

**IND. SCHOOL DISTRICT #36  
KELLIHER PUBLIC SCHOOL  
RE-ORGANIZATIONAL AND REGULAR SCHOOL BOARD MEETING  
JANUARY 7, 2015**

The School Board of ISD #36, Kelliher, MN met January 7, 2015 in the school media center. The meeting was called to order by Chair Frank Duresky at 7:00 p.m. Members present: Tessa Latterell, Barb Woltjer, Dawn Jensen, Frank Duresky, Dave Nistler, Kevin Waldo and Tim Lutz, Superintendent, Ex-Officio. Members absent: None.

Visitors: Dave Hanson, Mary Lundin and Laura Nelson.

The Pledge of Allegiance was said.

Motion by Dave Nistler, second by Dawn Jensen to nominate Frank Duresky as Board Chair. There being no other nominations, motion passed unanimously.

Motion by Dawn Jensen, second by Dave Nistler to nominate Barb Woltjer as Board Clerk. There being no other nominations, motion passed unanimously.

Motion by Frank Duresky, second by Tessa Latterell to nominate Dawn Jensen as Board Treasurer. There being no other nominations, motion passed unanimously.

Motion by Barb Woltjer, second by Kevin Waldo to nominate Dave Nistler as Board Vice-Chair. There being no other nominations, motion passed unanimously.

Motion by Dawn Jensen, second by Dave Nistler to approve the agenda.

Motion by Barb Woltjer, second by Dawn Jensen to set board member salaries at \$75/meeting, annual salaries of \$600 for Chair, \$500 for Clerk and \$500 for Treasurer. Motion passed unanimously.

Motion by Dawn Jensen, second by Tessa Latterell to set director's pay for attending workshops related to school business at \$75 for half day or \$100 for full day. Motion passed unanimously.

Motion by Dave Nistler, second by Kevin Waldo to set the regular board meeting dates for the 2<sup>nd</sup> Thursday of every month at 7:00 p.m. in the school media center. Motion passed unanimously.

Motion by Barb Woltjer, second by Dave Nistler to select the Minnesota School District Liquid Asset Fund and First State Bank of Bigfork, Kelliher as official depositories of the Kelliher School District. Motion passed unanimously.

Motion by Kevin Waldo, second by Tessa Latterell to designate the Northome Area News as the official school district publication. Motion passed unanimously.

Motion by Dave Nistler, second by Kevin Waldo to appoint the firm of Knutson, Flynn and Deans as the official school district attorney. Motion passed unanimously.

Motion by Dawn Jensen, second by Barb Woltjer to set the salary for board members serving on the Negotiations Committee at \$75/meeting. Motion passed unanimously.

Motion by Dave Nistler, second by Kevin Waldo to designate board officers as signatories for school district accounts. Motion passed unanimously.

Motion by Barb Woltjer, second by Kevin Waldo to adopt the resolution to grant authority to the board officers, the Business Manager and Superintendent to conduct financial transactions at the official depositories on behalf of the Kelliher School District. Motion passed unanimously.

Motion by Tessa Latterell, second by Dawn Jensen to make the following committee appointments:

1. Systems Accountability – Dawn Jensen
2. Technology – Kevin Waldo
3. North Country Vocational Coop. Representative – Dave Nistler
4. Athletic Advisory/Sports Coop – Dave Nistler
5. BRIC Representative – Dawn Jensen
6. EdMN-Kelliher Negotiations – Tessa Latterell, Frank Duresky and Dave Nistler
7. Legislative Liaison – Frank Duresky
8. Staff Development – Frank Duresky
9. MN State High School League – Dave Nistler
10. Old School Advisory – Barb Woltjer and Tessa Latterell
11. Insurance – Barbara Woltjer
12. School Forest – Frank Duresky
13. Teacher Evaluation Committee – Dawn Jensen
14. World’s Best Workforce Advisory Committee – Dawn Jensen
15. School Improvement Committee – Dawn Jensen
16. Meet & Confer – Dawn Jensen and Barb Woltjer

Motion passed unanimously.

Motion by Dawn Jensen, second by Dave Nistler to set mileage rates for 2015 per the IRS rate at \$.575/mile or \$.475/mile when using a personal vehicle when a school vehicle is available. Motion passed unanimously.

Motion by Dawn Jensen, second by Dave Nistler to adopt the “Resolution to Allow the District to Contract with Barb Woltjer for Commodities or Services at the Usual or Customary

Price During 2015.” Voting yes: Tessa Latterell, Dawn Jensen, Frank Duresky, Dave Nistler and Kevin Waldo. Abstain: Barb Woltjer. Motion passed.

Motion by Dawn Jensen, second by Dave Nistler to adopt the “Resolution to Allow the District to Contract with Frank Duresky for Commodities or Services at the Usual or Customary Price During 2015.” Voting yes: Tess Latterell, Barb Woltjer, Dawn Jensen, Dave Nistler and Kevin Waldo. Abstain: Frank Duresky. Motion passed.

Motion by Barb Woltjer, second by Dawn Jensen to designate the Superintendent as authorized L.E.A. representative for Title I, II, IV, VI, VII, Impact Aid and all other federal and state programs and grants. Motion passed unanimously.

Motion by Dave Nistler, second by Kevin Waldo to authorize the Business Manager and Superintendent to initiate electronic transfers between official depository accounts, electronic payroll deposits and other electronic payments as required. Motion passed unanimously.

Motion by Dawn Jensen, second by Barb Woltjer to approve the minutes of the December 11, 2014 regular meeting. Motion passed unanimously.

Motion by Kevin Waldo, second by Dave Nistler to approve the agenda of the regular meeting. Motion passed unanimously.

Motion by Dawn Jensen, second by Barb Woltjer to approve the Treasurer’s reports and January bills in the amount of \$271,305.53 and bills paid between the December and January meetings in the amount of \$742.36. Motion passed unanimously.

**Comments from Visitors:** None.

**Positive Feedback:**

1. Congratulations to the Kelliher School for being designated as one of 22 (out of 140 applicant schools) Celebration Schools in the State of Minnesota.
2. A letter was received from Eric Gunderson congratulating the music department on the Christmas program.

**Director’s Forum:**

1. Dawn Jensen complimented the district on being selected as a Celebration School.
2. Frank Duresky wanted to make sure the two new board members were brought up to date on the bus garage project.

**Committee Reports:** None.

**Superintendent's Report:**

1. The board was presented with and then discussed revised MSBA policies to be approved later in the meeting.
2. Superintendent Lutz reminded the board that the MSBA Leadership Conference will be January 15-16.
3. Superintendent Lutz presented the board with updated figures on the bus garage project. Discussion was held regarding bidding the project again this spring.
4. Superintendent Lutz updated the board on the Kindergarten paraprofessional position, requesting the board hire Regina Frenzel and turning the position in to a shared position.
5. The 2015 Pay Equity report to the State of MN will need to be approved later in the meeting.
6. The board was presented with the negotiated bus driver policy, to be approved later in the meeting.
7. Superintendent Lutz updated the board on the 2<sup>nd</sup> phase of the roofing project, to be bid later this spring.
8. Superintendent Lutz handed out information to the board regarding a Fab Lab from First Technology and requested authorization from the board to purchase the lab, with the district paying 75% of the costs and grant money covering 25%. The board agreed that the district should pursue the installation of a Fab Lab.

**Consent Agenda:**

Motion by Dawn Jensen, second by Barb Woltjer to adopt the following MSBA Revised Policies: 205-Open Meetings and Closed Meetings, 206-Public Participation in School Board Meetings, 208-Development, Adoption, and Implementation of Policies, 406-Public and Private Personnel Data, 410-Family and Medical Leave Policy; 413-Harassment and Violence; 419-Tobacco-Free Environment; 421-Gifts to Employees and School Board Members; 425-Staff Development; 501-School Weapons Policy; 506-Student Discipline; 509-Enrollment of Nonresident Students; 524-Internet Acceptable Use and Safety Policy; 526-Hazing Prohibition; 601-School District Curriculum and Instruction Goals; 603-Curriculum Development; 604-Instructional Curriculum; 613-Graduation Requirements; 618-Assessment of Student Achievement; 619-Staff Development for Standards; 709-Student Transportation Safety Policy; 805-Waste Reduction and Recycling; 806- Crisis Management Policy; 807-Health and Safety Policy. Motion passed unanimously.

**Action Items:**

Motion by Dave Nistler, second by Kevin Waldo to approve the 2015 Pay Equity Report. Motion passed unanimously.

Motion by Dawn Jensen, second by Dave Nistler to approve Policy #750 – Bus Driver Personnel Policies (Full-Time Bus Drivers) as negotiated. Motion passed unanimously.

Motion by Kevin Waldo, second by Dawn Jensen to hire Regina Frenzel as part-time Kindergarten paraprofessional and make the position a shared position. Motion passed unanimously.

Motion by Barb Woltjer, second by Barb Tessa Latterell to adjourn at 8:30 p.m. Motion passed unanimously.

The next regular school board meeting is scheduled for Thursday, February 12<sup>th</sup> at 7:00 p.m. in the school media center.