

Procedures in the Artroom

1. **Arrival to class-** Come in as a class quietly.
 - a. **Arriving tardy to class:** If tardy, sign the tardy log at the door and then have a seat and begin work without disrupting the class or instruction.
 - b. **Storage of personal objects:** You may place your personal objects under your chair. Please do not leave anything in the aisle or on top of the table.
2. **Art Journal-** *You need to buy a 1 subject notebook for the class.* When you walk in the room, put your books down and **begin the assignment without talking.** Write the date and 4-5 complete sentences each day on the topic assigned. Place the notebook in the center of the table when done. Continue the next day on the same page. (**This will be graded regularly!!!**)
3. **Supplies:** Students are to bring paper and pencil daily. The box on your table has some supplies you may borrow (ruler, eraser, circle stencils, pencil sharpener). Please do not play with the supplies. Return any borrowed materials before leaving class.
4. **Talking:** Students are allowed to whisper to classmate at your own table while working. Yelling across the room, or table to table, is not allowed at anytime.
5. **Discipline:** The class will follow the school rules. Students will be sent to in class isolation when necessary. Parents will be notified for good behavior and bad. **All students are asked to respect other students in the classroom and not joke or make fun of another student.**
6. **Attention-** When Mrs. McBrair raises her hand or rings the bell, the class needs to get quiet and listen. Students are not to talk while Mrs. McBrair speaks, you may miss some important instructions or information.
7. **Announcement/intercom-**Students are not to talk during announcements or when the office calls over the intercom.
8. **Restroom-**Students will not be taken to the restroom. Emergencies only.
9. **Gum/ Candy / Food/ Drink** – Is not allowed in the Art room.
10. **Cheating:** Drawing for another student or having them draw for you is considered cheating. **Do your best in class and you will see the result in your grade!**

Thank you! Mrs. H. McBrair

Student Signature- _____ Class Period: _____
(I have read the class procedures and agree to follow them this semester.)