

**Air Force Junior Reserve Officer Training Corps (GA-20062)  
AFJROTC IV - Management of Cadet Corps  
Course Outline/Syllabus**

**2020-2021 School Year**

**Courses:** Aerospace Science 400 - Management of Corps  
Leadership Education (LE) 400 - Fundamentals of Management  
Drill & Ceremonies  
Wellness

**Credit hours:** 1 Elective credit (after completion of full school year, 2 semesters)

**Instructor's Name:** Lt Col Washington and MSgt Peters

**Required Text and Material:** Leadership Education 400: Fundamentals of Management

<b>Leadership Education 400:</b>	
Fundamentals of Management	
Ch 1: What is Management?	Ch 5 Organizing: Managing Time and Change
Ch 2: Project Management	Ch 6 Leading: Managing Individuals and Groups
Ch 3: Planning: Laying the Foundation	Ch 7 Understanding Work Teams
Ch 4: Decision Making: Choose Wisely	Ch 8 Interpersonal Skills

**Course Description:**

**AFJROTC IV – Is a combination of Cadet Corps Management, Leadership Education IV, Drill, and Wellness**

**LE 400, Fundamentals of Management.** This is the 4th textbook in the Leadership Education series. This course provides exposure to the fundamentals of management. The text contains many leadership topics that will benefit students as well as provide them with some of the necessary skills needed to put into practice what they have learned during their time in AFJROTC. We are confident this course, coupled with what cadets have already learned during their time in AFJROTC, will equip them with the qualities needed to serve in leadership positions within the corps. Throughout the text are many ethical dilemmas, case studies, and role play activities built into the lessons. These activities are based on real life experiences and will allow students the opportunity to practice what they learn by getting involved in discussions and expressing their opinions.

**The course objectives are:**

1. Analyze management and its application to JROTC.
2. Analyze the elements of project management.
3. Evaluate the importance of formal planning within an organization.
4. Analyze decision making in an organization.
5. Evaluate time management and change management within an organization.
6. Analyze concerns managers must consider in managing individuals and groups.
7. Analyze the factors that make work teams productive.
8. Evaluate the interpersonal skills of delegating, negotiating, and mentoring.

**Drill.** The Drill and Ceremonies course provides an in-depth introduction to drill and ceremonies. The course concentrates on the elements of military drill, and describes individual and group precision movements, procedures for saluting, drill, ceremonies, reviews, parades, and development of the command voice. Students are provided detailed instruction on ceremonial performances and protocol for civilian and military events and have the opportunity to personally learn drill. Though each class will follow an established lesson plan, most of the work will be hands-on. Instructors use the provided AFM36-2203 to teach the Drill and Ceremonies course.

**The course objectives are:**

1. Know the importance of drill and ceremonies.
2. Know basic commands and characteristics of the command voice.
3. Apply and execute the concepts and principles of basic drill positions and movements.
4. Know when and how to salute.
5. Know the purpose and definition of ceremonies and parades.

**Wellness.** Wellness is an official and integral part of the Air Force Junior ROTC program. It consists of two exercise programs focused upon individual baseline improvements with the goal of achieving a national standard as calculated by age and gender. The Wellness curriculum is instrumental in developing citizens of character dedicated to serving our nation and communities. Cadets will be given the opportunity to put into practice the wellness concepts that are taught in Leadership Education 100.

**The course objective for the Wellness Program is to:**

Motivate AFJROTC cadets to lead active, healthy lifestyles beyond program requirements and into their adult lives.

**Uniform Day:** *Wednesday* and *Special Events as stated by SASI/ASI*. Requirements are specifically outlined in the Cadet Guide. One cannot successfully complete the AFJROTC class without complying with the uniform wear requirement.

**PT Day:** *Tuesday*. Uniform will be issued/or available for purchase and student is required to dress and participate.

**Grading Procedures:**

<b>Tests/Projects =</b>	40%		<b>1<sup>st</sup> Nine Weeks =</b>	40%
<b>Dress &amp; Appearance/Bearing =</b>	30%		<b>2<sup>nd</sup> Nine Weeks =</b>	40%
<b>Physical Training/Drill =</b>	20%		<b>Final Exam =</b>	20%
<b>Quiz/Tasks =</b>	10%			

**NOTE:** Additional details for classroom management, behavior expectations, and other requirements are described in the GA-20062 Cadet Guide. Cadets are required to read and adhere to everything noted in the Cadet Guide.

# AFJROTC Course Outline Signature Page

We acknowledge that the course outline for JROTC IV has been read and understood for SY2020-2021. Please sign and return to AFJROTC by August 27, 2020.

Parent Print: \_\_\_\_\_

Student Print: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_