

Chester County Schools Kindergarten Registration Required Documents
-- A Family's Checklist for your Student Starting Kindergarten in 2020-2021 --

After you have applied online, you will be contacted by a representative from the school to set up a date and time to submit these documents and complete the paperwork to finalize the registration process. The date is yet to be determined. **DO NOT SEND** these items to the schools. Please hold on to them until you are notified to bring them to the school.

Students must be 5 years old on or before August 15, 2020 to enroll in Kindergarten.

- 1. Parent or Guardian of Child along with their Driver's License or Government Issued ID**
- 2. Proof of Residence (utility bill preferred) Current Monthly Bill**
Note: if you are on Flex Play, you will need to stop by and get a printed copy from the utility department.
Copy of utility bill can be obtained from your provider such as:
- Southwest TN Electric; 105 S. Franklin Ave; Henderson (hours: Mon-Fri: 8 a.m.-5 p.m.)
 - Henderson Utility Dept; 121 Crook Ave; Henderson, TN (hours: Mon-Fri -7 a.m.-4 p.m.)
 - Pickwick Electric, 672 Hwy 142, Selmer, TN 38375 (Mon-Fri- 7:30-4:30 pm)
- OR : Dated Rental/Lease Agreement that includes address of property, names of tenants, property owner signature
OR: A current Chester Co. property tax assessor bill listing the parent/guardian and the home address above.
(Note: The residential dwelling itself must be on the property) <https://chestercountyttn.org/trustee.html>
- If you cannot supply any of these documents, please see "Verification of Residence Form" posted online at Chestercountyschools.org
- 3. Child's Official Copy of Birth certificate with Birth Certificate Number**
(the mother's copy does not include birth certificate number) This can be obtained from:
Chester County Health Department
301 Quinco Drive, Henderson, TN Phone: 731-989-7108 Hours: Mon-Fri - 8:00 a.m.-4:30 p.m.
\$15 charge, must be TN birth and must have mother or father w/ ID
If not a TN, birth, they can provide you with assistance for another state
- 4. Child's Tennessee Department of Health Certificate of Immunization Form with Current Immunizations**
Please obtain from **healthcare provider of your choice** OR
Chester County Health Department
301 Quinco Drive; Henderson, TN Phone: 731-989-7108
Hours: Mon-Fri - 8:00 a.m.- 4:30 p.m.
Appointments preferred
Note: If your child's shot records are not on a TN Dept of Health Immunization Information Form, you will need to have those records transferred to the health department's TN form
- 5. Your Child's Medical Examination Form**
A physical exam must be completed no longer than 1 year from the date school begins.
Please obtain from **healthcare provider of your choice** OR
Chester County Health Department
301 Quinco Drive; Henderson, TN Phone: 731-989-7108
Hours: Mon-Fri - 8:00 a.m.- 4:30 p.m.
Appointments preferred
- 6. Your Child's Social Security Card (optional, but helpful)**
Can be obtained from Social Security Offices at:
- 415 Cheyenne Drive; Jackson, TN 38305 phone: 1-888-383-1593 (Mon-Fri 9:00 a.m.-4:00 p.m.)
 - 661 Mulberry Ave, Selmer, TN 38375 phone: 1-800-772-1213 (Mon-Fri 9:00-4:00 p.m.)
- 7. Custodial Papers (if applicable)**
- If student is not living with biological parents, you will need to bring legal custody papers showing proof of guardianship. If parents are divorced or a custody agreement is in place, you will need to bring the portion of papers containing the parenting plan listing child's names, parents' names, plan information and judge's signature.