

1 **OFFICIAL MINUTES**

2  
3 of the **PUBLIC HEARING/REGULAR MEETING** of the Greenwich Township Board of  
4 Education held **Monday, April 27, 2020** virtually through Zoom.

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6 The meeting was called to order by President Gerald Michael, Jr. at 6:36 p.m.

7 **Roll Call:**

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9

<input checked="" type="checkbox"/> Mr. Gerald Michael, Jr. School Board President	<b>(Chair) Negotiations Committee</b> Alternate Delegate to County & State Board Associations Greenwich Township Representative to Paulsboro Board of Education Strategic Planning Committee Curriculum/Technology Committee Personnel Committee
<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo School Board Vice-President	<b>(Chair) Strategic Planning Committee</b> Delegate to County & State Board Associations Personnel Committee
<input checked="" type="checkbox"/> Mr. Andrew Chapkowski	<b>(Chair) Buildings &amp; Grounds Committee</b> Budget & Finance Committee Curriculum/Technology Committee Personnel Committee
<input checked="" type="checkbox"/> Mr. Chad Kent	<b>(Chair) Curriculum/Technology Committee</b> Buildings & Grounds Committee Negotiations Committee Policy Committee Personnel Committee
<input checked="" type="checkbox"/> Mr. Duane Sarmiento Zoomed in 6:53 p.m.	<b>(Chair) Policy Committee</b> Buildings & Grounds Committee Public Relations Committee Personnel Committee
<input checked="" type="checkbox"/> Ms. Amy Vandergrift Zoomed in 6:50 p.m.	<b>(Chair) Public Relations</b> Budget & Finance Committee Strategic Planning Committee Personnel Committee
<input checked="" type="checkbox"/> Mrs. Susan Vernacchio	<b>(Chair) Budget &amp; Finance Committee</b> Negotiations Committee Public Relations Committee Personnel Committee

10  
11 Quorum YES

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13 Also present were Dr. Jennifer Foley-Hindman, Chief School Administrator and Mr.  
14 Scott A. Campbell, School Business Administrator/Board Secretary.

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16 As required under the guidelines of the Open Public Meeting Law, notice of this meeting  
17 was sent to **The Courier Post**, and **The Township Clerk**. It was also posted in the  
18 Greenwich Township School Buildings. (Optional: Videotaping Regulations – “The  
19 proceedings of this meeting are being videotaped and anyone wishing to discuss an  
20 individual child should so note.”)  
21

1 **FLAG SALUTE**

2  
3 **1. MINUTES**

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5 Motion: (Vernacchio/Chapkowski) to approve the following minutes:

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7 March 19, 2020 – Regular Meeting  
8 March 19, 2020 – Executive Session

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10 Motion carried by unanimous voice vote.

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12 **2. PUBLIC HEARING ON THE 2020-2021 SCHOOL BUDGET**

13  
14 Motion: (Kent/Vernacchio) to open the public hearing portion of the  
15 meeting to present the 2020-2021 proposed budget.

16  
17 Motion carried by unanimous voice vote.

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19 **3. PRESENTATION OF THE 2020-2021 SCHOOL BUDGET**

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21 Motion: (Vernacchio/Vandergrift) to approve the presentation of the budget,  
22 items A & B:

- 23  
24 A. The 2020-2021 Budget Presentation was made by Scott A. Campbell,  
25 School Business Administrator. (Presentation attached)  
26 Also Dr. Jennifer Foley-Hindman went over budget highlights and goals for  
27 the 2020-2021 school year.

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29 *There were no questions from the public or the Board of Education members.*

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31 Motion carried by unanimous voice vote.

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33 **4. MOTION TO ADOPT THE 2020-2021 SCHOOL BUDGET**

34  
35 Motion: (Chapkowski/Vernacchio) to approve the following:

- 36  
37 A. The approval of the following resolution:

38  
39 **BE IT RESOLVED**, the Greenwich Township Board of  
40 Education budget for 2020-2021 School Year is adopted as follows:

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUES</b>	<b>DEBT SERVICE</b>	<b>TOTAL</b>
2020-2021 Total Expenditures	\$11,753,842.00	\$315,739.00	\$-0-	\$12,069,581.00

1                                   **BE IT FURTHER RESOLVED**, that there should be raised  
2                                   for the General Fund \$10,290,673.00 for the ensuing School Year (2020-  
3                                   2021); and

4  
5                                   **WHEREAS**, school district policy (#6471) and *N.J.A.C.*  
6                                   6A:23B-1.2(b) provides that the Board of Education shall establish in the  
7                                   annual school budget a maximum expenditure amount that may be  
8                                   allotted for such workshop, travel and expense reimbursement for the  
9                                   2020-2021 school year; and

10  
11                                   **WHEREAS**, maximum expenditure amount allotted for  
12                                   workshop, travel and expense reimbursement for the 2019-2020 school  
13                                   year was \$14,995.00; and

14  
15                                   **WHEREAS**, workshop, travel and expense reimbursement  
16                                   has reached a total amount of \$6,566.00 as of April 17, 2020.

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18                                   **NOW, THEREFORE, BE IT RESOLVED**, that the  
19                                   Greenwich Township Board of Education, in the County of Gloucester,  
20                                   New Jersey hereby establishes the school district workshop, travel  
21                                   maximum for the 2020-2021 school year at the sum of \$10,947.00; and

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23                                   **BE IT FURTHER RESOLVED** that the School Business  
24                                   Administrator shall track and record these costs to ensure that the  
25                                   maximum amount is not exceeded.

26  
27                                   **WHEREAS**, *N.J.A.C. 6A:23A:5.2(a)* mandates boards  
28                                   to establish annually prior to budget preparation, for public reasons and  
29                                   each type of professional service a maximum level of spending for the  
30                                   ensuing school year; and

31  
32                                   **WHEREAS**, the budget that includes the following  
33                                   appropriations:

Legal	\$16,410.00
Accounting	\$27,000.00
Physician	\$ 3,300.00
Architect	\$18,000.00
Teacher Professional Development	\$ 4,500.00

1                                   **WHEREAS**, the Administration needs to notify the  
2 Board if there arises a need to exceed said maximums, upon which, the  
3 Board adopt a dollar increase in the maximum amount through formal  
4 board action; and  
5

6                                   **WHEREAS**, the Board and Administration wishes to  
7 minimize the amount of paperwork involved in this area;  
8

9                                   **NOW, THEREFORE, BE IT RESOLVED**, that the  
10 Greenwich Township School District Board of Education establishes  
11 maximums for professional development in the areas listed above at a  
12 level of 50% of the amounts listed for the 2020-2021 school year.  
13

14                                   Resolution: State Aid – School Year 2020-2021  
15

16                                   **WHEREAS**, the Board of Education of Greenwich  
17 Township in the County of Gloucester has met to acknowledge and accept  
18 the 2020-2021 State Aid,  
19

20                                   **BE IT RESOLVED**, that the Greenwich Township  
21 Board of Education acknowledges receipt of the 2020-2021 State Aid  
22 amounts listed below:  
23

<u>AID CATEGORY</u>	<u>AMOUNT</u>
Categorical Special Education Aid	\$ 399,234.00
Categorical Security Aid	\$ 133,562.00
Transportation Aid	\$ 272,578.00
Adjustment Aid	\$ 193,649.00
<b>TOTAL</b>	<b>\$ 999,023.00</b>

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32                                   **THEREFORE, BE IT RESOLVED**, that the Board of  
33 Education of Greenwich Township does accept the State Aid for school  
34 year 2020-2021.  
35

36 Motion carried by unanimous roll call vote.  
37

38 Motion:           (Lombardo/Chapkowski) to approve the Tax Payment Schedule for  
39 the 2020-2021 school year.  
40

41 B.                   Tax Payment Schedule  
42

Date	Amount Due
July 15, 2020	\$857,557.00
August 14, 2020	\$857,556.00

September 15, 2020	\$857,556.00
October 15, 2020	\$857,556.00
November 16, 2020	\$857,556.00
December 15, 2020	\$857,556.00
January 15, 2021	\$857,556.00
February 16, 2021	\$857,556.00
March 15, 2021	\$857,556.00
April 15, 2021	\$857,556.00
May 14, 2021	\$857,556.00
June 15, 2021	\$857,556.00
<b>TOTAL</b>	<b>\$10,290,673.00</b>

Motion carried by unanimous roll call vote.

**5. MOTION TO CLOSE PUBLIC HEARING**

Motion: (Lombardo/Kent) to close the public hearing.

Motion carried by unanimous voice vote.

**6. ADMINISTRATIVE/PRINCIPAL REPORTS**

Motion: (Vernacchio/Vandergrift) to approve the following as one, A-C:

**A. School Health Services**

1. School Health Services report as of **March 13, 2020** for Broad Street School. (Attachment)
2. School Health Services report as of **March 13, 2020** for Nehaunsey Middle School. (Attachment)

**B. Monthly Attendance, Enrollment, Drills and Monthly Overview:**

<b>MONTHLY ATTENDANCE – MARCH 2020</b>	
Broad Street School	97.7%
Nehaunsey Middle School	98.2%

<b>BROAD STREET SCHOOL ENROLLMENT – MARCH 2020</b>	
Grade PS	Total: 25
Grade K	Total: 43

Grade 1	Total: 34
Grade 2	Total: 43
Grade 3	Total: 52
Grade 4	Total: 41
Grade 5	Total: 53
<b>TOTAL ENROLLMENT: 291</b>	

<b>NEHAUNSEY MIDDLE SCHOOL ENROLLMENT – MARCH 2020</b>	
Grade 6	Total: 50
Grade 7	Total: 46
Grade 8	Total: 52
<b>TOTAL ENROLLMENT: 148</b>	

<b>DRILLS – MARCH 2020</b>				
Date	Time/*Location	Duration	Action/Drill	Weather Conditions
March 3, 2020	Not available	Not available	Routine Fire Drill	
*NMS/Nehaunsey Middle School		*BSS/Broad Street School		

<b>MONTHLY EVENT OVERVIEW – MARCH 2020</b>		
Date	Event	Location
<b>No Monthly Events due to Covid-19</b>		

C. Student Discipline, Violence/Vandalism and HIB

1. The approval of the Student Discipline, Violence/Vandalism and HIB as of **March 13, 2020**:

<b>Infractions Referrals Reports</b>	<b>Number of Incidents March 2020</b>		<b>2019-2020 Total-to-Date</b>	
	<b>BSS</b>	<b>NMS</b>	<b>BSS</b>	<b>NMS</b>
Dating Violence	0	0	0	0
Detention After School	0	0	0	13
Harassment, Intimidation or Bullying	0	1	2	8
Lunch Detention	6	3	63	52
Out-School-Suspension (OSS)	0	0	3	6
Restricted Study	0	1	7	16
Violence, Vandalism, Substance Abuse	0	0	0	1

Case Number	Date of Initial Report	Date Reported to Superintendent	Result of Investigation
NMS 19/20-8	3/2/2020	3/2/2020	Not Confirmed

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Motion carried by unanimous voice vote.

**7. SUPERINTENDENT’S RECOMMENDATIONS**

Motion: (Kent/Vandergrift) to approve the following:

- A. The approval for the *reappointment* of the following G.T.E.A. tenured teaching staff members for the 2020-2021 school year; teaching assignments and salary to be determined pending completion of negotiations:

Megan Ballinger	Kiley Barker	Bethanne Barousse	Stephanie Beckett	Joshua Bomze
Katherine Caruso	Kimberly Chila	Rabecca Cotton	Heather Crisostomo	Allison Delaney
Carlyn Exley	Janet Geary	Daniel Giorgianni	Christina Gori	Vanessa Gottesfeld
Violet Gregg	Maureen Jenzano	Sean Keane	Catrina Laster	Nicole Leach
Adriana Marini-Cossetti	Nicole McGann	Kate McLaughlin	Andrew Mettler	Melissa Mortimer
Sandra Nastase	Patricia New	Suzanne Pezzino	Susan Pipczynski	Stacy Podolski
Tara Reale	Stacey Ridinger	Sharon Salvatore	Tina Sayers	Kathy Seacrist
Trisha Seiner	Diane Shirley	Michael Snyder	Stephania Tomaszewski	Annelise Walker
Jennifer Walker	Sarah Wedgwood	Steven Wehrle		

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Motion carried by unanimous roll call vote.

Motion: (Kent/Michael) to approve the following:

- B. The approval for *reappointment* of the following Non-Tenured teaching staff for the 2020-2021 school year effective July 1, 2020 through June 30, 2021, at a salary to be determined pending completion of negotiations.

Stacy Anuszewski	Amy Camp	Miranda Coughlan	Diana Dresh
Lauren Ernst	Jesse Golden	Donald Haney	

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Motion carried by unanimous roll call vote.

Motion: (Kent/Vandergrift) to approve the following:

- C. The approval for the *reappointment* of the following G.T.E.A. represented Custodial/Maintenance and Custodial Staff members for the 2020-2021

1 school year, effective July 1, 2020 through June 30, 2021, at the salary to  
2 be determined pending completion of negotiations.  
3

Michael Beukers	Ellen Delaney	Randy DeVault
Denise Murphy	Maria Santos	

4  
5 Motion carried by unanimous roll call vote.  
6

7 Motion: (Kent/Vandergrift) to approve the following:  
8

9 D. The approval for the *reappointment* of the G.T.E.A. represented full-time  
10 aides for the 2020-2021 school year; assignments and salary to be  
11 determined pending completion of negotiations.  
12

Christine Eiserman	Eileen O'Donnell	Lois Piccioni	Melissa Ray	Ellen Sarmiento
Deborah Silvestro	Tara Small	Jennifer Spera	Jean Walko	

13  
14 Roll Call Vote:  
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16 Amy Vandergrift – Yes  
17 Susan Vernacchio - Yes  
18 Gerald Michael, Jr. – Yes  
19 Roseanne Lombardo – Yes  
20 Andrew Chapkowski – Yes  
21 Chad Kent – Yes  
22 Duane Sarmiento – Abstained  
23

24 Motion: (Vernacchio/Kent) to approve the following:  
25

26 E. The approval for the *reappointment* of the following G.T.E.A. represented  
27 Secretarial staff members for the 2020-2021 school effective July 1, 2020  
28 through June 30, 2021 at a salary to be determined pending completion of  
29 negotiations.  
30

Jennifer Ellick	Toshia Kersey	Suzanne Lavin
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31  
32 Motion carried by unanimous roll call vote.  
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34 Motion: (Vernacchio/Lombardo) to approve the following as one, F-H:  
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36 F. The acknowledgement of receipt of the Spring 2019, Grade 8 and Grade 5  
37 Science, New Jersey Student Learning Assessments. (Attachment)  
38



1 G. The approval of tuition reimbursement request from Melissa Mortimer to  
2 be taken at Wilmington University as part of an on-going Masters  
3 Program. Course titles, "MED 7799-Supervision and Curriculum  
4 Improvement" and "MED 7712-Curriculum Development" will begin July  
5 2020 and will be reimbursed as per the G.T.E.A. agreement, pending  
6 completion and the Greenwich Township School District policies and  
7 regulations.

8  
9 H. The approval for FMLA request from Annelise Walker, due to medical  
10 reasons, effective May 12, 2020 through June 8, 2020, utilizing sick time,  
11 in accordance with FMLA, Greenwich Township School District policy and  
12 regulations and G.T.E.A. guidelines. (Attachment)

13  
14 *Dr. Jennifer Foley-Hindman spoke about the Science Testing that was given to  
15 Grade 5 & Grade 8 in the Spring of 2019. Duane Sarmiento asked if it was a  
16 new test that was given? Dr. Foley-Hindman replied that it was a new version  
17 of the test that was given and they increased certain portions of the test and they  
18 were more open-ended tests. We don't have feedback from the state as of now.*

19  
20 Motion carried by unanimous voice vote.

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22 **8. POLICY/REGULATION**

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24 Motion: (Sarmiento/Michael) to approve the following policy/regulation on  
25 second reading:  
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<b>POLICY/REGULATION</b>	<b>1<sup>ST</sup> READING</b>	<b>2<sup>ND</sup> READING</b>
P6210 – Finances – Fiscal Planning		XX
P8451 – Operations - Control of Communicable Disease		XX

27  
28 Motion carried by unanimous voice vote.

29  
30 **9. REPORT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

31  
32 Motion: (Lombardo/Vandergrift) to approve the following as one, A-G:

33  
34 A. **Bills Lists**

- 35  
36 1. The bills as presented by the Business Administrator in the  
37 following amounts are ordered paid. (Attachment)  
38  
39

Number	Amount
#66-2020	\$148,092.00
#67-2020	\$13,900.44
#68-2020	\$3,482.05
#69-2020	\$17,725.24
#70-2020	\$112,471.38
#71-2020	\$1,500.00
#72-2020	\$17,515.99
#73-2020	\$3,626.31
#74-2020	\$351,237.30
<b>TOTAL AMOUNT \$669,550.71</b>	

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B. Student Activities Account

1. The approval of the Student Activities Account Monthly Bank Reconciliation for the month of **March 2020**. (Attachment)

C. Board Secretary’s Report

1. The acceptance of the Board Secretary’s Report for the month of **March 2020**. The Board Secretary certifies that no line item account has been over expended in violation of *N.J.A.C. 6A:23A-16.10(c)* 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

D. Treasurer’s Report

1. The approval of the Treasurer’s Report in accordance with *18A:17-36* and *18A:17-9* for the month of **March 2020**. The Treasurer’s Report and the Board Secretary’s Report are in agreement for the month **March 2020**.

E. Revenue Certification

1. The Board Secretary in accordance with *N.J.A.C. 6A:23A-16.10(c)*2 certifies that there are no changes in anticipated revenue amounts of revenue sources.

1 F. Board of Education Certification

- 2  
3 1. The approval of the Board of Education certification for the month  
4 of **March 2020**, that after review of the Secretary's monthly  
5 financial reports and upon consultation with the appropriate district  
6 officials, that to the best of its knowledge no major accounts or  
7 funds have been over expended in violation of *N.J.A.C. 6A:23A-*  
8 *16.10(c)4* and that sufficient funds are available to meet the  
9 district's financial obligations for the remainder of the year.

10  
11 G. Transfer List

- 12  
13 1. The ratification of transfers, authorized by the Superintendent, for  
14 the month of **March 2020**, to give balances to new accounts and to  
15 balance existing accounts.

16  
17 Motion carried by unanimous voice vote.

18  
19 **10. OLD BUSINESS**

20  
21 None at this time.

22  
23 **11. NEW BUSINESS**

24  
25 A. Committee Report

26  
27 None at this time.

28  
29 B. New Business

30  
31 None at this time.

32  
33 **12. PUBLIC – AGENDA/NON-AGENDA ITEMS**

34  
35 This is the time when anyone from the public who wishes to speak to the Board  
36 may do so. Please state your name, address and phone number. The Board will  
37 hear your concerns. The Board may or may not take action this evening. You  
38 will be notified either at this meeting, by letter or telephone of any action that the  
39 Board does take.

40  
41 In accordance with Board policy and procedures, speakers are not permitted to  
42 publicly speak of personal issues involving school personnel, or against any  
43 person connected to the school system. Any such concern should be presented

1 to the school or district-level administration so that a proper response may be  
2 given.

3  
4 No public comment at this time.

5  
6 **13. ADJOURNMENT**

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8 Motion: (Michael/Kent) to adjourn the meeting at 7:37 p.m.

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10 Motion carried by unanimous voice vote.

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13 Respectfully Submitted,

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18 \_\_\_\_\_  
19 Scott A. Campbell, Board Secretary

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21  
22 *\*\*Next Board of Education Regular Meeting is scheduled for Monday, May 11,*  
23 *2020 at 6:30 p.m. \*\**