

**OFFICIAL MINUTES**

of the **REGULAR MEETING** of the Greenwich Township Board of Education held **Monday, April 9, 2018** in the Nehaunsey Middle School library.

The meeting was called to order by President Roseanne Lombardo at 6:32 p.m.

**Roll Call:**

<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo School Board President	Curriculum/Technology Committee Buildings & Grounds Committee Personnel & Public Relations Delegate Gloucester County/State Board Association
<input checked="" type="checkbox"/> Mr. Andrew Chapkowski School Board Vice-President	(Chair) Buildings & Grounds Committee Curriculum & Technology Committee Personnel & Public Relations
<input type="checkbox"/> Mr. John Hughes <b>Absent</b>	Paulsboro Board of Education Representative Negotiations Committee Policy & Regulations Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. Chad Kent	(Chair) Curriculum/Technology Committee Budget & Finance Committee Policy & Regulations Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. Gerald Michael, Jr.	(Chair) Negotiations Committee Budget & Finance Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. Duane Sarmiento	(Chair) Policy & Regulations Committee Buildings & Grounds Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mrs. Susan Vernacchio	(Chair) Budget & Finance Committee Negotiations Committee Personnel & Public Relations Alternate Delegate to the Gloucester County/State Board Association

Quorum **YES**

Also present were Mr. Scott A. Campbell, School Business Administrator/Board Secretary and Dr. Jennifer Foley-Hindman, Chief School Administrator.

As required under the guidelines of the Open Public Meeting Law, notice of this meeting was sent to **The Courier Post**, and **The Township Clerk**. It was also posted in the Greenwich Township School Buildings. (Optional: Videotaping Regulations – “The proceedings of this meeting are being videotaped and anyone wishing to discuss an individual child should so note.”)

**FLAG SALUTE**

1 **1. MINUTES**

2  
3 Motion: (Chapkowski/Kent) to approve the minutes:

4  
5 March 26, 2018 – Regular Meeting  
6 March 26, 2018 – Executive Session  
7

8 Motion carried by unanimous voice vote.  
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10 **2. ADMINISTRATIVE/PRINCIPAL REPORTS**

11  
12 Motion: (Michael/Chapkowski) to approve the following as one, A-C:

13  
14 A. School Health Services

- 15  
16 1. School Health Services report as of **March 31, 2018** for Broad  
17 Street School. (Attachment)  
18  
19 2. School Health Services report as of **March 31, 2018** for Nehaunsey  
20 Middle School. (Attachment)  
21

22 B. Monthly Attendance, Enrollment, Drills and Monthly Overview:  
23

<b>MONTHLY ATTENDANCE – MARCH 2018</b>	
Broad Street School	95.2%
Nehaunsey Middle School	95.6%

<b>BROAD STREET SCHOOL ENROLLMENT – MARCH 2018</b>	
Grade PSD	Total: 11
Grade K	Total: 47
Grade 1	Total: 49
Grade 2	Total: 42
Grade 3	Total: 49
Grade 4	Total: 53
Grade 5	Total: 47
<b>TOTAL ENROLLMENT: 298</b>	

<b>NEHAUNSEY MIDDLE SCHOOL – MARCH 2018</b>	
Grade 6	Total: 54
Grade 7	Total: 33
Grade 8	Total: 49
<b>TOTAL ENROLLMENT: 136</b>	

**DRILLS – MARCH 2018**

Date	Time/Location	Duration	Action/Drill	Weather Conditions
March 6, 2018	NMS/2:45 p.m.	2 minutes	Routine Fire Drill	Cool & Clear
March 15, 2018	BSS/2:46 p.m.	2 minutes	Routine Fire Drill	Sunny & Cool
March 20, 2018	NMS/8:29 p.m.	3 minutes	Non-Fire Evacuation	Cloudy & Cold
March 27, 2018	BSS/10:36 a.m.	6 minutes	Non-Fire Evacuation	Sunny & Cool

\*NMS/Nehaunsey Middle School    \*BSS/Broad Street School

1

**MONTHLY EVENT OVERVIEW – MARCH 2018**

Date	Event	Location
March 2, 2018	Dr. Seuss Read Across America Day	BSS/NMS
March 2, 2018	PTA Mother/Son Dinner and a Movie	BSS
March 14, 2018	Science Night	BSS
March 26, 2018	Board Meeting	NMS
March 27, 2018	Art/Dance Family Fitness	BSS

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**C. Student Discipline, Violence/Vandalism and HIB**

- The approval of the Student Discipline, Violence/Vandalism and HIB as of **March 31, 2018**:

Infractions Referrals Reports	Number of Incidents March 2018		2017-2018 Total-to-Date	
	BSS	NMS	BSS	NMS
Dating Violence	0	0	0	0
Detention After School	0	1	0	11
Harassment, Intimidation or Bullying	0	0	5	2
Lunch Detention	7	0	37	0
Out-School-Suspension (OSS)	1	0	7	6
Restricted Study	0	0	0	4
Violence, Vandalism, Substance Abuse	0	0	0	0

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- Completed Investigation Reports as of March 31, 2018:**

Case Number	Date of Initial Report	Date Reported to Superintendent	Result of Investigation
0	0	0	0

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Motion carried by unanimous voice vote.

1 **3. SUPERINTENDENT RECOMMENDATIONS**

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3 Motion: (Vernacchio/Lombardo) to approve the following as one, A-F:

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5 A. The approval for Diane Shirley, Teacher at Broad Street School, to utilize  
6 a fourth (4<sup>th</sup>) personal day during the 2017-2018 school year. Requested  
7 day will be June 18, 2018. (Attachment)

8  
9 B. The approval to utilize the services of Professional Medical Staffing,  
10 CRESS and/or Bayada Home Healthcare for nursing services, only on an  
11 as-needed, for the 2018-2019 school, pending updated contract.  
12 Currently the contracts are good through June 30, 2018. (This is for  
13 substitute services only.)

14  
15 C. The appointment of the following teachers for the Grade Level Chairs at a  
16 stipend of \$300.00 each for the 2018-2019 school year:

Grade Level Chairperson	Grade Level
Melissa Mortimer	Kindergarten
Sandi Nastase	1 <sup>st</sup> Grade
Nicole McGann	6 <sup>th</sup> Grade
Stacy Anuszewski	7 <sup>th</sup> Grade
Bethanne Barousse	8 <sup>th</sup> Grade

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19 D. The appointment of the following teachers for Homebound Instruction at a  
20 rate of \$30.00 per hour, not to exceed 10 (ten) hours per week, Regular  
21 and Special Education, on an as-needed basis, for the 2018-2019 school  
22 year.

Andrew Mettler	Kathy Seacrist
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25 E. The approval for *reappointment* of the G.T.E.A. represented  
26 Custodial/Maintenance and Custodial staff members for the 2018-2019  
27 school year, effective July 1, 2018 through June 30, 2019, at the salary  
28 indicated:

Michael Beukers \$58,076.00	Ellen Delaney \$53,801.00	Randy DeVault \$58,076.00	Denise Murphy \$58,076.00	Maria Santos \$33,521.00
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31 F. The approval for *reappointment* of the G.T.E.A. represented Secretarial  
32 staff members for the 2018-2019 school year, effective July 1, 2018  
33 through June 30, 2019, at the salary indicated:

Jennifer Ellick \$42,781.00	Toshia Kersey \$42,781.00	Suzanne Lavin \$42,781.00
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G. The approval for *reappointment* of the G.T.E.A. represented full-time aide staff members for the 2018-2019 school year; assignments to be determined and salary as indicated:

Christine Eiserman \$33,272.00	Deborah Knestaut \$33,272.00	Eileen O'Donnell \$33,272.00	Lois Piccioni \$33,272.00
Melissa Ray \$32,726.00	Ellen Sarmiento \$32,726.00	Deborah Silvestro \$33,272.00	Tara Small \$33,272.00
Jennifer Spera \$33,272.00	Maria Villacorta \$33,272.00	Jean Walko \$33,272.00	

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H. The approval for *reappointment* of the G.T.E.A. tenured teaching staff members for the 2018-2019 school year; teaching assignments to be determined and salary as indicated:

Megan Ballinger \$70,135.00	Kiley Barker \$63,135.00	Stephanie Beckett \$81,770.00	Joshua Bomze \$73,835.00
Katherine Caruso \$63,774.00	Kimberly Chila \$70,135.00	Catrina Collier-Laster \$87,828.00	Rabecca Cotton \$72,193.00
Heather Crisostomo \$86,170.00	Allison Delaney \$70,135.00	Carlyn Exley \$70,135.00	Janet Geary \$89,600.00
Daniel Giorgianni \$63,774.00	Sharon Gomez-Salvatore \$81,770.00	Christina Gori \$54,974.00	Vanessa Gottesfeld \$63,774.00
Violet Gregg \$88,228.00	Jody Harris \$87,670.00	Maureen Jenzano \$89,228.00	Adriana Marini-Cossetti \$86,456.00
Nicole McGann \$61,274.00	Katie McLaughlin \$62,246.00	Andrew Mettler \$60,588.00	Sandi Nastase \$59,216.00
Patricia New \$81,770.00	Suzanne Pezzino \$73,835.00	Stacy Podolski \$57,274.00	Tara Reale \$54,288.00
Tina Sayers \$81,770.00	Kathy Seacrist \$61,274.00	Patricia Seiner \$56,816.00	Diane Shirley \$70,135.00
Michael Snyder \$55,216.00	Stephania Tomaszewski \$72,193.00	Kathryn Tortella \$57,674.00	Nora Traum \$87,670.00
Jennifer Walker \$74,235.00	Steven Wehrle \$63,332.00		

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**Chad Kent** asked about item C and what that entails? **Dr. Jennifer Foley-Hindman** said it is a contract negotiated chair-level position. Those are the names that have been submitted to date. It doesn't mean the other grades can't be submitted; they just haven't been submitted as of right now. **Mr. Kent** asked what the chair-level chairperson does to which **Dr. Foley-Hindman** said they coordinate activities and are responsible for planning the field trips for that grade level.

1 Roll Call Vote:

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- 3 Roseanne Lombardo – Yes to all
- 4 Andrew Chapkowski – Yes to all
- 5 Chad Kent – Yes to all
- 6 Gerald Michael – Yes to all
- 7 Duane Sarmiento – Abstained on items E, F, G, H; yes to all others
- 8 Susan Vernacchio – Yes to all
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10 **4. BUDGET & FINANCE**

11 Motion: (Chapkowski/Lombardo) to approve the following:

- 12
- 13
- 14 A. The approval of the 2018-2019 Contract for Participation in Cooperative
- 15 Transportation Services with Gloucester County Special Services School
- 16 District, with no change in the administrative fee from last year.
- 17 (Attachment)
- 18

19 Motion carried by unanimous voice vote.

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21 **5. REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR**  
22 **BOARD SECRETARY**

23  
24 Motion: (Vernacchio/Kent) to approve the following:

25  
26 A. Bills Lists

- 27
- 28 1. The bills as presented by the Business Administrator in the
- 29 following amounts are ordered paid. (Attachment)
- 30

Number	Amount
P84	\$4,125.00
P85	\$228,207.75
P86	\$357,932.67
	<b>TOTAL \$590,265.42</b>

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32 Motion carried by unanimous voice vote.

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34 **6. OLD BUSINESS**

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36 *Dr. Jennifer Foley-Hindman* asked if there were any additional questions,  
37 comments or concerns about the possible use of Class III school resource  
38 officers in the district? **Duane Sarmiento** said it is an excellent idea. **Dr. Foley-**

1 *Hindman* was looking to see if there would be any municipality support. She  
2 added that she will meet with the mayor and police in the near future.  
3

4 **7. NEW BUSINESS**

- 5  
6 A. Letter from employee, Allison Delaney, requesting the Board to consider  
7 utilization of the G.T.E.A. Article XI, Section A6. (Attachment)  
8  
9 B. Letter from the G.T.E.A. on behalf of employee, Allison Delaney, to  
10 establish a personal day bank for her benefit. (Attachment)  
11  
12 C. Gloucester County School Boards Association is holding their annual  
13 8<sup>th</sup> Grade Dialogue on April 18, 2018. We are proud to have our 8<sup>th</sup> grade  
14 student, Sara Ledyard, representing our district.  
15

16 **8. COMMITTEE REPORTS**

17  
18 No reports at this time.  
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20 **9. CORRESPONDENCE**

- 21  
22 A. Letter from Allison Delaney (see New Business)  
23  
24 B. Letter from G.T.E.A. (See Executive Session)  
25

26 **10. PUBLIC – AGENDA/NON-AGENDA ITEMS**

27  
28 This is the time when anyone from the public who wishes to speak to the Board  
29 may do so. Please state your name, address and phone number. The Board will  
30 hear your concerns. The Board may or may not take action this evening. You  
31 will be notified either at this meeting, by letter, or telephone of any action the  
32 Board does take.  
33

34 In accordance with Board policy and procedures, speakers are not permitted to  
35 publicly speak of personal issues involving school personnel, or against any  
36 person connected to the school system. Any such concern should be presented  
37 to the school or district-level administration so that a proper response may be  
38 given.  
39

40 *Violet Gregg, 920 Ashburn Way, Swedesboro, NJ and Nehaunsey Middle*  
41 *School teacher spoke on behalf of co-worker, **Allison Delaney** and the need to*  
42 *establish a “personal day bank”. **Mrs. Delaney** was in a car accident in January*  
43 *while on her way to work. She will not be returning to work on April 11 as*  
44 *previously thought. Mrs. Gregg went on to say that when Mrs. Delaney’s FMLA*  
45 *runs out, so does her insurance and she has two children ages 6 and 18. She is*

1 a single mother and we are concerned not only for her but for her children as  
2 well. Should one of her children get sick or hurt, she will not be able to take them  
3 to a doctor if she has no insurance. This “bank” we are requesting has been  
4 done in the past; 1990, 1995 and in 2012. We, the G.T.E.A, do not come to the  
5 Board all the time for this request. We only come if we feel like the situation  
6 warrants it and this is a situation that does warrant it. “You never know what you  
7 are going to face in life.” **Duane Sarmiento** asked if it’s true that when FMLA  
8 runs out, she loses her insurance? **Dr. Foley-Hindman** said the employee is  
9 expected to pay their portion to the district. **Scott Campbell** will continue to  
10 maintain the insurance beyond the FMLA but we as a district will have to re-coup  
11 that amount paid from the employee.

12  
13 **Sharon Gomez-Salvatore**, 122 Bacchus Avenue, Gibbstown, NJ and  
14 Nehaunsey Middle School teacher – explained her personal experience in  
15 regards to level II concussions as they are not easy to recover from and is asking  
16 for consideration for **Mrs. Delaney**. **Mrs. Salvatore** also said that we are all  
17 members of a family here at Greenwich Township School District and family  
18 should take care of their own. We are asking for compassion in the boards’  
19 decision to allow their teacher, **Allison Delaney**, to be able to accept the  
20 donation of personal days from her colleagues to extend her medical leave with  
21 pay.

22  
23 **Laura Ashton**, Crescent Avenue, Gibbstown, NJ gave her opinion on school  
24 safety. She suggested using turnstiles inside the second set of double doors and  
25 using badges for entry as an added opportunity to improve safety. She stated  
26 that she had checked the prices on-line. **Dr. Foley-Hindman** said she had good  
27 ideas and will keep those ideas in mind.

28  
29 **Gerald Michael** asked about specifics regarding FMLA. **Dr. Jennifer Foley-**  
30 **Hindman** responded that under Family Leave Act, the employee uses all  
31 accrued sick and personal days first. Then the unpaid portion of their leave  
32 comes in under FMLA. **Violet Gregg** stated that FMLA protects your job; it  
33 doesn’t give you pay. **Dr. Foley-Hindman** said Family Leave and FMLA run  
34 concurrently.

## 35 36 **11. EXECUTIVE SESSION**

37  
38 Pursuant to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-  
39 6, et seq., which provides that an Executive Session, not open to the public, may  
40 be held for certain specified purposes when authorized by Resolution. The  
41 Board of Education for Greenwich Township, assembled in public session on  
42 **April 9, 2018**, hereby resolves that an Executive Session closed to the public  
43 shall be held on **April 9, 2018** at **7:23** p.m. in the Nehaunsey Middle School  
44 library, located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion



1 of certain matters which relate to items authorized by Open Public Meetings Act,  
2 (N.J.S.A. 10:4-12b) to be discussed in closed session.

3  
4 Motion: (Sarmiento/Chapkowski) to enter into Executive Session at 7:23  
5 p.m. to discuss the following:  
6

<input checked="" type="checkbox"/>	Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: <b>Personal Day Bank Request-Attached</b>
<input checked="" type="checkbox"/>	Matters in which the release of information would impair the right to receive government funds, and specifically: <b>E-Rate/Grant Funding</b>
<input type="checkbox"/>	Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:
<input type="checkbox"/>	Matters concerning negotiations, and specifically
<input type="checkbox"/>	Matters involving the purchase of real property and/or the investment of public funds, and specifically
<input type="checkbox"/>	Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically
<input type="checkbox"/>	Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically
<input type="checkbox"/>	Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically
<input type="checkbox"/>	Matters involving quasi-judicial deliberations, and specifically

7  
8 It is anticipated that such matters may be disclosed to the public upon the  
9 determination of the Board that applicable exception no longer applies and the  
10 public interest will no longer be served by such confidentiality.

11  
12 Motion: (Michael/Chapkowski) to adjourn the Executive Session and return  
13 to the Regular Meeting at 7:48 p.m.

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15 **12. ADJOURNMENT**

16  
17 Motion: (Sarmiento/Michael) to adjourn the meeting at 7:49 p.m.

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19 Motion carried by unanimous voice vote.

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23 Respectfully Submitted,  
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27 Scott A. Campbell, Board Secretary  
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*\*Public Hearing on the Budget Meeting is scheduled for Monday, April 30, 2018 at 6:30 p.m.\**

*\*\*Next Board of Education Regular Meeting is scheduled for Monday, May 14, 2018 at 6:30 p.m.\*\**