

**Cottonwood Union School District
20512 W. First Street
Cottonwood, CA 96022**

MINUTES for Tuesday, June 12, 2018, 6:30 P.M.
Regular Board Meeting, West Cottonwood Library

Members Present: Mrs. Cordova, Mr. Iles, Mrs. McDougall, Mrs. Semingson, Mr. Vazquez
Members Absent: None
Others Present: Superintendent: Doug Geren
Principals: Terri Wright,
Laura Merrick, Business Manager
Becky Bragg, Administrative Assistant
Staff: One staff member was present along with approximately ten community members

- 1.0 **Call Regular Meeting to Order-** Mr. Vazquez called the regular meeting to order at 6:30 p.m.
- 2.0 **Pledge of Allegiance** led by Mr. Vazquez.
- 3.0 **Approval of Agenda-** Mr. Geren asked that item 7.5 be pulled from the agenda and West Student Student Recognition be added to item 4.0.
ACTION: Mrs. Cordova moved, seconded by Mrs. Semingson, to approve the agenda with the recommended changes.
VOTE: Unanimous in favor
- 4.0 **Recognition (Students, Staff)/Curriculum Review –**
Student of the Month- West Cottonwood- 3 students recognized
- 5.0 **Public Forum/Hearing of Persons Wishing to Address the Board –**
None at this time
- 6.0 **Consent Agenda**
 - 6.1 Review of Consent Agenda
 - 6.1.1 Approval of Board Meeting Minutes for:
Regular Board Meeting held on May 15, 2018
 - 6.1.2 Approval to hire: **Heather Frandsen- LVN**
 - 6.1.3 Accept letter of resignations from **Crystal Carter, Reagan Miller, Liew Saechao and Dawn Vietti - Instructional Assistants**
 - 6.1.4 Accept Letter of Retirement from: **Cheryl Zambrana- Instructional Assistant**
 - 6.1.5 Approval of the following contracts:
Shasta County Office of Education- Vehicle Maintenance Contract for 2018/19
Shasta County Office of Education- Special Education Transportation for 2018/19
Evie Lechleiter and Cindy Gomes- Transportation Training and Consulting for 2018/19
Total Compensation Systems, Inc- Consulting Services for 2018/19
 - 6.2 Approval of Consent Agenda
ACTION: Mrs. Semingson moved, seconded by Mr. Iles, to approve the Consent Agenda as presented.
VOTE: Unanimous in favor
- 7.0 **Discussion/Action Items:**
 - 7.1 **Consider approval of the Commercial Warrants.**
ACTION: Mrs. Cordova moved, seconded by Mrs. Semingson, to approve the Commercial Warrants.
VOTE: Unanimous in favor

- 7.2 **Consider approval of Resolution #2018-10, authorizing the Governing Board to transfer budgeted funds from the designated fund balance or the unappropriated fund balance to any expenditure classification or between expenditure classifications for year-end closing.**

ACTION: Mrs. Semingson moved, seconded by Mrs. McDougall, to approve Resolution #2018-10, authorizing the Governing Board to transfer budgeted funds from the designated fund balance or the unappropriated fund balance to any expenditure classification or between expenditure classifications for year-end closing.

VOTE: Unanimous in favor

- 7.3 **Public Hearing – Review the Local Control Accountability Plan (LCAP) for the 2018/2019 year. (The plan will be presented for approval to the board on June 26, 2018.)**
Mr. Vazquez opened the public hearing and requested any comments from the public. There were no comments at this time. The public hearing was closed.

- 7.4 **Public Hearing on proposed 2018/2019 District Budgets. (The 2018/2019 District Budgets will be presented for approval to the board on June 26, 2018.)**

Fund 01 - General Fund

Fund 13 - Cafeteria Fund

Fund 17 - Special Reserve Fund

Fund 25 – Capital Facilities Fund

Fund 51 – Bond Interest & Redemption Fund

Fund 20 – Retiree Fund

Narrative, Summary of Inter-Fund Activities, Attendance Detail, Cash Flow, Multi-Year Projections and Criteria and Standards are submitted for review and approval.
Mr. Vazquez opened the public hearing and requested any comments from the public. Mrs. Merrick, CBO, gave a short presentation on the proposed budget. The public hearing was closed.

- 7.5 **Consider approval of Resolution #2018-11, Regarding the Education Protection Account (EPA) for 2018-2019.**
Strike from Agenda

- 7.6 **Consider approval of Resolution #2018-12, Authorization for 2018/2019 Interfund Temporary Cash Transfers.**

ACTION: Mrs. Cordova moved, seconded by Mrs. McDougall, to approve Resolution #2018-12, Authorization for 2018/2019 Interfund Temporary Cash Transfers.

VOTE: Unanimous in favor

- 7.7 **Consider approval of the Annual Declaration of Need for Fully Qualified Educators for the 2018/2019 school year.**

ACTION: Mrs. Cordova moved, seconded by Mr. Iles, to approve the Annual Declaration of Need for Fully Qualified Educators for the 2018/2019 school year.

VOTE: Unanimous in favor

- 7.8 **Consider approval of the 2017-18 Single Plan for Student Achievement- West Cottonwood Junior High**

ACTION: Mrs. Semingson moved, seconded by Mrs. Cordova, to approve the 2017-18 Single Plan for Student Achievement- West Cottonwood Junior High

VOTE: Unanimous in favor

- 7.9 Consider approval of the 2017-18 Single Plan for Student Achievement- North Cottonwood Elementary School**
ACTION: Mrs. Semingson moved, seconded by Mrs. Cordova, to approve the 2017-18 Single Plan for Student Achievement- North Cottonwood Elementary School
VOTE: Unanimous in favor
- 7.10 Consider approval of Resolution #2018-13, Regarding Participation in the Self-Funding Excess Liability Plan**
ACTION: Mrs. Cordova moved, seconded by Mr. Iles, to approve Resolution #2018-13, Regarding Participation in the Self-Funding Excess Liability Plan
VOTE: Unanimous in favor
- 7.11 Consider approval of Amended Resolution #2018-6, Ordering Governing Board Member Election and Specifications of the Election Order**
ACTION: Mr. Iles moved, seconded by Mrs. Semingson, to approve Amended Resolution #2018-6, Ordering Governing Board Member Election and Specifications of the Election Order
VOTE: Unanimous in favor
- 7.12 Consider approval: Board Policies/ Administrative Regulations**
 BP 0410- Nondiscrimination in District Programs and Activities
 E 0420.41- Charter School Oversight
 BP/AR 3514- Environmental Safety
 BP 3514.1- Hazardous Substances
 BP/AR 3516- Emergencies and Disaster Preparedness Plan
 AR 3541- Transportation Routes and Services
 BP/AR 4158/4258/4358- Employee Security
 BP/AR 5145.13- Response to Immigration Enforcement (New Policy)
ACTION: Mrs. Cordova moved, seconded by Mrs. McDougall, to approve the Board Policies/ Administrative Regulations
VOTE: Unanimous in favor

8.0 Informational Items:

- 8.1 CTA Report-** None at this time
- 8.2 Superintendent's Report-** Mr. Geren shared that there has been some vandalism at both North and West Cottonwood with vandals caught on camera, the Community Center took information on the sale of property to their board tonight, and free breakfast and lunch is being provided to all kids under 18 through the Summer Seamless Breakfast and Lunch Program.
- 8.3 Principal's Reports-**
Mr. Ray was unable to attend but Mr. Geren shared a handout on his behalf that stated parent club supplied lunch with the principal for students that met the fundraising goal, North participated in the Nutrition Olympics, fourth grade had Invasion Day at West, and many classes have taken field trips. Open House was a great event and the turnout was amazing, Kindergarten Graduation had a great turnout and they ended the year with their annual Play Day.
Mrs. Wright shared that Mrs. Stevenson taught all of 5th grade a guidance lesson on peer bullying, SBAC testing is complete for both sites, and 4th Grade Invasion Day was May 25th and although it rained the kids still had a great time. She also shared that she took 2 students to the All Star Breakfast, the Chieftain Crew had an end of year lunch at Eagles

Nest, Open House was May 30th, the talent show was June 1st and the kids did a great job, all grades went on their end of the year field trips and they ended the year with their annual Day on the Green with both Mrs. Wright and Mrs. Hill going in the dunk tank.

9.0 Information/Communication Items:

9.1 Enrollment Report

10.0 Governing Board Discussion and Suggested Agenda Items

None at this time

11.0 Future Meetings:

11.1 Regular Board Meeting, **Tuesday, June 26, 2018, 6:30 p.m.** in the West Cottonwood School Library, 20512 W. First Street, Cottonwood, CA 96022

12.0 Closed Session: Adjournment to Closed Session at 7:50 p.m. to consider and/or take action upon the following items:


12.1 Pursuant to Government Code Section 54957, Public Employee Discipline/Dismissal/Release/Evaluation

Public Notice of Action Taken in Closed Session-

13.0 Adjournment- the meeting adjourned at 8:25 p.m.

Tom Vazquez, President


Deidre McDougall, Member



Kim Cordova, Clerk



Matt Iles, Member

Judy Semingson, Member