and Makers club students. There are already 16 enlarger stations that can be used as computer stations instead. The required outlets already exist for 16 computers. There is counter space for an additional 2 computers. The room is connected to room 3108, a physics classroom. This classroom and the adjacent darkroom would be designated the PLTW space.

G. How might this impact other programs? (Example: Is a new elective likely to affect enrollment in other departments?)

There is some overlap between the PLTW foundation course, Introduction to Engineering Design (IED), and Basic and Advanced AutoCad, offered by Tech Ed, in that students work with computer aided design modeling systems. The IED course however is problem based and the student works from the holistic perspective of an engineer. Of the approximately 30 PLTW high schools in Connecticut, over half retained their traditional AutoCad courses after PLTW was initiated. Others decided to take on an engineering focus, and offer only IED. There is opportunity for collaboration between the science department and the Tech Ed department in the implementation of PLTW.

4. What resources are required for the program?

A. Is there a need for new technology? If so, explain.

Core requirements for the PLTW program include 20 student desktop computers, one teacher laptop computer, a printer, and a scanner. In addition, each PLTW course has specific software and materials requirements. Appendix III lists resource requirements for our proposed courses in the Pathway to Engineering.

B. What current materials will need replacement?

None

C. Are there staffing needs required because of the resources?

None

D. Would there be specific needs for materials for SPED or for ELL?

None beyond regular accommodations.

E. Is specialized training required for staff?

Teachers of PLTW courses must attend a specialized 2-week core training session for each PLTW course they teach. In addition, at least one guidance counselor must attend a PLTW counselor conference.

5. Who will be involved in curriculum writing and when does one envision it will occur?

Districts that elect to implement the program are required to use the PLTW-developed curriculum. Eileen Reed and Jason Schemm will be involved in adapting the PLTW curriculum to the New Milford Schools curriculum format.

6. Develop a projected budget of impact costs for three years:
See Appendix III

Description	Year 1	Year 2	Year 3	Total
Costs of Text				
Supplies				
Professional Development				
Curriculum Writing				
Staffing				
Other (Identify)				
Total				

APPENDIX I

PLTW Proposed Core Courses

- **Introduction to Engineering Design (IED)**
 - Designed for 9th- or 10th-grade students, the major focus of the IED course is to expose students to the design process, research and analysis, teamwork, communication methods, global and human impacts, engineering standards and technical documentation. Students use 3D solid modeling design software to help them design solutions to solve proposed problems and learn how to document their work and communicate solutions to peers and members of the professional community.
- **Principles of Engineering (POE)**
 - Designed for 10th- or 11th-grade students, this survey course of engineering exposes students to major concepts they'll encounter in a postsecondary engineering course of study. Students employ engineering and scientific concepts in the solution of engineering design problems. They develop problem-solving skills and apply their knowledge of research and design to create solutions to various challenges, documenting their work and communicating solutions to peers and members of the professional community.

PLTW Proposed Specialization Courses

- **Biotechnical Engineering (BE)**
 - The major focus of this course is to expose students to the diverse fields of biotechnology including biomedical engineering, molecular genetics, bioprocess engineering, and agricultural and environmental engineering. Lessons engage students in engineering design problems related to biomechanics, cardiovascular engineering, genetic engineering, agricultural biotechnology, tissue engineering, biomedical devices, forensics and bioethics. Students, usually at the 11th- and 12th-grade level, apply biological and engineering concepts to design materials and processes that directly measure, repair, improve and extend living systems.
- **Digital Electronics (DE)**
 - Digital electronics is the foundation of all modern electronic devices such as cellular phones, MP3 players, laptop computers, digital cameras and high-definition televisions. The major focus of the DE course is to expose students to the process of combinational and sequential logic design, teamwork, communication methods, engineering standards and technical documentation. This course is designed for 10th- or 11th-grade students.

APPENDIX II

PLTW High Schools in Connecticut

Bridgeport: Bassick, Bridgeport Central
Bristol: Central High , Eastern High
East Hartford High
East Haven High
Farmington High
Haddam-Killingworth (Reg. 17)
Ledyard High
New Britain High
New Canaan High
New Haven: Hillhouse High
Old Saybrook High
Portland High
RHAM High
Ridgefield High
Rocky Hill High
Simsbury
South Windsor High
Southington High
Stratford High
Tolland High
Waterbury: Crosby High, Kennedy High, Wilby High
Weston High

Magnet Schools

Southeastern CT Science and Technology Magnet - New London
Sport and Medical Sciences Academy Magnet - Hartford
Engineering and Green Technology - Hartford Public High
University High School of science and Engineering - Hartford
Academy of Information Technology and Engineering Magnet -
Stamford

APPENDIX III
PROJECT LEAD THE WAY
PATHWAY TO ENGINEERING
COST ESTIMATES (Excluding staffing)

Year 1 – Introduction to Engineering Design (IED) and Core Lab Materials

Hardware	\$3,633.00
Laser Printer	
Teacher Lap Top	
Multiple page scanner	
Digital camera	
Hardware	*\$20,000.00 (one-time purchase)
Student desk-top computers (20)	
Software	**\$2,320.00
Autodesk Inventor Professional	
Equipment	\$1,088.00(all one-time purchases)
Cordless drill	
Clamps	
Miter box	
Steel Tape measures	
Screw driver set	
Pliers	
DVDs	
Consumables	\$ 506.00
Notebooks	
Glue	
Utility knives	
Dowels	
Syringes	
Wooden blocks	
Teacher Training	\$2,100.00
Counselor conference (\$60.00 plus air fare/lodging)	\$ 600.00
Curriculum writing	\$1,210.00

TOTAL

\$31,457.00

***(\$20,000.00 Technology Capital expense)**

**** (2320.00 – may share license with Tech Ed)**

Year 2 – Process of Engineering (POE) and IED	
Hardware	\$0.00
Software	\$3,195.00
Autodesk Inventor Professional	
Equipment	\$7,986.00 (all one-time purchases)
VEX POE kits (2 new, 3 upgrades)	
Dual range force sensors	
Drill press vice	
Digital multimeters	
Drill press bench	
Wire strippers, hammers, squares	
Webcams	
Thermodynamic heat boxes	
LEDs	
Consumables	\$ 312.00
Notebooks	
Glue	
Utility knives	
IED Consumables	\$ 203.00
Teacher Training	\$2,100.00
Curriculum writing	\$1,210.00
TOTAL	\$15,005.00

Year 3 – Digital Electronics (DE), IED, POE	
Hardware	\$0.00
Software	\$3,865.00
Autodesk Inventor Professional	
Multisim	
Equipment	\$6,009.00 (all one-time purchases)
VEX DE kits (10)	
Digital Logic Boards (10)	
Microcontroller Robotic Kit (10)	
Integrated circuits	
Capacitors and Resistors kits	
LEDs	
Consumables	\$ 681.00
Random Number Generator kits	
Wire	
Solder practice kits	
Batteries	
Glue	
Utility knives	
IED/POE Consumables	\$ 485.00
Teacher Training	\$2,100.00
Curriculum writing	\$1,210.00
TOTAL	\$14,350.00

Year 4 – Biomedical Engineering (BE), IED, POE, DE

Hardware	\$0.00
Software	\$3,865.00
Autodesk Inventor Professional	
Multisim	
Equipment	\$ 317.00 (all one-time purchases)
Microcentrifuge	
Glass/rubber tubing	
Consumables	\$ 515.00
organisms	
Pipettes	
IED/POE /DE Consumables	\$1,055.00
Teacher Training	\$2,100.00
Curriculum writing	\$1,210.00
TOTAL	\$9,062.00



MEMORANDUM

Office of the
Assistant Superintendent

TO: Dr. JeanAnn Paddyfote, Superintendent
FROM: Dr. Maureen E. McLaughlin, Assistant Superintendent
DATE: December 5, 2011
SUBJECT: Textbook Approval – Grades 7 & 8

The textbooks listed below have been on review by the Board of Education. I ask that you recommend adoption of these books by the Board at the December meeting.

Así se Dice! (textbook & workbook) – Conrad J. Schmitt – Glencoe

This Spanish textbook and workbook are student/teacher friendly books for the middle school learner. The books have technology rich ancillary materials and culturally relevant vocabulary and will replace the current outdated versions which are no longer in print.

APPROVED FIELD TRIPS

December 2011

<u>School</u>	<u>Grade/Dept</u>	<u>Trip Date</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
NMHS	World Language	12/16/11	50	3	Old Heidelberg - Bethel, CT	Yes-1	\$35.00
NMHS	English	1/19/12	20	2	Senior Center - New Milford, CT	No	\$2
SMS	TAG	1/31/12	10	3	Kingswood Oxford School - West Hartford, CT	No	\$0
NMHS	Business	2/29/12	20	2	CT Marketing Testing Conference - Plantsville, CT	Yes-1	\$0

**New Milford Board of Education
Committee on Learning Special Meeting Minutes
November 15, 2011
Lillis Administration Building**

GEORGE C. BUCKBEE
TOWN CLERK
2011 NOV 18 P 1:55

NEW MILFORD, CT

Present:	Mrs. Wendy Faulenbach, Board Chair Mr. David Lawson Mrs. Lynette Rigdon Mr. Tom McSherry, Alternate
Absent:	Mrs. Alex Thomas Mrs. Nancy Tarascio-Latour

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Dr. Maureen McLaughlin, Assistant Superintendent Mr. Greg Shugrue, Principal, New Milford High School Mrs. Susan Greene, Asst. Principal, New Milford High School Mr. Daryl Daniels, Teacher Mr. Justin Ongley, Teacher Mrs. Eileen Reed, Teacher Mr. Jason Schemm, Teacher
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1.	Call to Order The special meeting of the New Milford Board of Education Committee on Learning was called to order at 6:30 p.m.	Call to Order
2.	Public Comment Bill Wellman, a member of the Board of Education, noted that he was on the Board of Education in 1980 when the discussion about computers replacing textbooks came up. He said there has been an explosion of online opportunities for education for teachers and students. He suggested the schools have not done a good job of including online education as a critical part of mainstream education. He noted college students often have opportunities to take online courses, but they are not all prepared for that. He submitted some articles on online learning that he wanted to have as part of the official minutes. Mrs. Faulenbach said that the articles will be passed out to the board members as board correspondence. Lynda Wellman said she has been attending school board meetings for years, as a teacher and as a reporter. She noted that when she visited North Carolina this past summer a newspaper reported that students were required to take a computer course for credit to graduate from high school. She said all	Public Comment

	professions now are using computers. Mrs. Wellman also encouraged the continued funding of professional development for staff on technology.	
3. A. 1.	<p>Discussion and Possible Action</p> <p>Review and approval of curriculum:</p> <p>AP Language & Composition</p> <p>Justin Ongley, who co-authored the curricula with Melissa Stanchek, was present to present the course. He said it was a new course with a non-fiction focus. In this course, students will learn the way language functions and how it is used to create meaning. They will look at classical models and updated models. In the course, a wide range of topics will be covered including rhetorical, argumentative, and synthesis essays.</p> <p>In the first marking period, the focus will be on rhetorical essays. The second marking period will focus on argumentative and the third will be on synthesis. The AP test will be conducted in May. There will be eight, full length papers, two per quarter.</p> <ul style="list-style-type: none"> • Dr. McLaughlin said there are three sections of this course currently. • Mr. Shugrue said this course was a by-product of the PSATs. He said this syllabus has to be presented to colleges for approval for AP testing. • Dr. McLaughlin noted that even though AP gives guidelines, the curriculum still has to be written, and she is impressed with what students will have to do in this course. • Mr. Ongley noted that the students taking this course will be prepared for next year should they take AP Literature. • Mr. Lawson asked if this course was being offered only to 11th graders, and Mr. Shugrue said 12th graders can take it as well. • Mr. Lawson said this course would be good for English requirements at the university level. 	<p>Discussion and Possible Action</p> <p>Review and Approval of Curriculum:</p> <p>AP Language & Composition</p>
2.	<p>Civics</p> <p>Dr. McLaughlin noted the two authors, Chuck Lynch and Cristina McCullough, could not be present this evening, so she introduced the course. She said it is a required course since 2004 for juniors and seniors.</p>	<p>Civics</p>

	<p>The course speaks to the different parts of government, our rights, etc. Dr. McLaughlin noted in relation to the earlier discussion on online learning that in the Suggested Resources section of each unit, curricula now offers links to websites for further information.</p> <p>B. Request for New Course – Project Lead the Way Eileen Reed and Jason Schemm presented the proposal for this new course. Ms. Reed said Project Lead the Way (PLTW) is a non-profit organization which promotes the STEM related curriculum. The organization was founded in the 1990s and has spread across all fifty states. There are currently 4,500 schools who are involved with PLTW including thirty-one in Connecticut. There are three curriculum pathways from which to choose – Gateway to Technology which is a middle school track, Biomedical Services for high school, and Pathway to Engineering for high school. The proposal is for the Pathway to Engineering to introduce students to basic engineering principles and careers. The curriculum is activity, project, and problem-solving based. There is engineering software but no textbook for this class. Ms. Reed noted there is a huge need in the job market for STEM related workers.</p> <ul style="list-style-type: none"> • Mr. Schemm said the reason this program should be offered now includes the fact that the students said they would love such a class and most high schoolers do not know what is expected for engineering. The high school is currently well staffed with four physics certified teachers and two trained engineers. Also, the block schedule lends itself to adding this program with the 79 minute classes. • Mr. Schemm also noted that PLTW connects locally with the University of New Haven and freshmen can avail themselves of college credit. • Ms. Reed said the Pathway to Engineering Program includes eight courses, two are foundational and must be offered, and six are special courses; two would have to be chosen. The two specialty courses would be digital electronics and biotechnical engineering. The courses would be rolled in over four years with 	<p>Request for New Course – Project Lead the Way</p>
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	<p>the first foundational course being offered next year.</p> <ul style="list-style-type: none">• There would be a maximum of twenty students with one computer for each student. This would require a designated space.• Students do not need to take all four courses if they find they do not want to continue in the track.• The space that would be used is the photo darkroom in the physics wing because it is no longer used as a darkroom.• This program is costly to implement; however, the annual maintenance after the initial start up would only be \$5,000 per year.• Mrs. Rigdon asked if there was anything the PLTW organization does to help the schools, and Mr. Shemm said they offer their curriculum; they offer training, and they offer a way to purchase the materials through a collaborative which makes them less expensive.• Mrs. Rigdon asked why we need the agreement with the organization if we could do the work independently. Mr. Shemm said this curriculum is the current best practice. Ms. Reed said there would be no college credit available if we did not work through this organization.• Mr. McSherry said the concern is the budgetary impact – he said the purchase of computers is never one time. He asked if there would really be twenty freshmen interested in taking the course.• Mr. Shemm said he felt there would be twenty freshmen as there are approximately 400 students per grade.• Mr. Lawson asked who the target students would be, and Ms. Reed said the students should have earned 75 for a grade in science or math courses, have an interest in hands-on learning, creativity, an artistic bent. It is not intended for the highest academic students.• Mr. Lawson asked if the college credits would be transferable and if there would be a cost, and Ms. Reed said she would have to check on	
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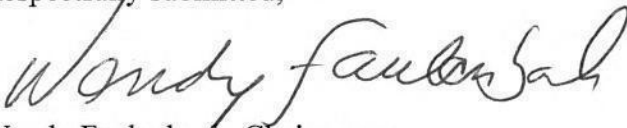
	<p>the cost. Mr. Shemm said he thought the credits should transfer.</p> <ul style="list-style-type: none"> • Mr. Lawson asked how many new course proposals might be coming before the committee, and Dr. McLaughlin said there was one more on deck. Mr. Shugrue said he thought there would be one in history and one in business – Personal Finance II. • Mr. Lawson noted that the whole picture needed to be looked at and not just this course. • Mrs. Rigdon asked if the PLTW organization offered grants or incentives. Mr. Shemm said not through PLTW. • Dr. McLaughlin said that the five-year curriculum schedule can be revised to cover some of the implementation costs. • Mr. McSherry noted he was concerned with financing a new program, and Mr. Shemm said Mr. DeVito had been brought in to the discussion regarding the new computers. • Mrs. Faulenbach explained to the committee that the protocol for a new program request has to go the board before the budget season begins. Therefore, Mrs. Faulenbach requested that the committee vote to bring this proposal to the December board meeting <p>Mrs. Rigdon moved to bring the new course, Project Lead the Way, to the full board for discussion and possible action, seconded by Mr. McSherry and passed unanimously.</p>	
<p>A. 3.</p>	<p>Personal Finance Dr. McLaughlin noted that Janice Perrone and Daryl Daniels are the authors of the personal finance course. He said they received a \$25,000 grant to write this curriculum and another \$25,000 for Personal Finance II.</p> <ul style="list-style-type: none"> • Mr. Daniels said there is a push towards financial literacy on the state level so that is why the grants are available. • Ms. Perrone said there may be a requirement from the state in the future to have personal finance for all schools. 	<p>Motion made and passed to bring the new course, Project Lead the Way, to the full board for discussion and possible action.</p> <p>Personal Finance</p>

	<p>Mr. McSherry moved to bring the following curricula to the full board for approval: AP Language & Composition, Civics, and Personal Finance, seconded by Mr. Lawson and passed unanimously.</p>	<p>Motion made and passed to bring the following curricula to the full board for approval: AP Language & Composition, Civics, and Personal Finance</p>
<p>4. A.</p>	<p>Items for Discussion Summer School Dr. McLaughlin said regular summer school education was offered this past summer for fifteen days in July. Of the 200 students who were recommended to take the program, only seventy-eight actually participated. Dr. McLaughlin said perhaps it was not advertised enough because the selection process was done after the spring DRP tests. Of the seventy-eight who participated, 63% saw an increase in DRP scores from spring to fall, 29% decreased, and 6% remained the same. Dr. McLaughlin noted that attendance did have an impact on performance. She said students who attended fewer than ten days saw less growth. Dr. McLaughlin said she plans to look at the data from students who did not go to summer school but were recommended to go and how they did on the fall DRP tests.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked if this information might be available for the budget season and Dr. McLaughlin said it would. • Mrs. Rigdon asked how many of the children used the bus transportation, and Dr. McLaughlin stated that she was at SNIS on several mornings to see students disembarking from the buses and that she will follow-up with the bus company to see if there was a way they can tell how many students took advantage of the transportation offer. • Mr. Lawson said that the cost of remediation was far more expensive than a bus ride. • Mr. McSherry asked when the decision as to who needed to come to summer school was made and when the notice was given. Dr. McLaughlin said the decision was made after the spring DRPs which was continually being pushed farther back because of the winter weather closures. 	<p>Items for Discussion Summer School</p>

<p>B.</p>	<p>Online Learning</p> <p>Dr. McLaughlin noted there are several areas where online learning is prevalent including adult education and summer school. She said the district currently owns ten Odysseyware licenses, which serve more than ten people as they are not purchased per person. Adult Ed uses this for GED and credit courses. Odysseyware still requires a certified teacher to oversee the program, so teachers have been assigned for core subjects. Summer school was offered online using Odysseyware for the first time, since most students have gone to Brookfield in the past.</p> <p>Another software program used is A+ which is similar to Odysseyware but does not have the extent and rigor of course choices. It is used at SMS for students who struggle in the classroom. It is also used at the high school in the special education department and at Central Office in the Computer Based Instruction (CBI) program for students who are expelled, special education, or 504.</p> <p>The high school has offered courses online; some students take multiple online courses. Many take courses offered through BYU. The curricula also include links to online resources. The professional development has included a fair amount of technology this year including the Smartboard training – both for new and current users.</p> <ul style="list-style-type: none"> • Mr. McSherry noted that high school number of online users was down this year, and Mr. Shugrue said it was early and that students would begin to go online for credit recovery after the first semester. • Mr. McSherry said the online learning will be key for electives and to getting to 25 credits. • Mr. Shugrue noted that online learning is a paradigm shift for most teachers and some are afraid. He also noted the cost of online learning is placed on the learner, due to Board policy, versus the school system. • Mr. Lawson said that children need a foundation of technology before they are forced to use it. He said it is not good to assume that all students have computers at 	<p>Online Learning</p>
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	<p>home and that all students know how to use them. He said the Board needs to mandate a computer literacy course.</p> <ul style="list-style-type: none"> • Mr. Shugrue said before they allow students to take an online course, they sit down with the students to learn how comfortable they are with the use of computers. • Mrs. Faulenbach noted that the technology discussions have been ongoing and will be ongoing. She said there are so many pieces to the technology discussion such as equipment, curriculum, and training. • Mr. Lawson said the technology scope and sequence is not implemented, evaluated, or assessed and needs to be a foundation. • Mrs. Rigdon said she felt if the schools did not start getting technology into the schools, it could be too little, too late. • Mr. McSherry noted that we are using technology in the schools and the committee may be underestimating how much of it is being used. 	
C.	<p>Curriculum Update Dr. McLaughlin said she has looked at the five-year plan and there are already many curricula that have been completed, there are approximately a dozen others coming up in either December or March. There are still a few courses where no one has yet stepped up to author them. She noted the teachers have told her that they often learn a lot in the process of writing curricula.</p>	Curriculum Update
4.	<p>Adjournment Mr. McSherry moved to adjourn the meeting at 8:22 p.m. seconded by Mrs. Rigdon and passed unanimously.</p>	<p>Adjournment Motion made and passed to adjourn the meeting at 8:22 p.m.</p>

Respectfully submitted,


Wendy Faulenbach, Chairperson
New Milford Board of Education

**New Milford Board of Education
Operations Sub-Committee Minutes
December 6, 2011
Lillis Administration Building, Room 2**

GEORGE C. BUCKBEE
TOWN CLERK

gm

2011 DEC - 8 P 12:16

NEW MILFORD, CT

Present: Mr. Thomas McSherry, Chairperson
Mr. William Wellman
Mr. David A. Lawson (Alternate)

Absent: Mrs. Lynette Rigdon (Alternate)

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Dr. Maureen McLaughlin, Assistant Superintendent of Schools
Ms. Ellamae Baldelli, Director of Human Resources
Mr. Gregg Miller, Director of Fiscal Services
Mr. Daniel DiVito, Director of Technology

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:00 p.m. by Mr. McSherry.	Call to Order
2.	Public Comment <ul style="list-style-type: none">• None	Public Comment
3.	Discussion and Possible Action A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of November 30, 2011 <ul style="list-style-type: none">• No discussion. Mr. Lawson moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of November 30, 2011 to the full Board for approval. Motion seconded by Mr. Wellman and passed unanimously. B. Monthly Reports <ol style="list-style-type: none">1. Purchase Resolution D-6412. Budget Position as of November 30, 20113. Request for Budget Transfers <ul style="list-style-type: none">• Mr. Lawson stated that he was pleased to see	Discussion and Possible Action Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of November 30, 2011 Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of November 30, 2011 to the full Board for approval. Monthly Reports <ol style="list-style-type: none">1. Purchase Resolution D-6412. Budget Position as of November 30, 20113. Request for Budget Transfers

**New Milford Board of Education
Operations Sub-Committee Minutes
December 6, 2011
Lillis Administration Building, Room 2**

	<p>transfers continued to be low.</p> <ul style="list-style-type: none"> • Mr. Wellman asked for clarification on the transfer to RnB. Mr. DiVito said they are a tech company that has the state contract for Smart receiver systems and the district had purchased 5 sets of 24. Both Mr. Wellman and Mr. Lawson applauded the use of this technology. • With winter approaching, Mr. Miller spoke briefly about fuel oil. Prices were locked in with town at \$2.98 vs \$2.79 projected so that account may be \$20,000 to \$25,000 short, however natural gas is running under so he is hoping that will offset. He is also hoping the new windows at Lillis will have an impact. <p>Mr. Lawson moved to bring the monthly reports: Purchase Resolution D-641, Budget Position as of November 30, 2011, and Request for Budget Transfers to the full Board for approval. Motion seconded by Mr. Wellman and passed unanimously.</p>	
C.	<p>Gifts & Donations</p> <p>1. Exhibit B: PTO Gifts & Donations</p> <ul style="list-style-type: none"> • Mr. McSherry thanked the PTO for their continuing generosity. <p>Mr. Lawson moved to bring Exhibit B: PTO Gifts and Donations to the full Board for approval. Motion seconded by Mr. Wellman and passed unanimously.</p>	<p>Motion made and passed unanimously to bring the monthly reports: Purchase Resolution D-641, Budget Position as of November 30, 2011, and Request for Budget Transfers to the full Board for discussion and approval.</p>
D.	<p>Plan to fill Administrative Vacancies</p> <ul style="list-style-type: none"> • Dr. Paddyfote asked Ms. Baldelli to review this handout with the committee. It gave a detailed timeline for the process to be used to fill the numerous administrative vacancies for 2012-2013. 	<p>Gifts & Donations</p> <p>1. Exhibit B: PTO Gifts & Donations</p> <p>Motion made and passed unanimously to bring Exhibit B: PTO Gifts and Donations to the full Board for approval.</p>

**New Milford Board of Education
Operations Sub-Committee Minutes
December 6, 2011
Lillis Administration Building, Room 2**


	<ul style="list-style-type: none"> • Mr. Wellman asked if any assessment had been done as to whether or not each of these positions was still needed or if some could be combined. • Mr. Lawson stated that, if anything, he thought positions should be added due to the increasing number of unfunded mandates from the state and federal government. • Mr. Lawson asked how the candidate pool looked. Ms. Baldelli told him it was very early in the process and she had approximately a dozen applications already. • Dr. Paddyfote stated that Dr. Tomasello was still interim at SNIS but he is willing to stay one more year if appointed. 	
4.	<p>Item of Information UPDATE: New Data Requirements Under the State Fiscal Stabilization Fund (SFSF) Program</p> <ul style="list-style-type: none"> • Dr. Paddyfote brought this as an item of information as an example of one of the many unfunded mandates that continue to arrive from the state. These new data requirements have taken and will continue to take hours and hours of unanticipated administrative manpower. 	Item of Information
5.	<p>Adjourn</p> <p>Mr. Wellman moved to adjourn the meeting at 7:32 p.m. seconded by Mr. Lawson and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:32 p.m.</p>

Respectfully submitted:



Thomas McSherry, Chairperson
Operations Sub-Committee

**New Milford Board of Education
Regular Meeting Minutes
December 13, 2011
Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. Thomas Brant Mr. David Lawson Mr. Thomas McSherry Mr. Daniel Nichols Mrs. Lynette Rigdon Mr. David Shaffer Mrs. Daniele Shook Mr. William Wellman	GEORGE C. BUCKBEE TOWN CLERK  2011 DEC 16 A 8:36
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NEW MILFORD, CT

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Dr. Maureen McLaughlin, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Director of Fiscal Services Mr. John Calhoun, Director of Facilities Mrs. Adele Johnson, Director of Pupil Personnel & Special Services Daniel Winter, Student Representative Liam Lynch, Student Representative
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1.	Call to Order A. Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:30 pm by Mrs. Faulenbach. The Pledge of Allegiance immediately followed the call to order.	Call to Order Pledge of Allegiance
2.	Recognition A. 20 Year Anniversary of Cut, Paste & Copy program at New Milford High School Dr. Paddyfote noted this was the 20 th anniversary of Cut, Paste & Copy. Mrs. Paula Marian and the current class were recognized as representing the accomplishment. The meeting recessed at 7:36 pm for a brief reception and reconvened at 7:47 pm.	Recognition A. 20 Year Anniversary of Cut, Paste & Copy program at New Milford High School
3.	Public Comment <ul style="list-style-type: none"> There was none. 	Public Comment

4.	PTO Report <ul style="list-style-type: none"> • Mrs. Zona welcomed the new Board members. She noted that Bank Street Theatre will be a box top collection site for New Milford PTO scholarship funds. • This Thursday, PTO will be bringing holiday treats to the central office. • All the holiday stores are now open. • The Battle of the Books is now going on at Schaghticoke. • Northville's school dance is this Friday. • John Pettibone's Santa Fund is ongoing. 	PTO Report
5.	Student Representatives' Report <ul style="list-style-type: none"> • Parent teacher conferences have been going on the past two weeks at the high school. • The NMHS holiday concert was December 7th. • Westconn has done their onsite decision day with 42 students interviewed and 34 accepted to attend. • The Wave Review school newspaper was passed out to all Board members. • On Thanksgiving, the football team finished its season with a win. 	Student Representatives' Report
6.	Approval of Minutes <p>A. Approval of the following Board of Education Meeting Minutes</p> <p>1. Regular Meeting Minutes November 8, 2011</p> <p>Mr. Nichols moved to approve the Regular Meeting Minutes of November 8, 2011, seconded by Mrs. Rigdon and passed unanimously.</p>	Approval of Minutes <p>A. Approval of the following Board of Education Meeting Minutes</p> <p>1. Regular Meeting Minutes November 8, 2011</p> <p>Motion made and passed to approve the Regular Meeting Minutes of November 8, 2011.</p>
7.	Superintendent's Report <ul style="list-style-type: none"> • Dr. Paddyfote said she attended the Magnet School meeting on December 1st. Seventeen New Milford students attend and there will be no rise in the tuition for next year. • Sarah Noble Intermediate School was recognized as being third in Hispanic Origin 	Superintendent's Report

	<p>programming by Conncan.</p> <ul style="list-style-type: none"> • The revised district calendar is on the website and, as suggested by the Board at the last meeting, days will be made up in June and then, if necessary, April vacation. • December 22nd begins the school's winter break after a full day of school. 	
8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mrs. Faulenbach welcomed all the new Board members. • There will be a special meeting on December 15th which will be to discuss the roles and responsibilities of Board members. • Mrs. Faulenbach asked Board members to let her know which subcommittees they wished to serve on and she would make assignments before the budget hearings in January. • The Board presented the teacher contract to the Town Council and they were unanimously approved. She thanked all those who served on that committee. • The budget hearings will begin on January 17th. 	Board Chairman's Report
9.	<p>Committee Reports</p> <p>A. Facilities Sub-Committee – Mr. Nichols</p> <p>Mr. Nichols said the Facilities Sub-Committee did not meet this month.</p> <p>B. Operations Sub-Committee – Mr. McSherry</p> <p>Mr. McSherry said most of the items discussed at Operations were on the agenda. The items of information not on the agenda included Ms. Baldelli's task of filling administrative vacancies and the new data requirements which is an unfunded mandate from the state.</p> <p>C. Policy Sub-Committee – Mrs. Faulenbach</p> <p>Mrs. Faulenbach said the policy committee did not meet.</p> <p>D. Committee on Learning – Mrs. Thomas</p>	<p>Committee Reports</p> <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p> <p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p>

<p>E.</p>	<p>Mrs. Faulenbach reported that the Committee on Learning approved three curricula which are on this agenda, discussed a new course called Project Lead the Way, and had a conversation about on-line learning.</p> <p>E. Education Connection – Possible Vacancy</p> <p>Mrs. Rigdon said the December meeting was a phone meeting which is typical for December. They reviewed the fees for the district which will be put into next year's budget.</p> <p>F. Connecticut Boards of Education (CABE) – Mrs. Faulenbach</p> <p>Mrs. Faulenbach said she would be looking for someone to be a liaison to CABE from this Board.</p> <p>G. Negotiations Committee – Mrs. Faulenbach</p> <p>Mrs. Faulenbach said there was nothing to report at this meeting.</p>	<p>E. Education Connection</p> <p>F. Connecticut Boards of Education (CABE)</p> <p>G. Negotiations Committee</p>
<p>10.</p> <p>A.</p> <p>B.</p>	<p>Discussion and Possible Action</p> <p>Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of December 13, 2011</p> <p>Mr. McSherry moved to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of December 13, 2011, seconded by Mrs. Rigdon and passed unanimously.</p> <p>Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-641 2. Budget Position as of November 30, 2011 3. Request for Budget Transfers <p>Mr. McSherry moved to approve the monthly reports: Purchase Resolution D-641, Budget Position as of November 30, 2011, and Budget Transfers, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> Mrs. Faulenbach noted with the new members 	<p>Discussion and Possible Action</p> <p>Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of December 13, 2011</p> <p>Motion made and passed to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of December 13, 2011</p> <p>Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-641 2. Budget Position as of November 30, 2011 3. Request for Budget Transfers <p>Motion made and passed to approve the monthly reports: Purchase Resolution D-641, Budget Position as of November 30, 2011, and Budget Transfers</p>

	<p>it would be good to explain the reports. Mr. Miller said there are generally three items for the monthly reports. The purchase resolution varies from month to month and includes items over \$5,000 which require Board approval.</p> <ul style="list-style-type: none"> • The transfers are dollars moved from different object and program codes within the budget and do not increase or decrease the overall bottom line. When the budget is put together, there are many months between that and the actual use of the funds so things can change throughout that time period. • The financial statements show the budget in two ways – the object level and the program level. The columns show the Board approved budget, the adjusted budget after any cuts, expended dollars – when the check is actually cut, the encumbered dollars and the dollars available. There is also a comparison to the same period last year which is not comparing apples to apples as purchases can vary from week to week over the course of one year. • Mr. Lawson asked how the Board was doing financially and Mr. Miller said the available balance is \$7,784,830 which is a little behind last year. Due to a delayed lock in on the oil price, the town and schools will be paying a little more per gallon this year than budgeted - \$.20 per gallon but the natural gas account is favorable and this should cover any shortfall. • Mr. Lawson asked what the status of the medical reserve account is and Mr. Miller said the audit numbers should be available end of January. <p>The motion passed unanimously.</p>	
C.	<p>Gifts & Donations</p> <p>1. Exhibit B: PTO Gifts & Donations</p> <p>Mr. Lawson moved to accept Exhibit B: PTO Gifts & Donations for John Pettibone Elementary School in the amount of \$3,270 and Sarah Noble Intermediate School in the amount of \$1,145, seconded by Mr.</p>	<p>Gifts & Donations</p> <p>1. Exhibit B: PTO Gifts & Donations</p> <p>Motion made and passed to accept Exhibit B: PTO Gifts and Donations for John Pettibone Elementary School in the amount of \$3,270 and Sarah Noble</p>

	<p>Nichols.</p> <ul style="list-style-type: none"> Mr. Lawson thanked the PTO for its continued efforts. <p>The motion passed unanimously.</p> <p>D. Approval of the Following Curricula:</p> <ol style="list-style-type: none"> 1. AP Language & Composition 2. Civics 3. Personal Finance <p>Mr. Nichols moved to approve the following Curricula: AP Language & Composition, Civics, and Personal Finance, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> Mr. Shaffer suggested that somewhere in the title the words AP English be used to be clear it is English. Dr. McLaughlin said she would speak to Mrs. DelMonico, the English department chair, to find out if the AP would allow this labeling. <p>The motion passed unanimously.</p> <p>E. Approval of the following new course:</p> <ol style="list-style-type: none"> 1. Project Lead the Way <p>Mr. Nichols moved to approve a new course: Project Lead the Way, seconded by Mrs. Rigdon.</p> <ul style="list-style-type: none"> Mrs. Faulenbach noted that this course had come before the Committee on Learning for discussion. Mr. Shaffer asked for an explanation of the course and why it was coming forth now. Dr. McLaughlin said this course is for students who have an interest in engineering. Students would need to have at least a 75 average in the middle school. This would be a four year program so most students would start as freshmen but they do not need to continue all four years. This course is designed to give students an understanding of engineering and 	<p>Intermediate School in the amount of \$1,145</p> <p>Approval of the Following Curricula:</p> <ol style="list-style-type: none"> 1. AP Language & Composition 2. Civics 3. Personal Finance <p>Motion made and passed to approve the following Curricula: AP Language & Composition, Civics, and Personal Finance</p> <p>Approval of the following new course:</p> <p>Project Lead the Way</p> <p>Motion made and passed to approve a new course: Project Lead the Way</p>
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	<p>offers another elective for the high school.</p> <ul style="list-style-type: none"> • Mr. Schemm said this is a pre-engineering program. • Mrs. Reed noted that this program started in the 90's and was developed in response to the shortage of students at the college level for engineering majors. Now, the program is in all 50 states. She said this was a good time to offer this at New Milford because there is a gap in the curriculum in terms of STEM offerings. Plus there are two teachers currently at New Milford with engineering backgrounds. Also, the new high school schedule has eight periods which means more time and more rooms for electives. Many students report that they go off to engineering majors in college and don't have the aptitude or understanding of engineering. • Dr. McLaughlin said this is an opportunity for New Milford to be on the cutting edge. • Mr. Wellman asked if there were grants available for this program. Mrs. Reed said she checked with the Project Lead the Way district coordinator and there are no grants available for Connecticut. • Mr. Wellman asked if this was affiliated with STEMMD which is affiliated with a local university and Dr. McLaughlin said STEMMD is a consortium through Westconn which some teachers from Sarah Noble and the elementary schools are going through but this is different. • Mr. Wellman said he knew of a couple of corporations that indicated grants would be available for this type of program. • Mrs. Faulenbach noted if this course were approved there would be a financial impact which would be put into the budget. • Dr. Paddyfote said the technology request would be in the capital technology budget. • Mr. McSherry noted that STEM stood for science, technology, engineering and math and this course was designed to help get STEM into the curriculum. • Mr. Lawson asked who the target student would be and Mrs. Reed said it was a student who had at least a 75 in core math and science 	
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	<p>courses, has an interest in STEM related courses, interest in design, strong in math. The course is rigorous.</p> <ul style="list-style-type: none"> • Mr. Shaffer asked if a junior could take the course if they were interested and Mrs. Reed said they could. <p>The motion passed unanimously.</p>	
F.	<p>Textbook Approval</p> <p>1. Grades 7 & 8</p> <p>Mr. Nichols moved to approve the following textbook for Grades 7 & 8: Asi se Dice!, seconded by Mr. Brant and passed unanimously.</p>	<p>Textbook Approval</p> <p>Grades 7 & 8</p> <p>Motion made and passed to approve the following textbook for Grades 7 & 8: Asi se Dice!</p>
G.	<p>On-Line Learning</p> <ul style="list-style-type: none"> • Mr. Wellman noted he brought this discussion to the Committee on Learning as a member of the public. He said his children gave him an Ipad where he found Itunes and ultimately Iuniversity. He said there were 250 colleges on-line and K-12 educational classes on-line. He said it struck him that there was a world of educational opportunities that New Milford might be missing. He noted that he was pleased that New Milford offered opportunities for Adult Education and for suspended students to make up classes on-line. He said despite these offerings, there is little integration of on-line learning in the high school curriculum yet more and more education is required for all of our lives, much of which is done on-line. He said the number of credits required to graduate will increase to 25 by 2020 and on-line learning will play a role in receiving these credits and yet New Milford does not expose its students to on-line learning. He said just talking about this is inadequate and a plan must be implemented to have some kind of integration of on-line learning in the high school system. <p>Mr. Wellman moved to request that the Superintendent put together a plan by the end of May for how on-line learning would be integrated into the high school</p>	<p>On Line Learning</p> <p>Motion made and failed to request that the Superintendent put together a plan by the end of May</p>

	<p>curriculum, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> • Mr. McSherry said the AP students would benefit from on-line learning. • Mr. Lawson noted that this assumes every student knows how to use technology. He said the skills need to be taught before the tool is used for learning. • Mrs. Rigdon asked what Mr. Wellman was looking for through this directive and Mr. Wellman said he wanted to make use of the expertise of the administration and school staff to develop a plan to integrate opportunities that are available on-line to the students at the high school. • Mrs. Rigdon noted the Technology Committee should discuss this first. • Mr. Nichols noted there was a Technology meeting to discuss how to integrate technology into the classrooms and create a goal plan from the Technology Committee. • Mr. McSherry said the Committee on Learning should discuss this but felt this was a valid argument that there are many opportunities to be used in the school system at the high school. • Mrs. Faulenbach said there were 60 people interested in serving on the Technology Committee. She said they understood that technology is here to stay and needs to be embraced. • Dr. Paddyfote said this should go through the Committee on Learning, the Technology Committee and then needs to be integrated in Board policies. She noted there is blended learning already ongoing in the district. <p>The motion failed 1-8.</p> <p>Yes: Mr. Wellman No: Mr. Brant, Mrs. Faulenbach, Mr. Lawson, Mr. McSherry, Mr. Nichols, Mrs. Rigdon, Mr. Shaffer, Mrs. Shook</p>	<p>for how on-line learning would be integrated into the high school curriculum</p>
H.	Recommendation and Approval for Designee of Superintendent of Schools	Recommendation and Approval for Designee of Superintendent of

	<p>Mr. Nichols moved to approve the appointment of Assistant Superintendent Maureen McLaughlin, and in her absence, Director of Human Resources Ellamae Baldelli, as Designee for the Superintendent of Schools through June 30, 2012, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Mr. Shaffer asked for the background of this motion and Dr. Paddyfote said there always needs to be a designee in the district. She said the Assistant Superintendent will be out on medical leave January and February. • Mr. Shaffer asked about state certifications and Dr. Paddyfote said both have 092s which is a minimum requirement. <p>The motion passed unanimously.</p>	<p>Schools</p> <p>Motion made and passed to approve the appointment of Assistant Superintendent Maureen McLaughlin, and in her absence, Director of Human Resources Ellamae Baldelli, as Designee for the Superintendent of Schools through June 30, 2012</p>
11. A.	<p>Items for Information and Discussion</p> <p>Field Trip Report</p>	<p>Items for Information and Discussion</p> <p>Field Trip Report</p>
12.	<p>Adjourn</p> <p>Mr. McSherry moved to adjourn the meeting at 8:36 p.m., seconded by Mr. Nichols and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed to adjourn the meeting at 8:36 p.m.</p>

Respectfully submitted:



Daniele Shook
Secretary
New Milford Board of Education