

Cornerstone Montessori Elementary School

Governance Committee Meeting Agenda and [Minutes \(in blue\)](#)

Tuesday, September 25, 2018, 5:30 p.m.

Attendees: Chris Bewell, Maisah Outlaw, Julaine Roffers-Agarwal, Jean Melancon (Chair)

AGENDA

1. Call Meeting to Order [at 5:35](#)
2. Public Comment Period – Comments limited to 3 minutes per person [no guests present](#)
3. Goals for today's meeting
 - a. Review our purpose – reference 6/27/2011 Document
 - b. Review status of policy updates
4. Review Governance Committee Role – see attached, ready to approve at next Board mtg? [Minor changes suggested, plan to submit at next Board mtg for approval](#)
 - a. Policies (board and school)
 - b. Board composition (recruitment, skill assessment, etc.)
 - c. Education (orientation, ongoing education, etc.)
 - d. Board evaluation
5. Policies
 - a. Review and Approve policies that were under review by former Governance Committee. We need to document and modifications and have board approve them.
 - i. #506: Behavior and Dismissal [defer, needs more review and coordination of policy with Parent Handbook. Parent Handbook to contain the policy details.](#)
 - ii. #514: Bullying Prohibition [Ready to submit to board for approval](#)
 - iii. #691: Inclusive Education Program - [minor changes, ready to submit to board for approval](#)
 - b. Results of Maisah having contacted Melissa to determine status of all policies Melissa had started reviewing. [Time permitting, Maisah to review this week and plans to have drafts to this committee by Friday EOD.](#)
6. Board Composition
 - a. Next steps for succession planning
 - i. [Maisah to continue dialogue regarding parent interested in possible board related work. If continued interest, Maisah will forward name to Jean.](#)
7. Education Plan
 - a. What to choose for next board meeting – continue Strategic Plan refinement
 - b. Add to list of future board level education topics
 - i. Online scenarios from New Directors MACS Class.
 - ii. [We updated our list of possible future education topics. Plan for doing a scenario as board education at next board meeting.](#)
8. Board Evaluation – [Defer to future meeting](#)
 - a. We are required by authorizer to do board evaluation. Also, good practice for boards.
 - b. Currently we use *Board Member Evaluation Worksheet 2/17/2012*
 - c. Need to determine if this is the best/only way going forward
9. Any other business
10. Adjourn – [Adjourned 6:25](#)