

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
FEBRUARY 8, 2017**

The Regular Meeting of the Portage Area Board of School Directors was called to order. Erik Thrower, board president, led the group in the Pledge of Allegiance and a moment of silence. Members and others present were: JT Bandzuh; Susan Berardinelli; Jason Corte; Matthew Decort; Kathy Hough; John Jubina; Dennis Squillario; Erik Thrower; Eric Zelanko, Superintendent of Schools; Ralph J. Cecere, Jr., Junior-Senior High School Principal; Christian Serenko, Elementary School Principal; Pete Noel, Supervisor of Special Education; and Denise Moschgat, Recording Secretary. Absent was Christian Smith, Jeff Vasilko and Dennis McGlynn.

RECOGNITION OF VISITORS

There were no visitors who wished to speak.

PUBLIC READING OF PROPOSED DISTRICT POLICY

SECOND READING	251 Homeless Students
SECOND READING	255 Educational Stability for Children in Foster Care
THIRD READING	903 Public Participation in Board Meetings

ROUTINE MATTERS

NEXT REGULAR MEETING

The Committee of the Whole Meeting will be held **Wednesday, March 15, 2017**, beginning at 6:30 p.m. in the elementary school auditorium, 84 Mountain Avenue, Portage, PA with the Regular Meeting immediately following.

APPROVING THE MINUTES

Motion Hough Second Squillario Vote 8-0

The Administration recommends approving the January meeting minutes. A copy of the minutes was distributed with the advance agenda.

REPORTS

Vo-Tech Operating Committee representative **Erik Thrower** reported that at the last meeting building maintenance was discussed at length. The committee is going to look into how to best keep up repairs and maintenance on the building while staying within the vo tech bylaws. Mr. Zelanko interjected that there could be a feasibility study in the works. Mr. Thrower also acknowledged that vo tech students made a great showing at the SkillsUSA competitions recently. Admiral Peary students achieved 7 gold medals, 5 silver and 2 bronze.

Superintendent **Eric A. Zelanko** reported that he and Mr. Vasilko have been focused on the budget for both the district and the commonwealth. They have attended webinars and meetings regarding the governor's budget. There appears to only be a very small increase in education funding from the state this year and the hot topic issue is the possible elimination of property taxes. For now, Mr. Zelanko stated that they will be focused on expenditures. He also acknowledged and thanked Mr. Kassick for his assistance in regard to professional development for the staff.

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
FEBRUARY 8, 2017**

High School Principal **Mr. Ralph Cecere** recognized Mr. Tim Michrina and the drama club on their recent production, saying they did a great job and he looks forward to their spring production. He also recognized Caleb Lutz for advancing in the recent wrestling tournament.

Elementary School Principal **Mr. Christian Serenko** noted that elementary students will now be able to use electronic reading devices in the library to download books. He also encouraged everyone to participate in the Pint Size Hero's Blood Drive on Thursday.

Supervisor of Special Education **Mr. Pete Noel** had nothing to add to the agenda.

School Solicitor **Dennis McGlynn, Esquire** was absent.

Business Administrator **Jeff Vasilko** was absent.

REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion Hough Second Squillario Vote 8-0
(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices	\$246,000.80
Cafeteria Fund Invoices	\$30,413.95
Athletic Fund Invoices	\$12,803.02
Capital Reserve Fund Invoices	\$0.00
Capital Projects Fund Invoices	\$1,715.25
Total Invoices paid	\$290,933.02

C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$1,646.29
Mrs. Redfern - Portage Boro – Property, Per Capita, Occupation	\$12,015.24
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$29,896.43

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
FEBRUARY 8, 2017**

Berkheimer Tax Administrators	
PASD – EIT (Current)	\$37,441.85
Total Taxes	\$80,999.81

APPROVING IDEA-B FUNDS

Motion Hough Second Squillario Vote 8-0
(Roll Call Vote)

The Administration recommends approving IDEA-B Federal funds in the amount of \$166,391.28 for the period July 1, 2016 through September 30, 2017

APPROVING REQUEST TO ADVERTISE FOR BIDS

Motion Hough Second Squillario Vote 8-0

The Administration requests permission to advertise for bids for the baseball field re-grading project.

APPROVING ACTIVITIES FUNDS CLUB ADVISORS

Motion Hough Second Squillario Vote 8-0

The Administration recommends approving the following activities fund club advisors for the 2016-2017 school year:

Junior-Senior High School

Sr. High Band – Floyd Rousell III	Thespian – Tim Michrina
Audio Visual – Dennis Link	Student Council – Sara Gdula
SADD – Brian Randall	Art - Tara Williams
Senior Class – Tina Lutz	Incentive – Ralph Cecere
Junior Class – Nicole Panick	Spanish – Kris Bartoletti
Sophomore Class – Tara Williams	Environmental – Mary Kenny
School Publications – Chuck Kassick	Interact – Brian Randall
Science – Mary Kenny	Choral – Kelly Myers
Color guard/Majorette – Arielle Crum	Ski Club – Kristen Gribbin
Cheerleading – Gayle Price	Library – Jay Shuck
The Fitness Club – Marty Slanoc	

Elementary School

Ski Club – Annette Lutz	Zero Demerit – Jennifer Pisarski
Primary Discipline – Annette Lutz	Chorus – Kyle Gossard
Music Club – Kyle Gossard	Yearbook – Heidi Washko and Kayla Fisher
Student Council – Jennifer Pisarski/Lisa Civis	
Mean Green Reading Machine – Emily Horn, Emily Steberger and Christian Franey	

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
FEBRUARY 8, 2017**

APPROVING 2017-2018 SCHOOL YEAR CALENDAR

Motion Hough Second Squillario Vote 8-0

The Administration recommends approving the 2017-2018 school year calendar as reviewed at the Committee of the Whole Meeting.

APPROVING AMERICORPS IN-KIND CONTRIBUTIONS

Motion Hough Second Squillario Vote 8-0

The Administration recommends approving AmeriCorps In-Kind Contributions from the high school in the amount of \$3,210 and the elementary in the amount of \$2,580.

APPROVING PARTICIPATION IN DISTRICT PLAYOFFS

Motion Hough Second Bandzuh Vote 7-1

Voting Yes: Hough, Bandzuh, Berardinelli, Corte, Decort, Jubina, Thrower

Voting No: Squillario

The Board moved to allow the boys varsity basketball team to participate in District 6 playoffs.

APPROVING SNOW MAKE-UP DAY

Motion Hough Second Squillario Vote 8-0

The board moved to approve Monday, February 20, 2017 as a snow make up day.

PERSONNEL MATTERS

ADDITIONS THE SUBSTITUTE LISTS

Motion Hough Second Squillario Vote 8-0
(Roll Call Vote)

The Administration recommends adding the following individuals from the substitute lists:

Christa Miko
Rachael Harbaugh
Nancy Sherbine

Substitute Teacher
IU 08 Substitute Teacher
Substitute Cafeteria and Custodian

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
FEBRUARY 8, 2017**

HIRING HOMEBOUND INSTRUCTORS

Motion Hough Second Squillario Vote 8-0
(Roll Call Vote)

The Administration recommends hiring the following teachers for a homebound teaching assignment for a period to begin on February 6 and extend for six weeks. Salary will be based on the current contract between the district and the PAEA for extra-curricular activities.

Tina Lutz
Kris Bartoletti

Travis Kargo
Gayle Price

ADDING VOLUNTEER COACH

Motion Hough Second Squillario Vote 8-0

The Administration recommends adding the following individuals as volunteer coaches for the 2016-2017 school year. Mr. Fisher's clearances are on file as well as all necessary certifications.

James Fisher - Baseball
Brad Rosemas – Baseball
Olivia McCabe – Track & Field

ACCEPTING RESIGNATION OF COACH

Motion Hough Second Squillario Vote 8-0

The Administration recommends accepting, with regret, the resignation of Scott Leydig as the assistant junior high baseball coach effective immediately. The Administration requests permission to advertise this position.

APPROVING REQUEST FOR UNPAID LEAVE OF ABSENCE

Motion Hough Second Squillario Vote 8-0

The Administration recommends approving a staff members request for an unpaid leave of absence for the following dates: February 25, 2017 to March 10, 2017.

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
FEBRUARY 8, 2017**

BOARD REQUESTS / USE OF FACILITIES

Motion Hough Second Squillario Vote 8-0
(Roll Call Vote)

Request for Approved Travel:

Requester	Destination	Date(s)	Approximate Cost
Eric Zelanko	2017 Education Congress Camp Hill, PA	March 29-30, 2017	\$397.00

Request for Approved Field Trip:

Requester	Destination	Date(s)	Approximate Cost	Budgeted Y/N
Tyler Johnson and Josh Burkett	Senior trip Washington DC to visit the Holocaust Museum and other landmarks	March 2, 2017	\$595.00	Yes
Brian Randall, SADD Club	Take 2 students to the PA State Highway Safety Conference in State College, PA	April 20, 2017	\$85.00	Yes
Brian Randall	Penn State Altoona Math Competition	May 9, 2017	\$165.57	Yes
Brian Randall and Tina Lutz	IUP Mathematics Competition	April 20, 2017	\$194.84	Yes
Brian Randall	Lock Haven Math Competition	April 11, 2017	\$348.43	Yes
Second Grade Teachers	Field Trip to Mountain Playhouse to see "Miss Nelson is Missing", Coal Miners Café and the Incline Plane	May 8, 2017	\$0.00 (PTO)	Yes
Linda Mastaler and Kelli Swires	Field Trip to Everett RR Eastereggsspress and lunch in Hollidaysburg	April 7, 2017 9:45 a.m. – 1:45 p.m.	\$0.00 (Paid by PTO)	N/A
Grade 3 Teachers	Field Trip to Disaster's Edge in St. Michael	May 5, 2017 8:30 a.m. – 2:30 p.m.	\$0.00 (Paid by PTO)	N/A
Grade 6 Teachers	Field Trip to Penn Highlands Community College for the "One Book, One Community" reading program	May 9, 2017 9:00 a.m. – 2:30 p.m.	\$0.00 (Paid by PTO)	N/A

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount
Mary Ann George	Career Fair	Len Chappell Gymnasium	March 15, 2017	N/C
Cape Fox Professional Services	Motorcycle Safety Training	Classrooms and parking lot	Various Dates	N/C
Kayla Fisher and Heidi Washko	Elementary Science Fair	Elementary Gymnasium	May 9-11, 2017	N/C
Kelli Swires	Vendor event to benefit a student in the district	Len Chappell Gymnasium	February 18, 2017 11:00 am – 4:00 pm	N/C

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
FEBRUARY 8, 2017**

MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion Hough Second Squillario Vote 8-0

MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion Hough Second Squillario Vote 8-0

Time: 7:44 p.m.

Respectfully submitted,

Matthew R. Decort, Board Secretary

Denise Moschgat, Recording Secretary