

# LAGUNA DEPARTMENT OF EDUCATION

## POSITION OPENING INTERNAL/EXTERNAL NOTICE

**POSITION:** **EDUCATIONAL ASSISTANT (EA) –  
LMS/LES – PARTTIME, 6 POSITIONS**

**POSTED:** **06/15/2021**

**LAST DATE TO APPLY:** **07/09/2021 OR UNTIL FILLED**

**LOCATION:** **Laguna Elementary and Middle Schools**

**WHO TO CONTACT:** **Ms. Nimrah Marquez, K-8 Principal  
505-552-9200**

**QUALIFICATIONS:** **Able to assist with general responsibilities related to  
need for safety and precautions due to COVID-19.  
Bus monitor, assistance in common areas to  
maintain social distancing, help with sanitizing, etc.  
Part time/24 hrs. a week, 6:30 am to 12:30 pm. Job  
description available upon request.**

**SALARY:** **\$13.71/hr. UP TO \$14.49/hr. 186 DAYS**

*Applicants are encouraged to submit a letter of interest, a current resume, and an up-to-date application.*



**For information on applying for any position contact:**

Human Resources  
(505) 552-6008 ext. 1001  
Fax (505) 552-6398

Email: [humanresources@lagunaed.net](mailto:humanresources@lagunaed.net)

*Conditions of Employment: Able to comply with the immigration Reform and Control Act of 1986; obtain a  
successful Criminal History Background Check. Laguna-Native American Preference.*

*The Laguna Department of Education is an Equal Opportunity Employer and does not discriminate on  
the basis of race, color, national origin, sex, religion, age, marital status, disability, handicap, or military  
status in compliance with federal and state laws.*