**QUITMAN COUNTY BOARD OF EDUCATION**

**GEORGETOWN, GEORGIA**

**MINUTES OF MARCH 3, 2020**

**REGULAR MEETING**

The Quitman County Board of Education met in a regular session on March 3, 2020 at 6:00 p.m. in the Boardroom of the Administrative Office, 215 Kaigler Road. Mr. Willie J. Anderson, Chairman, presided.

**PRESENT:** Mr. Willie J. Anderson, Chairman; Mr. Billy Shirah, Sr., Vice Chairman, Mr. Jimmy Eleby, Mrs. Christi Green, and Mr. Larry Wilborn; Board members; and Mrs. Victoria Harris, School Superintendent.

**ABSENT:** None.

**CALL TO ORDER AND OPENING CEREMONY**

The meeting was called to order by Chairman Anderson with a moment of silence followed by the Pledge.

**AGENDA APPROVAL**

The Superintendent recommended approval of the agenda. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation and approve the Agenda. The motion passed.

**APPROVAL OF MINUTES**

The Superintendent recommended approval of February 4, 2020 Regular Board Minutes. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**SUPERINTENDENT’S REPORTS & UPDATES**

Asst. Supt./Principal Jones updated the Board on recent and upcoming school events.

Superintendent Harris appointed all the Instructional Coaches to present a Mid-Year Instructional Report.

Superintendent Harris recognized Students of the Month as well as Staff Members of the Month.

Superintendent Harris shared newspaper articles that appeared in the newspaper.

Superintendent Harris shared COVID-19 information with the Board.

Superintendent Harris recognized the Board for Board Appreciation Week.

**PERSONNEL (EXECUTIVE SESSION)**

The Superintendent recommended entering executive session for the purpose of discussing personnel. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to resume regular session. The motion passed.

Chairman Anderson stated that the Board had met in executive session for the purpose of discussing personnel. No decisions were made, and no votes were taken; only discussion took place. However, the Superintendent may have some recommendations resulting from the Executive Session.

The Superintendent recommended approval to hire Ms. Gabrielle Griffin as a Substitute Teacher. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval to hire Ms. Cynthia Lewis as a Substitute Teacher. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**FINANCE**

The Superintendent recommended approval of the Financial Report for February 2020. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of the Tax Collections for January 2020. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended approval of the FY 20 Perkins Carryover Grant in the amount of $271.00. On a motion by Mr. Wilborn and a second by Mr. Shirah, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

**MAINTENANCE & OPERATIONS**

The Superintendent updated the Board on the Modification and Renovation Project.

The Superintendent and Principal talked with the Board about the School Safety Grant and project. The Superintendent recommended the approval of Harris Security to do the Safety Project in the amount of $30,000 for the main building (k-8) and $30,000 for the high school. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent gave the Board an update on the roofing project. The roofers are waiting for dry weather.

The Superintendent updated the Board on the installation of the camera on the school bus. This camera was purchased with the GSBA Safety Grant.

**NEW & UNFINISHED BUSINESS**

The Superintendent will present the Central Office & School Administration Positions and the Supplements & Extended Year Supplements at the next regular Board meeting.

The Superintendent recommended the approval of School Calendar Option #1 based on the votes from the faculty, staff, and students. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent reviewed the Board Policy Review Project.

The Superintendent recommended the approval of the Memorandum of Understanding between Quitman County Schools and West Central. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended the approval of the Memorandum of Understanding between Quitman County Schools (WIC Program) and West Central. On a motion by Mr. Shirah and a second by Mrs. Green, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent recommended the approval for the PBIS St. Patrick’s Day Attire & Scavenger Hunt and the FBLA Youth Fishing Rodeo fundraisers. On a motion by Mr. Wilborn and a second by Mr. Eleby, the Board voted unanimously (5, 0), to accept the Superintendent’s recommendation. The motion passed.

The Superintendent shared with the Board the upcoming field trips.

The Superintendent informed the Board that they would need to select a GSBA delegate and alternate. Mrs. Christi Green volunteered to serve as the delegate and Mr. Eleby will serve as the alternate. The Board gave unanimous consent.

**ANNOUNCEMENTS**

The Superintendent shared the upcoming school activities with the Board.

The Superintendent shared the Title I Parent Newsletter for March 2020.

The Superintendent shared with the Board that Quitman County Students would be participating in the summer Driver’s Education Program.

The Superintendent distributed the Board and Administrator Brochure.

**ADJOURNMENT**

With there being no other business to discuss, on a motion by Mr. Wilborn and a second by Mrs. Green, the Board voted unanimously (5, 0), to adjourn. The motion passed.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairman Secretary