

# COTTONWOOD UNION SCHOOL DISTRICT

20512 West First Street

Cottonwood, CA 96022

## AGENDA FOR Tuesday, May 18, 2021, 6:30 P.M.

Regular Board Meeting, West Cottonwood Library

### Rules and Procedures

The Cottonwood Union School District Board desires that its meetings be conducted in an open fashion and encourages public participation. Persons attending a meeting who wish to speak concerning an agenda item should notify the Board Chairperson of their desire to speak prior to the start of the meeting and should come forward during the time set aside for public comment and communication. It may be necessary, at times, for the Chairperson to limit discussions due to time considerations.

Arrangements to place an item on the agenda and make a presentation concerning said item must be established with the Superintendent, or any Board Member, at least ten calendar days in advance of the meeting. The request to address the Board shall be submitted in writing and the proposed stated in, or with, the request.

### 1.0 Call Regular Meeting to Order

### 2.0 Pledge of Allegiance

### 3.0 Approval of Agenda

### 4.0 Recognition (Students, Staff, Curriculum) Curriculum Review None

### 5.0 Public Forum/Hearing of Person Wishing to Address the Board

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures: At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code [35145.5](#), Government Code [54954.2](#)) Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code [54954.2](#)) Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. Comments shall be limited to 3 minutes per person and 20 minutes for all comments, unless different time limits are set by the Chairman subject to the approval of the Board.

### 6.0 Consent Agenda

#### 6.1 Review of Consent Agenda

##### 6.1.1 Approval of Board Meetings for:

Regular Board Meeting held on **Tuesday, April 20, 2021** (pg. 4-6)

##### 6.1.2 Accept Letters of Resignation from: **David Blanchard**- Health Clerk (pg. 7)

##### 6.1.3 Approval to Hire:

**Michael Barnett, Julia Howard, Jenny Irwin, Elizabeth Leachman, Nick Pokswinski and Maggie Shields**- Teachers

**Melissa Shaheen and Jessica Brewster**- Counselors

**Jacque Jardine and Kelly Touvall**- Speech Pathologists

**Stacie Cunningham**- LVN

##### 6.1.4 Consider approval of the following contracts:

**Anderson Union High School District**- Technology Services (pg. 8-9)

#### 6.2 Approval of Consent Agenda

**7.0 Discussion/Action items**

- 7.1 Consider approval of the Commercial Warrants. (pg. 10-31)
- 7.2 Consider approval of the Expanded Learning Opportunity Grant Plan. (pg. 32-39)
- 7.3 Consider approval of the following personnel request forms:  
 Additional 5.75 Special Education Instructional Assistant- West Cottonwood (pg. 40)  
 Additional 3.75 Regular Education Instructional Assistant- West Cottonwood (pg. 41)
- 7.4 Consider approval of Resolution #2021-2- Establishing the Unorganized Associated Student Body, Fund 08 (pg. 42)
- 7.5 Consider approval to Surplus: Bank of old music lockers at West Cottonwood.
- 7.6 Consider approval of Resolution #2021-3, Regarding Reduction of Classified Services for the 2021-22 School Year (pg. 43)
- 7.7 Consider approval: Board Policies/Administrative Regulations: (pg. 44-46)  
 BP 0420.42 Charter School Renewal (pg. 47-53)  
 BP 3100 Transfer of Funds (pg. 54-56)  
 BP/AR 3230 Federal Grant Funds (pg. 57-68)  
 AR 3311.2 Lease-Leaseback Contracts (pg. 69-74)  
 AR 3311.3 Design-Build Contracts (pg. 75-78)  
 AR 3320 Claims and Actions Against the District (pg. 79-85)  
 BP 3600 Consultants (pg. 86-89)  
 E 4112.9/4212.9/4312.9 Employee Notifications (pg. 90-98)  
 AR 4161.2/4261.1/4361.2 Personal Leaves (pg. 99-113)  
 AR 4161.8/4261.8/4361.8 Family Care and Medical Leave (pg. 114-136)  
 BP/AR 6142.8 Comprehensive Health Education (pg. 137-146)  
 BP 7210 Facilities Financing (pg. 147-150)  
 BP/AR 5131.62 Tobacco (pg. 151-153)

**8.0 Informational Items:**

- 8.1 CTA Report
- 8.2 Superintendent’s Report
- 8.3 Principal’s Report
- 8.4 Annual Report from Mark Boyle, Director, Cottonwood Creek Charter School

**9.0 Information/Communication Items.**

- 9.1 Enrollment Report (pg. 154)
- 9.2 Shasta County Pooled Investment Report for March 31, 2020 (pg. 155-156)

**10.0 Governing Board Discussion and Suggested Agenda Items**

**11.0 Future Meetings:**

- 11.1 Regular Board Meeting, **Tuesday, June 22, 2021, 6:30 p.m.** in the West Cottonwood School Library, 20512 w. First Street, Cottonwood, CA 96022.
- 11.2 Regular Board Meeting, **Wednesday, June 23, 2021, 6:30 p.m.** in the West Cottonwood School Library, 20512 w. First Street, Cottonwood, CA 96022.

**12.0 Closed Session: Adjournment to Closed Session during this meeting to consider and/or take action upon the following items:**

- 12.1** Pursuant to Government Code Section 54957  
Public Employee / Discipline / Dismissal / Release

**Public Notice of Action Taken in Closed Session**

**13.0 Adjournment**

**AMERICAN WITH DISABILITIES ACT NOTICE**

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board of Trustees meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the District Office at (530) 347-3165. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodation, auxiliary aids or services.

**DOCUMENT AVAILABILITY**

Documents provided to a majority of the Governing Board regarding an open session item on this agenda, including documents distributed to the board less than 72 hours in advance of a board meeting are available for public inspection at the District office located at 20512 West First Street, Cottonwood, CA 96022 during normal business hours.

NOTE: Copies of the agenda, approved board minutes and board packets may be reviewed/downloaded on the Cottonwood Union School District's website at [www.cwusd.com](http://www.cwusd.com) Each month's board packet will be available on the website after 3:00 p.m. on the Friday prior to the Regular Board Meeting.

**To review and/or print a board packet:**

Go to [www.cwusd.com](http://www.cwusd.com)

Click on Board of Trustees in the right hand column

Click on Board Meeting Documents in the left hand column, and

Click on Meeting Agendas, Minutes, or Board Meeting Packets to review or download as you would like.