



8. Enthusiasm

## CAPACITY AND ABILITY REQUIREMENTS

Specific capacities and abilities may be required of an individual in order to learn or adequately perform a task or job duty.

1. Intelligence: The ability to understand instructions and underlying principles. Ability to reason and make judgments.
2. Verbal: Ability to understand meanings of words and the ideas associated with them.
3. Numerical: Ability to perform arithmetic operations quickly and accurately.
4. Spatial: Ability to comprehend forms in space and understand relationships of plane and solid objects.
5. Form Perception: To make visual comparisons and discriminations and see slight differences in shapes and shadings of figures and widths and lengths of lines.
6. Data Perception: Ability to understand and interpret information presented in the form of graphs, charts, or tables.

## WORK CONDITIONS

Normal working environment in a rural school system.

Responsibilities require this employee to on all school sites periodically.

This supervisor is expected to work 240 days annually (beginning July 1 through the following June 30) – this includes the typical 200 day calendar for certified employees plus forty additional days.

An eight hour work day is the norm – typical hours are from 8:00 am until 4:00 pm.

Qualifies for the **PROFESSIONAL EXEMPTION** from the requirements of the *Fair Labor Standards Act (FLSA)* in regard to overtime. The employee is not entitled to the overtime rate of pay (time and a half) when the employee works over forty (40) hours in the defined work week (from Sunday 12:00 a.m. and continues through the following Saturday at 11:59 p.m.).

## GENERAL REQUIREMENTS

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not intended to be a complete list of responsibilities, duties and skills required of personnel so assigned.