

# Benton County School District

## ATTN: Human Resource Department

P O Box 247  
Ashland, Mississippi 38603  
[www.benton.k12.ms.us](http://www.benton.k12.ms.us)

### APPLICATION FOR NON-CERTIFIED PERSONNEL

Application will remain in the active file for 2 years from the date of application

(Please print or type)

#### PERSONAL INFORMATION

Social Security Number \_\_\_\_\_ : Telephone #: \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle Maiden

Address: \_\_\_\_\_  
Number and Street  
City State Zip

Position Desired: \_\_\_\_\_

#### EDUCATIONAL & PROFESSIONAL TRAINING

Name of School	Address	Dates Attended	Diploma/GED College Degree

#### EMPLOYMENT HISTORY

- Please list all **FULL TIME** experience, both within and outside the field of education
- List present employment first and continue starting with the most recent employment

From/To	Name/Address of Employer	Reason for Leaving

*The Benton County School District offers employment opportunities to all persons without discrimination in regard to sex, religion, disability, citizenship, color, or national origin*

**REFERENCES**

<b>NAME</b>	<b>COMPANY</b>	<b>POSITION</b>	<b>TELEPHONE #</b>

*I hereby certify that the information presented in this application is true, accurate, and complete. I understand that any misrepresentation, falsification, or omission of the facts on this application will be sufficient cause for disqualification, non-employment, or dismissal from employment, and will constitute a release to the employer for liability. If employed, I agree to abide by all policies as set forth by the Benton County School District. I hereby extend the right of the Benton County School District, or any of its agents, to contact any and all previous employers, references, health care providers, hospitals, educational institutions attended, court officials, and law enforcement authorities who might have knowledge of my credentials, and I waive all rights pursuant to PL 93-380. I have read the above and understand the pre-employment procedures of the Benton County School District.*

\_\_\_\_\_ \_\_\_\_\_  
*Signature of Applicant* *Date*

**FOR OFFICE USE ONLY**

- Individual Reference Forms
- Resume
- Social Security Card
- Driver's License or Birth Certificate
- PERS
- Form W-4
- Insurance Forms
- Background Check

***The Benton County School District is accredited by the State of Mississippi and  
The Southern Association of Colleges and Schools***

*Professional Data*

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- Yes  No    Are you a citizen of the United States of America?
  
- Yes  No    Have you been employed previously by the Benton County School District?
  
- Yes  No    Are you the spouse and/or dependent of any person currently serving as a member of the Benton County School Board of Education?
  
- Yes  No    Have you ever been convicted of a felony?
  
- Yes  No    Have you had a teaching certificate/license revoked?
  
- Yes  No    Have you ever been dismissed/non-renewed from employment by a school district?
  
- Yes  No    Have you ever been given the opportunity to resign or resigned under Duress or told you were going to be dismissed if you did not resign?

COMMENTS/ELABORATION ON ANY OF THE ABOVE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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\_\_\_\_\_  
Signature \_\_\_\_\_  
Date