

**COTTONWOOD UNION SCHOOL DISTRICT**  
**20512 West First Street**  
**Cottonwood, California 96022**

**SPECIAL BOARD MEETING**  
**AGENDA FOR TUESDAY, FEBRUARY 2, 2016, 6:30 P.M.**  
**In the West Cottonwood School Library**

- 1.0 Call Meeting to Order**
- 2.0 Pledge of Allegiance**
- 3.0 Approval of Agenda**
- 4.0 Public Forum/Hearing of Persons Wishing to Address the Board regarding any matter on this agenda. (Govt. Code Section 54954.3)**
- 5.0 Action Items:**
  - 5.1 Interview Candidates for Board Vacancy
    - **Kimberly Cordova**
    - **Dale Webb**
  - 5.2 Appoint Board Member
  - 5.3 Consider approval of Public Disclosure of Proposed Collective Bargaining Agreement with CTA (AB 1200).
  - 5.4 Consider approval to hire the following personnel for the 2015/16 year:  
**Becky Bragg** – District Administrative Assistant
- 6.0 Closed Session: Adjournment to Closed Session during this meeting to consider and/or take action upon the following items:**
  - 6.1 Pursuant to Government Code Section 54957,  
Public Employee Discipline/Dismissal/Release/Evaluation
- 7.0 Adjourn**

**AMERICAN WITH DISABILITIES ACT NOTICE**

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board of Trustees meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the District Office at (530) 347-3165. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodation, auxiliary aids or services.

DOCUMENT AVAILABILITY

Documents provided to a majority of the Governing Board regarding an open session item on this agenda, including documents distributed to the board less than 72 hours in advance of a board meeting are available for public inspection at the District office located at 20512 West First Street, Cottonwood, CA 96022 during normal business hours.

NOTE: Copies of the agenda, approved board minutes and board packets may be reviewed or downloaded on the Cottonwood Union School District's website at [www.cwusd.com](http://www.cwusd.com). Each month's board packet will be available on the website after 3:00 p.m. on the Friday prior to the Regular Board Meeting.

**To review and/or print a board packet:**

Go to [www.cwusd.com](http://www.cwusd.com)

Click on [Board of Trustees](#) in the right hand column

Click on [Board Meeting Documents](#) in the left hand column, and

Click on [Meeting Agendas, Minutes, or Board Meeting Packets](#) to review or download as you would like.

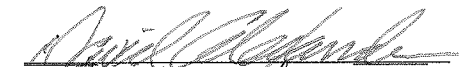

TENTATIVE AGREEMENT  
2015-2016 SCHOOL YEAR

This agreement is entered into by and between the Cottonwood Union School District (District) and the Cottonwood Teachers' Association CTA/NEA (Association). The Association and the District tentatively agree as follows.


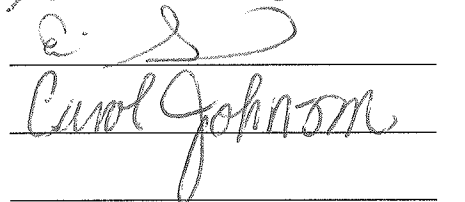
1. Compensation: (retroactive to July 1, 2015)  
3% on the Salary Schedule
2. Teachers will be paid a rate of \$35/hour for teaching summer school.  
Teachers will be paid a rate of \$35/hour for any Professional. Development/Training Days which have been preapproved by the Superintendent. Classes that are taken for advancement on the salary schedule are not subject to daily rate or extra compensation by the District.  
Teachers will be paid their daily rate for the planning days.
3. This agreement is subject to the final approval of the Board of Trustees of the District, the final approval of the members of the Association and the final approval of the Shasta County Office of Education.
4. The District representatives shall recommend approval of this agreement to the Board of Trustees. The Association representatives shall recommend approval of this agreement to the Association members.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement this 21<sup>th</sup> day January 2016.

COTTONWOOD UNION SCHOOL  
DISTRICT

COTTONWOOD TEACHERS  
ASSOCIATION CTA/NEA

**Cottonwood Union School District  
MULTI-YEAR PROJECTION  
2015-16 FIRST INTERIM BUDGET**

		2015-16 FIRST INTERIM BUDGET			2016-17 PROJECTION			2017-18 PROJECTION		
		Unrestricted	Restricted	Total	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
<b>REVENUES</b>										
Revenue Limit (LCFF)	8010 - 8099	6,920,050	0	6,920,050	6,956,244	0	6,956,244	7,088,610	0	7,088,610
<b>LCFF Increase due to GAP%</b>		<b>4,329</b>		<b>4,329</b>	<b>236,673</b>		<b>236,673</b>	<b>219,996</b>		<b>219,996</b>
Federal Revenues	8100 - 8299	14,076	447,379	461,455	0	403,049	403,049	0	403,049	403,049
Other State Revenues	8300 - 8599	604,683	292,974	897,657	143,168	226,855	370,023	142,682	226,736	369,419
Other Local Revenues	8600 - 8799	262,503	494,880	757,383	231,347	348,388	579,735	233,171	348,388	581,559
Contributions	8980 - 8999	(588,593)	588,593	0	(804,578)	804,578	0	(816,262)	816,262	0
<b>TOTAL REVENUES</b>		<b>7,217,048</b>	<b>1,823,826</b>	<b>9,040,874</b>	<b>6,762,854</b>	<b>1,782,870</b>	<b>8,545,724</b>	<b>6,868,198</b>	<b>1,794,435</b>	<b>8,662,633</b>
<b>EXPENDITURES</b>										
Certificated Salaries	1000 - 1999	2,797,412	492,920	3,290,332	2,827,228	499,366	3,326,594	2,860,658	511,144	3,371,802
<b>CTA increase from AB1200</b>	<b>1000,3000 comb</b>	<b>79,643</b>	<b>14,055</b>	<b>93,698</b>	<b>80,770</b>	<b>14,254</b>	<b>95,024</b>	<b>83,104</b>	<b>14,666</b>	<b>97,770</b>
Classified Salaries	2000 - 2999	979,231	199,319	1,178,550	993,070	202,153	1,195,223	1,013,430	206,323	1,219,753
Employee Benefits	3000 - 3999	1,541,984	248,479	1,790,463	1,416,228	249,438	1,665,666	1,519,389	251,043	1,770,432
Subtotal Salaries & Benefits		5,398,270	954,773	6,353,043	5,317,296	965,211	6,282,507	5,476,581	983,176	6,459,757
Books and Supplies	4000 - 4999	479,031	65,865	544,896	492,653	65,865	558,518	503,118	65,865	568,983
Services, Other Operating Expenses	5000 - 5999	907,346	674,340	1,581,686	1,014,390	671,140	1,685,530	999,540	664,740	1,664,280
Capital Outlay	6000 - 6599	0	48,194	48,194	0	0	0	0	0	0
Direct Support / Indirect Costs	7100s, 7300s, 7400s	63,241	80,654	143,895	30,008	80,654	110,662	30,008	80,654	110,662
Interfund Transfers Out	7610-7614,7616-7619	10,000	0	10,000	10,000	0	10,000	10,000	0	10,000
<b>TOTAL EXPENDITURES</b>		<b>6,857,888</b>	<b>1,823,826</b>	<b>8,681,714</b>	<b>6,864,347</b>	<b>1,782,870</b>	<b>8,647,217</b>	<b>7,019,247</b>	<b>1,794,435</b>	<b>8,813,682</b>
<b>NET INCREASE/DECREASE IN FUND BALANCE</b>		<b>359,160</b>	<b>0</b>	<b>359,160</b>	<b>(101,493)</b>	<b>0</b>	<b>(101,493)</b>	<b>(151,050)</b>	<b>0</b>	<b>(151,050)</b>
<b>BEGINNING BALANCE</b>		<b>2,975,463</b>	<b>132,481</b>	<b>3,107,944</b>	<b>3,334,623</b>	<b>132,481</b>	<b>3,467,104</b>	<b>3,233,131</b>	<b>132,481</b>	<b>3,365,612</b>
<b>ENDING BALANCE</b>		<b>3,334,623</b>	<b>132,481</b>	<b>3,467,104</b>	<b>3,233,131</b>	<b>132,481</b>	<b>3,365,611</b>	<b>3,082,081</b>	<b>132,481</b>	<b>3,214,562</b>

**Components of Ending Fund Balance**

NonSpendable-Rev Cash/Prepays/Stores	2,000		2,000	2,000		2,000	2,000		2,000
Legally Restricted		135,644	135,644		132,481	132,481		132,481	132,481
Assigned-Economic Uncertainty	434,086		434,086	432,366		432,366	440,689		440,689
Other Assignments	2,898,537		2,898,537	2,798,765		2,798,765	2,639,392		2,639,392
Unassigned/Unappropriated	(0)		(0)	-		0	-		0
<b>Total</b>	<b>3,334,623</b>	<b>135,644</b>	<b>3,470,267</b>	<b>3,233,131</b>	<b>132,481</b>	<b>3,365,612</b>	<b>3,082,081</b>	<b>132,481</b>	<b>3,214,562</b>

NOTE\*\*Changes have only been made to LCFF Revenue GAP %'s and Increase to Teaching Staff Salaries resulting from 3% Salary Increase.

The district's MPP has not been reviewed to determine if expenditures need to be designated or increased to meet MPP per LCFF Calculator. These will be reviewed at Second Interim in March 2016.

Estimated Funded ADA	<u>860.71</u>	<u>852.19</u>	<u>849.3</u>
Estimated P-2 Actual ADA	<u>853.1</u>	<u>846.45</u>	<u>849.3</u>
Estimated Enrollment	<u>898</u>	<u>891</u>	<u>894</u>
Ratio CBEDS to Actual P-2 ADA	<u>95%</u>	<u>95%</u>	<u>95%</u>

**PUBLIC DISCLOSURE OF PROPOSED  
COLLECTIVE BARGAINING AGREEMENT**  
(AB-1200, GOVERNMENT CODE SECTION 3547.5)

**School District:**

**Cottonwood Union School District**

Name of Bargaining Unit:	<u>CTA</u>
Effective dates of the proposed agreement:	<u>July 1, 2015</u>
Settles negotiations for which fiscal year:	<u>2015-2016</u>
Date of Public Meeting:	<u>February 16, 2016</u>
Disclosure prepared by:	<u>Laura Merrick</u>

**Send to Shasta County Office of Education ten (10) days prior to Board approval.**

**A. Proposed Change in Salary**

Indicate the percentage salary change over the prior year salary schedule for the current and two subsequent fiscal years. Are the costs on-going or one-time?

Year of Proposed Agreement	2015-16	2016-17	2017-18
Percentage Salary Change	3.0%	0%	0%
On-going or one time cost?	On-going		

**B. Cost of agreement**

Indicate the costs of salary and benefit increases that would be incurred under the agreement for the current and two subsequent fiscal years.

Year	2015-16	2016-17	2017-18
Salary	78,626	79,738	82,881
Benefits	15,072	15,286	15,888
Other Costs - Health & Welfare increase	0	0	0
<b>Total Cost</b>	<b>93,698</b>	<b>95,024</b>	<b>98,769</b>

**C. Source of funding**

Indicate the source of funding for the proposed agreement. If Staff reductions would be required, this should be stated. Please use additional pages as necessary.

The district will fund these salaries with their LCFF funding and Special Education funds.

**D. Major provisions**

List the major provisions and each of the other costs of the agreement for the current and two subsequent fiscal years. Please use additional pages as necessary.

Our agreement is for a 3% on-going salary increase on the salary schedule. We also agreed to increase the hourly rate for Professional Development/Training Days that are pre-approved from \$25/hour to \$35/hour. Teachers will be paid their daily rate for planning days.

**E. Impact of proposed agreement on District reserves**

State Recommended Minimum Reserve Level (after implementation of Proposed agreement)

District UNRESTRICTED Reserves sufficient to meet the minimum recommended level AFTER IMPLEMENTATION OF PROPOSED AGREEMENT for the current and two subsequent fiscal years.

**GENERAL FUND RESERVES**



YEAR	2015-16	2016-17	2017-18
Designated for Economic Uncertainties (Object code 9789)	434,086	432,366	440,689
Board-Assigned Reserves (Object code 9780)	2,900,537	2,800,765	2,641,392
UnAssigned / Unappropriated Amount (Object code 9790)	-	-	-
<b>TOTAL RESERVES:</b>	<b>3,334,623</b>	<b>3,233,131</b>	<b>3,082,081</b>

If the funding source is the ending balance; the ending balance should be reduced each year by the cost of this agreement.

**CERTIFICATION**

To be signed by the District Superintendent and Chief Business Official when submitted for Public Disclosure before formal action by the Governing Board on the proposed agreement.

The Superintendent and Chief Business Official verify that the costs incurred by the District can be met during the complete term of the agreement.

 District Superintendent (Signature)	2/2/16 Date
 District Chief Business Official (Signature)	2/2/2016 Date

**CERTIFICATION**

To be signed by the District Superintendent when submitted for Public Disclosure and by the Board President after formal action by the Governing Board on the proposed agreement.

The information provided in this document summarized the financial implications of the proposed agreement and is submitted for public disclosure in accordance with the requirement of AB1200 and GC3547.5

District Superintendent (Signature)	Date
After public disclosure of the major provisions contained in the Summary, the Governing Board, at its meeting on _____ took action to approve the proposed agreement with the _____ bargaining unit.	
President, Governing Board (Signature)	Date