

1 **OFFICIAL MINUTES**

2  
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held  
4 Tuesday, August 17, 2004 in the Nehaunsey Middle School Library.

5  
6 The meeting was called to order by President Frank J. Minniti at 7:00 p.m.

7  
8 Roll Call:

9  
10 Frank J. Minniti  
11 Joseph G. Marcucci  
12 Vince Giovannitti  
13 Larry Hall  
14 Robyn Glocker Hammond (arrived at 7:02 p.m.)

15  
16 Also present were Dr. Francine Marteski, Superintendent, and Scott A. Campbell,  
17 School Business Administrator/Board Secretary.

18  
19 Absent:

20  
21 Marie Downes McDonald

22  
23 As required under the guidelines of the Open Public Meeting Law, notice of this meeting  
24 was sent to the Courier Post, and the Township Clerk. It was also posted in the  
25 Greenwich Township School Buildings. (Optional: Videotaping Regulations - "The  
26 proceedings of this meeting are being videotaped, and anyone wishing to discuss an  
27 individual child should so note.")

28  
29 Flag Salute

30  
31 **1. PRESENTATION**

32  
33 A. Testing Report

34  
35 Review of the Greenwich Township School District GEPA & ASK4 testing  
36 results presented by Suzanne Gibson, Principal/Testing Coordinator.  
37 (Copy of Presentation Attached)

38  
39 **2. MINUTES**

40  
41 Motion: (Giovannitti/Marcucci) to approve the following minutes:

42  
43 June 14, 2004 - Workshop Meeting (Attachment - EXHIBIT A1)  
44 June 14, 2004 - Caucus (Attachment - EXHIBIT A2)

1 June 22, 2004 - Regular Meeting (Attachment - EXHIBIT A3)  
2 July 27, 2004 - Special Meeting (Attachment - EXHIBIT A4)

3  
4 Motion carried by unanimous roll call vote.

5  
6 **3. SUPERINTENDENT'S REPORT**

7  
8 Motion: (Marcucci/Glocker Hammond) to approve the following:

9  
10 A. Administrative Reports

- 11  
12 1. Enrollment Statistics, Fire Drills and Suspensions, as of June 17,  
13 2004. (Attachment - EXHIBIT B1)  
14  
15 2. School Health Services Monthly Reports as of June 17, 2004.  
16 (Attachment - EXHIBIT B2)  
17  
18 3. School Health Services 2003-2004 Annual Reports. (Attachment -  
19 EXHIBIT B3)  
20  
21 4. 2003-2004 Violence & Vandalism Report as of June 17, 2004.  
22 (Attachment - EXHIBIT B4)  
23  
24 5. Monthly Report of Attendance Officer as of June 17, 2004.  
25 (Attachment - EXHIBIT B5)  
26

27 Motion carried by unanimous roll call vote.

28  
29 Motion: (Glocker Hammond/Hall) to approve the following:

30  
31 B. Resignation

- 32  
33 1. The retroactive approval for the acceptance of the resignation of  
34 Joseph Duca, Jr., Greenwich Township Board of Education  
35 Member, as per Mr. Duca's letter dated July 19, 2004.  
36 (Attachment - EXHIBIT C)  
37

38 Motion carried by unanimous roll call vote.

39  
40 **4. PERSONNEL**

41  
42 Motion: (Marcucci/Glocker Hammond) to approve the following as one, (A-D):

- 43  
44 A. The approval for the reappointment of Deborah Silvestro, Part-Time  
45 Special Education Aide at Broad Street School, for the 2004-2005 school

1 year at a scheduled salary of \$116.56 per day, prorated to an hourly rate  
2 of \$16.07 for four (4) hours per student day.  
3

- 4 B. The approval for the appointment of Lisa Maden as Cafeteria-Lunchroom  
5 Aide at Nehaunsey Middle School for the 2004-2005 school year at a  
6 salary rate of \$8.30 per hour, 2.0 hours per day, 172 days per school year.  
7
- 8 C. The approval for the reappointment of Christine Wojcik as a Part-Time  
9 Secretary (providing coverage during the Nehaunsey Middle School  
10 secretary lunch period) for the 2004-2005 school year at a salary rate of  
11 \$8.75 per hour.  
12
- 13 D. The approval of the Job Description for One-On-One Special Education  
14 Aide (#4024, Support Staff Members) as per the attached. (Attachment -  
15 EXHIBIT D)  
16

17 Motion carried by unanimous roll call vote.  
18

19 Motion: (Hall/Giovannitti) to approve the following resolution:  
20

- 21 E. The resolution herein seeking permission of the Commissioner to employ  
22 the below recommended certificated and support staff applicants on an  
23 emergent basis for a period not to exceed three (3) months pending  
24 completion of a County Substitute Teacher Application and/or a positive  
25 Criminal History Check:  
26
- 27 1. The approval for the appointment of Allison D'Angelo as a Special  
28 Education Teacher at Nehaunsey Middle School for the 2004-2005  
29 school year at an annual salary of \$38,956.00 (Step 1, BA) with  
30 benefits.  
31
  - 32 2. The approval for the appointment of Neil Harrington, Jr. as District  
33 Guidance Counselor for the 2004-2005 school year at an annual  
34 salary rate of \$40,666.00 (Step 3, BA+30) with benefits. (Mantua  
35 Township School District will share this position and pay one-half of  
36 the cost.)  
37
  - 38 3. The approval for the appointment of Estyr Freeman as One-On-  
39 One Special Education Aide for J.D. at the Broad Street School for  
40 the 2004-2005 school year at a salary of \$116.56 per day, prorated  
41 to an hourly rate of \$16.07, student days only, with benefits.  
42
  - 43 4. The approval for the appointment of Doris Ledrich as a Substitute  
44 Bus Driver for the 2004-2005 school year. Substitute rate of pay  
45 will be \$12.00 per hour.

- 1  
2 5. The approval for the appointment of Kelly Miller as a Substitute  
3 Teacher for the 2004-2005 school year. Substitute rate will be  
4 \$70.00 a day, up to and including ten (10) days. After ten (10)  
5 days, the rate increases to \$75.00 a day.  
6

7 Motion carried by unanimous roll call vote.

8  
9 Motion: (Hall/Glocker Hammond) to approve the following:

- 10  
11 F. The approval for the acceptance of the resignation/retirement of Nancy  
12 Sagers effective January 1, 2005 as per the attached. (Attachment -  
13 EXHIBIT N)  
14

15 Motion carried by unanimous roll call vote.

16  
17 **5. CURRICULUM & INSTRUCTION**

18  
19 Motion: (Glocker Hammond/Hall) to approve the following as one, (A & B):  
20

- 21 A. The retroactive approval to accept East Greenwich Township School  
22 District student, I.T., in the 2004 Fast ForWord Summer Program at a  
23 tuition rate of \$300.00.  
24  
25 B. The approval to contract with Elizabeth Majewski, LLC, to work with J.D.  
26 on a per hour basis, for the 2004-2005 school year at a rate of \$100.00  
27 per hour, not to exceed 60 hours. (Funding for this position will come from  
28 the FY 2005 IDEA grant)  
29

30 Motion carried by unanimous roll call vote.

31  
32 Motion: (Giovannitti/Minniti) to approve the following:  
33

34 C. Workshops

- 35  
36 1. The approval for the following individual to attend an out-of-district  
37 workshop:  
38

39

NAME	WORKSHOP TITLE/LOCATION/DATE	COST
Violet Gregg	NJ Science Convention Somerset, NJ October 12-13, 2004	\$100.00 Plus Substitute Plus Mileage

40

41  
42 Motion carried by unanimous roll call vote.

1 **6. BUSINESS & FINANCE**

2  
3 Motion: (Giovannitti/Minniti) to approve the following:

4  
5 A. Bills Lists

- 6  
7 1. The bills as presented by the Board Secretary in the following  
8 amounts are ordered paid. (Attachment - EXHIBIT E)

9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20

P74	\$68,971.99
P75	\$129,828.82
P76	\$-0- (voided check)
P77	\$65,768.52
P78	\$7,883.95
P1	\$2,877.50
P2	\$51,975.87
P3	\$2,929.31
P4	\$55,757.78
P5	\$3,933.44
P6	\$124,450.21

21  
22 Motion carried by unanimous roll call vote.

23  
24 Motion: (Marcucci/Giovannitti) to approve the following:

25  
26 B. Student Activities Report

- 27  
28 1. The approval of the Student Activities Account Monthly Bank  
29 Reconciliation for the month of June, 2004. (Attachment - EXHIBIT  
30 F)

31  
32 Motion carried by unanimous roll call vote.

33  
34 Motion: (Hall/Minniti) to approve the following as one, (C-F):

35  
36 C. Board Secretary's Report

- 37  
38 1. The acceptance of the Board Secretary's Report for the month of  
39 June, 2004. (Attachment - EXHIBIT G)

- 1  
2  
3 a. Pursuant to N.J.A.C.6A:23-2.11 (c) 4, the Greenwich  
4 Township Board of Education certifies by a roll call vote that  
5 as of June 30, 2004, after review of the board Secretary's  
6 Reports for June, 2004, and upon consultation with the  
7 district officials, to the best of our knowledge no major  
8 account or fund has been overexpended in violation of  
9 N.J.A.C. 6A:23:23-2.11 (b) and that sufficient funds are  
10 available to meet the district's financial obligation for the  
11 remainder of the fiscal year.

12 D. Treasurer's Report

- 13  
14 1. The approval of the Treasurer of School Monies Report for the  
15 month of June, 2004. (Attachment - EXHIBIT H)

16  
17 E. Transfer List

- 18  
19 1. The ratification of transfers, authorized by the Superintendent, for  
20 the month of June, 2004, to give balances to new accounts and to  
21 balance existing accounts. (Attachment - EXHIBIT I)

22  
23 F. Resolution

- 24  
25 1. The approval of the Resolution to join the Educational Risk  
26 Insurance Consortium-South as per the attached. (Attachment -  
27 EXHIBIT J)

28  
29 Motion carried by unanimous roll call vote.

30  
31 Motion: (Marcucci/Hall) to approve the following as one, (G1 & G2):

32  
33 G. Grants

- 34  
35 1. The approval to submit the Greenwich Township School District  
36 IDEA grant to the NJDOE for the fiscal year 2005 as follows:

37  
38

PROGRAM NAME	AMOUNT	NON-PUBLIC SHARE
IDEA Combined		
Basic	\$175,831.00	\$7,741.00
Preschool	\$12,280.00	\$439.00

- 39  
40  
41  
42  
43 2. The approval to submit of the Greenwich Township School District

No Child Left Behind (NCLB) Grant Application for the fiscal year 2005 as listed below:

PROGRAM NAME	REPORT NUMBER	FY 2005 ALLOCATION AMOUNT
NCLB CONSOLIDATED	NCLBCV-151830	
TITLE I, PART A BASIC		\$55,435.00
TITLE II, PART A		\$21,095.00
TITLE II, PART D		\$1,421.00
TITLE IV		\$2,302.00
TITLE V		\$1,886.00
TOTAL ALLOCATION		\$82,139.00

Motion carried by unanimous roll call vote.

Motion: (Marcucci/Minniti) to approve the following as one, H1 & H2):

H. Contracts

1. WHEREAS, funds are available for this purpose; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 18A: 18-5 et. seq.) no longer requires that the resolution authorizing the award of contracts for "Professional Services" be bid competitively;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of Greenwich, County of Gloucester and State of New Jersey, as follows:

The President and Secretary are hereby authorized and directed to execute a contract with:

a. Richard D. Rubin, M.D. for health and physician services.

2. The approval of the contract between Paul's Commodity Hauling, Inc., and the Greenwich Township School District for the 2004-2005 school year as per the attached. (Attachment - EXHIBIT K)

Motion carried by unanimous roll call vote.

1 Motion: (Glocker Hammond/Hall) to approve the following:  
2

3 I. Designation Bank Depositories  
4

5 BE IT RESOLVED, that Commerce Bank, main office located in  
6 Cherry Hill, New Jersey, be designated as of official depository for all  
7 school money, including the following account, with the number of  
8 signatures required and the persons authorized to sign checks or  
9 vouchers as indicated:  
10

<u>Account Title</u>	<u>Signatures Required</u>	<u>Persons Designated To Sign Checks</u>
Cafeteria	2	Patricia Shannon Scott A. Campbell

16 Motion carried by unanimous roll call vote.  
17

18 Motion: (Giovannitti/Minniti) to approve the following:  
19

20 J. Cafeteria Prices  
21

- 22 1. The approval of the Greenwich Township School District's cafeteria  
23 prices for the 2004-2005 school year as per the attached.  
24 (Attachment - EXHIBIT L)  
25

26 Motion carried by unanimous roll call vote.  
27

28 Motion: (Hall/Minniti) to approve the following:  
29

30 K. Tax Payments  
31

- 32 1. The approval of a revised tax payment schedule for the 2004-2005  
33 school year as follows:  
34

35 August 15, 2004	-	\$1,903,855.75
36 November 15, 2004	-	\$1,903,855.75
37 January 14, 2005	-	\$ 677,553.50
38 February 15, 2005	-	\$ 677,553.50
39 March 15, 2005	-	\$ 677,553.50
40 April 15, 2005	-	\$ 677,553.50
41 May 16, 2005	-	\$ 677,553.50
42 June 15, 2005	-	<u>\$ 677,554.00</u>
43 TOTAL		\$7,873,033.00



1 Motion carried by unanimous roll call vote.

2  
3 Motion: (Marcucci/Minniti) to approve the following:

4  
5 L. Budget

- 6  
7 1. The approval for the submission of the revised 2004-2005  
8 Greenwich Township School District budget to the county  
9 superintendent. The revision is a result of Senate Bill S-1701.

10  
11 Motion carried by unanimous roll call vote.

12  
13 Motion: (Giovannitti/Minniti) to approve the following:

14  
15 M. -  
16 Transportation

- 17  
18 1. The approval of the following district bus routes for Gloucester  
19 County Special Services School District, Paulsboro High School,  
20 Nehaunsey Middle School and Broad Street School for the 2004-  
21 2005 school year. (Attachment - EXHIBIT M)
- 22  
23 a. GRB1 - Joiner route between Greenwich Township Board of  
24 Education and Gloucester County Special Services  
25 School District to transport three (3) Greenwich  
26 Township students and three (3) Paulsboro District  
27 students to Bankbridge Regional School, Deptford  
28 NJ, and The Abilities Center, Westville, NJ, for the  
29 2004-2005 school year. The total route cost will be  
30 \$59,000.64. The cost to Greenwich Township Board  
31 of Education will be \$29,500.32. The cost to the  
32 Gloucester County Special Services School District  
33 will be \$29,500.32.
- 34  
35 b. Paulsboro High School, Nehaunsey Middle School &  
36 Broad Street School routes:

37  
38  
39

<b>Paulsboro High School</b>	<b>Nehaunsey Middle School</b>	<b>Broad Street School</b>
GRP1	GRN1	GRO1
GRP2	GRN2	GRO2
GRP3	GRN3	GRO4

40  
41  
42

Paulsboro High School	Nehaunsey Middle School	Broad Street School
GRP4	GRN4	GRO5
GRP5	GRN5	GRO6

Motion carried by unanimous roll call vote.

**7. USE OF FACILITIES**

Motion: (Giovannitti/Glocker Hammond) to approve the following as one, (A-C):

- A. The approval for the Gibbstown Lions Club to use the Broad Street School gymnasium and kitchen for a Chinese Auction on Friday, September 24, 2004, from 4:00 p.m. to 11:00 p.m.
- B. The approval for the Gloucester County School Nurses Association to use the Nehaunsey Middle School gymnasium and kitchen for a county-wide in-service on Wednesday, November 4, 2004, from 7:00 a.m. to 3:00 p.m.
- C. The approval for the Gibbstown Cheerleading to use the Broad Street gymnasium for cheerleading practice on the following dates from 6:00 p.m. to 8:00 p.m.:

Mondays & Fridays:	September 13 thru November 29
Tuesdays:	September 14, 21, 28 October 5, 12, 19, 26 November 2, 9, 16, 30
Thursdays:	September 16, 23, 30 October 7, 14, 21, 28 November 11, 18,

Motion carried by unanimous roll call vote.

**8. CORRESPONDENCE**

The board acknowledges a thank you letter from Charles Boyle who was the recipient of the Excellence Scholarship Award at the June 2004 graduation ceremonies.

**9. PUBLIC - AGENDA/NON AGENDA ITEMS**

This is the time when anyone from the public who wishes to speak to the Board

1 may do so. Please state your name, address, and phone number. The Board  
2 will hear your concerns. The Board may or may not take action this evening.  
3 You will be notified either at this meeting, by letter, or telephone of any action the  
4 Board does take.

5  
6 Lee Lucas, 361 Democrat Road, Gibbstown, NJ asked how he could obtain a  
7 copy of the school budget.

8  
9 Scott Campbell, SBA/BS, responded that both the advertised and detailed copies  
10 were available for review during business hours and a call in advance would be  
11 appreciated. Also, if copies were requested, district policy for Request of  
12 Records would be followed.

13  
14 Mr. Lucas wanted to follow up on Board Vice-President Marcucci's comment  
15 during the agenda portion of the meeting. Mr. Marcucci commented on the high  
16 utility bills at both schools. Mr. Lucas asked why we are running the air  
17 conditioner in summer.

18  
19 Joe Marcucci responded that we have received recommendations from our air  
20 quality/environmental company, PARS, that we should maintain our rooms at  
21 50% humidity in order for the air quality to remain stable. Also, computers in our  
22 district cannot be exposed to high temperatures.

23  
24 Joel Antipuna, 611 Betty Rose Avenue, Gibbstown, NJ asked Vince Giovannitti,  
25 Larry Hall and Robyn Glocker Hammond if they agreed with Board President  
26 Minniti and Vice-President Marcucci's decision not to seek legal counsel  
27 regarding recent issues relating to hiring practices.

28  
29 Mr. Giovannitti and Mr. Hall replied that they were not aware and Mrs. Glocker  
30 Hammond answered yes.

31  
32 Mr. Antipuna then asked where he could view minutes of the board meeting.

33  
34 Scott Campbell responded that they could be viewed on the district's website or  
35 he could make an appointment to view them in the business office.

36  
37 **10. CLOSED SESSION**

38  
39 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A.*  
40 *10:4-6, et seq.*, which provides that an Executive Session, not open to the  
41 public, may be held for certain specified purposes when authorized by  
42 Resolution.

43  
44 The Board of Education for Greenwich Township, assembled in public session  
45 on *August 17, 2004*, hereby resolves that an Executive Session, closed to the

1 public, shall be held on *August 17, 2004 at 8:03 p.m.* in the Nehaunsey Middle  
2 School located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion  
3 of certain matters which relate to items authorized by *Open Public Meetings*  
4 *Act*, (N.J.S.A. 10:4-12b) to be discussed in closed session.  
5

- 6 1. *Matters Involving Individual Privacy.*
- 7 2. *Matters Relating to the Employment Relationship.*
- 8

9 It is anticipated that such matters may be disclosed to the public upon the  
10 determination of the Board that applicable exception no longer applies and  
11 the public interest will no longer be served by such confidentiality.  
12

13 Motion: (Glocker Hammond/Giovannitti) to enter into closed session at 8:03  
14 p.m. to discuss the following:  
15

- 16 A. Personnel
- 17

18 Motion carried by unanimous voice vote.  
19

20 Returned from closed session at 9:37 p.m.  
21

## 22 **11. PERSONNEL**

23  
24 Motion: (Glocker Hammond/Giovannitti) to approve the following:  
25

- 26 A. Superintendent's Recommendation
- 27

- 28 1. The approval of Robert Kiliany as Director of Special Services for  
29 the 2004-2005 school year. Terms are as follows:  
30

31 12 days during the summer and 75 days during the school year at  
32 \$379.00 per day for a total of \$32,973.00.  
33

34 Motion carried by unanimous roll call vote.  
35

## 36 **12. ADJOURNMENT**

37  
38 Motion: (Marcucci/Glocker Hammond) to adjourn the meeting at 9:39 p.m.  
39

40 Motion carried by unanimous voice vote.  
41

42 Respectfully submitted,  
43  
44  
45

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2  
3

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Scott A. Campbell, Board Secretary