

HURON COUNTY

Truancy Protocols

Revised February 19, 2020
by
Huron County School Administrators

The law requires that children from the ages of 6-18 are to be enrolled in a structured educational program.

In the absence of attendance standards, acceptable and unacceptable absenteeism is a matter left to local School Boards.

Regular attendance is necessary for academic progress and poor attendance interferes with academic learning and continued student achievement.

Therefore, the following protocols will be used in addressing truancy matters among the public schools of Huron County:

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| Up to 5 absences | To be handled by local school personnel through phone call, letter, and meeting with student and/or parents. Parents given notice of intent to refer to County Truant Officer. |
| 5 absences/month | After 5 absences, in a given month, schools may contact Truant Officer and request a Pre-Petition Conference with the Attendance Officer. |
| 7-12 absences | School contacts Truant Officer and provides documentation of prior efforts, including date, time, and outcome of meeting with parents. School and Truant Officer will work with Attendance Officer to ensure student attendance. |
| 13 th absence | School contacts Truant Officer, Truant Officer sends a letter to parents either by registered mail or hand delivered by Attendance Officer outlining their obligations regarding compulsory attendance and future court involvement if attendance does not improve. |
| 15 th absence | Principal refers matter to Prosecuting Attorney. |

Each school district maintains autonomy and full authority to make accommodations for extenuating circumstances.

Open lines of communication between local school districts and the County Truant Officer, and the County Attendance Officer is encouraged. Students moving from one Huron County School to another shall take their documented attendance with them to maintain continuity in addressing truancy in the County.

In the event that a Truancy matters is petitioned into court, a representative from the local school district will attend.