

Stanfield Elementary School District 24
Governing Board Meeting
June 26, 2014
1:00 p.m., Library

Open Public Meeting Notice. Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Stanfield Elementary School District Governing Board and to the general public that the Governing Board will hold a regular meeting open to the public on June 26, 2014 at 1:00 p.m. in the Library of the Stanfield Elementary School, 515 South Stanfield Road. Governing Board members may participate by telephone conference. As indicated in the agenda, pursuant to A.R.S. §38-431.03 (A) (1), (2), (3), and (4) the Governing Board may vote to go into executive session, which will not be open to the public, to discuss certain matters. The agenda for the meeting follows.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Business Services at 520-424-0221. Requests should be made three days in advance in order to allow time to arrange accommodation.

AGENDA

I. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call
- C. Welcome Visitors
- D. Approve regular meeting agenda

II. CALL TO THE PUBLIC

Guidance for Public Participation in Board Meetings is provided in Policy BEDH. The President may recognize individuals wishing to address the Board under Call to the Public or under the item on the Agenda they wish to address. Each individual will be allowed five minutes unless additional time was requested and granted in advance by the Superintendent or President. ARS 38-432.02(H) provides that Board members shall not respond to comments unless the item is on the agenda.

The Board shall not hear personal complaints against school personnel or a person connected with the district. A procedure is provided by the Board for disposition of legitimate complaints in Policies KL, KB and KLD.

LLAMADA AL PÚBLICO

La póliza BEDH, provee una guía publica para participar en juntas de la Mesa Directiva. El presidente de la Mesa Directiva puede reconocer a los individuos que desean dirigirse a la mesa bajo llamada al público o bajo el artículo en la agenda que desean tratar. A cada individuo se le otorgaran cinco minutos de tiempo, a menos que el Presidente o Superintendente le hayan concedido tiempo adicional por adelantado. La Póliza ARS 38-432.02 dice que ningún miembro de la mesa responderá a ningún tipo de comentarios de temas que no estén en la agenda.

La mesa no oirá quejas personales en contra de personal de la escuela o personas que tengan alguna conexión con el Distrito. Para este tipo de quejas la mesa provee otro tipo de procedimientos para la disposición de quejas legítimas las cuales se encuentran en las siguientes Pólizas KL, KB, y KLD.

III. APPROVAL OF MINUTES

Approve the May 8, 2014 regular governing board meeting minutes and the May 20, 2014 special governing board meeting minutes.

IV. REPORTS

A. Superintendent's Report

1. 21st CCLC and Migrant summer programming
2. Technology Update
3. Mission and Vision work

B. May Public Funds Expenditure Reports (Pages 1-4)

C. May Student Activities Report (Page 5)

D. Principal's Report (Page 6)

E. Operations Support Services Reports (Pages 7-9)

1. Maintenance
2. Transportation

V. NEW BUSINESS ACTION ITEMS – PERSONNEL (Pages 10- 13)

All hiring is pending satisfactory completion of background investigation, records verification, and fingerprint report.

A. Approve terms of Part-Time Variable Schedule Administrator Appointment for Susan Stropko

B. Approve hire effective August 6, 2014, Notice of "At-Will" Appointment, 189-day schedule:

1. Adriana Hernandez, Instructional Aide

C. Approve extra duty assignment for Maurice Kerckhof for technology set up support and technology planning and implementation through June 30, 2014

D. Accept Classified Contracts declined and resignations effective May 23, 2014: Adrienne Smith

- E. Accept Related Service Provider Contract declined and resignations effective May 23, 2014: Kent Shelton
- F. Accept resignation of Mary Ann Wise, Part-Time Variable Schedule Teacher Appointment effective May 23, 2014
- G. Accept Certified Contract declined and resignation effective May 23, 2014: Kendra Ukat
- H. Accept Certified Part Timer Variable Schedule Teacher Appointment declined and resignation effective June 11, 2014: Blanche Odom
- I. Approve hire of classified substitute for FY2014-15, Notice of At-Will Non-Exempt Appointment, effective July 1, 2014:
 - 1. Rita Pelayo, custodian and food service
- J. Approve extra-duty compensation for Food Service as needed in FY15.
- K. Approve award of FY2014-15 special education related service contracts:
 - 1. Speech Therapy - Comprehensive Education Solutions, LLC
 - 2. Physical Therapy - Steve Spencer
- L. Approve hire, 2014-15 Teacher contract effective July 30, 2014:
 - 1. Nancy Yazzie
 - 2. Jacquelynn Cook

VI. NEW BUSINESS ACTION ITEMS – BUSINESS

- A. Ratify approval of payroll vouchers
 - 1. PV29 \$12,562.88
 - 2. PV30 \$83,219.53
 - 3. PV31 \$235,003.49
 - 4. PV32 \$98,486.27
 - 5. PV33 \$86,587.22

- B. Ratify approval of expense vouchers
 - 1. EV1446 \$25,020.55
 - 2. EV1447 \$26,865.59
 - 3. EV1448 \$17,658.44
 - 4. EV1449 \$26,507.75
 - 5. EV1450 \$85,463.01
 - 6. EV1451 \$19,242.82
 - 7. EV1452 \$57,108.22
 - 8. EV1453 \$27,175.04

- C. Approve the FY 2014-15 Proposed Expenditure Budget and approve publication of the budget summary and meeting notice. (Separate copy)
- D. Adopt FY 2014-15 resolutions: (Pages 14-16)
 - 1. Authorizing the Superintendent to certify projected ending cash balance.
 - 2. To order payroll and expense vouchers between governing board meetings.
- E. Approve the letter of declaration that the District will issue less than \$10 million in total debt during the 2014 calendar year. (Page 17)
- F. Adopt FY2014-15 combined resolutions: (Pages 18 - 21)
 - 1. Authorizing the Pinal County Treasurer to invest district monies
 - 2. Appointing the Superintendent to provide warrant information to the Treasurer
 - 3. Authorizing the Superintendent and Principal as Warrant signers
 - 4. Authorizing the Superintendent to request the Treasurer to wire funds
 - 5. Authorizing the Superintendent and Principal as Stanfield Employee Benefits Trust check signers
- F. Approve Lynn Farrow, Business Services II, as Student Activities Treasurer; and Vicki Morris, Business Services I, as Assistant Treasurer for FY 2014-15.
- G. Approve FY 2014-15 checking accounts, designate superintendent as custodian, and authorize Melissa Sadorf as signer:
 - 1. Revolving - \$2,000 limit
 - 2. Auxiliary - \$1,000 limit
 - 3. Payroll Clearing for IRS Sections 403(b) and 457 - \$1,000 limit
 - 4. Food Service Clearing
 - 5. Student Activities
- H. Approve the FY 2014-15 participation in the following purchasing cooperatives:
 - 1. ASPIN/Mohave
 - 2. Mohave Educational Services Cooperative, Inc. (MESC)
 - 3. U.S. Communities
 - 4. The Cooperative Purchasing Network (TCPN)
 - 5. Greater Phoenix Purchasing Consortium of Schools (GPPCS)
 - 6. Strategic Alliance of Volume Expenditures (SAVE)
 - 7. Arizona State Procurement
 - 8. National IPA Cooperative Purchasing Program
 - 9. 1 Governmental Procurement Alliance Purchasing Group
- I. Approve \$1 extracurricular activity fee per child participating in one or more 2014-15 extracurricular activities.

- J. Approve purchases from the Arizona School Risk Retention Trust and Alliance (Pages 22-30):
 - 1. 2014-15 property and liability insurance, \$67,518.00.
 - 2. 2014-15 workers' compensation insurance, estimated \$37,667.00

- P. Approve Assessment/tuition reimbursement for approved course work :
 - 1. Rachel Rascon
 - 2. Ellen Tembo
 - 3. George Carmen

- P. Approve the lists of books for disposal through sale or recycle to established vendors (Back pocket)

- Q. Approve award of RFP 14-02-19 for Outsourced Foodservice Management Services. The Governing Board is asked to accept the recommendation of the Evaluation Committee to award the RFP to the firm who provided the highest scoring proposal to the District. The process has been overseen by the Arizona Department of Education (Front Pocket)

VII. NEW BUSINESS ACTION ITEMS - SCHOOL

- A. Accept the 2014-15 revised Student Handbook (Back Pocket)

VII. FUTURE AGENDA ITEMS

- A.

VIII. ADJOURNMENT

Posted: 1:45 p.m., June 24, 2014/MS