



**Notice and Agenda of a Regular Meeting of the  
Governing Board of the Oracle Elementary School District #2  
Tuesday, June 29, 2021 at 10:00 AM in the Mt. Vista Library,  
2618 El Paseo, Oracle, AZ 85623 and on Zoom,  
Meeting ID 771 8347 3488, Passcode SPsP7m**

Pursuant to A.R.S. § 38-431.02, notice is given to the general public that the Governing Board of Oracle Elementary School District #2 will hold a public meeting. The Governing Board may change the order of the items listed in the Agenda. The Governing Board may vote to go into Executive Session, which will not be open to the public, to discuss certain matters. Governing Board Members will attend either in person or by telephonic conference call.

1. Call to Order

Pledge of Allegiance

Roll Call

Gary Terrell, Board President

Linda Lyon, Board Vice President

Jeri Taylor, Member

Edie Crall, Member

Camilo Gotay, Member

2. Approval of Agenda

3. Communications and Call to the Public

The Governing Board welcomes communication from residents of the District and has provided a specific place on the agenda for the public to address the Board on any concerns within the jurisdiction of the Governing Board. We do ask that everyone limit their comments to three minutes so that all those who wish to speak may have the opportunity to do so.

If an item has not been listed on the posted agenda, the Board, by law, cannot discuss it or take legal action on it. At the conclusion of the open call to the public, individual Board members may 1.) Respond to criticism made by those who have addressed the Board, 2.) Ask staff to review a matter or 3.) Ask that a matter be put on a future agenda.

We are required by law to record in the meeting minutes the names of those who speak, so the name of the person speaking will be recorded before the Board is addressed.

4. Approval of Consent Agenda

A. Approval of Minutes

Study Session Meeting – May 20, 2021

Regular Governing Board Meeting – May 20, 2021

B. Ratification of Vouchers

1. Payroll Vouchers

V46 \$68,548.45 V47 \$55,686.51 V48 \$68,643.31 V49 \$55,516.70  
V50 \$67,377.66 V51 \$55,825.40 V52 \$179,703.92 V53 \$21,225.46  
V54 \$21,225.46 V55 \$21,225.46 V56 \$21,225.87 V57 \$27,923.32  
V58 \$6,069.14 V59 \$20,106.66 V60 \$55,737.17

2. Expenditure Vouchers

V2136 \$90,520.38 V2137 \$76,444.70 V2138 \$11,024.75

C. Financial Reports for the month of May FY20/21

D. Arizona School Facilities Board Monthly Report

E. Disposal of District Items

F. RATIFY- Designation of Brigitte Martin as Student Activities Treasurer, and both Kathleen Ochoa and Dawn Ruiz as back-up Student Activities Treasurer for FY20/21

G. Designation of Brigitte Martin as Student Activities Treasurer, and both Kathleen Ochoa and Dawn Ruiz as back-up Student Activities Treasurer for FY21/22

H. Approval of Governing Board Written Addendum to Superintendent's Performance Pay Goals Spreadsheet

I. Resolution, District Bank Signers for FY21/22

J. Approval of the following IGA/Agreements for FY2021/2022

- a. Continued IGA with Vail Unified School District for technical services
- b. The Trust/Alliance Agreements for FY21/22

K. Approval of Sole Source Vendors for FY 21/22

L. District Nominal Budget for FY 21/22

M. Correct SY 21/22 District Calendar to reflect an August 4 start date for 10 month employees

N. Approval of the following pay scales for FY 21/22, with no changes

1. Extra Curricular Pay Scale
2. Classified Staff Hiring Schedule
3. Certified Staff Hiring Schedule
4. Substitute Salary Schedule

O. Assessed Values for Tax Rates for FY 21/22

P. Mt. Vista K-8 School Fee Schedule for 2021-2022 School Year

- Q. Mt. Vista K-8 School Character Education - PBIS Program for SY 21/22
- R. District Benefits for FY 21/22
- S. Targeted Support Improvement (TSI) Grant Revision for FY 20/21
- T. Approval of possible over-expenditure of budget subsections of the 2020/2021 budget, should it become necessary. The M&O (Maintenance and Operation) Budget has 3 subsections - Regular Education, Special Education and Transportation. In the event that one or two of the subsections of the M&O budget need to be overspent, authorization is required by the Governing Board according to statute. This over expenditure would not overspend the M&O budget; it would only apply to one or two of the three subsections. The district does not anticipate the need to overspend any of the subsections; this action is needed to support the financial requirements and needs of the district.
- U. Mt. Vista K-8 School Annual Suspension Report – 2020-2021 School Year
- V. Closure of Chase Bank Account used for PayPal Tax Credit Donations: Inactive since 2019; District Website no longer compatible with PayPay. After research conducted by IT Department, a comparable application for receiving electronic tax credit payments was not found.

W. Gifts and Donations

- a. Larry & Kim Schweitzer – safety vests, clipboards, hand sanitizer and napkins

- 5. Superintendent’s Report
  - A. Teacher of the Year – Amber Cruea, 7<sup>th</sup> and 8<sup>th</sup> Grade Math
  - B. Employee of the Year – Darlene Cavanaugh, Reading Specialist
  - C. Team of the Year – Food Service Team – Cheri Clinton, Chas Brownrigg, Rosa Pinedo, Laura Henneman
  - D. Saddlebrooke Rotary’s Citizen of the Year Award – Edie Crall
  - E. Update regarding District’s COVID-19 Mitigation Plan and its procedures regarding school athletics, extra-curricular activities, and community use of school facilities
  - F. “Create Your Own Kitchen” Program
- 6. Presentation and discussion of the Proposed Annual Expenditure Budget for Fiscal Year 21/22
- 7. Request for approval of the Proposed Annual Expenditure Budget for Fiscal Year 21/22
- 8. Discussion and request for approval of employment contracts for District Support Staff, and Speech Language Pathologist during Fiscal Year 2022
- 9. Discussion and request for approval of an hourly wage adjustment for certified bus drivers currently employed by the District, to be effective July 1, 2021

10. Discussion and request for approval of an allocation of remaining funds from the Elementary and Secondary School Emergency Relief (ESSER II) Fund Application for HVAC Replacement at Mountain Vista K-8 School
11. Presentation and discussion of the District's allocation and projected use of funds from the Elementary and Secondary School Emergency Relief (ESSER III) Fund
12. Discussion of wage considerations for FY 21/22
13. Update and discussion regarding Capital Bond Projects and related expenses since the May 2021 meeting of the Governing Board at Mountain Vista K-8 School
14. First read and discussion of a proposed revision to District Policy GCCG – Professional/Support Staff Voluntary Transfer of Accrued Sick Leave
15. Discussion and approval of a modification to the District's Teacher Evaluation Instrument which references the MAP Assessment, which was replaced by the Renaissance Star Reading and Star Math Assessments in 2019-2020 as measures of student growth and achievement
16. Discussion regarding upcoming ASBA Law Conference Sept 8-10, 2021, in-person
17. Discussion and request for approval regarding personnel matters that have occurred since the May 2021 Governing Board Meeting:

Transfers

- Misty Chavez, Substitute Food Service Assistant to Bus Driver Trainee
- Shannon Soulé, Dean of Students to Principal

New Hires

- Debra Pacheco, Special Projects Secretary effective June 7, 2021 (Ratify)

Additional Hours

- Robert Altamirano, 5 Days Temporary Grounds Work in May 2021, attached spreadsheet (Ratify)
- Front Office Help FY20/21 School Year and June Summer Hours (Ratify), attached spreadsheet (Ratify)
- Summer Office Help/PO Requisition Processing Summer Hours in FY20/21 (Ratify) and FY21/22, attached spreadsheet
- Summer I Maintenance Projects, attached spreadsheet
- Summer Standards Boot Camp, attached spreadsheet
- Summer Paraprofessional Boot Camp, attached spreadsheet

Prop. 301 Plan-Fund 012 – Teacher Performance Pay

This plan was approved by the Governing Board on October 15, 2020, attached spreadsheet

Final Fund 11 and Fund 13 Payout

Attached Spreadsheet

FY20/21 Comp Time Payout  
Attached Spreadsheet

Resignation

- Scott Ashby, School Counselor
- Debra Pacheco, Special Projects Secretary effective June 15, 2021

Rejected Contract(s) for SY21/22

- Eduardo Macias, Music Teacher

18. Discussion and approval of accrued sick leave buy back for an eligible employee upon retirement at the end of the 2020-2021 school year
19. Presentation and discussion of the Mountain Vista K-8 School – End of Year Report
20. Upcoming Events

Monday, July 5 – District Offices Closed for Independence Day Holiday

Thursday, July 15 – Mountain Vista K-8 School Office reopens for the new school year from 8:00 AM to 3:00 PM, Monday through Friday

July 19-21 – Standards Boot Camp for Mountain Vista Teachers at Triangle Y Camp

July 22-23 – Paraprofessional Boot Camp at Triangle Y Camp

Friday, July 30 – New Teachers Report

Monday, August 2 – Certified Staff Report for the 2021-2022 School Year

Tuesday, August 3 – Teacher In-Service Day

Wednesday, August 4 – Paraprofessionals and 10-month Classified Staff Report for the 2021-2022 School Year

Thursday, August 5 – First Day of School at Mountain Vista K-8 School

Monday, August 9 – First Day of Preschool at Mountain Vista Kindergarten Prep

September 8-10 – ASBA Law Conference at Camelback Inn, Scottsdale, AZ

21. Future Meeting Dates and Topics

July 15 at 9:00 AM – Public Hearing of the Governing Board to include the District’s Annual Budget for Fiscal Year 2022. Regular Meeting will be held at Saddlebrooke in the Sonoran Room at the Mountain View Clubhouse.

August 16 at 6:00 PM – Regular Meeting of the Governing Board to include a “Back to School” Report and State of the District. Regular Meeting will be held in the Mountain Vista K-8 Library.

22. Adjournment

Note: Persons with disabilities in need of reasonable accommodations may contact 520-896- 3072 as early as possible to arrange the accommodation. According to A.R.S. 38-431.02, the Board may discuss, consider or decide “only matters listed on the agenda and other matters related thereto.