

CENTENNIAL BOARD OF COOPERATIVE EDUCATIONAL SERVICES BOARD OF DIRECTORS

**October 17, 2013
MEETING MINUTES**

1.0 OPENING OF MEETING

The Board of Directors of the Centennial Board of Cooperative Educational Services (BOCES) met on October 17, 2013 at the Centennial BOCES Office – 2020 Clubhouse Drive – Greeley, Colorado.

1.1 CALL TO ORDER

Mr. Tim Swain, Board President, called the meeting to order at 6:30 p.m.

1.2 SELF INTRODUCTIONS

1.3 ROLL CALL

- 1) Mr. Rob Carruth, Morgan RE-3
- 2) Ms. Julie Chesnut, Platte Valley RE-7
- 3) Mr. Mike Dixon, Brush RE-2J
- 4) Ms. Alphretta Erdmann, Briggsdale RE-10
- 5) Ms. Marsha Harris, Weld RE-1
- 6) Mr. Mike Linton, Weldon Valley RE-20J
- 7) Mr. Jeff Seaton, Ault-Highland RE-9
- 8) Mr. Mike Steinbach, Wiggins RE-50J
- 9) Mr. Scott Stump, Prairie RE-11
- 10) Mr. Tim Swain, Eaton RE-2

Board Members (or alternates) absent:

- 1) Mr. Tony Paglia, Park R-3
- 2) Mr. Rod Schmidt, St Vrain RE-1J
- 3) Mr. Jeff Wahlert, Pawnee RE-12

Superintendents present:

- 1) Dr. Glenn McClain, Platte Valley RE-7
- 2) Dr. Michelle Johnstone, Brush RE-2J

BOCES Staff present:

Dr. Randy Zila, Executive Director
Dr. Mary Ellen Good, Federal Programs Director
Mr. Terry Buswell, CFO, HR Director, Technology Director
Ms. Jocelyn Walters, Special Education Director
Mr. Mark Rangel, Innovative Education Director
Ms. Melony Sandquist, Executive Admin Assistant

Guests present:

- None

1.4 APPROVAL OF AGENDA

Mr. Scott Stump moved to approve the Agenda as presented. Seconded by Mr. Mike Steinbach.

The motion passed by a unanimous roll call vote: [Rob Carruth, yes; Julie Chesnut, yes; Mike Dixon, yes; Alphretta Erdmann, yes; Marsha Harris, yes; Mike Linton, yes; Jeff Seaton, yes; Mike Steinbach, yes; Scott Stump, yes; Tim Swain, yes]

1.5 APPROVAL OF MINUTES

Mr. Rob Carruth moved to approve the Minutes from the May 16, 2013 Meeting. Seconded by Mr. Mike Steinbach.

The motion passed by a unanimous roll call vote: [Rob Carruth, yes; Julie Chesnut, yes; Mike Dixon, yes; Alphretta Erdmann, yes; Marsha Harris, yes; Mike Linton, yes; Jeff Seaton, yes; Mike Steinbach, yes; Scott Stump, yes; Tim Swain, yes]

2.0 EXECUTIVE SESSION

2.1 Executive Session was called “For the purpose of discussions regarding personnel matters as authorized by C.R.S. § 24-6-402(4)(f). Those present at the onset of the Executive Session shall be members of the Board of Directors and the Executive Director”

Mr. Mike Steinbach moved to proceed into Executive Session at 6:43 p.m. Seconded by Mr. Mike Linton.

The motion passed by a unanimous roll call vote: [Rob Carruth, yes; Julie Chesnut, yes; Mike Dixon, yes; Alphretta Erdmann, yes; Marsha Harris, yes; Mike Linton, yes; Jeff Seaton, yes; Mike Steinbach, yes; Scott Stump, yes; Tim Swain, yes]

Regular Session reconvened at 7:13 p.m.

3.0 ACTION ITEMS

3.1 Approve Supplemental Appropriations As Presented

Greeley Building Project:	\$77,634.00
Carl Perkins Grant Project:	-\$ 1,509.00
Financial Data Services Project:	\$29,485.00
Intel Teach (eNet CO) Project:	\$49,972.00
Gill Foundation Project:	\$17,968.00
C.A.S.L. Project:	\$ 4,510.00
Gifted/Talented Regional Consultant Project:	-\$10,666.00
Alternative Teacher Licensure Program Project:	\$29,600.00
Race to the Top STEM Grant Project:	\$60,000.00
Northern Colorado WAMS Initiative Project:	\$10,000.00
Centennial BOCES State Priorities Assistance Project:	\$99,358.63
Summer Migrant Education Grant Project:	\$57,978.00
McKinney Vento Homeless Grant Project:	-\$ 6,000.00

Mr. Mike Linton moved to approve Item 3.1 as presented. Seconded by Ms. Julie Chesnut.

The motion passed by a unanimous roll call vote: [Rob Carruth, yes; Julie Chesnut, yes; Mike Dixon, yes; Alphretta Erdmann, yes; Marsha Harris, yes; Mike Linton, yes; Jeff Seaton, yes; Mike Steinbach, yes; Scott Stump, yes; Tim Swain, yes]

3.2 Approve New Assignments / New Hire As Presented

Mr. Rob Carruth moved to approve Agenda Item 3.2 as presented. Seconded by Mr. Scott Stump.

The motion passed by a unanimous roll call vote: [Rob Carruth, yes; Julie Chesnut, yes; Mike Dixon, yes; Alphretta Erdmann, yes; Marsha Harris, yes; Mike Linton, yes; Jeff Seaton, yes; Mike Steinbach, yes; Scott Stump, yes; Tim Swain, yes]

3.3 Approve Staff Resignations / Releases As Presented

Ms. Julie Chesnut moved to approve Agenda Item 3.3 as presented. Seconded by Ms. Marsha Harris.

The motion passed by a unanimous roll call vote: [Rob Carruth, yes; Julie Chesnut, yes; Mike Dixon, yes; Alphretta Erdmann, yes; Marsha Harris, yes; Mike Linton, yes; Jeff Seaton, yes; Mike Steinbach, yes; Scott Stump, yes; Tim Swain, yes]

3.4 Approve Staff Position Transfer As Presented

Ms. Marsha Harris moved to approve Agenda Item 3.4 as presented. Seconded by Ms. Julie Chesnut.

The motion passed by a majority roll call vote: [Rob Carruth, yes; Julie Chesnut, yes; Mike Dixon, yes; Alphretta Erdmann, yes; Marsha Harris, yes; Mike Linton, yes; Jeff Seaton, yes; Mike Steinbach, no; Scott Stump, yes; Tim Swain, yes]

3.5 Approve Change in Banks from Wells Fargo to Bank of Colorado

Mr. Scott Stump moved to approve Agenda Item 3.5 as presented. Seconded by Ms. Marsha Harris.

The motion passed by a unanimous roll call vote: [Rob Carruth, yes; Julie Chesnut, yes; Mike Dixon, yes; Alphretta Erdmann, yes; Marsha Harris, yes; Mike Linton, yes; Jeff Seaton, yes; Mike Steinbach, yes; Scott Stump, yes; Tim Swain, yes]

3.6 Approve Working Draft of New Policy BEAA

- Authorizing Board Members to Attend and Participate Electronically in Regular or Special Meetings (SB 22-5-104)

Mr. Mike Linton moved to approve Agenda Item 3.2 as presented. Seconded by Mr. Mike Dixon.

The motion passed by a unanimous roll call vote: [Rob Carruth, yes; Julie Chesnut, yes; Mike Dixon, yes; Alphretta Erdmann, yes; Marsha Harris, yes; Mike Linton, yes; Jeff Seaton, yes; Mike Steinbach, yes; Scott Stump, yes; Tim Swain, yes]

4.1 SAC Report

- Dr. Glenn McClain - Superintendent, Platte Valley RE-7
 - Dr. McClain reported on activity from the September 5, 2013 SAC Meeting
 - After the September 5, 2013 SAC Meeting, Members of the Special Education Unit met with Ms. Jocelyn Walters regarding Specialized Educational Services and the possibility of creating an Autism / Behavior Program
 - Dr. McClain reported that members of the SAC met with Commissioner Mike Freeman on October 16, 2013 to discuss the 51st State Initiative that will appear on many county ballots this November

4.2 Financial Reports

- Mr. Terry Buswell, CBOCES CFO
 - a) Board Notes
 - b) Investment Report (A)
 - c) Cash Flow Analysis report (B)
 - d) Cash Flow Chart (C)
 - e) 2- Page Financial Summary Report
 - f) 13- Page Detailed Expense Report

4.3 Directors' Reports

- Mr. Terry Buswell, CFO / Director of HR, Director of Technology
- Dr. Mary Ellen Good, Director of Federal Programs
- Ms. Jocelyn Walters, Director of Special Ed
- Mr. Mark Rangel, Director of Innovative Education Services
- Dr. Randy Zila, Executive Director

4.4 Congratulations to Mr. Rob Carruth

- Recipient of the 2012-13 Colorado BOCES Association All State Board Award

5.0 UPDATES

5.1 EAGLE-Net Update

- EAGLE-Net Board Members reported on updates and recent events

6.0 ANNOUNCEMENTS / UPCOMING MEETINGS

Mr. Tim Swain, Board President, asked that retiring, up for re-election, or term limited Board Members advise CBOCES if they will be leaving their seat on the CBOCES Board after November elections. A revised meeting calendar was provided and dates were reviewed for upcoming BOD Meetings. Centennial BOCES Board re-elections and seating of new officers will take place at the January 16, 2014 Meeting.

There being no further business, Mr. Tim Swain adjourned the meeting at 7:55 p.m.

Respectfully Submitted,



Melony Sandquist

Centennial BOCES

Executive Ass't to CEO, BOD, SAC