

DESOTO COUNTY SCHOOLS
TITLE I SCHOOLS – PARENTAL INVOLVEMENT PLAN
2019 - 2020

Parental Involvement means the participation of parent(s)/guardian(s) in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

1. that parents play an integral role in assisting in their child’s learning.
 2. that parents are encouraged to be actively involved in their children’s education at school.
 3. that parents are partners in their children’s education and are included, as appropriate, in decision-making and are on advisory committees to assist in the education of their children.
 4. the carrying out of other activities, such as those described in *Section 1118* of ESEA.
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GENERAL EXPECTATIONS

Horn Lake Elementary School agrees to:

- Be governed by the statutory definition of parental involvement and will carry out programs, activities, and procedures in accordance with the definition.
- Involve the parents of our students in decisions about how the 1% of Title I, Part A funds reserved for parental involvement are spent.
- Coordination with parents to jointly develop a school parental involvement plan that addresses all of the components of *Section 1118 (c-f)*; after plan development, distribute it to parents of our students and also make it available to our local community.
- Conduct a joint annual evaluation with parents of the content and effectiveness of the school’s parental involvement policy.
- Use the findings of the annual joint evaluation to design strategies for more effective parental involvement, and to revise, if necessary, the school’s parental involvement policy.
- Submit any parent comments or concerns to the district federal programs department if our Title I, Part A school-wide plan (SWP) is not satisfactory to any parent(s) of our students.
- Provide each parent with an individual student report about the performance of their child on the State assessment.
- Provide each parent timely notice when their child has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the team in *section 200.56* of the *Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002)*.

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- Provide each parent timely notice information regarding the professional qualifications of the student’s classroom teachers and paraprofessionals, as described in section 1111(h)(6)(A).
- If the school-wide program plan under Section 1114(b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents’ comments on the plan that will be available to the local education agency.

POLICY INVOLVEMENT – SECTION 1118 OF ESEA

Horn Lake Elementary School will take the following actions to:

1. Convene an annual meeting at a time convenient for parents of participating children:
 - 1.1. All parents shall be invited and encouraged to attend.
 - 1.2. The school will provide information and explain the requirements of Title I, Part A and the rights of parents.

Activity/Task <i>(What will be done?)</i>	Staff Responsible <i>(Who will be doing it?)</i>	Timeline <i>(When will it be done?)</i>	Steps <i>(How will it be done?)</i>	Accountability/ Evaluations <i>(How will success be measured?)</i>
Parent Orientation Meeting/ABC's of Kindergarten 1 st /2 nd Parent Night	Title I Staff & Administration Classroom Teachers	August 19 & 20, 2019	Parents are invited to a meeting and Title I Guidelines are explained.	Sign-in Sheets Agendas Parent Feedback

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2. Offer a flexible number and schedule of meetings.

Activity/Task <i>(What will be done?)</i>	Staff Responsible <i>(Who will be doing it?)</i>	Timeline <i>(When will it be done?)</i>	Steps <i>(How will it be done?)</i>	Accountability/ Evaluations <i>(How will success be measured?)</i>
<ul style="list-style-type: none"> • Parent Orientation • Parent Meeting • Fall Family Night • Parent Meeting • Spring Literacy Picnic 	Title I staff & administration	August 19 & 20, 2019 @5:30 p.m. August 29, 2019 @ 9a.m. October 24, 2019 @ 6:00p.m. April 2020 (Specific time/date TBD) May 2020 (Specific time/date TBD)	Parents are invited to attend meetings where Title I Guidelines are explained. Parents are given the opportunity for input on the needs of the school and how 1% money will be appropriated.	Sign-in Sheets Agendas Parent Feedback

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3. Involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I, Part A programs. This involvement should include the planning, review, and improvement of the school parental involvement plan, as well as the joint development of the school-wide plan under section 1114(b)(2).

Activity/Task <i>(What will be done?)</i>	Staff Responsible <i>(Who will be doing it?)</i>	Timeline <i>(When will it be done?)</i>	Steps <i>(How will it be done?)</i>	Accountability/ Evaluations <i>(How will success be measured?)</i>
<ul style="list-style-type: none"> • Parent Orientation • Parent Meeting • Fall Family Night • Parent Meeting • Spring Literacy Picnic 	Title I staff & administration	August 19 & 20, 2019 @5:30 p.m. August 29, 2019 @ 9a.m. October 24, 2019 @ 6:00p.m. April 2020 (Specific time/date TBD) May 2020 (Specific time/date TBD)	Parents are invited to attend meetings where Title I Guidelines are explained. Parents are given the opportunity for input on the needs of the school and how 1% money will be appropriated.	Sign-in Sheets Agendas Parent Feedback

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4. Provide to parents of our students:

- 4.1 Timely information about the Title I, Part A programs
- 4.2 Description and explanation of the curriculum at the school, the forms of assessments used to measure student progress, and the proficiency levels students are expected to meet.
- 4.3 Opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children

Activity/Task <i>(What will be done?)</i>	Staff Responsible <i>(Who will be doing it?)</i>	Timeline <i>(When will it be done?)</i>	Steps <i>(How will it be done?)</i>	Accountability/ Evaluations <i>(How will success be measured?)</i>
Parent Orientation ABC's of Kindergarten Parent Night 1 st /2 nd Grade Parent Night	Title I Staff Administration Classroom Teachers	August 19 & 20, 2019	Parents, teachers, & Title I staff will discuss, review, and make improvements to the school-wide Title I plan.	Sign-in Sheets Agendas Parent Feedback
HLES Fall Family Fun night	Title I Staff Administration Classroom Teachers	October 24, 2019 @ 6:00	Teachers will plan & share activities & strategies for student academic success. Administrators will speak to parents on MS's Literacy Based Promotion Act.	Sign-in Sheets Agendas Parent Feedback
HLES Spring Literacy Picnic	Title I Staff Administration Classroom Teachers	** ,2020	Teachers will plan & model math strategies for parents & students to maximize math comprehension.	Sign-in Sheets Agendas Parent Feedback

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COMPACT: SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT – SECTION 1118 (D)

As a component of the school-level parental involvement plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

Horn Lake Elementary School will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet Mississippi's student academic achievement standards as follows: *(Describe how the school will provide high-quality curriculum and instruction, and do so in a supportive and effective learning environment).*

Highly qualified teachers will use Being a Reader, Making Meaning, Being a Writer, and SIPPS phonics, all of which are research-based curriculums, to ensure reading and writing success for students. The DeSoto County School District provides teachers with pacing guides to make certain students are learning what they need to learn throughout the year. District assessments, performance-based tasks, and Fountas and Pinnell Reading Assessments are given to students at least three times a year to evaluate student progress.

2. Hold parent-teacher conference during which this compact will be discussed as it relates to the individual child's academic achievement. Conferences will be held: *(Describe when, where, and how staff will be available for consultation with parents—must be at least annually.)*

Parent teacher conferences are held every Monday, Wednesday, and Thursday either before school at 7:10 a.m. or after school at 2:30 p.m.

3. Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows: *(Describe when and how the school will provide reports to parents.)*

Every four weeks progress reports are sent home to parents. Every nine weeks a standards-based report card is sent home with students in kindergarten. First and second grade students receive a numerical report card every nine weeks. Teachers send notes and make phone calls to parents informing them of the academic progress of their child.

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4. Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows: *(Describe when, where, and how staff will be available for consultation with parents.)*

All staff are available for parents to talk with before school begins at 7:40 everyday and conferences may be scheduled by calling the office.

5. Provide parents opportunities to volunteer in their children’s school and to participate in their children’s class and observe classroom activities, as follows: *(Describe when and how parents may volunteer, participate, and observe classroom activities.)*

Volunteer forms are filled out by the parents during the Parent Orientation Breakfast and are called to volunteer according to the information provided.

Parents will support our children’s learning in the following ways:

Describe the ways in which parents will support their children’s learning, such as:

- Monitoring attendance
- Making sure that homework is complete
- Monitoring the amount of screen time children watch
- Participating, as appropriate, in decisions relating to my children’s education
- Promoting positive use of children’s extra-curricular time
- Staying informed about children’s education and communicating with the school by promptly reading all notices from the school or the school district, either received by children or by mail, and responding as appropriate
- Serving, to the extent possible, on school and/or district policy advisory groups
- Communicate frequently with school staff
- Read at home with my child regularly
- Seek extra resources from my child’s teacher

Students will share the responsibility to improve our academic achievement and achieve Mississippi’s high standards in the following ways:

Describe the ways in which students will support their academic achievement, such as:

- Do my homework every day and ask for help when I need to
- Read at least 30 minutes every day outside of school time

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- Give to my parents, or the adult who is responsible for me, all notices and information received by me from my school every day.
- Strive to do my best on everything I do
- Seek support from an adult when I do not understand academic content
- Follow school and classroom expectations

BUILDING CAPACITY FOR INVOLVEMENT – SECTION 1118(E)

Horn Lake Elementary School will take the following action as to:

1. Provide assistance to parents in understanding such topics as:
 - Mississippi’s College- and Career-Ready Standards
 - The MKAS assessment
 - The requirements of Title I, Part A
 - How to monitor their children’s progress
 - How to work with educators to improve the achievement of their children

(List activities, such as workshops, conferences, classes, both in-state and out-of-state, include any equipment or other materials that may be necessary to ensure success.)

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HLES Family Literacy Night	Classroom Teachers & Administration	*** 2019	Teachers will plan & share activities & at-home reading strategies for student reading growth. Administrators will speak to parents on MS’s Literacy Based Promotion Act.	Sign-In Sheets Agenda Parent Feedback
HLES Family Math Night	Classroom Teachers & Administration	**** 2020	Teachers will plan & model math strategies for parents & students to maximize math comprehension.	Sign-In Sheets Agenda Parent Feedback

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2. Foster parental involvement by providing materials and training, such as literacy training and using technology, as appropriate, to help parents work with their children to improve their children’s academic achievement.

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HLES Family Literacy Night	Classroom Teachers & Administration	*** 2019	Teachers will plan & share activities & at-home reading strategies for student reading growth. Administrators will speak to parents on MS's Literacy Based Promotion Act.	Sign-In Sheets Agenda Parent Feedback
HLES Family Math Night	Classroom Teachers, Math Coach, & Administration	****2020	Teachers will plan & model math strategies for parents & students to maximize math comprehension.	Sign-In Sheets Agenda Parent Feedback

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3. Educate teachers, student services, personnel, principals, and other staff on the value and utility of contributions of parents, and in how to reach out to, communicate, and work with parents as equal partners. Actions should include how to implement and coordinate parent programs and build ties between parents and schools:

Activity/Task <i>(What will be done?)</i>	Staff Responsible <i>(Who will be doing it?)</i>	Timeline <i>(When will it be done?)</i>	Steps <i>(How will it be done?)</i>	Accountability/ Evaluations <i>(How will success be measured?)</i>
Morning with Mom Date with Dad	All staff at HLES	***, 2018 ***, 2018	Parents will be invited to meetings, items on agenda will be discussed, parents will visit classrooms & then meet with principals to discuss any changes that might need to be considered.	Sign-in Sheets Agenda Parent Feedback
Grandparents Day	All staff at HLES	***, 2020	Grandparents will be invited in for a music program presented by students followed by classroom visits and refreshments.	Sign-In Sheets Agenda Parent Feedback
Parent-Teacher Conference Day	Classroom Teachers	Feb. 2020	Teachers will send invitations for parents to choose a convenient time to meet by	Sign-In Sheets Agenda Parent Feedback

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			phone or in person.	
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4. Coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home (to the extent feasible and appropriate). The school will also develop other activities, such as parent resource centers that encourage and support parents in more fully participating in the education of their children:

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HLES Family Literacy Night	Classroom Teachers & Administration	*** 2019	Teachers will plan & share activities & at-home reading strategies for student reading growth. Administrators will speak to parents on MS's Literacy Based Promotion Act.	Sign-In Sheets Agenda Parent Feedback
HLES Family Math Night	Classroom Teachers & Administration	*** 2020	Teachers will plan & model math strategies for parents & students to maximize math comprehension.	Sign-In Sheets Agenda Parent Feedback

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5. Ensure that information related to the school and parent programs, meetings, and other activities is sent to parents of participating children in a format and language the parents can understand.

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School staff will provide invitations, memos, compacts, disciplinary policies, & anything sent home to parents in languages represented by the student body.	All staff	Ongoing	HLES will send home all correspondence in the language that is needed at home to ensure that parents are able to read and understand information that is being sent.	Copies of materials sent home to parents

6. Provide reasonable support for parent involvement activities as parents may request.

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HLES Family Literacy Night HLES Family Math Night	All HLES Staff	****2019 **** 2020	All programs will be explained to parents & standards related to each will also be explained.	Sign-In Sheets Agendas Parent Feedback

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The School Parental Involvement Plan may include additional paragraphs listing and describing other discretionary activities that the school, in consultation with parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement. The plan may include the discretionary activities as listed under *Section 1118(e)* of the ESEA:

- Involve parents in the development of training to improve the effectiveness of that training for teachers, principals, and other educators.
- Provide necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training.
- Pay reasonable and necessary expenses associated with parental involvement activities, including transportation and childcare costs, to enable parents to participate in school-related meetings and training sessions.
- Train parents to enhance the involvement of other parents.
- Arrange school meetings at a variety of times or conduct in-home conferences between teachers or other educators who work directly with participating children.
- Adopt and implement model approaches to improving parental involvement.
- Establish a school parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs.
- Develop appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.

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ACCESSIBILTiy – SECTION 1118(F)

In carrying out the parental involvement requirements of this part, districts and schools, to the extent practical, shall provide full opportunities for the participation of parents and children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including information and school reports in a format and to the extent practical, in a language such parents can understand.

Activity/Task <i>(What will be done?)</i>	Staff Responsible <i>(Who will be doing it?)</i>	Timeline <i>(When will it be done?)</i>	Steps <i>(How will it be done?)</i>	Accountability/ Evaluations <i>(How will success be measured?)</i>
HLES Family Literacy Night HLES Family Math Night	All HLES Staff	*** 2019 *** 2020	All programs will be explained to parents & standards related to each program will also be explained.	Sign In Sheets Agendas Parent Feedback

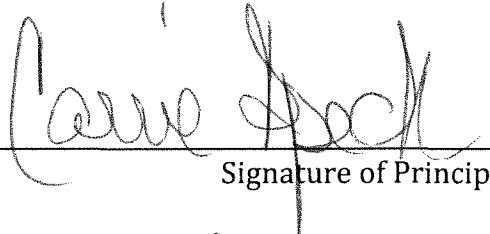
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ADOPTION

This Parental Involvement Plan has been developed jointly with, and agreed with, parents of children participating in the Title I, Part A school-wide program at Horn Lake Elementary School, as evidenced by meeting minutes.

The Parental Involvement Plan was developed by Horn Lake Elementary School and will be in effect for the period of the 2019-2020 school year.

As a school-wide Title I, Part A school, Horn Lake Elementary School will distribute this Parental Involvement Plan to all parents and will make it available to the community on or before October 11, 2019.



Signature of Principal

10/7/19

Date

These parents were involved with the development of this document:

Regina Thorns
Kristin Harris
Rita Barnette
Chelsea Garza