

1 **OFFICIAL MINUTES**

2  
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held  
4 **Monday, October 21, 2013** in the Nehaunsey Middle School library.

5  
6 The meeting was called to order by President Roseanne Lombardo at 6:50 p.m.

7  
8 **Roll Call:**

- 9  
10 Roseanne Lombardo  
11 Lisa Morina  
12 Andrew Chapkowski (arrived 7:02 p.m.)  
13 Louis Fabiani  
14 Ken Ridinger (arrived 6:58 p.m.)  
15 Jill Trainor  
16 Susan Vernacchio

17  
18 Also present were Mr. Stephen Derkoski, Interim Superintendent and Scott A.  
19 Campbell, School Business Administrator/Board Secretary.

20  
21 As required under the guidelines of the Open Public Meeting Law, notice of this meeting  
22 was sent to the **The South Jersey Times**, **Courier Post**, and the **Township Clerk**. It  
23 was also posted in the Greenwich Township School Buildings. (Optional: Audiotaping  
24 Regulations – “The proceedings of this meeting are being audiotaped and anyone  
25 wishing to discuss an individual child should so note.”)

26  
27 **FLAG SALUTE**

28  
29 **1. MINUTES**

- 30  
31 Motion: (Morina/Trainor) to approve the minutes:  
32  
33 September 9, 2013 – Regular Meeting  
34 September 9, 2013 – Executive Session

35  
36 Motion carried by unanimous roll call vote.

37  
38 **2. PRESENTATION**

39  
40 2012-2013 NJ ASK Testing Report was presented by Alisa Whitcraft,  
41 Principal/Curriculum Supervisor.

42  
43 **Susan Vernacchio** asked what was going on at Broad Street School with our  
44 basic skills (BSIP) students? **Alisa Whitcraft** said their BSIP class runs  
45 differently than it does at Nehaunsey School. They have teachers that are

1 targeting instruction. We have Study Island to run our Basic Skills program but it  
2 is a different program over at Broad Street. They don't test as much so we don't  
3 have the same data because every grade that **Mrs. Whitcraft** said she has is a  
4 testing grade and they only have grades 3 and 4 as testing grades. You can't tell  
5 if a child has gone up in scores in grade 3 because they have never been tested  
6 before. **Mrs. Vernacchio** said there are very few students in BSIP math and  
7 **Mrs. Whitcraft** said they are all in the same class because it is a computer  
8 program—she doesn't have a dedicated BSIP teacher. **Mrs. Vernacchio** asked  
9 who does the program and **Mrs. Whitcraft** said she has about eight teachers  
10 who work that program. **Mrs. Vernacchio** feels that there should be more effort  
11 in the lower grades at Broad Street School. **Mrs. Whitcraft** said she and **Mrs.**  
12 **Traini**, principal at Broad Street, have had many discussions and have some  
13 plans in place for next year that are going to be presented to the Board—staffing  
14 changes will be one of them. **Mrs. Whitcraft** wants it to be clear that is isn't a  
15 grade 3 & 4 issue; it is district-wide issue. It is concentrated at Broad Street  
16 School right now because that is where it starts. **Mrs. Vernacchio** asked if we  
17 need to “bump up our curriculum”? **Mrs. Whitcraft** said they have a new  
18 Language Arts program and usually you give it three years but you also have to  
19 make sure the people are doing what they are supposed to be doing at Broad  
20 Street. **Mrs. Whitcraft** also said she needs the board's support during budget  
21 time because we have work to do and we need to pump more resources over at  
22 Broad Street School. **Lisa Morina** asked when was the curriculum change and  
23 **Mrs. Whitcraft** said it is going into its third year. **Andrew Chapkowski** asked  
24 **Mrs. Whitcraft** that when she calculated the scores down, did you factor a  
25 significant change or no change for example, if a score was 50 and the next year  
26 was 49, did that count as going down to which **Mrs. Whitcraft** answered that it  
27 was counted as going down even though it wasn't a significant change. **Mrs.**  
28 **Whitcraft** stated that when you look at an NJASK number, 200 is considered  
29 proficient, below 200 is considered below-proficient and 250 is considered  
30 advanced proficient. If you have a student who gets the same score two years in  
31 a row, that is considered “growth”. Now we are going to be having new testing  
32 called, P.A.R.C. Once that starts, all the statistics that we have will be going “out  
33 the window”. The P.A.R.C. test will be taken on a computer and **Mrs. Whitcraft**  
34 said that Greenwich Township is doing a great job preparing for that upcoming  
35 assessment. Through our grants, we have purchased enough technology to  
36 support that. We have to start having students practice and test on a computer  
37 with keyboarding being very important. It is a skill that has to be taught and it is a  
38 major challenge. **Roseanne Lombardo** said it is a challenge that every school  
39 in the state of New Jersey has. **Louis Fabiani** noticed the comparison of special  
40 education students in the Language Arts and Math scores. He noticed that only  
41 20% of the fifth grade is proficient in Language Arts but 62.5% are proficient in  
42 Math. It seems to him that students prefer Math to Language Arts. **Mrs.**  
43 **Whitcraft** said she can't comment on that because she doesn't know what  
44 students prefer. All she can say is that they are meeting the standards in Math  
45 more than they are in Language Arts. **Mr. Fabiani** then wanted to know why we

1 are comparing disadvantaged students to non-disadvantaged students? **Mrs.**  
2 **Whitcraft** responded that the state compares them so we have to compare them.  
3 When you get the results back from the state, you get rated in certain areas such  
4 as special education and economically disadvantaged students and because we  
5 have enough students to meet that criteria, that is where we are rated. **Mr.**  
6 **Fabiani** asked if these students know they are disadvantaged? **Mrs. Whitcraft**  
7 said that they do receive free or reduced breakfast and lunch so they must know  
8 to some degree but they are not "labeled". **Ken Ridinger** asked that if there is a  
9 "small bubble" in the lower grades that are economically disadvantaged, do we  
10 have enough staff to cover the special education or is this something we have to  
11 look into in the future to make sure we have the money in place? **Mrs. Whitcraft**  
12 said we have always managed to work with what we have but the point is that  
13 she and **Mr. Rob Harris** and **Mrs. Traini** sat together and have a very important  
14 meeting during budget time to make sure everyone is accounted for. **Mrs.**  
15 **Vernacchio** said she is concerned with waiting another year because she feels  
16 we will be getting the same results. She wanted to know if we implemented  
17 anything this year that will impact next years' numbers? **Mrs. Whitcraft** said the  
18 changes that they have made over at Broad Street School are going to impact us  
19 in a positive way. She said she does have some ideas but they are going to cost  
20 the district money. The state is implementing something called the SGO,  
21 Student Growth Objective. She feels it is a great thing in some ways because  
22 something good will come out of it. We will have data from Kindergarten on up  
23 instead of just grade 3 and up. **Mrs. Traini** has initiated a program called Dibels  
24 and also Fontas & Pinnell. We will be doing a targeted basic skills program over  
25 at Broad Street School. Our basic skills teachers, Catrina Laster and Janet  
26 Geary, are doing a "targeted rotating group" working on specific skills based on  
27 the Dibels and Fontas & Pinnel program. **Stephen Derkoski** said it is a brand-  
28 new program that will allow us to monitor each students' progress. **Mrs.**  
29 **Lombardo** asked if it started and **Mrs. Whitcraft** responded that it has started  
30 and it started in the Kindergarten grade.

31  
32 **Lee Lucas**, 361 Democrat Road, Gibbstown, NJ stated that he is surprised at the  
33 amount of special education students there are and he wanted to know the  
34 percentage of students that are special education? **Mr. Derkoski** said it is  
35 approximately 19% which is a high percentage but that is the average in the  
36 State of New Jersey. **Mr. Lucas** thinks there is "something fishy going on in  
37 special education". He heard that if you are designated as special education you  
38 get to attend preschool free of charge. **Jill Trainor** said that it depends if you  
39 qualify for the services. The child gets tested on things like gross motor skills  
40 and if a preschool child tests below 33%, they qualify for the preschool disabled  
41 class. **Mr. Lucas** thinks it is a scam but **Mr. Ridinger** said it isn't a scam if you  
42 get tested because the proof is in the paperwork. **Mr. Lucas** said that when a  
43 district gets state aid, isn't it based on the number of economically disadvantaged  
44 kids you have? **Mr. Derkoski** said that is one of the reasons but the kids that are

1 *in the preschool do have a handicap. Mr. Lucas said he is suspicious of what is*  
2 *designated as a handicap.*

3  
4 **3. SUPERINTENDENT'S REPORT**

5  
6 Motion: (Morina/Chapkowski) to approve the following as one, A & B:

7  
8 A. Presentation

- 9  
10 1. Violence & Vandalism Public Hearings (*N.J.S.A. 18A:17-46 and*  
11 *N.J.A.C. 6A:16-5.3(f)*) – Annually, at a public hearing, all chief  
12 school administrators and charter school lead persons must report  
13 to the Board of Education all acts of violence and vandalism which  
14 occurred during the previous school year.  
15  
16 • District 2012-2013 Violence & Vandalism Report, Stephen E.  
17 Derkoski, Interim Superintendent.  
18  
19 ➤ Public Comment/Questions on Violence & Vandalism  
20 Presentation.  
21

22 B. Administrative Reports

- 23  
24 1. Enrollment Statistics, Fire Drills and Suspensions, as of September  
25 30, 2013. (Attachment – EXHIBIT B1)  
26  
27 2. School Health Services Monthly Reports as of September 30, 2013.  
28 (Attachment – EXHIBIT B2)  
29  
30 3. 2013-2014 Violence & Vandalism Report as of September 30,  
31 2013. (Attachment – EXHIBIT B3)  
32  
33 4. Monthly Report of Attendance Office as of September 30, 2013.  
34 (Attachment – EXHIBIT B4)  
35

36 Motion carried by unanimous roll call vote.

37  
38 **4. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING**  
39 **ACTION ITEMS**

40  
41 Motion: (Chapkowski/Trainor) to approve the following as one, A-T:

- 42  
43 A. The approval for *reappointment* of the G.T.E.A. represented tenured  
44 teaching staff members for the 2013-2014 school year as per the  
45 attached. (Attachment – EXHIBIT C1)

1  
2

<b>GTEA Represented Tenured Teaching Staff Member</b>		
Kiley Barker - \$53,188.00	Stephanie Beckett - \$63,288.00	Joshua Bomze - \$59,115.00
Elizabeth Button-Colflesh - \$84,418.00	Paula Carrozzino - \$83,302.00	Katherine Caruso - \$53,900.00
Lori Chiavoroli - \$84,802.00	Kimberly Chila - \$56,422.00	Catrina Collier-Laster - \$68,031.00
Rabecca Cotton - \$58,480.00	Heather Crisostomo - \$67,059.00	Allison Delaney - \$56,422.00
Teresa DiSanto - \$84,302.00	Laura Enuco - \$84,302.00	Daniel Giorgianni - \$53,900.00
Sharon Gomez-Salvatore - \$63,288.00	Maria Gorman - \$52,911.00	Vanessa Gottesfeld - \$51,842.00
Ednamea Graham - \$85,302.00	Violet Gregg - \$84,960.00	Jody Harris - \$84,302.00
Janet Jachimowicz- Geary - \$74,261.00	Maureen Jenzano - \$85,860.00	Adriana Marini-Cossetti - \$74,484.00
Carlyn McCabe - \$56,422.00	Nicole McGann - \$52,911.00	Andrew Mettler - \$51,539.00
Suzanne Morris - \$84,302.00	Jean Morrison - \$49,246.00	Patricia New - \$63,288.00
Suzanne Pezzino - \$59,115.00	Stacy Podolski - \$49,932.00	William T. Porreca - \$87,360.00
Tina Sayers - \$63,288.00	Alanna Schell - \$58,480.00	Kathy Seacrist - \$52,911.00
Patricia Seiner - \$50,049.00	Diane Shirley - \$56,422.00	Janet Shivers - \$83,802.00
Megan Sizemore - \$56,422.00	Michael Snyder - \$49,246.00	Stephania Tomaszewski - \$57,794.00
Cathy Tortella - \$83,802.00	Nora Traum - \$84,302.00	Jennifer Walker - \$59,515.00
Steven Wehrle - \$54,283.00		

3  
4  
5  
6  
7

- B. The approval for *reappointment* of the G.T.E.A. represented non-tenured teaching staff members for the 2013-2014 school year as per the attached. (Attachment – EXHIBIT C2)

<b>GTEA Represented Non-Tenured Teaching Staff Members</b>		
Katie Eckert - \$54,283.00	Christina Gori - \$48,836.00	Megan Hoyt - \$49,401.00
Tara Reale - \$48,836.00	Kathryn Tortella - \$51,304.00	

8  
9  
10  
11  
12

- C. The approval for *reappointment* of the G.T.E.A. represented employees as Special Education Aides for the 2013-2014 school year as per the attached. (Attachment – EXHIBIT C3)

<b>G.T.E.A. Represented Special Education Aides</b>		
Christine Eiserman - \$29,008.98	Jason Godfrey - \$28,645.00	Deborah Knestaut - \$29,008.98
Eileen O'Donnell - \$29,008.98	Lois Piccioni - \$29,008.98	Deborah Silvestro - \$29,008.98
Tara Small - \$29,008.98	Jennifer Spera - \$29,008.98	Maria Villacorta - \$29,190.98
Jean Walko - \$29,008.98		

13  
14  
15  
16  
17  
18  
19  
20

- D. The approval for *reappointment* of the following G.T.E.A. represented employees for the 2013-2014 school year as per the attached. (Attachments – EXHIBIT C4 and C5).

1. Secretaries
2. Custodian/Maintenance

1  
2

<b>G.T.E.A. Represented Secretarial Staff</b>		
Jennifer Ellick - \$37,443.00	Toshia Kersey - \$37,443.00	Suzanne Lavin - \$37,443.00
<b>G.T.E.A. Represented Custodial/Maintenance Staff</b>		
Gerardo Batista - \$50,712.00	Michael Beukers - \$50,712.00	Ellen Delaney - \$44,713.00
Randy DeVault - \$52,738.00	Denise Murphy - \$52,738.00	

3  
4  
5  
6  
7  
8  
9

- E. The approval for the *reappointment* to award contracts to the following administration and confidential secretaries for the 2013-2014 school year, as per the attached, to reflect identical salary increases as staff covered under the recently approved Greenwich Township Collective Bargaining Agreement. (Attachment – EXHIBIT C6)

<b>Unrepresented Central Office Staff</b>		
Angela Addeo	Secretary to the Superintendent	\$46,195.00
Scott A. Campbell	School Business Administrator/Board Secretary	\$100,277.00
Gina Casella	Accounts Payable/Bookkeeper	\$40,036.00
Michael Grelli	Technology Coordinator	\$77,164.00
Robert Harris	CST Supervisor/School Psychologist	\$116,875.00
William Houghton	Supervisor Buildings/Grounds	\$67,744.00
Regina Minniti	Secretary to the Business Administrator/Board Secretary & Transportation Department	\$50,038.00
Jacquelyn Traini	Principal/Broad Street School	\$86,853.00
Alisa Whitcraft	Principal/Nehaunsey Middle School/Curriculum Supervisor	\$114,604.00

10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28

- F. The approval for the *reappointment* of Carin Haabak, Part-Time Payroll Clerk, for the 2013-2014 school year at a rate of \$23.50 per hour, hours to be determined, no health benefits.
- G. The approval for the *reappointment* of Jennifer Landrum, Part-Time Computer Technician, for the 2013-2014 school year, four (4) hours per day, 180 student days during the school year and in addition, not to exceed 400 hours in the summer, at an annual salary not to exceed \$24,371.00 (additional hours to be administratively approved), no health benefits.
- H. The approval for the *reappointment* of Christine Franklin as a Part-Time Instructional Special Education Aide for the 2013-2014 school year at a rate of \$21.71 per hour, not to exceed \$15,631.74, five (5) days per week, four (4) hours per day, no health benefits.
- I. The approval for the *reappointment* of Ellen Sarmiento as a Part-Time Classroom Aide for the 2013-2014 school year at a rate of \$21.71 per



1 hour, not to exceed \$22,762.94, five (5) days per week, 29.5 hours per  
2 week, no health benefits.

3  
4 J. The approval for the *reappointment* of Danielle Everwine-Mills as a Part-  
5 Time Instructional Special Education Aide for the 2013-2014 school year  
6 at an annual salary not to exceed \$16,361.50, five (5) days per week, 29.5  
7 hours per week, no health benefits.

8  
9 K. The approval for the *reappointment* of Julie Filipponi as a Part-Time  
10 Instructional Special Education Aide for the 2013-2014 school year at an  
11 annual salary not to exceed \$16,361.50, five (5) days per week, 29.5  
12 hours per week, no health benefits.

13  
14 L. The approval for the *reappointment* of Linda DiPietro as a Part-Time  
15 Instructional Special Education Aide for the 2013-2014 school year at an  
16 annual salary not to exceed \$16,361.50, five (5) days per week, 29.5  
17 hours per week, no health benefits.

18  
19 M. The approval for the *reappointment* of Christina Evangelista as a Non-  
20 Instructional Aide for the 2013-2014 school year at an annual salary not to  
21 exceed \$8,353.90, five (5) hours per day on full session days and three (3)  
22 hours per day on half session days, no health benefits.

23  
24 N. The approval for the *reappointment* of John Schmehl, Part-Time  
25 Custodian, for the 2013-2014 school year at an annual salary not to  
26 exceed \$19,000.00, no health benefits.

27  
28 O. The approval for the *reappointment* of Charline Viereck, Part-Time  
29 Custodian, for the 2013-2014 school year at a salary rate of \$12.50 per  
30 hour, not to exceed \$9,000.00, five (5) days per week, 20 hours per week  
31 (not to exceed 29.5 hours), no health benefits.

32  
33 P. The approval for the *reappointment* of Dean Sizemore as the Greenwich  
34 Township School District Student Attendance Officer, for the 2013-2014  
35 school year at an annual salary of \$4,000.00.

36  
37 Q. The approval for the *reappointment* of Merrie Schmidt, Treasurer of  
38 School Monies, for the 2013-2014 school year in accordance with 18A:17-  
39 31 to 36, at an annual salary of \$3,000.00.

40  
41 R. The approval for the *reappointment* of the following employees as  
42 Cafeteria/Lunchroom Aides for the 2013-2014 school year at the following  
43 hourly rates, hours to be determined:  
44  
45

1  
2

Employee	Hourly Rate
Alison Grelli	\$10.88
Lisa Mitchell	\$10.78
Melissa Saggese	\$ 9.45
Charline Viereck	\$11.14

3  
4  
5  
6  
7  
8  
9  
10  
11  
12

- S. The approval for the *reappointment* of Christine Wojcik, Cafeteria Lunch Aide/Lunch Office coverage, for the 2013-2014 school year at a salary rate of \$11.19 per hour, three (3) hours per day.
- T. The approval for the *reappointment* of Christine Wojcik, District-Wide Substitute Secretary, for the 2013-2014 school year. Substitute rate will be \$11.19 per hour. (Due to Mrs. Wojcik’s longevity in the district, her regular hourly rate will apply.)

Roll Call Vote:

13  
14  
15  
16  
17  
18  
19  
20  
21

- Roseanne Lombardo – Abstain on Item A for Kim Chila; Yes to all others
- Lisa Morina – Abstain on Item A for Kim Chila; Yes to all others
- Andrew Chapkowski – Yes
- Louis Fabiani – Yes
- Ken Ridinger – Yes
- Jill Trainor – Yes
- Susan Vernacchio – Yes

22  
23  
24

Motion: (Morina/Lombardo) to approve the following as one, U-GG:

25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37

- U. The approval and acceptance of the 2013-2014 NJQSAC District Performance Review Report and authorize submittal to the New Jersey Department of Education prior to November 15, 2013.
- V. The approval and acceptance of the 2013-2014 NJQSAC Statement of Assurance and authorize submittal to the New Jersey Department of Education prior to November 15, 2013.
- W. The approval of the 2013-2014 Uniform State Memorandum of Agreement between Education and Law Enforcement Officials and authorize submittal to the Gloucester County Superintendent for processing. (A copy is available for review in the Superintendent’s office.)



- 1 X. The approval of the Greenwich Township School District's School Safety
- 2 and Security Plan for the 2013-2014 school year. (A copy is available for
- 3 review in the Superintendent's office.)
- 4
- 5 Y. The approval of the Greenwich Township School District School Nursing
- 6 Services Plan for the 2013-2014 school year. (A copy is available for
- 7 review in the Superintendent's office.)
- 8
- 9 Z. The approval of the proposed 2014-2015 school budget calendar and
- 10 assign administrators, staff and our stakeholders to align fiscal goals with
- 11 our budget objectives. (Attachment – EXHIBIT D)
- 12
- 13 AA. The approval to acknowledge and make public the Harassment,
- 14 Intimidation and Bullying Data from January 1, 2013 to June 30, 2013.
- 15

<b>Broad Street School</b>		
<b>Number of Cases</b>	<b>Confirmed</b>	<b>Non-Confirmed</b>
4	1	3
<b>Nehaunsey Middle School</b>		
3	2	1

- 16
- 17 BB. The approval of the 2013-2014 School Board Objectives. (Attachment –
- 18 EXHIBIT E)
- 19
- 20 CC. The approval of the Superintendent's District Goals and Objectives for the
- 21 2013-2014 school year. (Attachment – EXHIBIT F)
- 22
- 23 DD. The acceptance of the School Bus Emergency Evacuation Drill Reports as
- 24 follows: (Attachment – EXHIBITS G1 and G2)
- 25

<b>School</b>	<b>Date</b>	<b>Time</b>	<b>Location</b>	<b>Bus Route Numbers</b>
Broad Street	9/27/13	9:00 a.m.	Bus Platform	GRO1, GRO2, GRO4, GRO5, GPS1, GPS2
Nehaunsey	9/27/13	1:30 p.m.	Bus Platform	GRN1, GRN2, GRN3, GRN4, GRN5

- 26
- 27 EE. The approval of the following committees for the 2013-2014 school year:
- 28 the District Evaluation Advisory Committee (DEAC) and the School
- 29 Improvement Panel Committee (SIP)
- 30

1 FF. The approval for the following Western Governors University student for  
2 full time student teaching placement at Nehaunsey Middle School  
3 beginning January 2014 for a 12-week period.  
4

<u>Student</u>	<u>Cooperating Teacher</u>
Allyn Kelly	Violet Gregg (Science)

5  
6  
7  
8  
9 GG. The approval for the payment of tuition reimbursement for Stacy Podolsi,  
10 Teacher, for a course to be taken at Wilmington University (Fall, 2013),  
11 **“Counselor as a Consultant”**, for an amount not to exceed the current  
12 NJ State College tuition rate pending completion/verification of required  
13 documentation as per Article XII, Section I, of the GTEA/Board  
14 Agreement.  
15

16 **Ken Ridinger** said that on the Bus Evacuation Drill, we had another situation  
17 where two bus drivers were not on board with the plans. Do the bus drivers  
18 where name badges? **Scott Campbell** said they do not but **Lisa Morina** said we  
19 can find out who they are by their bus runs. **Mr. Ridinger** said he didn't have the  
20 bus contract in his hand so he didn't know the demands of the job and if they are  
21 performing their duties. He then asked if there had been any changes in the  
22 Memorandum of Agreement? **Mr. Derkoski** said it is the identical document  
23 we've had. The only change was that they needed five copies instead of three.  
24 **Lisa Morina** wanted to comment on getting the budget calendar, the board  
25 objectives and the district goals. She is very pleased that we are on track and  
26 moving in the right direction but getting everything we need in a timely fashion.  
27

28 Motion carried by unanimous roll call vote.  
29

30 **5. POLICY/REGULATION**

31 None at this time.  
32  
33

34 **6. CURRICULUM & INSTRUCTION**

35  
36 Motion: (Chapkowski/Morina) to approve the following as one, A & B:  
37

38 A. Workshops

- 39  
40 1. The *retroactive* approval for the following individuals to attend out-  
41 of-district workshops:  
42  
43  
44

<b>Name</b>	<b>Workshop Title/Location/Date</b>	<b>Cost</b>
Diane Shirley	<b>Gifted &amp; Talented Workshop</b> EIRC Mullica Hill, NJ 10/4/13 8:30 a.m. – 2:00 p.m.	\$75.00 Plus Substitute Plus Mileage
Cathy Tortella Jean Morrison Jacquelyn Traini Suzanne Pezzino Daniel Giorgianni Nicole McGann Stacy Podolski Kathryn Tortella	<b>Inspira – American Heart Association CPR/AED Certification Class</b> (to be held at Broad Street School – classroom to be determined) 10/16/13 8:30 a.m. – 12:30 p.m.	\$400.00 Plus 5 Substitute
Cathy Tortella	<b>Legal Issues for School Nurses</b> Auletto's Deptford, NJ 10/23/13 4:30 p.m. – 7:45 p.m.	\$49.00 Plus Mileage
Daniel Giorgianni	<b>Best Practices for the Practical Implementation of the Anti-Bullying Bill of Rights Act</b> Gloucester County Fire Academy Clarksboro, NJ 10/21/13 8:30 a.m. – 3:30 p.m.	\$0.00 Plus Mileage

1  
2  
3  
4

2. The approval for the following individuals to attend out-of-district workshops:

<b>Name</b>	<b>Workshop Title/Location/Date</b>	<b>Cost</b>
Nicole McGann	<b>Effective Strategies for Struggling Readers – Meet the Common Core Challenge</b> Philadelphia, PA 11/15/13 8:30 a.m. – 3:30 p.m.	\$229.00 Plus Substitute Plus Mileage
Catrina Collier-Laster	<b>Close Reading Strategies: Ways to Help Students Use Critical Reading Habits to Meet CCSS for Grades K-2</b> 12/5/13 8:30 a.m. – 3:15 p.m.	\$299.00 Plus Substitute Plus Mileage

5  
6  
7  
8  
9

B. Field Trips

1. The approval of the Request for Educational Trip/Transportation for the following:

1

<b>Grade and/or Group</b>	<b>Destination/Time</b>	<b>Dates</b>	<b>Estimated Related Cost</b>	<b>Estimated Transportation Cost</b>	<b>Total</b>
Grades 3 & 4 (Gifted & Talented)	<b>Inversand Fossil Site</b> 625 Woodbury-Glassboro Road Mantua, NJ 9:30 a.m. – 2:30 p.m.	11/15/13	(1) Substitute: \$75.00	\$159.00	\$234.00
Grade 7	<b>Franklin Institute</b> Philadelphia, PA 8:20 a.m. – 2:00 p.m.	3/14/14 (Alternative Date: 3/21/14)	Tickets: \$750.00 (6) Substitutes: \$450.00	\$750.00	\$1,950.00
Grade 6	<b>NJ Renaissance Fair</b> Bordentown, NJ 8:15 a.m. – 3:00 p.m.	5/29/14	Tickets: \$800.00 (5) Substitutes: \$375.00	\$900.00	\$2,075.00

2

Motion carried by unanimous roll call vote.

3

4

5

**7. BUDGET & FINANCE**

6

7

Motion: (Chapkowski/Morina) to approve the following as one, A-D:

8

9

**A. Contracts**

10

11

1. The approval of the 2013-2014 tuition contract with the Paulsboro School District. The net amount of tuition is \$1,375,156.00. This includes regular and special education placements as per the attached. Also, permission is granted for the Board President and Business Administrator to execute the corresponding contracts. (Attachment – EXHIBIT H)

12

13

14

15

16

17

18

2. The approval of the agreement between the Greenwich Township Board of Education and the Paulsboro Board of Education for Special Education One-on-One Classroom Aide services for student #A2013-01 for the 2013-2014 school year at a salary rate of \$38,338.74 including all related medical benefits and all related costs. This is a budgeted item.

19

20

21

22

23

24

25

3. The approval of the tuition contract agreement between the Greenwich Township School District and Gloucester County Vocational Technical School District for the 2013-2014 school year (total of 99 students). (Attachment – EXHIBIT I)

26

27

28

29

- 1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45
4. The approval of the Special Education Tuition Contract Agreements between the Greenwich Township School District and the Gloucester County Special Services School District for the 2013-2014 school year. (Attachment – EXHIBIT J)
5. The approval of the contract between the Gloucester County Special Services School District and the Greenwich Township School District for Professional Services through the Center for Regional Education Support Services – CRESS (formally Regional Council) for the 2013-2014 school year. (Attachment – EXHIBIT K)
6. The approval of the agreement between the Gloucester County Special Services School District and the Greenwich Township Board of Education for Special Education One-on-One Classroom Aide services for student #2013-02 for the 2013-2014 school year at a salary rate of \$34,650.00 (prorated) including all related costs. This is a budgeted item. (Attachment – EXHIBIT L)
7. The approval of the Tuition Contract Agreement between the Greenwich Township Board of Education and the Penns Grove-Carney's Point Regional School District for Regular Education Student #H2013-01 for the 2013-2014 school year at a tuition rate of \$13,779.00. The Interim Superintendent and School Business Administrator are authorized to execute all contracts.
8. The approval of the Tuition Contract Agreement between the Greenwich Township Board of Education and the Penns Grove-Carney's Point Regional School District for Regular Education Student #H2013-02 for the 2013-2014 school year at a prorated tuition rate of \$12,860.00. The Interim Superintendent and School Business Administrator are authorized to execute all contracts.
9. The approval of the agreement between the Greenwich Township Board of Education and the LARC School for Special Education One-on-One Classroom Aide services for student #2013-08 for the 2013-2014 school year at an annual salary rate of \$27,090.00. This is a non-budgeted item.
10. The approval of the agreement between the Greenwich Township Board of Education and the Pinelands Learning Center for student #2013-09 for the 2013-2014 school year at a tuition rate of \$44,164.80.
11. The approval of the Non-public Services Agreement for Chapters 192/193 between the Gloucester County Special Services School

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31

District and the Greenwich Township Board of Education for the 2013-2014 school year as per the attached. (Attachment – EXHIBIT M)

- 12. The approval of the Chapter 226 Non-public Nursing Services Agreement between Greenwich Township Board of Education and the Gloucester County Special Services School District for the 2013-2014 school year as per the attached resolution. (Attachment – EXHIBIT N)
- 13. The approval of the contract between the Alliance for Competitive Energy Services (ACES) and the Greenwich Township School District to purchase the district’s electric generation services through May, 2018. The School Business Administrator is authorized to execute all contracts. (Attachment – EXHIBIT O)
- 14. The approval of the contract between the Alliance for Competitive Energy Services (ACES) and the Greenwich Township School District to purchase the district’s natural gas services through May 2018. The School Business Administrator is authorized to execute all contracts. (Attachment – EXHIBIT P)
- 15. The approval of the Service Contract between RFP Solutions and the Greenwich Township Board of Education for the 2013-2014 school year. This is a budgeted item. (Attachment – EXHIBIT Q)
- 16. The approval for the following special education school placement for the 2013-2014 school year. This item was originally approved at the June 10, 2013 Board of Education meeting. The rate for this placement has increased. This is a non-budgeted item.

Student #ODP	Program	Tuition	ESY	Other
2013-13	Kingsway High School	\$36,105.00	No	\$25,022.00 1:1 Aide

32  
33  
34  
35  
36  
37  
38  
39  
40

**B. Resolution – Comprehensive Maintenance Plan**

- 1. The acceptance of the resolution authorizing submission of the Comprehensive Maintenance Plan. The Department of Education requires submission of the three-year maintenance plan as part of the NJQSAC.



1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45

**GREENWICH TOWNSHIP BOARD OF EDUCATION  
RESOLUTION  
SUBMISSION OF COMPREHENSIVE MAINTENANCE PLAN**

**WHEREAS**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities; and

**WHEREAS**, the required maintenance activities as listed in the attached document for the various school facilities of the Greenwich Township School District are consistent with these requirements; and

**WHEREAS**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid;

**NOW, THEREFORE, BE IT RESOLVED**, that the Greenwich Township School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Greenwich Township School District in compliance with Department of Education requirements.  
(Attachment – EXHIBIT R)

C. Annual Required Maintenance Budget

1. The acceptance of the Annual Required Maintenance Budget Amount Worksheet (Form M-1). This form is used as a tool to help districts estimate the annual required maintenance budget amount to be submitted with the district’s Comprehensive Maintenance Plan (CMP). (Attachment – EXHIBIT S)

D. Maximum Capital Reserve Statement

1. The acceptance of the Maximum Capital Reserve Statement. The Greenwich Township Public Schools have over 41 projects identified in its Five-Year Long-Range Facility Plan that have not been identified or advanced. The projects have an estimated total cost over the five-year period of \$8,643,500.00. It is estimated that the district may be eligible for State Debt service or EDA grant funds for these projects in the amount of \$3,457,400.00. Accordingly, the estimated local share of these projects is \$5,186,100.00. The local share amount of \$5,186,100.00 represents the maximum amount the Greenwich Township Public

Schools may deposit in its capital reserve fund for the 2013-2014 school year.

**Andrew Chapkowski** wanted to know why the tuition in items 7 and 8 were different if they are going to same school? **Scott Campbell** replied it is because those students became homeless at different times and entered school at different times.

Motion carried by unanimous roll call vote.

**8. REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

Motion: (Chapkowski/Lombardo) to approve the following as one, A-G:

A. Bills Lists

- 1. The bills as presented by the Business Administrator in the following amounts are ordered paid. (Attachment – EXHIBIT T1)

Bills List Number	Amount
P023	\$234,578.34
P024	\$17,742.38
P025	\$440,197.72
P026	\$233,726.28
P027	\$17,702.99
P028	\$121,044.13
P029	\$1,441.32
P030	\$237,743.43
P031	\$18,015.59
P032	\$97.07
P033	\$382,480.22
<b>TOTAL</b>	<b>\$1,704,769.47</b>

- 2. The approval for the following check to be voided. (Attachment – EXHIBIT T2)

Check#	Vendor	Amount
14608	National Geographic Bee	\$100.00

1  
2  
3  
4  
5  
6  
7  
8  
9  
  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41

B. Student Activities Account

- 1. The approval of the Student Activities Account Monthly Bank Reconciliation for the months of **July 2013, August 2013 and September 2013**. (Attachment – EXHIBITS U1, U2 and U3)
- 2. The following checks, from the Student Activities Account are in for payment. (Attachment – EXHIBIT U4)

Check#	Vendor	Amount
1013	LifeTouch (yearbooks)	\$698.39

C. Board Secretary’s Report

- 1. The acceptance of the Board Secretary’s report for the months of **August 2013 and September 2013**. The Board Secretary certifies that no line item account has been over expended in violation of *N.J.A.C. 6A:23A – 16.10(c)3* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Attachment – EXHIBITS V1 and V2)

D. Treasurer’s Report

- 1. The approval of the Treasurer’s Report in accordance with *18A:17-36 and 18A:17-9* for the months of **August 2013 and September 2013**. The Treasurer’s Report and the Secretary’s Report are in agreement for the months of **August 2013 and September 2013**. (Attachment – EXHIBITS W1 and W2)

E. Revenue Certification

- 1. The Board Secretary in accordance with *N.J.A.C. 6A:23A – 16.10(c)2* certifies that there are no changes in anticipated revenue amounts or revenue sources.

F. Board of Education Certification

- 1. The approval of the Board of Education certification for the months of **August 2013 and September 2013** that after review of the secretary’s monthly financial report and upon consultation with the appropriate district officials, that to the best of its knowledge no major accounts or funds have been over expended in violation of *N.J.A.C. 6A:23A – 16.10(c)4* and that sufficient funds are available

1 to meet the district's financial obligations for the remainder of the  
2 fiscal year.

3  
4 G. Transfer List

- 5  
6 1. The ratification of transfers, authorized by the Superintendent, for  
7 the months of **August 2013 and September 2013** to give balances  
8 to new accounts and to balance existing accounts. (Attachment –  
9 EXHIBITS X1 and X2)

10  
11 **Susan Vernacchio** said she noticed that the cafeteria needed a new oven but  
12 she doesn't remember discussing that? **Scott Campbell** said it was in the  
13 budget and was discussed. The old oven is still back there but it doesn't work  
14 properly.

15  
16 Motion carried by unanimous roll call vote.

17  
18 **9. REGULATORY**

19  
20 Motion: (Chapkowski/Vernacchio) to approve the following as one, A & B:

21  
22 A. Use of Facilities

- 23  
24 1. The *retroactive* approval for Gibbstown Street Hockey to use the  
25 Nehaunsey Middle School lobby for hockey sign-ups on the  
26 following dates and times:

27  
28 Thursday, October 17, 2013 6:30 p.m.-8:00 p.m.  
29 Friday, October 18, 2013 6:30 p.m.-8:00 p.m.  
30 Thursday, October 24, 2013 6:30 p.m.-8:00 p.m.  
31 Friday, October 25, 2013 6:30 p.m.-8:00 p.m.

- 32  
33 2. The approval for Greenwich Township Recreation Committee to  
34 use the Broad Street School gymnasium for Men's Basketball on  
35 Monday and Wednesday evenings from 5:30 p.m. – 9:00 p.m. from  
36 October 23, 2013 through June 12, 2014.
- 37  
38 3. The approval for Family Fitness Night to be held on Wednesday,  
39 October 24, 2013 from 6:00 p.m. – 7:30 p.m. in the Broad Street  
40 School gymnasium.
- 41  
42 4. The approval for the Greenwich Township Recreation Committee to  
43 use the Broad Street School gymnasium for a Halloween  
44 parade/party for Gibbstown residents on Friday, October 25, 2013  
45 from 6:00 p.m. – 9:00 p.m.

- 1           5.     The approval for Gibbstown SACC to use the Broad Street School
- 2                     gymnasium and auditorium on Friday, December 13, 2013 from
- 3                     5:00 p.m. – 10:00 p.m. for a “Parents Night Out”. (Alternate Date:
- 4                     Thursday, December 5, 2013)
- 5
- 6           6.     The approval for Kathy Seacrist, Teacher, to use the Broad Street
- 7                     School auditorium on Tuesday, April 15, 2014 from 5:00 p.m. –
- 8                     9:00 p.m. for an Earth Day Presentation.
- 9

10        B.     Resolution – Energy Audit

11

12                               **RESOLUTION FOR APPROVAL TO CONDUCT A LOCAL**

13                               **GOVERNMENT ENERGY AUDIT**

14

15                               **WHEREAS**, the New Jersey Board of Public Utilities,

16                     Office of Clean Energy administers the Local Government Energy

17                     Audit Program (Program), an incentive program to assist local

18                     government agencies to conduct energy audits and to encourage

19                     implementation of energy conservation measures; and

20

21                               **WHEREAS**, the Governing Body, the Greenwich

22                     Township Board of Education, has decided to apply to participate in

23                     the Local Government Energy Audit Program; and

24

25                               **WHEREAS**, the facilities to be audited are in New

26                     Jersey, are owned by the Greenwich Township Board of Education,

27                     are served by a New Jersey regulated public utility and that the

28                     Greenwich Township Board of Education has not already reserved

29                     \$100,000.00 in the Program this year as of this application; and

30

31                               **WHEREAS**, it is acknowledged that acceptance into

32                     the Program is dependent on the Scope of Work and cost proposal

33                     and that Program rules will have to be met in order to receive

34                     incentive funds; and

35

36                               **WHEREAS**, upon acceptance into the Program the

37                     Greenwich Township Board of Education will prepare Facility Data

38                     Forms and Scopes of Work for each facility to be audited, solicit

39                     quotations from the authorized contractors and submit the Part B

40                     application; and

41

42                               **WHEREAS**, the Greenwich Township Board of

43                     Education understands that energy audit work cannot proceed until

44                     an Application Approval Notice is received from the Program; and

45

1                                   **WHEREAS**, the Greenwich Township Board of  
2 Education has passed a resolution joining the following state or  
3 national organization supporting energy efficiency, greenhouse gas  
4 reduction, sustainable/green design or high performance buildings;  
5

6                                   **NOW, THEREFORE, BE IT RESOLVED** by the  
7 Governing Body of the Greenwich Township Board of Education,  
8 approves the submission of an Application for participation in the  
9 Local Government Energy Audit Program of the New Jersey Board  
10 of Utilities; and  
11

12                                   **BE IT FURTHER RESOLVED** that a copy of the  
13 resolution in joining the state or national organizations listed above  
14 be attached to and made a part of this resolution.  
15

16       ***Louis Fabiani** wanted to know if we need the \$100,000.00 up front before doing  
17 the project? **Scott Campbell** said the resolution tonight is approving it he has  
18 already done the registrations for both schools. They will be sent out tomorrow.  
19 The next step will be to submit a draft of our RFP which will then be approved by  
20 the TRC. The next step after that will be to evaluate the proposals and submit  
21 the firm selection form. We can then execute the contract. Once everything is  
22 approved with the audit report, then we can apply for the incentive by completing  
23 and submitting the incentive request form for each building along with the energy  
24 audit report and invoice. **Lisa Morina** said it is her understanding that the board  
25 will not commit to any money unless we know what we are committing to. **Mr.**  
26 **Fabiani** wanted to know who does the audit? **Mr. Campbell** said there are five  
27 (5) firms in the state and the RFP has to be sent to all the firms. We will evaluate  
28 the proposals and select a firm. **Mr. Fabiani** wanted to know if there was a fee  
29 that these firms charge and **Mrs. Morina** said the fee is covered under the  
30 proposal. **Mr. Campbell** said you will have to pay the fee up front but it will be  
31 reimbursed. **Mr. Fabiani** wanted to know what items will they be looking at? **Mr.**  
32 **Campbell** said that everything that was done in the previous audit will be done  
33 again but he added commercial food equipment. He also said this whole process  
34 may take up to a year from start to finish. **Ken Ridinger** asked if a change was  
35 needed on the motion from **Andrew Chapkowski** and **Susan Vernacchio** for  
36 item B paragraph 3 to show "Greenwich Township Board of Education **has not**  
37 already reserved \$100,000.00 in the program" to which they did just that.  
38*

39 Roll Call Vote

40  
41                   Roseanne Lombardo – Yes  
42                   Lisa Morina – Yes  
43                   Andrew Chapkowski – Yes  
44                   Louis Fabiani – Yes  
45                   Ken Ridinger – Yes



1 Jill Trainor – Yes  
2 Susan Vernacchio – Abstained on Item A5; yes to all others  
3

4 **10. OLD BUSINESS**

5  
6 *Louis Fabiani* asked about the minutes for the August meeting being tabled and  
7 wanted to know if the letter to the Board of Elections was ever done and also the  
8 minutes have to be approved. **Scott Campbell** said it was discussed to send a  
9 letter to the Board of Elections. **Stephen Derkoski** said we should approve the  
10 minutes and discuss the letter to the Board of Elections in Executive Session.

11  
12 Motion: (Chapkowski/Vernacchio) to approve the August 2013 minutes  
13 minus the discussion about the letter to the Board of Elections.  
14

15 Motion carried by roll call vote.  
16

17 **Stephen Derkoski** discussed the possibility about having a preschool program  
18 for students who are not classified. He has discussions with other  
19 superintendents since that time and has received some data in reference to  
20 programs in Gloucester County. Right now in the county, there are four (4)  
21 districts that do have a preschool program that includes students who are not  
22 classified. He said that it will be a continued item to be discussed and added that  
23 there will be cost factor involved along with location, facility, staffing, supplies and  
24 equipment but he feels it is a beneficial program. **Mr. Derkoski** then said with  
25 QSAC each board member has to do their evaluations and they also have to  
26 formally evaluate the Superintendent. It is on the website and both evaluations  
27 should only take about a half hour.  
28

29 **11. NEW BUSINESS**

30  
31 *The Gloucester County Health Department performed inspections of the Broad*  
32 *Street School and Nehaunsey Middle School cafeterias on October 10, 2013.*  
33 *Both passed inspections with a satisfactory grade. The cafeteria's will be re-*  
34 *inspected again in March, 2014.*  
35

36 **12. CORRESPONDENCE**

37  
38 *A letter from the School Alliance Insurance Fund dated September 27, 2013 was*  
39 *received and read aloud. (Attachment – EXHIBIT Y)*  
40

41 **13. PUBLIC – AGENDA/NON-AGENDA ITEMS**

42  
43 This is the time when anyone from the public who wishes to speak to the Board  
44 may do so. Please state your name, address and phone number. The Board will  
45 hear you concerns. The Board may or may not take action this evening. You will

1 be notified either at this meeting, by letter, or telephone of any action the Board  
2 does take.

3  
4 In accordance with Board policy and procedures, speakers are not permitted to  
5 publicly speak of personal issues involving school personnel, or against any  
6 person connected to the school system. Any such concern should be presented  
7 to the school or district-level administration so that a proper response may be  
8 given.

9  
10 **Lee Lucas**, 361 Democrat Road, Gibbstown, NJ asked about the age of the  
11 convection oven that was replaced? **Scott Campbell** replied that it was  
12 approximately 20-25 years old.

13  
14 **Chuck Tortella**, 414 Swedesboro Road, Gibbstown, NJ asked about printers in  
15 corner and if they are being used? **Stephen Derkoski** said that he didn't know  
16 that answer but he will find out.

17  
18 **14. EXECUTIVE SESSION**

19  
20 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-*  
21 *6, et seq.*, which provides that an Executive Session, not open to the public, may  
22 be held for certain specified purposes when authorized by Resolution.

23  
24 The Board of Education for Greenwich Township, assembled in public session on  
25 **October 21, 2013** hereby resolves that an Executive Session closed to the  
26 public shall be held on **October 21, 2013** at **8:23 p.m.** in the Nehaunsey Middle  
27 School library, Room 48, located at 415 Swedesboro Road, Gibbstown, New  
28 Jersey, for discussion of certain matters which relate to items authorized by  
29 *Open Public Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed  
30 session.

- 31
- Matters Involving Individual Privacy
  - Matters Relating to the Employment Relationship
- 32  
33

34 It is anticipated that such matters may be disclosed to the public upon the  
35 determination of the Board that applicable exception no longer applies and the  
36 public interest will no longer be served by such confidentiality.

37  
38 Motion: (Chapkowski/Morina) to enter into Executive Session at 8:23 p.m.  
39 p.m. to discuss the following:

- 40
- Personnel
  - Legal
- 41  
42  
43

44 Motion carried by unanimous voice vote.

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21

Motion: (Lombardo/Morina) to return from Executive Session at 8:32 p.m.

Motion carried by unanimous voice vote.

**15. ADJOURNMENT**

Motion: (Lombardo/Ridinger) to adjourn the meeting at 8:33 p.m.

Motion carried by unanimous voice vote.

Respectfully Submitted,

\_\_\_\_\_  
Scott A. Campbell, Board Secretary