

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 ***Monday, April 13, 2015*** in the Nehaunsey Middle School library.

5
6 The meeting was called to order by President Roseanne Lombardo at 6:35 p.m.

7
8 Roll Call:

- 9
10 Roseanne Lombardo
11 Susan Vernacchio
12 Andrew Chapkowski
13 Nelson Hall
14 John Hughes

15
16 Also present were Mr. Thomas Schulte, Interim Superintendent and Mr. Scott A.
17 Campbell, School Business Administrator/Board Secretary.

18
19 Absent:

- 20
21 Lisa Morina
22 Duane Sarmiento

23
24 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
25 was sent to the ***The South Jersey Times, Courier Post,*** and the ***Township Clerk.*** It
26 was also posted in the Greenwich Township School Buildings. (Optional: Videotaping
27 Regulations – “The proceedings of this meeting are being videotaped and anyone
28 wishing to discuss an individual child should so note.”)

29
30 **FLAG SALUTE**

31
32 **1. MINUTES**

- 33
34 Motion: (Hall/Hughes) to approve the minutes:
35
36 March 9, 2015 – Regular Meeting
37 March 9, 2015 – Executive Session
38 March 18, 2015 – Special Meeting
39 March 18, 2015 – Executive Session

40
41 Roll Call Vote:

- 42
43 Roseanne Lombardo – Yes
44 Susan Vernacchio – Yes
45 Andrew Chapkowski – Yes

1 Nelson Hall – Yes to March 9, 2015; Abstained on March 18, 2015
2 John Hughes - Yes

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4 **2. SUPERINTENDENT’S REPORT**

5
6 Motion: (Chapkowski/Vernacchio) to approve the following as one, A1-A3:

7
8 A. Administrative Reports

- 9
10 1. Enrollment Statistics, Fire Drills and Suspensions as of March 31,
11 2015. (Attachment – EXHIBIT B1)
12
13 2. School Health Services Monthly Reports as of March 31, 2015.
14 (Attachment – EXHIBIT B2)
15
16 3. 2014-2015 Violence & Vandalism Report as of March 31, 2015.
17 (Attachment – EXHIBIT B3)
18

19 ***Andrew Chapkowski*** asked what the statistics were for the Kindergarten
20 enrollment? ***Interim Superintendent Thomas Schulte*** responded that as of last
21 week, we had an enrollment of approximately 38 which is about normal for this
22 time of the year and are hoping for a target number of 60 students.
23

24 Motion carried by unanimous roll call vote.

25
26 **3. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING**
27 **ACTION ITEMS**

28
29 Motion: (Vernacchio/Hall) to approve the following as one, A-F:

- 30
31 A. The *retroactive* approval for a Part-Time Special Education Aide, to
32 provide support to special education students during extra-curricular
33 activities on an if/as needed basis at a rate of \$22.52 per hour for the
34 2014-2015 school year.
35
36 B. The *retroactive* approval to increase the hours of Non-Instructional Aide,
37 Christina Evangelista, an additional hour and a half (1 ½) per day from
38 January 9, 2015 through the end of the 2014-2015 school year at an
39 hourly rate of \$15.00 per hour due to new responsibilities as an
40 instructional aide.
41
42 C. The approval for the payment of tuition reimbursement for Christina Gori,
43 Teacher, for courses to be taken at Rowan College at Gloucester County,
44 (Summer 2015), “Psychology of the Adolescent” and “20th Century
45 American Authors”, for amounts not to exceed the current NJ state college

tuition rate pending completion/verification of required documentation as per Article XII, Section I, of the GTEA/Board Agreement.

- D. The approval of the proposed Greenwich Township School District Calendar for the 2015-2016 school year as per the attached. (Attachment – EXHIBIT C)
- E. The approval for *reappointment* of the GTEA represented tenured teaching staff members for the 2015-2016 school year; teaching assignments to be determined. (Attachment – EXHIBIT D)

| | | |
|--|---------------------------------------|--|
| Megan Ballinger \$62,400.00 | Kiley Barker \$57,000.00 | Stephanie Beckett \$69,400.00 |
| Joshua Bomze \$65,400.00 | Katherine Caruso \$57,058.00 | Kimberly Chila \$62,400.00 |
| Elizabeth Colflesh \$85,856.00 | Catrina Collier-Laster \$75,058.00 | Rabecca Cotton \$64,058.00 |
| Heather Crisostomo \$73,400.00 | Allison Delaney \$62,400.00 | Teresa DiSanto \$85,670.00 |
| Katie Eckert \$56,630.00 | Laura Enuco \$85,670.00 | Carlyn Exley \$62,400.00 |
| Daniel Giorgianni \$57,058.00 | Sharon Gomez-Salvatore \$69,400.00 | Christina Gori \$52,058.00 |
| Vanessa Gottesfeld \$55,000.00 | Violet Gregg \$86,728.00 | Jody Harris \$86,170.00 |
| Janet Jachimowicz-Geary \$81,330.00 | Maureen Jenzano \$87,728.00 | Adriana Marini-Cossetti \$84,956.00 |
| Nicole McGann \$55,258.00 | Andrew Mettler \$53,886.00 | Jean Morrison \$50,900.00 |
| Sandi Nastase \$53,200.00 | Patricia New \$69,400.00 | Suzanne Pezzino \$65,400.00 |
| Stacy Podolski \$52,958.00 | T. William Porreca \$88,728.00 | Tina Sayers \$69,400.00 |
| Alanna Schell \$64,458.00 | Kathy Seacrist \$55,258.00 | Patricia Seiner \$51,900.00 |
| Diane Shirley \$62,400.00 | Michael Snyder \$50,900.00 | Maria Sykes \$55,258.00 |
| Stephania Tomaszewski \$64,458.00 | Cathy Tortella \$85,170.00 | Kathryn Tortella \$52,958.00 |
| Nora Traum \$85,670.00 | Jennifer Walker \$65,400.00 | Steven Wehrle \$56,630.00 |

- F. The approval for the appointment of Nicole Simak, Occupational Therapist, for the 2015-2016 school year, at an annual salary of \$41,616.00; no benefits.

1 Motion carried by unanimous roll call vote.

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3 **4. POLICY/REGULATION**

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5 None at this time.

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7 **5. CURRICULUM & INSTRUCTION**

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9 Motion: (Hughes/Vernacchio) to approve the following as one, A-D:

10
11 A. No Child Left Behind Grant Award

- 12
13 1. The approval to authorize an amendment to the NCLB Application
14 for fiscal year 2015 and accept grant modifications made for the
15 funds based upon subsequent approval of the NCLB application.

16
17 B. Special Education Week

- 18
19 1. The approval to recognize May 10, 2015 through May 17, 2015 as
20 Special Education Week in New Jersey.

21
22 C. Field Trips

- 23
24 1. The approval of the Request for Educational Trip/Transportation for
25 the following:
26

| Grade and/or Group | Destination/Time | Date | Estimated Related Cost | Estimated Transportation Cost | Total |
|--------------------|---|---------|------------------------|-------------------------------|----------|
| Grade 4 | National Constitution Center Philadelphia, PA 8:50 a.m. – 2:00 p.m. | 5/13/15 | Tickets: \$438.00 | \$300.00 | \$738.00 |
| PreSchool | Please Touch Museum Philadelphia, PA 9:00 a.m. – 1:00 p.m. | 5/14/15 | Admission: \$182.00 | \$275.00 | \$457.00 |
| Grades 5-8 | Spring Concert Broad Street School Gibbstown, NJ 12:45 p.m. – 2:30 p.m. | 5/27/15 | | \$555.00 | \$555.00 |
| Grade 7-8 NJHS | Phillies Game Citizen's Bank Park Philadelphia, PA 5:30 p.m. – 10:00 p.m. | 6/2/15 | | \$369.00 | \$369.00 |

27
28 D. Workshops

- 29
30 1. The *retroactive* approval for the following individual to attend an
31 out-of-district workshop:
32

| Name | Workshop Title/Location/Date | Cost |
|--------------|--|--|
| Violet Gregg | Regional Curriculum Revision Technical Assistance Sessions (Next Generation Science Standards) EIRC Mullica Hill, NJ 3/30/15 – 3/31/15 9:00 a.m. – 2:30 p.m. | \$-0- Plus Mileage Plus Substitute |

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2. The approval for the following individual to attend an out-of-district workshop:

| Name | Workshop Title/Location/Date | Cost |
|----------------|--|-------|
| Regina Minniti | School Transportation Supervisors of New Jersey General Membership Meeting Middlesex County Regular Education Services Commission Piscataway, NJ 6/5/15 | \$-0- |

Motion carried by unanimous roll call vote.

6. BUSINESS & FINANCE

Motion: (Hall/Hughes) to approve the following as one, A - G:

A. Tuition Contract

1. The *retroactive* approval of the Tuition Contract Agreement between the Greenwich Township Board of Education and the Gloucester Township School District for Regular Education Student #H6732826897 for the 2014-2015 school year, (September 4, 2014 through January 24, 2015) at a tuition rate of \$6,990.94. The Interim Superintendent and School Business Administrator are authorized to execute all contracts. (Attachment – EXHIBIT E)

B. Participation in Cooperative Transportation Services

1. The approval of the contract for Participation in Cooperative Transportation Services between Gloucester County Special Services School District and the Greenwich Township Board of Education for the 2015-2016 school year as per the attached. (Attachment – EXHIBIT F)

1 C. Non-Public Technology Purchasing

- 2
3 1. The approval of the Non-Public Technology Purchasing Agreement
4 between Gloucester County Special Services School District and
5 Greenwich Township Board of Education for the 2015-2016 school
6 year as per the attached. (Attachment – EXHIBIT G)

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8 D. Non-Public Textbook Purchasing

- 9
10 1. The approval of the Non-Public Textbook Purchasing Program
11 contract between Gloucester County Special Services School
12 District and Greenwich Township Board of Education for the 2015-
13 2016 school year as per the attached. (Attachment – EXHIBIT H)

14
15 E. Paul's Commodity

- 16
17 1. The approval of the contract between Paul's Commodity Hauling,
18 Inc. and the Greenwich Township Board of Education for the 2015-
19 2016 school year as per the attached. (Attachment – EXHIBIT I)

20
21 F. NJ School Insurance Group – 2015 Safety Grant Program

- 22
23 1. The approval of the submission of the grant application for the 2015
24 Safety Grant Program through the New Jersey Schools Insurance
25 Group's ERIC South Sub-fund for the for the purposes described in
26 the application in the amount of \$2,363.00 for the period July 1,
27 2015 through June 30, 2016. A copy of the grant is on file in the
28 Business Office.

29
30 G. Nutri-Serve Food Management

- 31
32 1. As a result of the Request for Proposal process, the approval of
33 Nutri-Serve Food Management, Inc. as the district's food service
34 management company for the 2015-2016 school year. The
35 management fee for the 2015-2016 will be \$15,500.00. Copies of
36 the contract and all associated documents are on file in the
37 Business Office.

38
39 a. Contract Execution

40
41 **WHEREAS**, funds are available for this purpose; and

42
43 **WHEREAS**, the Local Public Contracts Law (N.J.S.A.
44 18A:18-5 et. seq.) no longer requires that the resolution authorizing

1 the award of contracts for "Professional Services" be bid
2 competitively;

3
4 **NOW, THEREFORE, BE IT RESOLVED**, by the
5 Board of Education of Greenwich, County of Gloucester and State
6 of New Jersey, as follows:

- 7
- 8 1. The Board President and the Business Administrator are
- 9 hereby authorized and directed to execute contracts for the
- 10 2015-2016 school year with Nutri-Serve Food Management,
- 11 Inc. for the district's food service provider.
- 12
- 13 2. The above contract is awarded without competitive bidding
- 14 as a "professional service" under provisions of the Local
- 15 Public Contracts Law because the above persons or firms
- 16 named are licensed to practice a recognized profession in
- 17 the State of New Jersey as above stated and further such
- 18 services to be performed cannot be bid competitively
- 19 because it is impossible to prepare specifications for same in
- 20 accordance with the above-captioned statutes.
- 21

22 **Roseanne Lombardo** asked to be reminded again what Paul's Commodity was?
23 **Scott Campbell** replied that they deliver the state commodity foods to the
24 school.

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26 Motion carried by unanimous roll call vote.

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28 **7. REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD**
29 **SECRETARY**

30
31 Motion: (Hall/Chapkowski) to approve the following as one, A-G:

32
33 A. Bills Lists

- 34
- 35 1. The bills as presented by the Business Administrator in the
- 36 following amounts are ordered paid. (Attachment – EXHIBIT J)
- 37

| No. | Amount |
|-----|--------------|
| P71 | \$235,599.31 |
| P72 | \$17,718.63 |
| P73 | \$140,277.97 |
| P74 | \$86,602.22 |
| P75 | \$239,996.92 |

| | |
|--------------|-----------------------|
| P76 | \$18,090.90 |
| P77 | \$57,529.33 |
| P78 | \$290,217.61 |
| P79 | \$9,907.95 |
| | |
| TOTAL | \$1,095,940.84 |

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B. Student Activities Account

- The following student activity check is in for payment.
(Attachment – EXHIBIT K)

| Check# | Vendor | Amount |
|--------|---------------------|----------|
| 1072 | Positive Promotions | VOIDED |
| 1073 | Positive Promotions | \$706.07 |

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C. Board Secretary's Report

- The acceptance of the Board Secretary's Report for the months of February 2015 and March 2015. The Board Secretary certifies that no line item account has been over expended in violation of *N.J.A.C. 6A:23A – 16.10(c)3* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment – EXHIBITS L1 and L2)

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D. Treasurer's Report

- The approval of the Treasurer's Report in accordance with *18A:17-36* and *18A:17-9* for the months of February 2015 and March 2015. The Treasurer's Report and Secretary's Report are in agreement for the months of February 2015 and March 2015. (Attachment – EXHIBITS M1 and M2)

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E. Revenue Certification

- The Board Secretary in accordance with *N.J.A.C. 6A:23A – 16.10(c)2* certifies that there are no changes in anticipated revenue amounts or revenue sources.

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F. Board of Education Certification

- The approval of the Board of Education certification for the months of February 2015 and March 2015 that after review of the

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1 secretary's monthly financial report and upon consultation with the
2 appropriate district officials, that to the best of its knowledge, no
3 major accounts or funds have been over expended in violation of
4 *N.J.A.C. 6A:23A-16.10(c)4* and that sufficient funds are available to
5 meet the district's financial obligations for the remainder of the
6 fiscal year.

7
8 G. Transfer List

- 9
10 1. The ratification of transfers, authorized by the Superintendent, for
11 the months of February 2015 and March 2015 to give balances to
12 new accounts and to balance existing accounts. (Attachment –
13 EXHIBITS N1 and N2)

14
15 Motion carried by unanimous roll call vote.

16
17 **8. REGULATORY**

18
19 Motion: (Vernacchio/Chapkowski) to approve the following as one, A-C:

- 20
21 A. The *retroactive* approval for Gibbstown Softball to use the open fields in
22 the back of Broad Street School for softball practice from Wednesday,
23 April 1, 2015 through Tuesday, June 30, 2015.
24
25 B. The approval for Gibbstown SACC to use the Broad Street School
26 auditorium on Thursday, May 28, 2015, Tuesday, June 2, 2015,
27 Wednesday, June 3, 2015 and Thursday, June 4, 2015 from 9:00 a.m. –
28 11:30 a.m. for Pre-School graduation practice and the Broad Street
29 School auditorium and cafeteria on Thursday, June 4, 2015 from
30 6:00 p.m. – 9:00 p.m. for Pre-School graduation.
31
32 C. The approval for Gibbstown SACC to use the Broad Street School
33 gymnasium and playground various days during the 2015-2016 school
34 year and the Broad Street School playground during the summer (June
35 2015 through August 2015 – when school is not in session).
36 *SACC is a 501C-3 Non-Profit Organization.*

37
38 Roll Call Vote:

39
40 Roseanne Lombardo – Yes
41 Susan Vernacchio – Yes
42 Andrew Chapkowski – Yes to Item A; Abstained on Items B & C
43 Nelson Hall - Yes
44 John Hughes – Yes
45

1 **9. OLD BUSINESS**

2
3 *The revised tuition contract agreement between the Greenwich Township Board*
4 *of Education and the Paulsboro Board of Education for Special Education One-*
5 *on-One Classroom Aide services for student #7446799209 for the 2014-2015*
6 *school year. Increase of \$3,000.00 from \$33,565.15 to \$36,565.15.*

7
8 **Thomas Schulte** stated that the GCIT graduation date is set for Wednesday,
9 June 17, 2015 and Greenwich Township School 8th grade graduation date is set
10 for Thursday, June 18, 2015 which is the last day of school.

11
12 **10. NEW BUSINESS**

13
14 **Andrew Chapkowski** brought up the issue of subscription bussing for students
15 that are in a walking district but receive day care at other locations. Parents can
16 pay a certain amount of money for the year and their child will be bussed to
17 school from their day care location. **Roseanne Lombardo** said there are a lot of
18 issues to look into. **Scott Campbell** said he has all the information on
19 subscription bussing and will hand it out to the Board members for their review.
20 **Mr. Chapkowski** would like to refer this matter to the Regulatory Committee and
21 have an answer by the next board meeting on May 11, 2015.

22
23 **11. CORRESPONDENCE**

24
25 None at this time.

26
27 **12. PUBLIC – AGENDA/NON-AGENDA ITEMS**

28
29 This is the time when anyone from the public who wishes to speak to the Board
30 may do so. Please state your name, address and phone number. The Board will
31 hear your concerns. The Board may or may not take action this evening. You
32 will be notified either at this meeting, by letter or telephone of any action the
33 Board does take.

34
35 In accordance with Board policy and procedures, speakers are not permitted to
36 publicly speak of personal issues involving school personnel or against any
37 person connected to the school system. Any such concern should be presented
38 to the school or district-level administration so that a proper response may be
39 given.

40
41 **Cheryl Pindur**, 113 South Orchard Street, Gibbstown, NJ asked questions about
42 the duties of the enrollment officer. **Thomas Schulte** responded by saying he
43 has a list of duties and she is welcome to have a copy of them.

1 **Sue Morris**, Broad Street School teacher, read a letter regarding the principal at
2 Broad Street School, Jacquelyn Traini, which was in support of her and the job
3 she has done at the Broad Street School. **Roseanne Lombardo** thanked her for
4 her letter and everything that she stated in that letter will be taken into
5 consideration.
6

7 **Lee Lucas**, 361 Democrat Road, Gibbstown, NJ asked if the principal position at
8 Broad Street School was being eliminated. **Roseanne Lombardo** said they are
9 looking to consolidate the position into a permanent Superintendent/Principal
10 position. **Mr. Lucas** also asked about homelessness. **Thomas Schulte**
11 responded by explaining what exactly is considered homelessness.
12

13 **Chuck Tortella**, 414 Swedesboro Road, Gibbstown, NJ asked about the addition
14 to the library at Broad Street School. **Scott Campbell** said the size of the room
15 was reduced by 168 square feet. **Thomas Schulte** said he can get **Mr. Tortella**
16 the exact dimensions.
17

18 **Cheryl Pindur** asked the Board if they foresee a consolidation any time in the
19 near future. **Andrew Chapkowski** replied that they would have to wait on the
20 state to see if there are any grants available to help defray the costs but we do
21 not meet any of the requirements to get those grants. Until there is money
22 available to subsidize the costs, especially with the ratable situation in
23 Gibbstown, it would be a massive burden to the taxpayers.
24

25 **Lee Lucas** said that Governor Christie is not cutting back statewide. Only 9% of
26 our budget comes from the state.
27

28 **Linda DiPietro**, 216 Phyliss Drive, Gibbstown, NJ asked if the Board is still
29 considering using Source4Teachers again in the coming school year?
30 **Roseanne Lombardo** said that the Board hasn't made a decision yet. **Mrs.**
31 **DiPietro** said that every day that she works, there are shortages of substitutes
32 and we are pulling people from other classrooms. She also said Swedesboro-
33 Woolwich School District uses the AESOP system and they were able to
34 increase their substitute pay rate. **Roseanne Lombardo** thanked her for the
35 information and said the Board will look into it.
36

37 **Holly Fisler**, 46 West Vine Street, Gibbstown, NJ asked about the Historical
38 Society being at the Broad Street School and the safety concerns. She said
39 being an aide at the school and a crossing guard, she had to get fingerprinted
40 and she is wondering why these people can come into the school and have
41 access to our children. **Roseanne Lombardo** said that was a good point and it
42 will be looked into.
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13. ADJOURNMENT

Motion: (Hughes/Hall) to adjourn the meeting at 7:23 p.m.

Motion carried by unanimous voice vote.

The next planned Board of Education meeting is scheduled for Thursday, April 30, 2015 at 6:30 p.m. for the Public Hearing on the Budget.

Respectfully Submitted,

Scott A. Campbell, Board Secretary