

Board of Directors Meeting Minutes - April 27th, 2020

Virtual Meeting held via Zoom video conference service

Attendees: R. Wilson, C. Rice, L. Hamer, S. Fairclough-Leslie, L. Stephens, M. Anglin, T. Muniz, K. Sandiford, C. Williams

After a short welcome from L. Hamer, the meeting was called to order at 6:36 p.m.

Verification of public notice was sent and confirmed.

R. Wilson made a motion to accept the agenda; C. Williams seconded; motion was passed. The minutes were reviewed from 3/26/20. M. Anglin made a motion to accept the minutes with any necessary corrections; K. Sandiford seconded; motion was passed.

Business Operations Report – Ms. Muniz

Total number of students	334
UPK	36
K-5	295
6th Grade	38
SPED	53
ELL	3
Economic Disadvantaged Students	69%

Lottery was held virtually on 4/23/20 via Zoom platform (100 participants); the results are as follows:

Pre-K	28
K	12

Grades 1-7 Waiting list

There is a move to streaming payments because of COVID-19 pandemic (Dr. Rice mentioned that there are reductions in insurance available because of vacancy of school building, T. Muniz to investigate) Received quote from Bill.com (online bill paying platform), awaiting quote from

another vendor. A draft budget has been produced for the '20-'21 school and awaiting review from the finance committee. The financial summary and cash disbursement report was distributed to the board.

CEO Report – Dr. Rice

The day after C of O was secured (Bank needed this to close construction loan), the COVID-19 pandemic ensued. 90% of everything in commercial banking is on hold except the administration of the SBA Pay Protection Program (PPP). A PPP application was submitted on behalf of REACS on 4/6/20 via Northfield Bank of Staten Island; received word that funds have been depleted but the application will be held for second round of funding which will open 4/27/20 and word was given that the REACS application was successfully uploaded. With activity at the Department of Buildings (DOB) at a standstill, building plans for REACS will be delayed at least a year possibly longer; alternative plans need to begin about 7th and 8th grade expansion. Working with the Black Latin Asian Charter Collaborative (BLACC) since January; this group works as a funding and lobby source; the desire is to have REACS join this group. A motion was made by R. Wilson to join the Black Latin Asian Charter Collaborative (BLACC), K. Sandiford seconded; the motion was passed.

Principal Report – S. Fairclough-Leslie

Spoke about organizational structure for upcoming school year; noted analysis of strengths and weaknesses (remote learning). Spoke about continuity of learning plan for remote learning (attendance, evaluation of work, communication with parents, etc.). In the process of identifying families directly impacted by COVID-19 and making steps to attend to their needs. Planning for re-entry (several options of re-entry); creating matching budgets for each contingency plan. Looking to acquire additional technology to meet demands of scholars. Looking to put things in place for mental and academic needs of staff and scholars. Planning for ongoing professional development for staff. Looking to alter schedule for staff and students to ease the burden of workload; also looking to recognize staff and promotion plan for scholars. Advised staff to draft up summaries for students for parents and plan for parent-teacher conferences. Summer school plans are being discussed as well as new staff plans for upcoming year. Looking to work with Ramapo to work with teachers to address issues with staff upon re-entry.

Academic Report – C. Williams

Received an update on remote learning from Principal as well as schedules, technology issues and parental concerns. Discussions were held on report cards, promotion, graduation and summer school possibilities. Support for staff, students and parents concerning academic impacts were also discussed. Tentative suggestions were discussed for re-entry into the school building. Organizational structure, departmental structure for grades 4-7, elimination of Spanish from the foreign language program as well as technology donations were also discussed.

Personnel Report – K. Sandiford

Working in collaboration with school administration to plan for staffing for upcoming school year.

PTO Report – D. A. Seabourne

Virtual PTO meeting was held 4/15/20 (20 parents attended). School leader and Business Manager answered parent questions and concerns. PTO Bank Account \$8,828.00. Parents have additional concerns about PTO board offices can be occupied as per the by-laws. Bank account concerns were brought to the board only being able to roll over \$1,000.00. Suggestion was made from Dr. Rice to amend by-laws to allow for additional roll-over amount into the next school year.

Finance Report – M. Anglin

Met last Thursday 4/23/20 and discussed technology needs for remote learning and purchases this year for next school year; discussed staff appreciation strategies.

Fundraising Meeting – L. Stephens - NO REPORT

L. Hamer thanked all for attending and thanked the staff for operating the school is a wonderful way throughout the COVID-19 virus outbreak; next board meeting 5/25/20. Meeting was adjourned at 7:36 p.m.