

ATTENTION!



CARPOOL PROCEDURES

FOR PARENTS & DESIGNATED DRIVERS

We must do our best to reduce traffic congestion on Old Shell Road and keep our students safe during carpool. Traffic flows in one direction. Parents enter campus by turning off Old Shell Road onto Sidney Phillips Drive (near the Dollar General store). For the safety of all students, parents/designated drivers must comply when directed by a staff member. EVERY parent/designated driver must follow the carpool procedures. **DO NOT CREATE YOUR OWN PROCEDURES.**

MORNING CARPOOL: ***NEW CHANGES***

- Parents will use the front of the school for morning “drop-off” as long as buses ARE NOT loading/unloading.
- Parents will use the carpool area adjacent to the gym for morning “drop-off” when buses ARE loading/unloading.

AFTER SCHOOL CARPOOL: (NO CHANGES)

- **NO AFTERNOON CARPOOL LANES RUN NEXT TO THE GYM. ALL AFTERNOON CARPOOL LANES WILL BE IN THE FRONT OF THE SCHOOL.** Please see the diagram on the back so that you are familiar with the flow of traffic.
 - Cars entering from Old Shell will enter the campus on the left side of the drive and drive straight ahead.
 - Cars entering from Werkland should enter campus on the right side, go through the “make-shift” road on campus, turn into the next parking lot and into the main drive, staying on the right side.
 - A staff member will direct the traffic flow once the cars enter the main driveway in front of the school.
- **BUSES WILL USE THE LANES NEXT TO THE GYM DURING AFTERNOON CARPOOL — NO ONE IS ALLOWED TO PARK IN THE BUS ZONE.**
- Make sure you have a visible sign with your child’s name on the dashboard (large letters, dark marker).
- Please pull as close to the car in front of you as possible with enough room for students to walk through.
- Once all cars have stopped, students will quickly move to their cars. All cars will remain in the designated area until the teacher in the front holds up the “GO” sign.

(OVER)

- Parents whose children are not out front or whose children missed their ride because they were not paying attention will have to exit the designated area when instructed to do so, circle back around, and come back through the car lane. Yes, that means you will travel on Old Shell Road to make the circle back to the car lane. Please instruct your child to be looking for his/her ride and NOT be on cell phones or playing.
- The traffic is not bad from 2:50 PM - 3:00 PM, so this is a good time to pick up students with no “wait time”. **Students must go to Extended Day after 3:00 PM.**

